

THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, MAY 22, 2014 AT 9:15 A.M.

PRESENT: Mayor Gahan, Gary Brinkworth and Ed Wilkinson

ALSO PRESENT: Wes Christmas, Shane Gibson, Rob Sartell, Courtney Lewis, Larry Summers, Linda Moeller and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the May 8, 2014 Regular Meeting Minutes as corrected, Mr. Brinkworth second, all voted in favor.

BIDS:

Mr. Sartell stated that he had two professional services contracts for the board to consider. He explained that the first one was for United Consulting and is for engineering and construction services on the 110, 120 and dump station upgrades which are on the capital improvement project list. He said that he would like to get approval on it so that they can move forward and avoid as much of the bad weather as they can on this upgrade.

Mr. Wilkinson asked if this was replacing the three 50 year old valves.

Mr. Sartell replied that it is to replace a series of check valves, gate valves, the old 110 pump station, the addition of a pump at 120 with associated valving and the upgrade of the existing dump station.

Mr. Brinkworth stated that he thought this is the one that went way over in costs and asked what we realigned to make this work in our budget.

Mr. Wilkinson stated that one of the items was the \$600,000.00 in the liner because we were not laying enough lining so we had the money available there. He also stated that there were a couple of other line items that were not going to get used at all.

Mr. Brinkworth asked if the \$600,000.00 on lining is what we have not spent.

Mr. Wilkinson stated that it is money that we will not spend. He added that this month we did much better with 1,400 feet of lining and will get us closer to 15,000-16,000 feet for the year so purchasing of lining is still going to be under \$200,000.00 so we will have \$400,000.00 there.

Mr. Brinkworth stated that he doesn't feel like he is knowledgeable enough to vote on this so he will abstain. He added that he needs to review it a little more.

Mayor Gahan stated that he did have a chance to review the professional service contract for United Consulting and asked Mr. Sartell if he had anything to add.

Mr. Sartell stated that he reviewed it and sent it back for a couple of small changes but has nothing to add. He also stated that Mr. Gibson reviewed and didn't have any comments.

Mr. Wilkinson moved to approve the agreement with United Consulting, Mayor Gahan second, all voted in favor with the exception of Mr. Brinkworth who abstained.

Mr. Sartell presented a contract extension for Stantec for the SSO monitoring and is not to exceed \$35,000.00. He said that he did inquire with some other firms about putting bids on this but they didn't have the manpower to put a team together to compete with this.

Mr. Brinkworth asked if this is approximately what they had been doing or is it a little less money since we are now doing less manholes.

Mr. Sartell replied that originally it was for \$50,000.00 because we had approximately 40 manholes and now we are down to 24 and expect to go down to 13.

Mr. Christmas stated that once the final version of the revised SSO response plan is approved it will actually go down to 10.

Mr. Wilkinson moved to approve the contract extension for Stantec, Mr. Brinkworth second, all voted in favor.

COMMUNICATIONS - PUBLIC:

Ms. Grawcock stated that she was present to present the agreement for United Consulting.

Mr. Copperwaite presented the board with a drawing for University Station, Section 4 and stated that he is representing Andres Properties, LLC. He stated that Mr. Greg Andres owns the property on Grant Line Road that is just north of Taco Bell and requested permission to connect to the sewers and credits in the amount of 1,940 gallons per day. He explained that Mr. Andres entered into an agreement with Prestwick Square Apartments to allow them to construct a detention basin on the north end of his property and in exchange they gave him permission to run through their property to get to the sewers. He added that Mr. Andres doesn't currently have tenants but they did some conceptual sketches and this was the best they could come up with as far as flows and if he gets a tenant that uses more water then he may have to come back to ask for more credits at that point.

Mr. Brinkworth asked if Mr. Andres is planning for a detention basin on the southeast part of this property.

Mr. Copperwaite replied that it is his understanding that he is going to take all of that water to the other side. He also stated that he wanted to get permission to connect before he started drawing anything and will then get construction plans into Mr. Sartell to review.

Mr. Brinkworth asked if Mr. Andres will have a tenant prior to doing the plans.

Mr. Copperwaite replied no but they know where the roadway will be so they will bring it up that property line and then up along the roadway to serve whatever properties Mr. Andres may develop.

Mr. Brinkworth asked how this will get the project started.

Mr. Copperwaite explained that they have to have credits in order to apply for a sewer permit.

Mr. Brinkworth asked if they are going to build the sewers now.

Mr. Copperwaite replied yes.

Mr. Brinkworth stated that they will also have to submit this same information to IDEM. He then asked Mr. Summers if he would feel comfortable with applying to IDEM to see if he could do all of the sewer plan approvals.

Mr. Summers stated that he would check into it.

Mr. Brinkworth moved to approve with the stipulation that Mr. Copperwaite comes back to the board for final approval on the number of gallons as to what will be built, Mr. Wilkinson second, all voted in favor.

COMMUNICATIONS - CITY OFFICIALS:

SEWER ADJUSTMENTS:

Ms. Lewis presented an adjustment request for Sandra Gillenwater in the amount of \$1,056.83. She explained that the leak was by the meter at the back of the house under the driveway and that the water went underground. She said that the leak was repaired by Ms. Gillenwater's father and supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Ms. Lewis presented an adjustment request for William Dukes in the amount of \$1,162.64. She explained that pipes froze in the kitchen and the upstairs guest bathroom and the water cascaded down two flights of stairs to the basement. She said the leak was repaired by Shaffer Plumbing and supporting documents are attached. She added that this adjustment had come before the board last meeting and there was a question as to whether his basement had a drain and it does not. She said that Servepro cleaned up the water and supporting documentation is attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Ms. Lewis presented an adjustment request for NA Concrete in the amount of \$931.42. She explained that the leak occurred in the water line outside of the main building and the water was soaked up by the ground. She said that the leak was repaired by Dan Christiani and supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Ms. Lewis presented an adjustment request for Dale Hall in the amount of \$544.58. She explained that the leak occurred at the exterior faucet and the water went into the crawl space. She said that the Mr. Sparks repaired the faucet and supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Ms. Lewis presented an adjustment request for Jennifer Pilkey in the amount of \$798.22. She explained that the pipe to the outside water faucet burst and the water went into the ground under the house. She said that Ms. Pilkey repaired the leak with parts that she had on hand and supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Ms. Lewis stated that she has updated the leak adjustment request form and it now asks if there is a floor drain or sump pump so it should make the process easier.

FINANCIAL REPORT:

Mr. Wilkinson stated that there has not been a change in the numbers since the last meeting but the 2015 budget is being finalized with Mrs. Moeller's office so the board needs to have a work session on that.

Mrs. Moeller stated that she would check Mr. Gibson's calendar and get with everyone to set a date.

NEW BUSINESS:

OLD BUSINESS:

1. Clark Dietz

Mr. Christmas stated that he has the final draft of the revised SSO Response Plan and there were a couple of minor changes from the draft. He said that they corrected a manhole site and removed one. He also said that in regard to the comment that Mr. Wilkinson had on the guidelines for on-call response duties and SOP for the bypass, Mr. Sartell provided the up-to-date version with the city letterhead and personnel and all of the references to EMC from the past have been replaced. He said that it is ready to be sent to the EPA and recommended that it be sent soon so that they can get it approved and reduce the number of sites that Stantec has to monitor.

Mr. Wilkinson moved to authorize Mr. Christmas and Mr. Gibson to send the request to EPA, Mr. Brinkworth second, all voted in favor.

Mr. Christmas stated that they have the issued resolved with the remote access on the GIS application.

Mr. Sartell stated that there was a bug that popped up so they had to reload the VPN but they are closer to getting the communication issues straightened out.

UTILITY REPORT:

March 2014

Influent / Effluent Quality

The Treatment Facility was in full compliance.

Pretreatment

There was one annual inspection and sampling for Hitachi Cable.
There were 24 grease trap inspections.

Facility Operations

157 dry tons of bio solids were removed from the WWTP.
The WWTP was at 89% of its Total Suspended Solids design limit and at 78% of its CBOD design limit.
There were 2.13 inches of rain for the month

Preventative and Unscheduled Maintenance

237 preventative work orders were completed and 31 corrective work orders were created and completed for the WWTP and Lift Stations

Highlights

Rewired #1 Sludge Thickener from main breaker to motor disconnects.

Replaced alignment panels on #2 Belt Press.

Sanitary Collection System

<i>Project</i>		<i>March</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>13,376</i>		<i>33,420.4</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>4,506.5</i>		<i>11,406.9</i>	
<i>CIPP Installed/ft</i>		<i>1,423</i>		<i>2,686</i>	
<i>Tap Inspections</i>		<i>12</i>		<i>13</i>	
<i>Locates</i>		<i>531</i>		<i>1,335</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>28</i>	<i>2</i>	<i>5</i>	<i>19</i>	<i>2</i>	<i>5</i>

Sanitary Sewer Overflow Monitoring

There were no rain events that required Stantec monitoring.

Preventative and Unscheduled Maintenance

6 preventative work orders were completed for the Collection System.

Highlights

Repaired one manhole, installed one manhole, installed one clean out and repaired one lateral in City Right of Way.

Facility Safety

The monthly safety inspection rating was 97.8%

The safety training topic for the month covered Confined Space Entry.

Employees were retrained and certified for fork lift operation.

CLAIMS:

Mrs. Moeller presented the following claims to be approved:

Vendor Name	Amount	Department
Indiana American Water	\$2,257.29	Thursday Utilities
Gibson Law Office, LLC	\$1,730.76	Thursday Utilities
AT&T	\$63.29	Thursday Utilities
Harrison Co. REMC	\$298.33	Thursday Utilities
Vectren Energy Delivery	\$1,759.49	Thursday Utilities
Floyds Knobs Water	\$29.24	Thursday Utilities
Duke Energy	\$3,576.13	Thursday Utilities
FleetOne MSC 30425	\$6,750.94	Thursday Utilities
Floyd County Treasurer	\$39.00	Thursday Utilities

AT&T Capital Services	\$281.46	Thursday Utilities
Time Warner Cable	\$534.10	Thursday Utilities
IN Dept of Workforce	\$2,359.00	Thursday Utilities
EcomTek Telecom, LLC	\$92.88	Thursday Utilities
Stormwater/Drainage Fund	\$48,830.71	Transfer
Sanitation Fund	\$162,002.87	Transfer
The Bank of New York Trust Co.	\$459,981.65	Transfer
Reserve Liability Fund	\$50,000.00	Transfer
New World Systmes	\$9,210.00	Controller
Governmental Appraisal Service	\$6,350.00	City Attorney
Richard Woods	\$150.00	City Attorney
Total	\$756,297.14	
Silver Creek Water	\$1,241.60	SEW
Rachel Wingard	\$666.03	SEW
Phyliss & James Tripure	\$29.84	SEW
Total	\$1,937.47	
Ace Hardware	\$282.50	WWTP
Irving Materials, Inc	\$496.50	WWTP
Rinky Dinks	\$170.15	WWTP
Plumbers Supply	\$107.26	WWTP
Clark-Floyd Landfill LLC	\$5,643.33	WWTP
T.A. Ginkins Company, LLC	\$24,284.00	WWTP
Cintas #302	\$550.96	WWTP
Culligan Water Systems	\$80.00	WWTP
Verizon Wireless	\$1,094.95	WWTP
Orr Safety Equipment	\$170.00	WWTP
Earth First	\$307.49	WWTP
UHL Truck Sales	\$4,012.32	WWTP
Grainger	\$122.88	WWTP
PNC Equipment Finance, LLC	\$601.23	WWTP
J.R. Hoe & Sons Inc	\$837.00	WWTP
Jacobi Sales	\$400.00	WWTP
Metro Answering Service	\$59.84	WWTP
Pipe Eyes, LLC	\$350.05	WWTP
Office Depot	\$386.75	WWTP
Xerox Corp	\$104.02	WWTP

