

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD VIA ZOOM.COM ON TUESDAY, MAY 19, 2020 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President.

**OTHERS PRESENT:** Shane Gibson, Larry Summers, Fire Chief Juliot, Sidney Main, Police Chief Bailey, Chris Gardner, Jessica Campbell, Krystina Jarboe, Jason Applegate and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Vectren re: 2012 Old Vincennes Rd (17503733) – street cut (work is complete)**

**Mr. Thompson** stated that there were actually three cuts made there at Captain Frank Road and Old Vincennes Road and the work has already been done.

**Mr. Thompson** moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

**COMMUNICATIONS – PUBLIC:**

**UNFINISHED BUSINESS:**

**Mr. Gibson** stated that the awarding of the bid for the 2020 Paving Project was accepted last week subject to review by Mr. Christmas and himself. He said that they have received it and the bid is acceptable.

**Mr. Christmas** stated that they did review all five bids and the low bid from Libs Paving was found to be responsive and responsible so the board members should have received a formal summary of the bids and a formal recommendation of award. He said that we are okay to move forward so Mr. Nash will be receiving an agreement from Libs Paving for execution.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permits**

- **Saturdays – Develop New Albany: Farmer’s Market**

**Ms. Jarboe** explained that Develop New Albany would like to use City Square for their Farmer’s Market starting Saturday, May 23<sup>rd</sup> until Saturday, October 31<sup>st</sup> but skipping the Harvest Homecoming Saturday on October 10<sup>th</sup>. She stated that their set up is from 5:30 a.m. until 8:00 a.m. and the actual event is from 8:00 a.m. until noon with tear down completed by 1:00 p.m. She said that they also requested Bank Street to be closed from Market Street to Main Street from 6:00 a.m. until 1:00 p.m. which is the same as it was last year. She said that they also posted rules for the market due to COVID-19 and a copy of those rules are on file in the city clerk’s office.

**Mr. Nash** asked if they will have masks there for people who don’t have them.

**Ms. Jarboe** stated if not, she can say that the board recommended that they have those available.

**Mr. Nash** stated that we should probably urge that.

**Mr. Gibson** requested that this be approved subject to Mr. Thompson’s review and adjustments made as we need them after consulting with the legal department.

**Mr. Nash** agreed that they need to make adjustments as they go.

**Mr. Applegate** stated that he is on Develop New Albany for city council and he is going to be meeting with them today so he will mention that Mr. Nash asked about masks on hand for the public.

**Mrs. Cotner-Bailey moved to approve the street closure and permit subject to Mr. Thompson's review and adjustments made as needed after consulting with legal, Mr. Thompson second, motion carries.**

## **2. Larry Summers re: Slate Run Road Update**

**Mr. Summers** stated that the contractor graded for Garretson Lane and sidewalks on the west side and began work on the head wall for the second pipe crossing. He said the subcontractor has poured and formed the curbs and sidewalks and the paving contractor placed the base asphalt at the Garretson Lane intersection so that is back open and operational. He stated that the second culvert crossing was to begin yesterday but the operation was rained out so they were actually beginning today. He said that the closure was to go into place this morning and they are going to continue working on the curbs, sidewalks and driveways. He stated that we are looking at the schedule for milling and paving of the main line of the street and discussing with the contractor the best format for doing that work so as soon as he has that, he will bring it to the board.

**Mr. Nash** asked if the culvert installation will be two days.

**Mr. Summers** stated that it was originally scheduled from Monday to Thursday with the hopes of being done Wednesday so he is optimistic that they will still be able to get it done by Thursday weather permitting.

## **3. Mickey Thompson re: AT&T street cut request at 1676 Garretson Lane**

**Mr. Thompson** stated that he was out there this morning and as Mr. Summers said, it is open now and it did turn out very well because you can see up and down Slate Run Road now without having to get out into traffic. He said this cut is closer to the Charlestown Road end of Garretson Lane and would only be potholing because they are planning to bore under the road. He stated that he did explain to them that we have a detour in place and that they would have to coordinate their work with us so that it doesn't interfere with that.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

## **4. Mickey Thompson re: Street closure for Memorial Day Ceremony**

**Mr. Thompson** explained that Market Street needs to be closed from the alley between 4<sup>th</sup> and 5<sup>th</sup> Streets to 11<sup>th</sup> Street on Monday, May 25<sup>th</sup>. He said that the details have not been worked out but since this is the last meeting before then, he suggested that the board approve the closure that they always do subject to the details being worked out and the event actually happening.

**Mr. Nash** stated that is usually not a very long closure.

**Mr. Thompson** stated that is correct and that they close it at 10:00 a.m. and it is usually over by noon.

**Mr. Thompson moved to approve subject to the details being worked and the event actually happening, Mrs. Cotner-Bailey second, motion carries.**

## **5. Warren Nash re: Traffic on Franklin Drive**

**Mr. Nash** stated that he received an email regarding traffic on Franklin Drive due to cutting through from Green Valley Road to Daisy Lane. He asked Police Chief Bailey to have his traffic division look at the traffic there and see if there is some way to slow it down a little bit.

**Police Chief Bailey** stated that he is aware of it and has someone working on it right now.

**Mr. Nash** asked Mr. Summers to look at it also to see if there is any further signage or anything like that we can do.

**Mr. Summers** stated that he will look at that.

## **6. Larry Summers re: INDOT work on I-265**

**Mr. Summers** stated that INDOT is doing work on I-265 and over the last couple of weeks they have gone out and identified areas that needed to be patched and now they are reviewing those patching locations. He said that they are going to be looking at the patching necessary on the

ramps in the coming week and after that they are anticipating work to begin on June 1<sup>st</sup> for the main line work. He said that he just wanted to make everyone aware of this.

**Mr. Nash** asked if this is patching preparing for total repaving.

**Mr. Summers** replied yes and stated that it is scheduled to begin June 1<sup>st</sup>.

**Mr. Nash** asked if the patching and paving are both scheduled to begin June 1<sup>st</sup>.

**Mr. Summers** replied yes.

**APPOINTMENTS:**

**CLAIMS:**

**Mr. Nash** presented the following claims for the period of 05/05/20 to 05/18/20 in the amount of \$1,198,717.30:

<b>General Claims (Bank 1):</b>	28,697.03	
<b>Fire Department:</b>	4,071.20	
<b>Police Department:</b>	5,246.75	
<b>Street Department:</b>	90,425.40	
<b>Parks Department:</b>	11,380.62	
	<b>Total From Above:</b>	139,821.00
<b>Medical/Drug Fund:</b>	9,025.20	
(Bank L)		
<b>Payroll Claims:</b>	812,457.30	
(Bank 2)		
<b>Sanitation Fund:</b>	-	
<b>Thursday Utility Claims:</b>	237,413.80	
	<b>Total From Above:</b>	1,058,896.30
	<b>Grand Total:</b>	<b>1,198,717.30</b>

**Mrs. Cotner-Bailey** moved to approve the above claims, **Mr. Thompson** second, motion carries.

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the Regular Meeting Minutes for May 12, 2020, **Mr. Thompson** second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:25 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk