

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY MAY 14, 2019 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member and Mickey Thompson, member. Warren V. Nash, president, was not present.

**OTHERS PRESENT:** Chris Gardner, Bryan Slade, Police Chief Bailey, Major Popp, Deputy Fire Chief Gadd, Fire Marshal Koehler, Russ Seagraves, Sidney Main, Jessica Campbell, Alicia Meredith, Krystina Jarboe, David Hall, and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

- 1. Pat Huersperger, Dave O'Mara re: Cut permit request at 1903 Depauw Avenue - 4' X 8' street cut, 5' X 18' sidewalk cut, 5' X 8' wheelchair ramp 6' curb cut**

**Mr. Huersperger** passed out a copy of two additional cut requests at 2708 Charlestown Road, 7'X5' sidewalk cut to replace meter set and 215 Galt Street, 5'X10' asphalt cut for emergency service leak.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

- 2. Yvonne Vallandingham re: Curb cut for driveway at 2224 Ekin Avenue**

**Ms. Vallandingham** explained that they want to pour a concrete driveway beside their house.

**Mr. Summers** stated that he would actually like to go to the site and inspect it before making a recommendation to the board.

**Mrs. Cotner-Bailey moved to take this item under advisement, Mr. Thompson second, motion carries.**

- 3. Troy Black re: Curb cut request 1413 Culbertson Avenue**

**Mr. Black was not present.**

**Mr. Summers** stated that he will take a look at this one as well in case it comes back to the board.

**Mrs. Cotner-Bailey moved to take this item under advisement, Mr. Thompson second, motion carries.**

- 4. Vectren re: Sidewalk cut request for 1804 Ekin Avenue**

**Sam Reed** stated that this is for a retirement but they are not sure that they are going to have to make a cut, if they don't they will let the clerk's office know. He explained that they also sent another one this morning at 1153 Crystal Avenue for a street cut for a retirement.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**5. Kelly Carnighan re: 1505 Adams Street in Silver Hills**

**Mr. Carnighan was not present.**

**COMMUNICATIONS – PUBLIC:**

**Mr. Brandon Frazier, Jacobi, Toombs & Lanz,** reported the following:

- Grant Line Road (Daisy Lane To McDonald Lane):
  - The Contractor is working on:
    - Continuing grading for concrete sidewalks along Grant Line Road
      - The concrete crew is installing sidewalks as the areas are finished
    - Excavation for the leveling pad of modular block wall #3 and placing stone aggregate base for leveling pad
    - Resuming work on Structure No. 80 (Box culvert near Navajo Drive)
    - Original right turn lane is now open at Beechwood Avenue and Grant Line Road but the widened right turn lane will not be open for a while

**Mr. Matt Hines, United Consulting,** reported the following:

**MT TABOR RD RECONSTRUCTION**

**Last Week**

- Installed 1538 LF of Curb and Gutter for the South lane between Church and Klerner
- Installed 349 LF of North sidewalk in Phase A
- Installed 140 LF of median curb at E and W Oakwood
- Installed #53 stone road base in South lane between Church and Klerner
- Installed Soil Nail Wall MOT setup
- Began installation of Pump Around in Slate Run Creek for Soil Nail Wall work

**This week**

- Install Phase A South driveways
- Continue installation of Pump Around in Slate Run Creek for Soil Nail Wall work
- Begin Soil Nail Wall work
- Install Phase A South Base and Intermediate Asphalt from Church to Klerner
- Install Borrow fill outside of Phase A South lane
- Cap all Phase A fill with 12” of topsoil – prep for sod

**STATE ST SIGNAL MODERNIZATION 2**

- Construction Signage to be installed 5/14/19.
- Construction to begin 5/20/19

**Mr. Hines** stated that he has a lane shift request on Charlestown Road between 9:00 a.m. - 3:00 p.m. for two weeks starting next Monday and explained that this is for work they have to do at the southwest corner due to slope remediation for Wynngate Apartments.

**Mrs. Cotner Bailey** asked if they were going to do work on the weekends as well.

**Mr. Hines** stated that he didn't think so but he could instruct them not to if the board requested it.

**Mrs. Cotner-Bailey** moved to approve the above lane shift request, **Mr. Thompson** second, motion carries.

**Mr. Larry McIntire, Beam, Longest & Neff,** reported the following:

**Slate Run Road Improvement Project – Phase 1  
Weekly Report for the Week of 5/6/2019**

Notice to Proceed Date: Commence on or before 4/15/2019  
Final Completion Date: 240 Calendar Days from NTP or 12/10/2019  
Approximate % Complete: 2%

Progress for the Week:

- Cable TV/Internet provider began to relocate their aerial lines.
- City officials reviewed the comment responses for cost details from contractor.
- Miller Pipeline continued to work on gas services near Charlestown Road.

Upcoming Activities:

- City will be getting back with contractor to discuss plans for the MOT revisions.
- School data cable and cable tv/internet will be relocating aerial lines.
- Contractor hopes to begin moving in equipment and construction signs.

Construction / Safety / Utility Issues:

- Utility relocations are still ongoing and could cause some delay.
- Maintaining traffic is a major concern and under discussion with city.

**Joe Wood, Dan Cristiani, Basin 14** – he stated that one of the final things they have to do for this project requires some Saturday work in order to keep the businesses in the area uninterrupted. He requested permission to work on Saturday May 18 and June 1.

**Mr. Summers** stated that they have worked multiple Saturdays to try to expedite the project.

**Mrs. Cotner-Bailey** asked what hours they want to work.

**Mr. Wood** stated that they would like to start at 8:00 a.m.

**Mrs. Cotner-Bailey** asked if there will be a lot of noise.

**Mr. Wood** stated that it shouldn't be too loud at the beginning.

**Mrs. Cotner-Bailey** asked that they let the businesses know that they are doing the work and that it could be loud at times.

**Mrs. Cotner-Bailey moved to approve the above request to work on Saturday, Mr. Thompson second, motion carries.**

**George Hubbard, HWE, Market Street Streetscape Project** – he stated that they will maintain traffic as it is presently with the westbound side closed to traffic. He explained that all the ADA standard sidewalk is in place from State to Market and they still have some concrete sidewalk at the corner island of Pearl and Market to finish this week. He added that they are on schedule if not a little ahead of schedule.

**Warren Romig, Dumpster Permit Request** – he request a dumpster permit for a dumpster at 1921 Culbertson Avenue.

**Mrs. Cotner-Bailey** asked how long he wants to have the permit.

**Mr. Romig** stated that the dumpster is already there because he was not aware that he was required to have a permit. He added that they would like to have it for another week.

**Mrs. Cotner-Bailey** informed him that anytime a dumpster is placed on the city street they have to get a permit from this board first. She asked if he has reflective tape on the dumpster.

**Mr. Romig** replied no.

**Mr. Thompson** stated that reflective tape has to be placed on the dumpster for safety reasons so that no one runs into it at night.

Mr. Romig stated that he will take care of that.

**Mrs. Cotner-Bailey moved to approve the dumpster permit until Friday May 24, Mr. Thompson second, motion carries.**

**Wes Christmas, Clark-Dietz, Paving Update** – he stated that activity is beginning this week focusing on curb ramp replacement for any non-compliant ADA ramps along Reas Lane (Hausfeldt to Park East), Silver Street (Charlestown to Monon) and Olive Street (Captain Frank to Cottom). He explained that they will identify the ramps, remove/replace and then come back at a later date to do the paving work. He stated that on Thursday and Friday of this week they plan to mill and pave portions of the alley between State and Pearl Streets (Main to Oak).

Mrs. Cotner-Bailey asked if they have made the businesses aware.

Mr. Thompson stated that he isn't sure but during pre-construction meeting he did suggest that they talk with the bank about some issues they had in their parking lot.

Mr. Christmas stated that they will follow up with First Financial. He added that this week he should receive a detailed schedule for paving activity and he will review it and pass it along to the board.

**Dwayne Thomas, Thomas Heating & Cooling, Passing out Business Cards**, he stated that he just opened his business and wanted to go around his neighborhood to introduce himself and pass out business cards.

Mrs. Cotner-Bailey asked where his neighborhood is.

Mr. Thomas stated that he lives by Green Valley Nursing Home.

Mr. Thompson clarified that he is not soliciting for business but is just passing out his cards.

Mr. Thomas replied yes and passed out one of his cards to the board.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**UNFINISHED BUSINESS:**

**1. Outdoor seating at Winnie's Decadent Desserts and Deli**

Mr. Thompson stated that he did visit the site to take measurements and there is room for her outdoor seating and still be ADA compliant.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Handicapped sign request at 2400 E. Market Street**

Mrs. Glotzbach explained that this request has been approved by traffic division so it now needs this board's approval.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Vicki Glotzbach for Valarie Waldrop re: Dumpster at 214 Sloemer Avenue**

Mrs. Glotzbach explained that Ms. Waldrop came into her office and said that her mother passed away so they need to clean out her house and would like to request a dumpster permit. She stated that she isn't sure of the start date but that she would need it approximately one week

and added that the residence does have a driveway that they probably could have placed the dumpster on but there is a truck parked there and they haven't been able to find the keys to move it.

**Mr. Thompson** stated that he went to look at the site and there was a car parked behind the residence as well but they couldn't fit it back there anyway.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**3. Vicki Glotzbach re: Banner permit request for First Church of God's For New Albany Festival**

**Mrs. Glotzbach** explained that she was contacted by Ms. Stewart from the church to request a banner permit. She stated that they originally requested the Charlestown Road location but that location is booked for June 3<sup>rd</sup> through June 10<sup>th</sup> by Silver Heights Camp but their banner is hanging at Spring Street and 8<sup>th</sup> Street on May 24<sup>th</sup> until June 2<sup>nd</sup>. She suggested to Ms. Stewart that they swap locations with Silver Heights Camp and hang their banner on Charlestown Road from May 24<sup>th</sup> until June 2<sup>nd</sup> and move to Spring Street and 8<sup>th</sup> Street from June 3<sup>rd</sup> until June 10<sup>th</sup>. She said that their event is taking place on Saturday, June 8<sup>th</sup> at the Riverfront Amphitheater. She also said that Ms. Stewart is aware of the banner permit fee and has no problem with it.

**Mrs. Cotner-Bailey** stated that she would prefer that they put something on the banner that it is sponsored by the church so that there is no confusion that it is a city-sponsored event.

**Mrs. Cotner-Bailey moved to take this item under advisement to see if they can put the church name on the banner, Mr. Thompson second, motion carries.**

**4. Vicki Glotzbach re: Renewal of Vendor's Permit for Dozer's Dogs**

**Mrs. Glotzbach** explained that Mr. Tony Miller works on Tuesdays and couldn't make the meeting so she is presenting the request for renewal of his vendor's permit. She said that he did send her his approved inspection report for his cart from the health department but has not renewed his other permits with them because they don't expire until June 30<sup>th</sup>. She said that he will be renewing the other permits at the first of June but wanted to request a new vendor's permit now because his present one expires on May 22<sup>nd</sup> and he doesn't want to lose his spot on the corner of Hauss Square and E. Spring Street. She told him that as soon as he receives his new permits from the health department, he needs to forward her copies.

**Mrs. Cotner-Bailey** asked if the permit is for one year.

**Mrs. Glotzbach** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**5. Mickey Thompson re: Street closure for Memorial Day Celebration**

**Mr. Thompson** explained that he would like to request the closure of E. Market Street from the alley between E. 4<sup>th</sup> Street and E. 5<sup>th</sup> Street to E. Eleventh Street for the annual Memorial Day Celebration on May 27<sup>th</sup> from 10:30 a.m. until noon.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**6. Krystina Jarboe re: Special Event Permit for Develop New Albany**

**Ms. Jarboe** presented a special event permit for Develop New Albany to use City Square for their annual Taco Walk on Saturday, May 18<sup>th</sup> from 2:00 p.m. until 6:00 p.m. with tear down taking place from 5:00 p.m. until 6:00 p.m.

**Mrs. Cotner-Bailey** asked if the event is going to happen rain or shine.

**Ms. Jarboe** replied yes.

**Mrs. Cotner-Bailey** said that they have had this event before and had a really good turnout.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for May 8, 2019, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:40 a.m.

---

Michael Thompson, Vice President

---

Vicki Glotzbach, City Clerk