

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY MAY 21, 2019 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member and Mickey Thompson, member. Warren V. Nash, president, was not present.

OTHERS PRESENT: Chris Gardner, Bryan Slade, Police Chief Bailey, Fire Chief Juliot, Fire Marshal Koehler, Russ Seagraves, Sidney Main, Larry Summers, Jessica Campbell, Alicia Meredith, Krystina Jarboe, David Hall, and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. John Davis re: Dumpster permit at 1911 Culbertson Avenue

Mrs. Cotner-Bailey asked when he wants to place it.

Mr. Davis replied as soon as possible for two weeks.

Mrs. Cotner-Bailey told Mr. Davis that he needs to put reflective tape around it and if he needs for a longer period of time, he will have to come back to board to request that.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Vectren re: Cut Permit requests for 3531 Grant Line Rd. (16240498) – sidewalk cut

Mr. Thompson explained that this is for the work they are doing for the new development.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

Brandon Frazier, Jacobi, Toombs & Lanz, reported the following:

➤ **Grant Line Road (Daisy Lane To McDonald Lane):**

- The Contractor is working on:
 - Continuing grading for concrete sidewalks and driveway aprons along Grant Line Road
 - The concrete crew is pouring sidewalks and driveway aprons as the areas are graded to final elevations
 - Detectable warning devices are being placed in the sidewalk ramps that have already been completed
 - Modular block wall #3 (East side of Grant Line Road) has been installed except for cap blocks. Those will be installed this week.
 - Working on Structure No. 80 (Box culvert near Navajo Drive) – Installing reinforcing steel and concrete forms for headwall
- Utility Relocations
 - Gas (Vectren) – Will pothole gas main at Nelson Avenue to determine if it needs to be lowered

Mr. Thompson stated that he did notice that at Graybrook and Daisy Lane there is a sign that says right lane must turn right but they have uncovered the markings to go left.

Mr. Frazier stated that he will relay that message.

Matt Hines, United Consulting, reported the following:

MT TABOR RD RECONSTRUCTION

Last Week

- Installed 241 LF of South sidewalk in Phase A
- Installed 188 SY of Phase A South 6" Driveway
- Installed Phase A South Base and Intermediate Asphalt
- Installed Soil Nail Wall Pump Around
- Began Soil Nail Wall work:
 - Began exposing shale slope
 - Poured ½ of toe wall
 - Installed 3 sacrificial nails for pullout testing
 - Performed and cored shotcrete test panel
- Began Phase A topsoil installation and prepping for sod

This week

- Continue installation of Phase A South driveways
- Continue installation of Phase A South sidewalks
- Continue Soil Nail Wall work
- Continue capping all Phase A fill with 12" of topsoil – prep for sod
- Begin Wynn Gate Apartments slope remediation (**MOT approved 5/14 BOW**)

STATE ST SIGNAL MODERNIZATION 2 – OAK AND CHERRY

- Construction Signage installed 5/17/19.
- Boring conduit to begin end of week

Larry McIntire, Beam, Longest & Neff, reported the following:

Project RPR: Larry McIntire

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: 240 Calendar Days from NTP or 12/10/2019

Approximate % Complete: 2%

Progress for the Week:

- School data cable company relocated their lines onto Duke poles.
- City officials sent comments back to contractor concerning revised MOT.
- Miller Pipeline continued to work on gas services near Charlestown Road.

Upcoming Activities:

- Contractor will be getting back with City to discuss plans for the MOT revisions.
- Zayo has both underground and aerial fiber to be reviewed for relocation.
- Contractor hopes to begin moving in equipment and construction signs.

Construction / Safety / Utility Issues:

- Utility relocations are still ongoing and could cause some delay.
- Maintaining traffic is a major concern and under discussion with city.

Pat Huersperger, O'Mara, IN-AWC Cut Permit - presented a 7'X9' street cut request at McDonald Street & Jaycee Street for an emergency service leak and 8'X13' street cut request at 2143 Willow Street for a service leak repair.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

George Hubbard, HWC Engineering, Market Street - reported that they will continue the same MOT plan that is currently in place, the north side curb is installed and they started with some electrical work this week. He added that they are waiting for some of the sub-contractors to come in and finish their work before moving on but they are still on schedule.

Mr. Thompson asked if he is going to check with Drew on the lighting on Pearl Street. .

Mr. Hubbard stated that last week they powered up the alley way and asked if there was a date that this was reported.

Mr. Thompson stated that he will check but wanted to make sure that it wasn't something that we did before he calls Duke.

Wes Christmas, Clark-Dietz, 2019 Paving Update – he reported that concrete work is ongoing with work being completed on Olive Avenue, Hausfeldt and Reas Lane. He stated that they started Silver Street and once those ramps are complete they plan to move ahead to Wolf Trace, Wolf Trace Court, Bohannon Lane and Weberpal Circle.

UNFINISHED BUSINESS:

1. Banner permit request for First Church of God (#For New Albany Festival)

Mrs. Glotzbach explained that she emailed the revised banner to the board members to review and has also provided a copy in their packet. She requested approval of the revised banner.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Curb cut requests for 2224 Ekin Avenue and at 1413 Culbertson Avenue

Mr. Summers stated that both of these locations have alley access to their properties and within the historic areas they typically try to limit the number of curb cuts when possible. He stated that because of the close nature of the houses through there and the safety risks regarding backing out over the sidewalk he would recommend that both curb cuts be denied.

