

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, APRIL 10, 2018 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Robert Berry, Mike Hall, Josh Staten, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Deputy Fire Chief Gadd, Fire Marshal Koehler, Linda Moeller, Alicia Meredith, Jessica Campbell, Krystina Jarboe, Scott Wood, John Rosenbarger, David Hall, Courtney Lewis, Tonya Fischer and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Christian Morales with Nations Roof of Ohio re: Sidewalk closure at 400 State St. to place lift**

**Mr. Morales** stated that they are currently working on overflows at PNC Bank and need to use a forklift for three days but not all day long. He said that it will fit on the sidewalks so there is no need to close anything other than the sidewalk. He added that they will work from 7:30 a.m. until 3:30 p.m. and will have a safety monitor on site.

**Mrs. Cotner-Bailey** asked when they want to start.

**Mr. Morales** replied as soon as possible.

**Mr. Thompson** asked if the overflow is going to just run down the side of the building onto the sidewalk.

**Mr. Morales** stated that they have insert drains in it so it has to rain 20 inches in one day in order to actually use the overflows.

**Mr. Nash** asked if as soon as possible means today.

**Mr. Morales** replied yes.

**Mr. Thompson** asked if they have any sidewalk closure signage on site to let people know that the sidewalk is closed and that they need to go across the street.

**Mr. Morales** replied yes.

**Mr. Thompson** moved to approve sidewalk closure at PNC Bank on Spring Street for three days beginning today, Mrs. Cotner-Bailey second, motion carries.

**2. Vectren re: Cut permits at 2848 Charlestown Road (15726871) sidewalk cut, 1322 Locust Street (15721468) street cut, 2852 Charlestown Road (15726874) sidewalk cut**

**Mr. Thompson** moved to approve, Mrs. Cotner-Bailey second, motion carries.

**COMMUNICATIONS – PUBLIC:**

**Mr. Brian Hampton, Owner, Floyd County Brewing**, stated that they just recently purchased the building behind them on W. 1<sup>st</sup> Street and are currently changing it into public occupancy use. He said that there is 12 feet between the face of the building and the street which is grass and dirt. He also said that they have been working with the city on getting sidewalks put in on that street and a sidewalk would take 6 feet of that space so he is asking permission to encroach between the face of the building and the sidewalk to pour a concrete patio slab.

**Mr. Nash** asked if it is going to be outside seating.

**Mr. Hampton** replied that it will be more of a walkway.

**Mr. Thompson** stated that the original building has a stairway that comes off of the second floor which already encroaches onto the city's right-of-way. He explained that what he is requesting now would actually line up with that and will still give 6 feet of sidewalk for pedestrians to get through.

**Mr. Hampton** stated that it allows for a consistent 6 feet of sidewalk all the way down.

**Mr. Thompson** added that the city is putting in a new sidewalk which will be across the front of it.

**Mr. Thompson moved to approve subject to him naming the city as additional insured, Mrs. Cotner-Bailey second, motion carries.**

**Ms. Paige Thomas, O'Mara**, stated that they had a valve replacement at E. 8<sup>th</sup> Street and E. Oak Street which required a 7'X8' asphalt cut and another valve replacement at Willard Avenue and Indiana Avenue which required 7'X10' asphalt cut. She said that they will be replacing the meter set at 214 E. Elm Street which will require a 3'X6' sidewalk cut.

**Mr. Thompson moved to approve the above cut requests and thanked them for staying out of the new pavement E. 8<sup>th</sup> Street on the first valve replacement, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Christmas, Clark-Dietz**, stated that the water company did a valve replacement at Willard Avenue and Indiana Avenue last week so the contractor will be back on site tomorrow to restart their work there and proceed down Indiana Avenue. He said that once they pass McLean Avenue, they will go back to Willard Avenue and Indiana Avenue and start laying there. He also said that prior to that, the water company has indicated that they are going to replace the water main on Willard Avenue in the block between Indiana Avenue and McDonald Avenue. He then stated that work is slowly progressing on Jackson Street which was anticipated due to the depth and the intersection at Chartres Street and Jackson Street is now closed and notification did go to residents.

