

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, APRIL 9, 2019 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, Mickey Thompson, member and Warren V. Nash, president.

OTHERS PRESENT: Chris Gardner, Bryan Slade, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Larry Summers, Russ Seagraves, Sidney Main, Jessica Campbell, Alicia Meredith, Courtney Lewis, Linda Moeller and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Winnies Decadent Dessert re: Outside seating at 242 Vincennes Street

Mr. Summers explained that she is located at the corner of Vincennes Street and Market Street and he did speak to her about this location. He stated that she is looking to put in a couple of tables and chairs and he informed her that they would like to keep 5 feet open for pedestrians. He asked the board if they would like to see a drawing before they approve the request.

Mr. Nash replied yes.

2. Jason Applegate re: Request for “Children at Play” sign at the entrance of Chadwood Drive and possibly at some other locations

Mr. Applegate stated that he lives off of Chadwood and they get a lot of cut through traffic in the area to Green Valley. He explained that on the corner of Edgemont and Chadwood, there are kids that play in the area and he talked with Chief Bailey to request patrols in the area during the construction closures to slow traffic down and he agreed. He stated that it was mentioned in a separate conversation with neighbors that they request a “Children at Play” sign like they have seen in other neighborhoods around town. He added that after having this conversation, he started looking around in other areas and thinks these signs could benefit them as well. He asked the board what the process would be for these requests and if they would consider the one on Chadwood.

Mr. Thompson stated that he will go out and look at the area and explained that typically they will go out when a request is made then they will install signs on either side of the area. He added that it sounds like they may need them at Chadwood and Spickert Knob as well as Edgemont and Spickert Knob.

Mr. Applegate stated that there is a school bus stop at Edgemont and Farrington which might be another location to install signs. He added that he could email Mr. Thompson exactly where the children live if he would like.

Mr. Nash stated that would be great.

Mr. Applegate thanked Police Chief Bailey for all of the extra patrols in the area.

3. Edna Rainer re: Parking issues in the 1300 block of Beeler Street

Ms. Rainer stated that she has lived on Beeler Street for 13 years and it is getting to be a big issue that Graphic Packaging has taken over. She explained that the trucks come through the area and some of them are very belligerent and demand that they move their cars. She asked the board if there are signs anywhere that say they aren't supposed to park on that side of the street. She added that Beeler Street is one-way in that area and they didn't even bother to put the signs up, they just leaned them up against the telephone poles and cars still drive on the road both ways.

Mr. Thompson stated that he met with Ms. Rainer and went out to the location to speak Graphic Packaging, so they are in the process of trying to work out where the truck traffic goes. He explained that there may have been an issue with the signs not being installed when the project was finished so he is working with the inspector to get everything put back. He stated that the water company moved a hydrant that was on Ms. Rainer's side of the street so that will be added parking.

Mr. Nash asked if there is any problem with them using the alley.

Mr. Thompson stated that the issue is with the number of trucks that they have because they have to wait to get to the dock so they are blocking the alley.

Ms. Rainer stated that when it was Lipitor Packaging she was happy to move when they would call and ask her to but this new company is so big that they don't know when trucks are coming in.

Mr. Nash stated that they will continue to work to address this issue for her area.

COMMUNICATIONS – PUBLIC:

Matt Hines, United Consulting, reported the following on the Mt. Tabor Road Project:

Last Week

- Installed Subgrade Treatment Type 1B (14" cement stabilization) at the following locations (passed DCP testing and proofroll):
 - Phase A North Lane between Klerner and the West Church entrance
 - Phase A South Lane between E Oakwood and the West Church entrance
- Performed undercuts as necessary in soft spots noticed during proofroll of Subgrade Treatment 1B
- Installed #53 stone road base at the following locations (pending LWD testing and proofroll):
 - Phase A North Lane between Klerner and the West Church entrance
 - Phase A South Lane between E Oakwood and the West Church entrance

This week

- Install curb for Phase A North Lane between Klerner and the West Church entrance
- Install underdrain for Phase A South Lane between E Oakwood and the West Church entrance
- Fine grade #53 stone road base in prep for asphalt placement
- Install asphalt at the following locations (pending LWD testing and proofroll):
 - Phase A North Lane between Klerner and the West Church entrance
 - Phase A South Lane between E Oakwood and the West Church entrance
- Permanent seed corners of Charlestown Rd intersection

Mr. Nash asked what the estimated date is to open the road.

Mr. Summers stated that Phase A is mid-May and they are looking to get traffic moving on the entire road by mid-July.

Brandon Frazier, Jacobi, Toombs & Lanz, reported on the following projects:

- **Grant Line Road (Daisy Lane to McDonald Lane):**
 - The Contractor is working on storm sewer crossings and grading for sidewalks.

- Concrete curb & gutter is being formed this week, with the expectation of pouring sometime next week.
- Utility relocations are caught up.
 - Duke Energy - DONE.
 - Vectren Energy - Remaining 8” gas main at Nelson Avenue will begin relocation soon.
 - Indiana American Water – DONE.
 - Spectrum/Charter – DONE.
 - AT&T – DONE.

Mr. Nash stated that there is an area just south of Navajo Drive with barricades in the middle of the road.

Mr. Summers stated that they are still working in that area on the headwall for the storm crossing.

Mr. Nash asked if there are any lane closure requests.

Mr. Frazier replied no.

➤ **Old Vincennes Road Emergency Reconstruction**

- Guardrail has been installed.
- Roadway has been paved.
- Roadway is ready to be reopened to the public for use.
- Items left before project closeout:
 - Finish dressing up the shoulders with clean earth material
 - Seed and straw bare soil areas to promote grass growth
 - Clean existing paved side ditches
 - Add cap and rodent screen to underdrain system

Mr. Summers explained that they will be meeting at this location at 3:00 p.m. to open the road and CCE did an incredible job on getting the work done as fast as possible.

Mr. Nash asked what the timeframe was on that project.

Mr. Eastridge stated that they had until April 18th.

Mr. Frazier stated there is a small list of cleanup items left before they can closeout the project.

Jeff Eastridge, C.C.E., Inc., Old Vincennes Road - stated that they are doing cleanup now and they will be opening the road at 3:00 p.m. He passed out a map showing where they will be demoing a building at the corner of Culbertson Avenue and E. 5th Street on April 15 and asked for permission to close a section of E. 5th Street to do the work.

Mrs. Cotner-Bailey asked what hours they would like to do the work.

Mr. Eastridge stated that they would like to start at 9:00 a.m. and will be working for 4-5 hours.

Mr. Nash asked that he notify the neighbors.

Mrs. Cotner-Bailey moved to approve the closure of a portion of E. 5th Street on Monday, April 15, Mr. Thompson second, motion carries.

Larry McIntire, Beam, Longest & Neff, Slate Run Road Project – he stated that last week the contractor finished up ordering materials and setting delivery dates and this week they will work on getting those materials in and working on logistics. He stated that they will have discussions this week regarding traffic control because they are going to have to have some lane closures while they install the large pipes and they will be starting with the pipe on the north end.

Jack Lawson, Shireman Contracting, Jail Project - stated they would like to close five additional parking spaces on Wednesday, Thursday and Friday to allow the roofers to bring in their dump trucks.

Mr. Nash asked how many spaces they have closed now.

Mr. Lawson replied 3 in front of the dumpster for deliveries.

Mr. Nash asked when they will open the other three spaces.

Mr. Lawson stated that they are being held for deliveries but they will open them back up this afternoon.

Mrs. Cotner-Bailey moved to approve the closure of five additional parking spaces, Mr. Thompson second, motion carries.

Scott Ferree, Duke Energy, Bore Permit Requests – requested a bore cut at 604 Mt. Tabor Road in an alley off of Bell Lane and for a residential service at 405 Highland Avenue,

Mr. Ferree presented a map and reviewed it with the board.

Mr. Thompson stated that he has been out to both sites and doesn't see any issues. He asked that they do a locate on the Highland Avenue location and if they do have to pothole, the city will want them to patch the road from side to side.

Mr. Thompson moved to approve the above bore requests, Mrs. Cotner-Bailey second, motion carries.

Colin Walker, DC Contractors, Updates at The Exchange – explained that his company is going to be changing out the windows at 116 West Main which is the old Feast BBQ building and they would like to block the alley and a portion of the sidewalk on the front side of the building while they are doing the work.

Mrs. Cotner-Bailey asked if they were going to do both sides at the same time.

Mr. Walker stated that they can do them at separate times if that works better. He added that they would like to do the work on Thursday and Friday. He explained that they will work 4 hours on the front sidewalk and a full 8 hour day on the side.

Mrs. Cotner-Bailey moved to approve the closure of the alley on the west side on Friday and the sidewalk closure on Thursday, Mr. Thompson second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Courtney Lewis re: Special Event Permits

- **St. John's Lodge #8 – Fish Fry for April 19, 2019 and June 14, 2019**

Ms. Lewis explained that St. John's Lodge #8 would like to have a fish fry for their lodge on Friday, April 19th and a fish fry for Bethel A.M.E. Methodist Church on Friday, June 14th. She stated the fish fries will take place in front of their lodge at 1702 E. Main Street and they would like to close the sidewalk in front. She added that the fish fry on April 19 will be from 10:00 a.m. – 6:00 p.m. and the one on June 14 will be from 9:30 a.m. until 6:30 p.m.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

- **St. Mary's Catholic Church: Live Way of the Cross**

Ms. Lewis explained that St. Mary's Catholic Church would like to hold their "The Way of the Cross" event on Friday, April 19th on 8th Street between Spring Street and Elm Street so they are requesting to close the street. She stated that the event hours will be from 6:00 p.m. until 8:00 p.m. with set up beginning at 4:00 p.m. and tear down completed by 11:00 p.m.