Mrs. Cotner-Bailey asked if he has spoken with these individuals.

Mr. Summers stated that he left a voicemail with the individual requesting the cut on Ekin but the individual requesting the cut on Culbertson didn't come to the meeting.

Mr. Thompson stated that as he understands it this would also eliminate some on street parking if it was approved.

Mrs. Cotner-Bailey asked Mrs. Glotzbach to contact Mr. Davis to let him know that his request was denied.

Mrs. Cotner-Bailey moved to deny both requests for curb cuts, Mr. Thompson second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special Event Permit Requests

- **Alpha Media: Poochamania**

Ms. Jarboe presented a Special Event Permit request for Alpha Media Louisville to use the Riverfront Amphitheater on Sunday, September 1st for their Poochamania event. She said that the event hours are from 12:00 p.m. until 5:00 p.m. with set up beginning at 9:00 a.m. and tear down completed by 7:00 p.m.

Mrs. Cotner-Bailey asked if they should go ahead and approve the closure of Water Street as well for the safety of the animals and food truck access.

Mr. Thompson stated that is a large number of people so he thinks it should probably be closed.

Mrs. Cotner-Bailey moved to approve the permit request as well as the closure of Water Street in front of the Riverfront Amphitheater, Mr. Thompson second, motion carries.

- **River City Races**

Ms. Jarboe presented a Special Event Permit request for River City Races to run along the Ohio River Greenway and start/finish at the Riverfront Amphitheater. She said that the event is called the Downtown Doubler and will take place on Sunday, September 8th with the event starting at 7:30 a.m. and ending at 11:30 a.m. She also said that set up will begin at 6:00 a.m. and tear down will be completed by 11:30 a.m.

Mr. Thompson asked if that will be a problem for others wanting to use the Greenway.

Mr. Gardner stated that it wouldn't be possible to close the Greenway down completely for an event but this group is just asking for permission to have an organized event on the Greenway.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Vicki Glotzbach re: Dumpster permit request at 103 W. Cottom Avenue

Mrs. Glotzbach explained that Mr. Alex Lausterer has requested that she present a dumpster permit for him for the above address. She explained that he is cleaning out his garage and remodeling his bathroom and would like to place the dumpster tomorrow and it will be picked up on May 28th.

Mr. Thompson stated that he looked at it on Elevate and there is isn't room for the dumpster in the alley.

Mrs. Cotner-Bailey asked Mrs. Glotzbach to let him know that he needs to place reflective tape around the dumpster.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

3. Vicki Glotzbach re: Dumpster permit extension for 214 Sloemer Avenue

Mrs. Glotzbach explained that she brought a dumpster permit request before the board at the last meeting for Ms. Waldrop at 214 Sloemer Avenue and Ms. Waldrop has contacted her to request an extension on that permit. She stated that she had originally requested the permit from May 17th until May 22nd but they have completely filled the dumpster and now need another one and would like to place it until May 29th.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

4. Linda Moeller re: Bank Reconciliation Work Sheets for April 2019

Mrs. Moeller presented the board with the Bank Reconciliation Work Sheets for April 2019 and asked that they be entered into the minutes.

5. Linda Moeller re: Insurance Renewals Property/Liability

Mrs. Moeller stated that the renewal period is June 1, 2019- May 31, 2020 and the agent is Arthur Gallagher. She explained that he put together a package for worker’s comp, property insurance and liability insurance, and other than a slight increase in premium there were no changes in coverage. She recommended that the board approve the policy for the next term.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

6. Alicia Meredith re: River Run Water Park Opened

Ms. Meredith stated that the water park opened this weekend and reminded the board the hours are Mon-Sun 11:00 a.m. – 7:00 p.m. She passed around handouts with rates and a few activities/classes that they have going on.

Mrs. Cotner-Bailey asked if there is anything specific that she would like to note.

Ms. Meredith stated that they are partnering with the YMCA this year and they will come to teach aerobic classes at 9:00 a.m. and 10:00 a.m. on Monday, Wednesday and Fridays starting June 3.

Mr. Thompson asked if all of that information is on the website.

Ms. Meredith replied yes.

7. Mickey Thompson re: Memorial Day Celebration

Mr. Thompson reminded everyone that there will be a Memorial Celebration at the Veterans Memorial on Market Street between 10th & 11th Streets at 11:00 a.m.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 05/07/19 to 05/20/19 in the amount of \$1,782,774.66:

General Claims (Bank 1):	729,846.12	
Fire Department:	1,059.71	
Police Department:	3,966.32	
Street Department:	8,003.91	
Parks Department:	25,152.96	
Medical/Drug Fund (Bank L):	45.76	
Payroll Claims (Bank 2):	781,161.03	
Sanitation Fund:	-	
Thursday Utility Claims:	233,538.85	
	Grand Total:	1,782,774.66

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for May 14, 2019, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:35 a.m.

Michael Thompson, Vice President

Vicki Glotzbach, City Clerk