

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MAY 23, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Fire Chief Juliot, Fire Marshal Koehler, Mike Hall, Linda Moeller, Chris Gardner, Bryan Slade, Sidney Main, Larry Summers, David Hall, Jessica Campbell, Police Chief Bailey, Major Will Popp, Alicia Meredith, Courtney Lewis, Christina Jarboe and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**Mr. Thompson** opened the following bids for the 2017 Paving Contract:

<b>Louisville Paving Company</b>	<b>\$3,168,884.04</b>
<b>MAC Construction</b>	<b>\$2,844,106.02</b>
<b>Dave O'Mara</b>	<b>\$2,889,160.00</b>
<b>E &amp; B Paving</b>	<b>\$3,519,400.00</b>

**Mr. Christmas** reminded everyone that this is the annual paving and repairs project and the geo price contract identified a lot of pay items and a paving list. He said that they are aware that the list they currently identified is in excess of the funds that have been allocated to the project which is \$1.75M that is available. He explained that even though these bids are going to come in for the full paving list which is approaching \$3M, it will be awarded on the low bid but since only \$1.75M is allocated, we will get as much of that list done as can be done with those dollars. He added that if for some reason there are additional funds appropriated to the project then we can obviously work further down the list.

**Mrs. Cotner-Bailey** moved to take the above bids under advisement to be reviewed by the engineer and the legal department, **Mr. Thompson** second, motion carries.

**NEW BUSINESS:**

**1. Rob Tuma re: Banner request at the Charlestown Road location May29-June12 for Vacation Bible School**

**Ms. Allyson Sears** stated that Mr. Tuma is out of town so she is presenting the request for Graceland Baptist Church to hang their banner for Vacation Bible School, which runs from Monday, June 12<sup>th</sup> through Friday, June 16<sup>th</sup>, at the Charlestown Road location from Monday, May 29<sup>th</sup> until Monday, June 12<sup>th</sup>.

**Mrs. Cotner-Bailey** asked Mrs. Glotzbach if the space is available.

**Mrs. Glotzbach** replied yes.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

**2. Chance Spellman with Shaboom, Inc. re: Permit to sell fireworks**

**Mr. Spellman** requested to put up the fireworks tent as he has for the last 10 years or so at Tucker's Shopping Center at 2441 State Street.

**Mrs. Cotner-Bailey** asked how long he will be set up.

**Mr. Spellman** explained that setup would begin around Monday, June 26<sup>th</sup> and they will open for business on Thursday, June 29<sup>th</sup>. He said he will close at midnight on Tuesday, July 4<sup>th</sup> and will clean up on Wednesday, July 5<sup>th</sup> and Thursday, July 6<sup>th</sup>.

**Mr. Thompson** stated that there is an extension of Daisy Lane project going on right next to that so the tent may need to be moved over a bit from the corner so there are no problems with equipment getting in and out.

**Mr. Spellman** said that shouldn't be an issue because the agreement with the property owner is not specific to that corner so he can move down.

**Mr. Thompson** reminded him that he has to have the necessary permits and inspections from the state.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

### **3. Clark Nickles re: Sidewalk cut and curb cut permit for Green Valley School**

**Mr. Thompson** stated that he thinks this has already been approved.

**Mr. Summers** agreed.

#### **COMMUNICATIONS – PUBLIC:**

**Mr. Rob Philpot, Vectren**, presented a sidewalk cut request and a possible street cut request at 322 W. Daisy Lane to retire service. He also presented a sidewalk cut request at Bono Road and Gary Drive to remove an old grip box.

**Mr. Thompson** stated that this is actually some cleanup from the Bono Road project. He said that it was identified during the project and got lost in the shuffle so they don't need a permit for it because it was taken care of as part of the Bono Road project.

**Mrs. Cotner-Bailey moved to approve the sidewalk cut and possible street cut at 322 W. Daisy Lane, Mr. Thompson second, motion carries.**

**Mr. Paul Lincks, HWC Engineering**, stated that Ragle was able to accomplish all of the underground work necessary to advance the milling and paving operations on Spring Street and on Elm Street this past week. He said they are operating on Market Street this week doing underground and potholing for preliminary signal location work and should be finished up with that toward the end of the week. He also said that once the paving is done on Spring Street, they will come back down the street continuing signal work and will be working out in the pavement again. He then noted that the plan with the preliminary work they did was to pave over these locations where they will be doing further work in the pavement so no one should be alarmed when they see someone digging in the pavement. He said they will begin placing handholds in the sidewalk locations where those were excavated and will repair the sidewalks back.

**Mr. Summers** stated that Ragle was actually out in Spring Street today working on detector housings so that's good to know.

**Mr. Hugh E. Bir, Jr.**, requested a street closure on 4<sup>th</sup> Street from Market Street to Main Street on Sunday, June 11<sup>th</sup> from noon until 8:00 p.m. for their 51<sup>st</sup> Anniversary Party.

**Mr. Thompson** stated that in the past they have dropped the barricades off at Main Street and Market Street and Mr. Bir sets them out.

**Mr. Bir** stated that is correct.

**Mrs. Cotner-Bailey moved to approve the closure of 4<sup>th</sup> Street from Market Street to Main Street on Sunday, June 11<sup>th</sup> from noon until 8:00 p.m., Mr. Thompson second, motion**

**carries.**

**Mr. Chad Thixton, Temple & Temple,** stated that they need to do some lane restrictions on the Daisy Lane Extension Project. He explained that he has been in contact with Mr. Summers and on Thursday, May 25<sup>th</sup> from 7:00 p.m. until 5:00 a.m. they would like to close the right lane from Daisy Lane to the Interstate 265 on-ramp. He also requested a lane restriction in that right lane on Wednesday, May 31<sup>st</sup> from 10:00 a.m. until 3:00 p.m., Thursday, June 1<sup>st</sup> from 10:00 a.m. until 3:00 p.m., Monday, June 5<sup>th</sup> from 10:00 a.m. until 3:00 p.m. and Tuesday, June 6<sup>th</sup> from 10:00 a.m. until 3:00 p.m. He added that they will be flagging in the lane restriction and that the dates are all weather related.

**Mrs. Cotner-Bailey moved to approve the lane closure and lane restriction, Mr. Thompson second, motion carries.**

**Ms. Paige Thomas, Dave O'Mara,** presented an emergency 5'X6' street cut on Main Street between State Street and 1<sup>st</sup> Street and explained that EXCEL hit a non-marked line and it needs to be retired today because it is leaking.

**Mr. Duggins** asked how long that will take.

**Ms. Thomas** stated that they are getting it done today.

**Mr. Thompson** stated that is state highway so this board cannot approve it. He told Ms. Thomas that she would have to contact the state on that.

**Mr. Duggins** asked how long that process will take.

**Ms. Thomas** stated that it will only take a couple of hours.

**Mr. Duggins** stated that he is just trying to be as convenient as possible for the businesses downtown.

**Mr. Thompson** asked if she has a contact for the state.

**Ms. Thomas** stated that the last time she spoke with the state they told her to just go ahead and do a cut any time they have an emergency. She then stated that she also has a 5'X6' street cut request at 501 E. Oak Street for a valve replacement and a 4'X5' sidewalk cut request at 2750 Charlestown Road for a hydrant replacement.

**Mrs. Cotner-Bailey moved to approve the cut requests on E. Oak Street and Charlestown Road, Mr. Thompson second, motion carries.**

**Father Merrill, St. Mary's Church,** thanked the city for their prompt removal of dead and dying trees on E. 8<sup>th</sup> Street between Elm Street and Spring Street. He then stated that his concern is the shift in public housing because he has always seen in New Albany a compassion for the poor and there is a large amount of public housing here. He saw on the news that the mayor wants to provide vouchers to move into other rental units to residents who have lived there whose housing may or may not be replaced. He asked what preventions the city will take to make sure the rental housing units won't be gouging these people especially those with limited incomes.

**Mr. Thompson** stated that he has not been in the meetings but he is assuming that the mayor's intent is to go towards the national model of what they are doing everywhere else. He explained that the vouchers are regulated by the federal government and there are restrictions that the housing has to meet in order for the people to occupy those houses.

**Father Merrill** asked if the government works with the renters to make sure that the housing is up to code.

**Mr. Thompson** stated that it is his understanding that it is a requirement that it meets the standards before it will even be eligible for the program. He added that he is not an authority on

that.

**Father Merrill** stated that he is concerned that when they go to rentals, landlords may keep raising their rents and that it might become unaffordable. He then asked that his concern be passed on to the mayor.

**Mr. Wes Christmas, Clark Dietz**, stated that both travel lanes have been completely paved on Spring Street since the end of the day yesterday and the south parking lane was paved earlier in the week and they are working on the north parking lane today and once that is done they will fall back and fill in the approaches on all of the cross streets. He then stated that on Tuesday, May 30<sup>th</sup> they will begin the same procedure on Elm Street.

**Mr. Thompson** stated that he understood that it would be different on Elm Street.

**Mr. Christmas** stated that they are going to mix it up a little in that they are only going to mill off half of the road then pave that half and mill the other half then pave that half to reduce the amount of traffic driving on milled surfaces.

**Mr. Thompson** asked if the same notifications will be out there to let the public know.

**Mr. Christmas** replied yes and stated that it will be the same notification that they did on Spring Street except they will move the message board over to Elm Street and have that up the entire time this time. He then stated that work is continuing on W. 1<sup>st</sup> Street and Main Street and today they should complete the final concrete pour on the southern half of the intersection but there is still some work to be done on the pedestrian pedestals, tree installation, benches, etc. He said they will then move over to the northeast corner where demolition has already started and will basically follow suit as to what they did on the southern half of the intersection.

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS - CITY OFFICIALS:**

**1. Courtney Lewis re: Event permit for Rauch & Roll**

**Ms. Lewis** stated that she has not heard back from Rauch yet.

**Mr. Nash entered the meeting at 10:25 a.m.**

**2. David Duggins re: Pay application from LATCO/Selby House, Inc. for Cemetery Project**

**Mr. Duggins** requested and recommended release of the retainage to LATCO/Selby House, Inc. for the cemetery properties. He said they are inspected and ready to go.

**Mrs. Cotner-Bailey moved to approve, Mr. Nash second, motion carries.**

**3. Larry Summers re: Spring Street and Silver Street Project Contract Modification**

**Mr. Summers** explained that as part of the Spring Street and Silver Street project, some of the work extended beyond the original time frame. He then presented a contract modification from Clark Dietz to ensure that they are compensated for the inspection that they did as part of that project. He said that the amount of the change is \$12,306.66 and recommended that the board approve it.

**Mr. Thompson** asked if the delay was where we asked the water company to replace that main that kept breaking.

**Mr. Summers** explained that there was a main that kept breaking while we were doing some of the patching work on Spring Street and to ensure that we wouldn't have issues with it in the

future, we asked them to relocate that section of main so that extended the timeframe on the project.

**Mrs. Cotner-Bailey** asked if it has been reviewed by legal.

**Mr. Summers** replied that he believes so but asked them to approve it contingent upon legal's review.

**Mrs. Cotner-Bailey moved to approve contingent upon it being reviewed by legal, Mr. Nash second, motion carries.**

#### **4. Fire Chief Juliot re: Yellow Ambulance Service Agreement**

**Fire Chief Juliot** stated that on behalf of legal counsel, Mr. Shane Gibson, he presented a service agreement with Yellow Ambulance for approval. He explained that they would be the new provider for the city's ambulance service and they basically provide the same services. He said that they provide two ambulances at peak times and their coverage is the entire city but they will also be able to provide backup to themselves because they have around 30-40 ambulances in the metro area every day and that is one thing that the other ambulance service could not provide. He said it is a one year contract and will be evaluated every year. He then recommended that the board approve it.

**Mr. Nash** asked if they are replacing Rural.

**Fire Chief Juliot** replied yes. He stated that Rural was the provider for the last six years and did a good job and he appreciated their work.

**Mr. Nash** asked if the backup that Yellow Ambulance has is the big reason for the change.

**Fire Chief Juliot** replied it is one of them and also said they will not be operating in our fire stations but will be operating at key locations in the city.

**Mr. Nash** asked where they will be operating from.

**Fire Chief Juliot** replied that will be up to them and how they dispatch themselves.

**Mr. Thompson** asked if it has been approved by legal.

**Fire Chief Juliot** replied that is correct. He added that they are an independent contractor and not an agent, partner or employee of the City of New Albany.

**Mr. Nash moved to approve the service agreement for a one year period, Mrs. Cotner-Bailey second, motion carries.**

#### **5. Fire Chief Juliot re: New Albany Fire Department Hiring Process**

**Fire Chief Juliot** presented an updated resolution prepared by Mr. Shane Gibson outlining the steps and processes of the fire department hiring process. He said it will be mailed or emailed to all applicants and is a guide of the department's employment process.

**Mr. Nash** asked if we have had this before.

**Fire Chief Juliot** replied yes and stated that the old one was done in 2006 or 2007 and is outdated so this new one will bring the process up-to-date.

**Mr. Nash** stated that he has heard from applicants that the process is confusing so this is badly needed. He then asked if state law dictates the residency of the firefighters.

**Fire Chief Juliot** replied yes and stated that it dictates that they have to live within Floyd County or a contiguous county.

Mr. Nash asked if we can change that.

Fire Chief Juliot stated that would be a question for legal because it is an IC code. He added that it used to just be Floyd County.

Mr. Nash stated that it used to just be the City of New Albany.

Mrs. Cotner-Bailey moved to approve the resolution, Mr. Nash second, motion carries.

**6. Cheryl Cotner-Bailey re: Back In Time Car Show**

Mrs. Cotner-Bailey stated that the car show was rained out this past Sunday and the rain date is Sunday, June 4<sup>th</sup>.

**7. Mickey Thompson re: Emergency street cut permit to do sewer repair at 10<sup>th</sup> Street**

Mr. Thompson explained that there was an emergency sewer repair done on 10<sup>th</sup> Street between Spring Street and Elm Street and they had to do a street cut so he requested that the board approve that. He also said that he and Mr. Summers worked with Wills Construction on how that had to be put back.

Mrs. Cotner-Bailey moved to approve, Mr. Nash second, motion carries.

**8. Mickey Thompson re: Dumpster permit request at 515 E. 7<sup>th</sup> Street**

Mr. Thompson explained that there was a death in the family at 515 E. 7<sup>th</sup> Street and they needed a dumpster to clean out the property. He asked that the board approve the dumpster permit request.

Mrs. Cotner-Bailey asked if the dumpster is already there.

Mr. Thompson replied yes.

Mrs. Cotner-Bailey asked how long they were going to need it.

Mr. Thompson stated he thinks they are already finished with it.

Mr. Nash moved to approve, Mrs. Cotner-Bailey second, motion carries.

**9. Cheryl Cotner-Bailey re: Removal of handicapped parking space at 2207 Reno Avenue**

Mrs. Cotner-Bailey asked Mr. Summers if he got a letter from the property owner.

Mr. Summers replied yes and stated that he gave it Mrs. Glotzbach to keep on file.

**10. Larry Summers re: Update on McDonald Lane Project**

Mr. Summers explained that they are doing some tie in work on McDonald Lane to Grant Line Road and currently they have the turn lanes from Grant Line Road to McDonald Lane blocked off. He said that their work should be contained in the blocked off area but if for some reason they would have to go a little further, they will have traffic control there.

**APPOINTMENTS:**

**CLAIMS:**

Mrs. Moeller presented the following claims for the period of 05/10/17 to 05/22/17 in the amount of \$1,452,025.23:

General Claims (Bank 1): 245,922.46

<b>Fire Department:</b>	23,569.60	
<b>Police Department:</b>	56,382.91	
<b>Street Department:</b>	12,964.25	
<b>Parks Department:</b>	49,139.75	
	<b>Total From Above:</b>	387,978.97
<b>Medical/Drug Fund:</b>	-	
(Bank L)		
<b>Payroll Claims:</b>	744,684.53	
(Bank 2)		
<b>Sanitation Fund:</b>	182,160.00	
<b>Thursday Utility Claims:</b>	137,201.73	
	<b>Total From Above:</b>	1,064,046.26
	<b>Grand Total:</b>	1,452,025.23

**Mr. Nash moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for May 16, 2017, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:40 a.m.

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Mickey Thompson, Vice President

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Vicki Glotzbach, City Clerk