Mr. Thompson asked if they are going to circle the church as they have in the past.

Ms. Lewis stated that they are doing it all in the parking lot and around the church to use as much of the church property as they can.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

- **Beautification Day on April 20th**

Ms. Lewis informed the board that Neighborhood Beautification Day will take place on April 20 at Loop Island Wetlands this year from 8:00 a.m. to noon with a rain date the following week.

2. Vicki Glotzbach for Pastor Paul Deary, Hillside Church re: Banner permits

Ms. Glotzbach explained that Pastor Deary submitted a request to her office on April 1st but his email got caught in the spam folder so she didn't actually receive it until after the meeting last week. She said that he sent the designs for the two banners that he would like to hang and the members received them in their packets. She stated that he would like to hang the banner for their Eggstravaganza Event at the Spring Street location and the banner for Easter Services at the Charlestown Road location as soon as possible.

Mr. Nash stated that the board is working on a banner policy and the second banner doesn't qualify as a special event so that one wouldn't be approved.

Mrs. Cotner-Bailey moved to approve the banner for the Eggstravaganza Event, Mr. Thompson second, motion carries.

3. Shane Gibson re: Fiber Technologies Cell Node

Mr. Gibson explained that he passed out a memo detailing the request and explained that Fiber Technologies has a Certificate of Territorial Authority and are exempt from local zoning rules which permits them to be placed in public right-of-way. He went over state statute requirements for these cell nodes and the facility that they are requiring does meet these requirements. He stated that the locations is at the View Point Apartments and this request is similar to the one from AT&T and their need for service. He added that the demand for these facilities has increased and are needed.

Mr. Nash asked if Fiber Technologies are representing multiple companies.

Mr. Gibson replied yes.

Mrs. Cotner-Bailey asked if it is like an actual utility pole.

Mr. Gibson replied yes and stated that you see a lot of these in areas where there are no other infrastructure up.

Mr. Thompson moved to approve subject to coordinating everything through him, Mrs. Cotner-Bailey second, motion carries.

3. Larry Summers re: Intersection at 13th Street and Elm Street

Mr. Summers stated that he has been watching this intersection after hearing concerns from residents and would like to request a temporary stop at the intersection so that they can look at how it behaves with a stop on Elm Street.

Mr. Thompson stated that it already looks like there is a stop bar there on Elm Street.

Mrs. Cotner-Bailey asked if they are going to put down temporary “Stop” lettering as well.

Mr. Summers stated that he isn’t sure if they have lettering.

Mr. Thompson stated that they could use the tape to spell it out.

Mr. Main stated that they can go ahead and paint stop and a stop bar since they will be looking at it for a couple of months.

Mr. Thompson stated that they can put the flashers on the stop as well as signage to let people know.

Mrs. Cotner-Bailey moved to approve a temporary stop at the intersection, Mr. Thompson second, motion carries.

5. Larry Summers re: Intersection of Bank and Main Streets

Mr. Summers explained that they are looking thoroughly at multiple options for this intersection including a warrant analysis for different stop conditions and a crosswalk.

Mr. Nash stated that they need to look at the on-street parking and the limited visibility when pulling out into traffic from the side streets since the two-way conversion.

Mr. Summers stated that he will look into that as well.

Mr. Nash stated that there are too many four-way stops now in his opinion and they don’t want to add to that if they don’t need it.

6. Mickey Thompson re: INAWC repair on West Street

Mr. Thompson explained that they did a main replacement on West Street and it is failing where they tied in. He stated that the contractor is in town today and wants to start the work at 10:00 a.m. and will be flagging traffic.

7. Warren Nash re: Signs in rights-of-way

Mr. Nash stated that he and Mr. Main had a discussion about signs in rights-of-way before the meeting and asked Mr. Main how long they keep the signs once they pull them.

Mr. Main replied 30 days.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 03/26/19 to 04/08/19 in the amount of \$1,588,887.29:

General Claims (Bank 1):	95,889.69
Fire Department:	24,279.05
Police Department:	21,419.38

Street Department:	31,189.59	
Parks Department:	36,527.98	
Medical/Drug Fund (Bank L):	172,921.50	
Payroll Claims (Bank 2):	991,851.07	
Sanitation Fund:	-	
Thursday Utility Claims:	214,809.03	
	Grand Total:	1,588,887.29

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 26, 2019, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:00 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk