

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD VIA ZOOM.COM ON TUESDAY, MAY 25, 2021 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President.

**OTHERS PRESENT:** Fire Chief Juliot, Fire Marshal Koehler, Police Chief Bailey, Sherrie Holmes, Bryan Slade, Krystina Jarboe, Larry Summers, Jessica Campbell, Chris Gardner, Joe Ham, Sidney Main, Sean Payne, David Hall and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Mickey Thompson for YMCA re: Request for one way traffic on Jeanette Way for summer camp drop-off and pick-up**

**Mr. Thompson** stated that the YMCA is requesting to have one way traffic on Jeanette Way during the week from 6:30 a.m. to 9:00 a.m. in the mornings and 4:00 p.m. to 6:00 p.m. in the evenings for day camp drop-off and pick-up. He said that it will start on Tuesday, June 1<sup>st</sup> and continue through Friday, July 29<sup>th</sup>.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Larry Summers, City Engineer re:**

**a. Temporary Stop Sign Placements**

**Mr. Summers** stated that he would like to place a temporary stop sign at E. Elm Street and Jay Street to make it a four-way stop because there are sight-distance issues at that intersection and problems with motorists speeding in the neighborhood. He said that he would like to place one at 13<sup>th</sup> Street and Market Street to help slow down traffic for pedestrians and to possibly aid the fire department in terms of entering and exiting the station on that block. He stated that he would like to place one at E. 4<sup>th</sup> Street and E. Elm Street because there have been enough accidents at that intersection to warrant the addition of a stop sign. He said that over the next three months, the city will evaluate the temporary stop signs before requesting the board to make them permanent.

**Mr. Nash** asked that the city put up additional signs to alert motorists of the new stop signs.

**Mr. Thompson moved to approve the installation of temporary stop signs at E. Elm Street/Jay Street, 13<sup>th</sup> Street/Market Street and E. 4<sup>th</sup> Street/E. Elm Street, Mrs. Cotner-Bailey second, motion carries.**

**b. Reduction in Speed Limits on:**

**i. Grant Line Road**

**Mr. Summers** stated that the speed limit will be set at 25 mph from the North Y to Daisy Lane, and 30 mph from that intersection to Klerner Lane. He said that from Klerner Lane to the end of the city limits, the speed limit will be 35 mph, which is a decrease from the current 40 mph.

**ii. Charlestown Road**

**Mr. Summers** stated that the speed limit from the fringe area to Klerner Lane will be reduced from 40 mph to 35, and to 30 mph from Klerner Lane to Vincennes Street, where it will remain at 20 mph.

### **iii. State Street**

**Mr. Summers** stated the speed limit would be 30 mph from the I265 ramps to Cherry Street, where it will remain at 25 mph.

**Mr. Thompson moved to approve the above speed limit changes, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Summers** explained that new signs will have to be installed before the new speed limits take effect, so the exact date for when the changes will begin hasn't been confirmed yet. He then stated that in the next week or so, he will be working with the city attorney to bring forth a resolution with modifications to the ordinance which they believe should be made in coordination with any changes. He said that one of the modifications the city is working on involves Clarksville. He explained that Clarksville officials have expressed an interest in cooperating with New Albany to lower the speed limit on Browns Station Way from 45 mph. He said that the reduction would help with slowing down motorists as they enter New Albany on Spring Street.

### **c. Cross Walk Safety Review**

**Mr. Summers** stated that he is getting prices to upgrade the flashers to larger ones that are white, to change the sign color and to add LED lights around the edge of the signs so that the warning signs are more visible to motorists. He said that he will also be working with the Street Department to have crosswalk ahead signs placed in advance.

**Police Chief Bailey** stated that his department will be paying extra attention to crosswalks to ensure that motorists are following the law because they are required to stop for pedestrians as they enter the designated crosswalks.

## **COMMUNICATIONS – PUBLIC:**

### **UNFINISHED BUSINESS:**

#### **1. Request for “Customer Only” parking sign at 311 East Main**

**Mr. Thompson** stated that he visited the site and spoke with Mr. Smith and they have a driveway at the overhead door at the corner of the building that Mr. Stein referenced and said that customers have to occasionally carry frames into. He said that rather than posting that as two “Customer Only” parking spaces there, he suggested that we give them a loading zone in front of that overhead door. He added that there is a driveway there so no one should be parking there anyway. He stated that if they make that a loading zone and cross hatched it out on the street in front of the driveway as well as the first space next to it, he felt like that would address their issue because then a customer could pull up in that area and carry their frames in and we wouldn't have that restriction of it being “Customer Only”. He said that it would be used for their customers taking something in or for deliveries. He also said that there is a pole there that we can place signage that says “Loading Zone – Do Not Block Drive”.

**Mr. Summers** stated that he was reviewing that location as well and he would agree with Mr. Thompson recommendation to create a loading zone there. He said that while he was out there he noticed a few issues at the Agave & Rye location. He explained that there are some issues with the way their lot is laid out and cars are parking on what should be the sidewalk along that route, so he will be working with the street department to mark that area as a “No Parking” area. He said that they will hatch it out so that folks know that it is the sidewalk through there. He stated that he is also going to be looking at the potential for a marked crosswalk through there.

He added that he just wanted the board to be aware that he is looking at that area because there is a dense usage of pedestrians there.

**Mrs. Cotner-Bailey** asked if Agave & Rye should be contacted to let them know what is going on.

**Mr. Summers** stated that he will reach out to them to let them know the issues that we are having and that we are going to have to make a few tweaks out there to make the situation better so that it works for them, the city and the pedestrians that come through there.

**Mrs. Cotner-Bailey** asked if there is striping on Agave & Rye's property for parking.

**Mr. Summers** stated that it is striped for parking but it is an odd layout. He said that they have two large curb cuts and he is looking at that as the E. Main Street Project to see what they can do to make modifications in that area. He stated that they may look at making changes sooner given the issues that are occurring out there right now. He said that the one that is most pressing is that cars are parking right in the middle of the sidewalk and he wants to make sure that gets cleared up because he wants pedestrians to be able to continue along the sidewalk there.

**Mr. Nash** asked Mr. Thompson if we will install the "Loading Zone" sign for 311 East Main Street if it is approved.

**Mr. Thompson** replied yes and stated that the street department would paint the cross hatch in the loading zone area and the install the sign on the pole.

**Mr. Nash** ask him if he is going to inform them of that.

**Mr. Thompson** stated that he will contact them after the meeting.

**Mr. Main** said that he and Mr. Ham are on the meeting and they are hearing it all.

**Mr. Thompson moved to approve a loading zone for Stein Glass at 311 East Main Street, Mrs. Cotner-Bailey second, motion carries.**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permits**

**Sunday, June 6<sup>th</sup> - Prince of Peace Church: 39<sup>th</sup> Anniversary Celebration of the Church**

- Road closure request: Close road next to church parking lot on Olive Street (from Linden Street to end of Church parking lot on Olive Street) from 8:00 a.m. until 5:00 p.m.

**Mr. Nash** asked if this is an annual thing that we do for them.

**Mr. Thompson** replied that it is but he doesn't think that they did it last year just like so many other things that were cancelled.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Sunday, July 25<sup>th</sup> – New Albany Seventh-Day Adventist Church: New Albany Youth Triathlon**

- Request to close Water Street and Floyd Street from Amphitheater/Boat ramp to 18<sup>th</sup> Street Trailhead (3:30pm to 5:30pm)

- Please note Savannah Smiles Foundation has the amphitheater reserved for this date as a rain date, the Adventist Church only requests this road closure if Savannah Smiles does not use the approved rain date
- Request to use amphitheater restrooms -
  - For Sunday practices on: June 6, 13, 20, 27 & July 11, 18 (3:30pm to 5:30pm)
  - Actual event day: July 25 (noon to 7:00pm)
- Request the rain date of Sunday, August 1

**Mr. Nash** said that he doesn't know about the other members on the board but he doesn't like closing roads. He also said that he doesn't know how to do that because if someone comes down and wants to walk, do we tell them that they can't.

**Ms. Jarboe** stated that they are not asking for the greenway to be closed. She said that they are asking for Water Street to be closed so that the kids on the bikes have a safe path and they understand that if they cannot close the road, they will just use the greenway.

**Mr. Thompson** stated that his concern would be the boat ramp. He said with them wanting to do it at that time of day, if we don't have the boat ramp closed, you could potentially have people that put in earlier in the day and might try to take out during the event. He stated that he doesn't know what they should do there unless they closed the ramp earlier in the day prior to the event.

**Ms. Jarboe** stated that they could just close the road from right behind the boat ramp so that it can remain open.

**Mr. Nash** asked why the road has to be closed and if they can't have their event with the road open.

**Ms. Jarboe** said that they could.

**Mrs. Cotner-Bailey** asked if they could have volunteers in that area to make sure that the youth can cross safely.

**Ms. Jarboe** said that she can definitely ask them to do that.

**Mrs. Cotner-Bailey** asked where they are storing their bikes and if they are riding on the greenway.

**Ms. Jarboe** stated that they are riding their bikes on the greenway but she is not sure where they are storing them.

**Mrs. Cotner-Bailey** stated that if they are walking from the YMCA and they are starting their bike portion on the greenway, they have to pick up their bikes somewhere.

**Ms. Jarboe** agreed and said that she is not sure and didn't even think about that.

**Mrs. Cotner-Bailey moved to take this request under advisement until they receive more information, Mr. Thompson second, motion carries.**

## **2. Larry Summers re: Sidewalk project along E. Elm Street**

**Mr. Summers** stated that the sidewalk project on E. Elm Street is moving very quickly and it is looking good through there.

## **3. Larry Summers re: Preconstruction meeting for paving**

**Mr. Summers** stated that they had their preconstruction meeting for the paving and it looks like the concrete work is going to begin in June. He said that he will be working with them to see if we can get a few of the streets that don't require concrete work paved sooner rather than later.

#### **4. Larry Summers re: Deed of Dedication for Public Right-of-Way for 2505 Schell Lane**

**Mr. Summers** explained that Mrs. Carla Dolan has offered to donate the right-of-way necessary so we can do the sidewalk project along Schell Lane. He stated that we had all of the other right-of-way necessary for this project so he needs the board to accept the right-of-way dedication so that it can be used for our purposes for the Schell Lane project.

**Mr. Nash** told Mr. Summers that if he could get these types of things to the board sooner that would be helpful.

**Mr. Thompson moved to accept the Deed of Dedication from Mrs. Carla Dolan, Mrs. Cotner-Bailey second, motion carries.**

#### **5. Larry Summers re: Slate Run Road Update**

**Mr. Summers** stated that they are pretty much done with the punch list and the only item he has is that something is needing to be designed and they are working through that process right now.

#### **6. Mickey Thompson re: Request for lane shift to repair leaking valve on State Street**

**Mr. Thompson** explained that there is a valve that is leaking on State Street near the I265 overpass and the water company has been unable to get it to shut down correctly so they are going to place a valve on Wednesday that will be in the grassy area but it won't impact traffic. He said that it will allow them to shut that section of main off to make the repair without disrupting water services to those businesses. He stated that they are requesting to be in State Street in one lane and they will have an arrow board directing traffic over so that they can make that repair of the valve that is leaking in the roadway on Thursday. He said that it will be a lane shift for one day only on Thursday.

**Mr. Nash** asked if they can do the work outside of rush hour.

**Mr. Thompson** replied yes and stated that he will make sure they know not to start until after 9:00 a.m.

**Mr. Thompson moved to approve the lane shift for Thursday on State Street, Mrs. Cotner-Bailey second, motion carries.**

#### **7. Sherrie Holmes re: Bank Reconciliation Work Sheets for April 2021**

**Ms. Holmes** stated that Mrs. Moeller emailed the Bank Reconciliation Work Sheets for April 2021 to the board and requested that they be included in the minutes.

**Mr. Thompson moved to enter the Bank Reconciliation Work Sheets for April 2021 into the minutes, Mrs. Cotner-Bailey second, motion carries.**

#### **8. Mickey Thompson re: Lane closure and alley closure for concert in Bicentennial Park**

**Mr. Thompson** stated they will have to have the eastbound lane on Spring Street between State Street and Pearl Street closed so that the stage can be set up. He said that the closure would begin at noon on Friday and the concert is over at 9:30 p.m. so it would probably be about 10:30 p.m. before that is opened back up. He stated that the alley beside Bicentennial Park where the vendors set up will be closed starting at 4:00 p.m.

**Mr. Thompson moved to approve the closure of the eastbound lane on Spring Street at noon on Friday and the closure of the alley beside the bank's drive thru at 4:00 p.m. on Friday, Mrs. Cotner-Bailey second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Ms. Holmes** presented the following claims for the period of 05/11/21 to 05/24/21 in the amount of \$1,060,376.53:

<b>General Claims (Bank 1):</b>	22,343.82	
<b>Fire Department:</b>	33,599.47	
<b>Police Department:</b>	17,040.28	
<b>Street Department:</b>	18,814.23	
<b>Parks Department:</b>	27,998.26	
	<b>Total From Above:</b>	119,796.06
<b>Medical/Drug Fund:</b>	-	
(Bank L)		
<b>Payroll Claims:</b>	805,241.17	
(Bank 2)		
<b>Sanitation Fund:</b>	-	
<b>Thursday Utility Claims:</b>	135,339.30	
	<b>Total From Above:</b>	940,580.47
	<b>Grand Total:</b>	<b>1,060,376.53</b>

**Mr. Thompson moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for May 18, 2021 with corrections, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:00 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk