

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD VIA ZOOM.COM ON TUESDAY, APRIL 13, 2021 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member and Cheryl Cotner-Bailey, member. Warren V. Nash, President, was not present.

**OTHERS PRESENT:** Fire Chief Juliott, Fire Marshal Koehler, Police Chief Bailey, Linda Moeller, Bryan Slade, Pat McLaughlin, Krystina Jarboe, Larry Summers, Jessica Campbell, Chris Gardner, Joe Ham, Sidney Main, Alicia Meredith and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Steve Oaks, APC re: Maintenance of Traffic Plan for Elm Street Sidewalk Project**

**Mr. Oaks** stated that the board received a copy of the MOT with their packets and explained that the work will be from west to east Vincennes to Silver streets taking one lot at a time. He stated that the eastbound traffic will be detoured for safety precautions and equipment and the westbound traffic will remain open.

**Mr. Thompson** asked when they wanted to do the work.

**Mr. Oaks** stated that they would like to start Monday but that will be pending notification to the property owners. He added that they have started the process of getting door hangers and yard signs.

**Mr. Summers** asked if they had contacted the communications department regarding the door hangers and signs.

**Mr. Oaks** stated that he hasn't but he can send a draft to him.

**Mr. Thompson** asked how long the work would take

**Mr. Oaks** stated that they have four months for the projects which is roughly two weeks per block.

**Mr. Summers** stated that he wants to make sure that there is signage on the sidewalks to alert pedestrians in advance of any crosswalk that they would need to use to avoid construction.

**Mr. Oaks** stated that they will have notification signs for that as well.

**Mr. Thompson** asked if the detour and lane closures stays up around the clock.

**Mr. Oaks** stated that it is preferred to keep it up overnight because of issues with people parking in the area when it is open.

**Mr. Summers** asked if the detour is necessary if they are blocking the parking lane.

**Mr. Oaks** stated that they are asking for the parking lane and the driving lane because the parking lanes are narrow and he has concerns regarding his crew working that close to traffic as well as concerns about equipment in use so close to moving vehicles.

**Mr. Summers** asked if it would be possible to leave the parking lanes blocked at night and open the traffic lane during off hours.

**Mr. Oaks** stated that should be doable.

**Mr. Thompson** asked what hours they want to work

**Mr. Oaks** stated that they are requesting 7:00 a.m. – 7:00 p.m. to give them time in the mornings to get the traffic control out and to speed up the work.

**Mrs. Cotner-Bailey** stated that her only request for that would be that if they start work that early that it doesn't involve any noise before 9:00 a.m.

**Mr. Summers** stated that it sounds like the board is okay with them mobilizing at 7:00 a.m. to get the detour set up but not any actual construction activity until 9:00 a.m.

**Mrs. Cotner-Bailey moved to approve the MOT plan with the situations that the traffic lane be reopened at night while the parking lane remains closed, coordinating with the City communications department on notification and no construction work starts before 9:00 a.m., Mr. Thompson second, motion carries.**

#### **COMMUNICATIONS – PUBLIC:**

**Larry McIntire, Beam, Longest & Neff**, sent the following update on Slate Run Road via email and Mr. Summers reported on it

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: TBD (Need proposed schedule from prime contractor)

Approximate % Complete: 99%

Progress for the Week:

- Concrete subcontractor excavated and poured curb and sidewalk in the commercial area.
- Contractor still working on completion schedule including punch list.

Upcoming Activities:

- RPR will be reviewing punch list items with prime contractor.
- Concrete subcontractor will pour sidewalk at southend near Lochwood Apts.
- Prime contractor plans to work on punch list items.

Construction / Safety / Utility Issues:

- There may be additional punch list items as the project has been idle all winter.
- Concrete trucks to avoid driving on new asphalt pavement for Slate Run Road.

**Mr. Summers** stated that there was a section of sidewalk on the north end outside of the project area that the utility had damaged so he requested that Temple make the repair.

#### **UNFINISHED BUSINESS:**

##### **1. CSX re: Closing the railroad crossing at Spring and 15th streets for repairs.**

**Mr. Thompson** stated that he is still working with the railroad on this request.

##### **2. Approval for work in right-of-way at 2710 Grant Line Road for Monon Crossing Apartments**

**Mr. Thompson** stated that they submitted their permit request and are requesting to work on the sidewalk that is the entrance to Monon Crossing Apartments. He explained that they will be

removing/replacing the sidewalk as well as drainage structures. He added that they are requesting permission to restripe Grant Line Road to add a left turn into the apartments.

**Mr. Summers** stated that he wants to make sure that the new entrance location is going to align with Navajo Drive to ensure good access management through there.

**Mr. Thompson** stated that the driveway curb cut application says that the entrance is across from Navajo Drive. He added that he checked with Chris Gardner to confirm that the work on the drainage structures was approved.

**Mrs. Cotner-Bailey** asked if they would be working with Mr. Thompson or Mr. Summers on any traffic control needs for the project.

**Mr. Summers** stated that he would like to make sure that whatever they do is not going to impede on traffic and if they do, it needs to be temporary with the use of flaggers.

**Mr. Thompson** stated that he will contact them after the meeting to get their MOT plan and he will forward it to the board and Mr. Summers.

**Mr. Cotner-Bailey** asked how long the project will take.

**Mr. Thompson** stated that their application says from April 14-23.

**Mrs. Cotner-Bailey moved to approve contingent upon working out traffic control details, Mr. Thompson second, motion carries.**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permits**

**Sunday, May 23<sup>rd</sup> – NAHS Color Run**

- Request to use the amphitheater Sunday, May 23<sup>rd</sup> from 9:00am to 2:00pm
- Request to use the amphitheater restrooms from 9:00am to 2:00pm
- Request to use a small area in the parking lot east of the amphitheater for food trucks (Fistful of Tacos, Kona Ice, etc)
- Request to use the Greenway from amphitheater to K&I bridge (Greenway will still be open to the public)
- Request to use an inflatable arch for the start/finish line (if they can find one)
- Music will be played via NAHS Radio Club at amphitheater from 10:30am to noon
- Request to place 3 pop-up tents along the Greenway for color stations

**Ms. Jarboe** stated that she isn't familiar with color run events so she asked a few extra questions that are detailed on the last page of the event and includes questions like what is the color powder, how easily it is removed and the impact on others using the greenway. She added that she thought Ms. Watkins would be at the meeting to answer any questions but she doesn't see her on here.

**Mr. Thompson** stated that he has the he has concerns with the color powder and the mess it will leave behind.

**Mrs. Cotner-Bailey** stated that the board certainly wants to work with the high school seniors on their charity event the best that they can, but she does have the same concerns with the color powder.

**Mr. Thompson** stated that the greenway is an attraction for residents and visitors and he is concerned with the effects on others that will be using the path at the same time.

**Mr. Summers** asked if they are looking to use the greenway path itself or Water Street so that it will be separated.

**Ms. Jarboe** stated at first they were requesting Water Street but she asked her to consider the greenway so that no road closures would be needed. She added that even if they moved to Water Street, visitors to the greenway could still be affected by the color powder.

**Mrs. Cotner-Bailey suggested that they leave this under “unfinished business” to allow Ms. Jarboe to ask that they consider amending their theme and to invite Ms. Watkins to speak at the next meeting, Mr. Thompson second, motion carries.**

**Saturday, May 15<sup>th</sup> – NA Parks: Touch-a-Truck**

- Request road closure on 4<sup>th</sup> Street from Spring to Market (8:00am to 1:00pm)
- Request to place a port-a-potty at the corner of 4<sup>th</sup> & Market
  - Drop off: Friday, May 14<sup>th</sup>
  - Pick up: Monday, May 17<sup>th</sup>
- Request to place a pop-up tent at the corner of 4<sup>th</sup> & Market
  - To be weighed down with sand bags

**Mrs. Cotner-Bailey moved to approve with the stipulation that they revisit COVID related regulations closer to the date, Mr. Thompson second, motion carries.**

**2. Mickey Thompson re: Manhole rehab/repair on Hausfeldt Ln. between Reas Ln. and Progress Blvd.**

**Mr. Thompson** stated that wastewater is bringing in Libs Paving for this project and they want to do the work on April 14 (rain dates of April 15 & 16) at 9:00 a.m. He added that traffic will be handled by flaggers.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**3. Mickey Thompson re: Dumpster permit request for 109 Clay St. for 1 week**

**Mr. Thompson** stated that this is for cleanup working going on at this property and they don't have an alternate location to place the dumpster. He added that he will make sure they know they need cones or safety tape.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Mickey Thompson for Vectren re: Permit for new service request at 1909 Spring Street**

**Mr. Thompson** stated that this will require a sidewalk cut and they have submitted the permit application but do not have a scheduled date for the work yet.

**Mrs. Cotner-Bailey moved to approve subject to providing a date, Mr. Thompson second, motion carries.**

**5. Mickey Thompson for IN-AWC re: Permit for new service request at 1709 Audubon Drive**

**Mr. Thompson** stated that this will require a 5'X6' asphalt cut for a house that is being remodeled. He added that the work has been done so this is housekeeping.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**6. Mickey Thompson for Spectrum re: 4101 Technology Ave.**

**Mr. Thompson** stated that they will be installing fiber at this address which will require that they bore under the road to install a 60' piece of conduit. He added that he did a site visit and confirmed that Technology Avenue had been turned over to the City.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**7. Pat McLaughlin re: Misc Updates**

**Mr. McLaughlin** stated that he has started to see a rather large amount of people disregarding busses dropping kids off and asked Chief Bailey if he could have his guys look into this. He reported that he sent an email to the principal of Hazelwood asking that they send another memo out to their employees that are parking on Beeler because he is getting complaints about this again.

**8. Mickey Thompson re: Dumpster permit request for Shireman Construction on Hauss Square near the entrance to the sheriff's office.**

**Mr. Thompson** stated that they would like to place the dumpster for 2 weeks as soon as it is approved.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mr. Thompson** reminded everyone to continue to exert caution and take steps necessary to protect themselves as COVID is still a health concern.

**Mrs. Cotner moved to approve the Regular Meeting Minutes for April 6, 2021, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:44 a.m.

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Mickey Thompson, Vice President

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Vicki Glotzbach, City Clerk