

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, APRIL 11, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

**OTHERS PRESENT:** Assistant Fire Chief Gadd, Fire Marshal Koehler, Police Chief Bailey, Assistant Police Chief Fudge, Larry Summers, Linda Moeller, Sidney Main, Mickey Thompson, Mike Hall, Bryan Slade, Tonya Fischer, Chris Gardner, Dave Duggins, Sean Payne, David Brewer, Courtney Lewis, John Rosenbarger and Mindy Milburn

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Ronda Trimble re: Urban Bread Company sign placement**

**Ronda Trimble** presented drawings of a sign that Urban Break Company wants to hang and explained that it is a non-illuminated sign that hangs 18” off the building at 145 Main Street. She stated that they do have a certificate of appropriateness and asked for the board’s approval.

**Mr. Thompson** stated that he doesn’t see any issues with this.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Doug Stewart with Infrastructure re: IN American Water projects for street cuts on 7<sup>th</sup> St. and Market**

**Doug Stewart** explained that they have two IN-AWC projects that they would like to get started on. He stated that the first is on 7<sup>th</sup> Street from Culbertson Avenue to Spring Street and the second is on Market Street between Vincennes Street and 16<sup>th</sup> Street that includes a bore under the railroad tracks. He added that they wanted to let the board know that they are ready to start and will do their best to get out of the way of the projects that the city currently has going on.

**Mr. Thompson** explained that these were plans that were submitted to and reviewed by the board and requested that they do these project first to help with coordination of the grid project.

**Mrs. Cotner-Bailey** asked if there are any traffic issues.

**Mr. Thompson** replied no and explained that they have worked with the city in the past on different projects and have always done a good job.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**3. Brandy Siemen re: Sign placement for Vintage Style & Design at 128 W. Main Street**

**Brandy Siemen** presented the board with a copy of the sign for review.

**Mr. Nash** asked if she has her certificate of appropriateness.

**Ms. Siemen** replied no and explained that she just called yesterday and will be getting that done but they sent her to this board first.

**Mr. Summers** asked what the clearance to the bottom of the sign will be.

**Ms. Siemen** relied 8-10 feet.

**Mr. Summers** stated that he doesn't have any issues as long as the bottom of the sign has an 8 foot clearance.

**Mr. Thompson moved to approve with the stipulation that she receives a certificate of appropriateness, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Derek Misch** explained that they are working on the Providence Way project for the city and requested to close the ramp overnight from April 17-20 for safety reasons. He stated that the second request is on Green Valley where they did a saw cut a couple of weeks ago. He added that they aren't shutting anything down but wanted to make everyone aware of what was going on. He explained that it will probably affect the TARC busses in that area on Providence Way so they have already made up temporary signs but wasn't sure if the city wanted to look into it.

**Mrs. Cotner-Bailey** asked what times the road would be closed on the 17<sup>th</sup>.

**Mr. Misch** replied 9:00 a.m. - 4:00 p.m.

**Mr. Thompson** asked if they still have the signage in place.

**Mr. Misch** explained that the public should be used to taking that detour because it has been up a couple of months, but it will be extending overnight now. He stated that they need to close one part of the lane down on Providence Way for about an hour to pour a curb line but they will have flaggers on both sides.

**Mr. Thompson** asked if that would be during the ramp closure.

**Mr. Misch** replied yes.

**Mr. Thompson** asked if they have advanced signage in Clarksville as well.

**Mr. Misch** stated that there will be a flagger ahead of signs.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Mr. Thompson** asked if they are still on schedule.

**Mr. Misch** replied yes.

**Mr. Duggins** added that significant completion is the first of June.

**Jason Copperwaite**, representing Greg Andres, presented a plat for Andres Spring on the east side of Grant Line Road. He explained that it is a 4 lot subdivision that includes a private road and detention basin, as well as drive entrances that are already constructed. He stated that they are in the process of filing for and receiving various approvals but before the plan commission will sign off on a plat they need this board's approval. He explained that he has one potential sale in the process on lot 4 which is a Bojangles' so they need to get the plat recorded in order for them to purchase the lot.

**Mr. Summers** stated that he reviewed it when it came through the plan commission and recommended approval. He added that they are using the curb cut on Grant Line Road so they won't be adding any new entrances.

**Mrs. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Michael Hughes** requested a road closure for the 13<sup>th</sup> and Vincennes storm water project. He explained that the cut would be on East 15<sup>th</sup> Street from Ekin Avenue to Elm Street and added that they will not close the entire road at one time but will be addressing isolated sections. He

presented a map to the board and reviewed the work that is going to be completed.

**Mr. Thompson** asked if this will be staged.

**Mr. Hughes** explained that the pipe will be staged along the sidewalk from the alley at Culbertson.

**Mr. Nash** asked if they are going to block the sidewalk completely.

**Mr. Hughes** replied yes and explained that the sidewalk on the other side will be open.

**Mr. Thompson** asked if they will have signage to let people know that the sidewalk is closed on the side they are staging from and for detours.

**Mr. Hughes** replied yes.

**Mrs. Cotner-Bailey** asked how long this would take.

**Mr. Hughes** stated that they are hoping to start May 1<sup>st</sup> and in the meantime they will be unloading material.

**Mr. Nash** asked if this work is being done for the storm water board and if it will alleviate the problem at 15<sup>th</sup> and Elm.

**Mr. Hughes** replied yes.

**Mr. Thompson** stated that this is another project that they need to get going because Elm is part of the grid project.

**Mrs. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Hughes** explained that there will be activity from the 18<sup>th</sup>-20<sup>th</sup> for the delivery of materials.

**Wes Christmas** updated the board on the ongoing paving work and explained that the contractor did begin the work on Market Street and rebuilding the intersections at Pearl and Bank. He stated that the north side of Pearl is done but the weather stopped them today and hopefully they will be back out tomorrow. He stated that if the pace continues they should finish Pearl tomorrow and Market/Bank in a few days. He explained that all the concrete and ramp work is completed for the grid.

**Mr. Nash** asked when repaving will start

**Mr. Christmas** explained that they still have some additional patching that is going to be done on the street and will continue after they complete the Market Street intersection. He added that once that work is complete paving will begin which is anticipated for the first week in May.

**Mr. Nash** asked about annual paving.

**Mr. Christmas** stated that they are working on bid documents and are hoping to have that out to bid by the end of the month. He added that the redevelopment commission opened bids for West 1<sup>st</sup> and Main Street and the work should be starting on Monday of next week. He stated that the work takes place outside of the traffic lanes so there shouldn't be any disruption.

**Rod Lee, Vectron**, requested a street cut at the main for the assisted living building going in on Grant Line Road to attach the service.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Paige Thomas** requested a 2'X3' sidewalk cut at 1348 Miller Lane (leak repair) and a 6'X6' street cut at Brookwood & Crestwood (main leak repair). She added that they are not sure where the leak is coming from at 1414 Grant Street but she will let the board know once they get in

there to do the work.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS - CITY OFFICIALS:**

**Dave Duggins** presented the board with a contract from TA Ginkins and explained that the city council appropriated \$25,000.00 for replacement and improvements to some of the older subdivision markers. He stated that the first one they would like to do is Watkins Prairie and explained that they will be taking all the old down and remodeling. He added that the project will cost is \$29,200.00 and \$25,000.00 of this was encumbered so they need the extra \$4,200.00 to finish out the project.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Mr. Nash** stated that they approved a banner last week without seeing what was on it and in the future he would like to make sure that they see the design before it is approved. He added that they might want to create a policy about what is acceptable to be on the city streets.

**Mr. Thompson** stated that he agrees and thinks it could be as simple as letting the clerk’s office know that the board needs to know the content of any banner request that comes in before it will be considered for approval.

**APPOINTMENTS:**

**BIDS:**

**CLAIMS:**

**Mrs. Moeller** presented BOW Claims Docket for 03/21/17-04/10/17 in the mount of \$1,876,298.95

General Claims (Bank 1):	380,802.02	
Fire Department:	10,583.99	
Police Department:	5,577.96	
Street Department:	15,622.27	
Parks Department:	20,843.19	
	Total From Above:	433,429.43
Medical/Drug Fund (Bank L):	68,013.17	
Payroll Claims (Bank 2):	963,189.79	
Sanitation Fund:	91,080.00	
Thursday Utility Claims:	320,586.56	
	Total From Above:	1,442,869.52
	Grand Total:	1,876,298.95

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for April 4, 2017, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:40 a.m.

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Warren V. Nash, President

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Mindy Milburn, Deputy City Clerk