**Mr. Nash** asked how far along are both projects.

**Mr. Christmas** replied 50% on Jackson Street and 30% on Willard Avenue and Indiana Avenue but there is still enough time in the schedule to get them done on time per the contracts. He said that he would like authorization from the board to do the first advertisement this Friday and the second next Friday for bids for the annual paving project. He also said that most likely they will be ready to open bids at the first meeting in May.

**Mrs. Cotner-Bailey moved to authorize Mr. Christmas to advertise for bids for annual paving project, Mr. Thompson second, motion carries.**

**Mr. Christmas** stated that starting tomorrow crews will be out doing more structure adjustments for the manholes that were a little below grade. He said they have done a lot on them on Spring Street recently and will continue on those and then move to Vincennes Street tomorrow. He also said that there are still a few on Market Street to be done and they plan on doing those on Wednesday, Thursday and Friday of this week and should get them all completed.

**Mr. Matt Hines, United Consulting**, reported on the State Street Signal project and stated that last week they poured sidewalk, curb ramps and installed detectible warning services at the southwest corner of West Street. He said that they poured curb and gutter at the southeast and southwest corners of Knable Lane and installed the remaining detector houses and hand holes as well as installed new signs and activated new signals at the Knable Lane intersection. He stated that they also bore conduit and removed the old signals at that intersection. He said that this week they will be pouring sidewalk, curb ramps and installing detectible warning services at the northeast and northwest corners of the Captain Frank Road intersection. He also said that the patch was poured at Captain Frank Road yesterday and when the concrete is strong enough to support traffic, they will open that lane closure. He stated that today they need a lane closure for Knable Lane and Captain Frank Road.

**Mr. Brandon Frazier, Jacobi, Toombs & Lanz**, stated that it was brought to their attention by Mr. Summers that there appears to be some damage to the permanent pavement striping on Bono Road so they are looking into getting that corrected which would still be under the contract warranty. He also stated that construction plans are to start within the next two weeks on Reas Lane and the contractor is going to start with storm sewers but they are currently waiting on some utility work which should be done by the end of April. He then said that the plans are to start paving on the Daisy Lane project the week of April 20<sup>th</sup> and they are working on a schedule for them to redo the entrance on State Street going back to the new developments and it will be night work. He added that they have a meeting scheduled this week with the internal contractor and he will have more information on the schedule to report next week.

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Courtney Lewis re: Special Events Permits**

- **Whitehead Wedding June 30, 2018 at Amphitheatre**

**Ms. Lewis** stated that Whitney Whitehead and Shawn Baker would like to get married at the amphitheater on Saturday, June 30<sup>th</sup> and their set up will start at 3:00 p.m. and with cleaned up done by 7:00 p.m.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

- **Carnegie Center for Art & History-#I Am Public Art**

**Ms. Lewis** stated that Carnegie Center would like to use Bank Street between Spring Street and Market Street on Saturday, October 6<sup>th</sup> which is Harvest Homecoming parade day. She said the city would need to post “No Parking” signs on Bank Street that day because people do park on Bank Street for the parade. She explained that they will set up prior to the parade and the actual public art project will take place from 2:00 p.m. until 5:00 p.m. after the parade. She added that they have done this for the last couple of years at the amphitheater but wanted to move it to Bank Street this year.

**Mr. Thompson** asked if they have made contact with the businesses in that area.

**Ms. Lewis** stated that Lady Tron’s and Scarlet & Olivia would probably be most affected so she will make sure that they touch base with them. She said that they have already spoken with St. Marks Church and will have them chat with Habana Blues because of their parking lot.

**Mrs. Cotner-Bailey** asked if they will park food trucks in that block if they have them.

**Ms. Lewis** stated that it will all be contained in that block.

**Mr. Thompson** asked Police Chief Bailey if they should shut it down when they shut down the parade route.

**Police Chief Bailey** replied yes.

**Mr. Thompson** asked if there will be anything going on at City Square.

**Ms. Lewis** stated that there wasn't anything last year and she hasn't heard of anything this year.

**Mrs. Cotner-Bailey** asked when the parade is usually over.

**Ms. Lewis** stated that it just depends on how many entrants there are but added that they are willing to adjust according to that and have stated that it will take place immediately following the parade.

**Mr. Thompson** moved to approve subject to them reaching out to the other businesses in the area to make sure there are no conflicts with them, **Mrs. Cotner-Bailey** second, motion carries.

- **3<sup>rd</sup> Annual Neighborhood Beautification Day**

**Ms. Lewis** stated that it is on Saturday, April 21<sup>st</sup> from 8:00 a.m. until noon with a rain date of Sunday, April 22<sup>nd</sup> from noon until 3:00 p.m. and they will be set up in Bicentennial Park for people to check in.

**Mrs. Cotner-Bailey** asked if people bring their own supplies.

**Ms. Lewis** stated that the city provides everything needed.

## **2. Scott Wood re: ADA Transition Plan and Title VI Policies**

**Mr. Wood** stated that the 30 day comment period is completed and they did not receive any comments but did receive some inquiries. He explained that in order to keep us eligible for federal funding, it is a requirement to have the ADA Transition Plan in place. He also explained that Title VI covers other aspects of ADA and that he has been designated as the ADA Coordinator.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

## **3. John Rosenbarger re: LPA – Consulting Contract on Grant Line South Project**

**Mr. Rosenbarger** stated that the bid came in a bit under the estimated construction costs so they were happy to see that happen. He said the LPA – Consulting Contract is with Jacobi, Toombs & Lanz in the amount of \$510,720.00. He also said that Mr. Summers found the contract to be in order and recommends approval.

**Mr. Nash** asked if there are any improvements to the intersection at Beechwood Avenue and Grant Line Road in the plans.

**Mr. Rosenbarger** replied yes and stated that they are going to add a northbound left turning lane into the former filling station site on the west side for future development.

**Mr. Thompson** moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

## **4. John Rosenbarger re: Construction Engineering Supplemental No. 2 on Greenway Project**

**Mr. Rosenbarger** stated that the project is virtually finished but the contractor ran over in the number of days that it was supposed to be inspected because of a few small factors, one of which was dealing with excess soil. He explained that they had to remove some contaminated soil

which drew out the construction period so they had to have an inspector on-call for a number of days. He said that there were some weather delays as well so it added fees that totaled \$47,100.00. He said the contract is with Beam, Longest & Neff and that Mr. Summers has reviewed it and recommends approval.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**5. John Rosenbarger re: Construction Engineering Supplemental No. 4 on Mt. Tabor Road Project**

**Mr. Rosenbarger** stated that this is a supplemental for preliminary engineering for the Mt. Tabor Road Project and is an increase of \$88,900.00. He explained that it is primarily modifications made to phase 1 and phase 2 as a result of the public meeting they had on the project.

**Mr. Nash** asked what phase will be first.

**Mr. Rosenbarger** stated that the first phase, which is from Grant Line to just west of Klerner Lane, will take care of all of the hill slides and retention walls.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**6. Mike Hall re: Contract for annual fireworks display**

**Mr. Hall** presented the board with a contract with Pyrotechnic Display, Inc. in the amount of \$12,000.00 for the annual fireworks display on Tuesday, July 3<sup>rd</sup>.

**Mr. Nash** asked if there is a rain date.

**Mr. Hall** stated that there is not at this time but they have worked with the city in the past when it had to be cancelled.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**7. Mickey Thompson re: Cut for emergency sewer repair between Silver and Lindberg**

**Mr. Thompson** stated that they worked with wastewater and managed to get the cut moved over into the alley so it wouldn't be in the intersection.

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 03/20/18 to 04/09/18 in the amount of \$1,558,721.16:

<b>General Claims (Bank 1):</b>	108,246.07
<b>Fire Department:</b>	19,862.12
<b>Police Department:</b>	19,615.51
<b>Street Department:</b>	7,628.14
<b>Parks Department:</b>	14,958.15

	<b>Total From Above:</b>	170,309.99
<b>Medical/Drug Fund:</b>	2,053.80	
(Bank L)		
<b>Payroll Claims:</b>	998,936.72	
(Bank 2)		
<b>Sanitation Fund:</b>	-	
<b>Thursday Utility Claims:</b>	387,420.65	
	<b>Total From Above:</b>	1,388,411.17
	<b>Grand Total:</b>	<b>1,558,721.16</b>

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

**APPROVAL OF MINUTES:**

Mr. Thompson moved to approve the Regular Meeting Minutes for April 3, 2018, Mrs. Cotner-Bailey second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk