

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON WEDNESDAY MAY 8, 2019 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, Mickey Thompson, member and Warren V. Nash, president.

**OTHERS PRESENT:** Chris Gardner, Bryan Slade, Police Chief Bailey, Major Popp, Deputy Fire Chief Gadd, Fire Marshal Koehler, Russ Seagraves, Sidney Main, Jessica Campbell, Alicia Meredith, Krystina Jarboe, David Hall, and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

- 1. Vectren re: Cut Permits for 615 State St- 4'x4' street cut, 528 E. Daisy Lane (16786539) – 3'x3' sidewalk cut**

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

- 2. Paula Cook with Winnie's Decadent Desserts and Deli re: Seating outside business**

**Ms. Cook** explained that she would like to add outdoor seating at her business.

**Mr. Nash** stated that the only concern that have is that they follow ADA requirements.

**Mr. Thompson** suggested taking this item under advisement because he was not able to visit the site.

**Mr. Thompson moved to take this request under advisement, Mrs. Cotner-Bailey second, motion carries.**

- 3. Tara Dearing re: Dumpster Permit at 1211 Culbertson Avenue**

**Ms. Dearing** stated that she would like to place a dumpster in front of 1211 Culbertson Avenue while they remove a deck at the location.

**Mr. Nash** asked how long they would need it there.

**Ms. Dearing** replied two days.

**Mr. Thompson moved to approve the permit for two days, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Brandon Frazier, Jacobi, Toombs & Lanz**, emailed the following update for the board to review:

- Grant Line Road (Daisy Lane To McDonald Lane):
  - The Contractor is working on:
    - Continuing grading for concrete sidewalks along Grant Line Road
    - Excavation for the leveling pad of modular block wall #3 and placing stone aggregate base for leveling pad

- Work related to Structure No. 80 (Box culvert near Navajo Drive) has been placed on hold
- The concrete crew is installing sidewalks as the areas are finished
- Utility Relocations:
  - Vectren Energy - Remaining 8” gas main at Nelson Avenue, rescheduled for a later date.

**Larry McIntire, Beam, Longest & Neff**, reported the following:

Progress for the Week:

- Company for school data cable requested service removal for school flasher.
- Contractor submitted responses to comments regarding cost details to City.
- Miller Pipeline continued to work on gas services near Charlestown Road.

Upcoming Activities:

- City will be reviewing comment responses to cost details from contractor.
- School data cable will begin to be relocated onto the new Duke poles.
- Contractor hopes to begin moving in equipment and construction signs.

Construction / Safety / Utility Issues:

- Utility relocations are still ongoing and could cause some delay.
- Maintaining traffic is a major concern and under discussion with city.

**Jason Thompson, Greenwell Plumbing**, passed out a map of 518 E. Market Street and explained that a pool collapsed a sewer in the backyard and they need to cut about 70 ft. of the asphalt coming from right off the home to the center of the driveway behind the VFW. He added that he has been coordinating with Mr. Thompson during this project as well.

**Mr. Thompson moved to approve the cut subject to them continuing to coordinate with the VFW, Mrs. Cotner-Bailey second, motion carries.**

**Blake Gies, Clark-Dietz**, provided the board members with 2 contracts to review and sign. He explained that both contracts are for the 2019 Paving Project Package 1&2.

**Mr. Thompson moved to approve authorizing Mr. Nash to sign the 2019 Paving Project contracts, Mrs. Cotner-Bailey second, motion carries.**

**Jim Munford, Friends of Fairview**, passed out a final rendition of the map plaque of Fairview Cemetery and requested the board’s approval. He added that they would like to have it up before September in time for Stories Behind the Stones.

**Mrs. Cotner-Bailey moved to approve the revised map of Fairview Cemetery, Mr. Thompson second, motion carries.**

**George Hubbard, HWC Engineering, Market Street Streetscape Project** – he stated that traffic control will remain the same and they have a little demo left to do at Pearl Street. He added that they started the new sidewalk installation and the water main is in place with new services connections made.

**Mr. Nash** asked if the project is on schedule.

**Mr. Hubbard** stated that they are actually ahead of schedule right now.

**Mr. Matt Hines, United Consulting**, reported the following:

**MT TABOR RD RECONSTRUCTION**

Last Week

- Installed 485 LF of North sidewalk in Phase A
- Installed 966 LF of underdrain for South Phase A from Church to Klerner
- Installed MOT signage for Soil Nail Wall road closure
- Began installation of Phase A South curb and gutter from Klerner to W Oakwood

This week

- Continue grading Phase A South for curb and gutter, sidewalk, and driveways
- Continue installing North Phase A Sidewalk
- Continue installing Phase A South curb and gutter from W Oakwood to Church
- Install Soil Nail Wall road closure
- Begin installation of Slate Run Creek pump around for Soil Nail Wall
- Install 3” #53 stone road base for Phase A South lane from Church to Klerner

## **STATE ST SIGNAL MODERNIZATION 2**

- Construction Signage to be installed 5/13/19.
- Project Schedule Received 5/1/19

**Pat Hauersperger, O’Mara, Cut Requests Permits** – he requested a 10’X8.5’ asphalt cut at 153 E. Main Street for a main repair.

**Mr. Thompson moved to approve the cut request by O’Mara, Mrs. Cotner-Bailey second, motion carries.**

**Susan Kaempfer, Farmers Market**, stated that they are prepared to go back to summer hours and explained that in previous years, they have kept the street closed until 2:00 p.m. but they are hoping to clear out a little earlier by closing the vending at noon.

**Mr. Nash** stated that there have been some issues regarding animals being there and asked if there has been any change in policy.

**Ms. Kaempfer** explained that they thought the animal issue was due to congestion which has been addressed.

**Mr. Thompson moved to approve the closure of Bank Street from 6:00 a.m. until 2:00 p.m. on Saturdays for the Farmers Market, Mrs. Cotner-Bailey second, motion carries.**

**Jason Copperwaite, Paul Primavera, - Representing Timmel Law** - he passed out a map of the intersection at Slate Run Road and Charlestown Road which showed all the engineering plans the board previously requested for the modification of the driveway. He added that Mr. Thompson’s major concern was that the driveway was far enough from the signal pole base and that has been addressed.

**Mr. Thompson** asked if this adjustment will allow them room for two-way.

**Mr. Copperwaite** replied yes and added that it will be two 12’ lanes.

**Mr. Thompson** asked if anything has to be done to the pavement.

**Mr. Copperwaite** replied no.

**Mr. Nash** asked if the city’s engineer has approved it.

**Mr. Copperwaite** replied that he has sent it to Mr. Summers but he hasn’t heard back.

**Mr. Thompson moved to approve the request subject to final approval by the city engineer, Mrs. Cotner-Bailey second, motion carries.**

## **UNFINISHED BUSINESS:**

**1. Warren Nash re: Banner Policy**

**Mr. Nash** stated that they have been working with legal on a new banner policy for a while and they have a final version for approval in front of them today. He explained that the new policy includes the requirements, placement schedule, the new fee and the new eligibility requirements.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Alicia Meredith re: LeTour to Greenway, Touch a Truck, Opening day for Riverrun**

**Ms. Meredith** updated the board of the following New Albany Parks Events and invited everyone to come out and participate.

**LeTour de Greenway**

May 11 at the Amphitheater from 8:00 a.m.-12:00 p.m. (free event)

**Touch a Truck**

May 18 at Spring Street & 4<sup>th</sup> Street Fire Station from 10:00 a.m.- 12:00 p.m. (free event)

She added that these events will go on if there is light rain but the LeTour de Greenway will be rescheduled for May 18 in the event of inclement weather.

**River Run**

May 25 is the official opening day for River Run. Memberships are available to purchase.

**2. Deputy Fire Chief Gadd re: Promotion of Firefighter Madell Peters to Sergeant**

**Deputy Gadd** stated that the board members received a letter from Fire Chief Juliot recommending the promotion of Firefighter Maddell Peters to Sergeant.

**Mrs. Cotner-Bailey moved to approve the promotion, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 04/23/19 to 05/06/19 in the amount of \$2,443,370.86:

General Claims (Bank 1):	122,144.07
Fire Department:	6,426.83
Police Department:	8,193.24
Street Department:	54,585.18
Parks Department:	53,292.46
Medical/Drug Fund (Bank L):	775.20
Payroll Claims (Bank 2):	1,083,837.82
Sanitation Fund:	-
Thursday Utility Claims:	1,114,116.06

Grand Total: 2,443,370.86

**Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for April 30, 2019, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk