

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MAY 29, 2018 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

**OTHERS PRESENT:** Robert Berry, Josh Staten, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Linda Moeller, Jessica Campbell, Sean Payne, Krystina Jarboe, Larry Summers, David Hall and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**COMMUNICATIONS – PUBLIC:**

**Wes Christmas, Clark-Dietz,** said that on the Basin 7 project on Jackson and Beeler Streets, the contractor would like to request a full closure of Jackson Street from E. 8<sup>th</sup> Street to the Locust/Beeler Street intersection for the next three days to allow for paving.

**Mrs. Cotner-Bailey** asked what that means for the residents there.

**Mr. Christmas** stated that it won't change a whole lot other than the traffic will basically have to go up E. 8<sup>th</sup> Street to Clark Street and then come down Chartres Street or utilize an alley if you are on Locust Street.

**Mr. Nash** asked if the residents are aware of that.

**Mr. Christmas** replied yes.

**Mrs. Cotner-Bailey** stated that rain is forecasted.

**Mr. Christmas** stated that would push it back. He also stated that they have not told him that they will work on Saturday so he assumes it will be Monday. He said that they will put signs up on all of the approaches indicating that the street will be closed and what dates it will be closed.

**Mr. Nash** asked if paving means we are approaching an end to this project.

**Mr. Christmas** replied that they probably have about two weeks of sewer to install on Beeler Street as they are approaching E. 15<sup>th</sup> Street and once that is complete, all efforts will be on restoration work.

**Mrs. Cotner-Bailey moved to approve the full closure of Jackson Street for three days for paving, Mr. Thompson second, motion carries.**

**Mr. Christmas,** stated that on the Basin 16, Division B at McDonald Avenue and Indiana Avenue, they will be doing minimal sewer installation this week because right now the water company is working on completing the water main relocation on McDonald Avenue and Willard Avenue. He said that the contractor is waiting for that work to be completed on McDonald Avenue before they can continue with the last bit of sewer installation on that project. He added that the only sewer installation left on the project is on Willard Avenue from McDonald Avenue to Sanderson Avenue and then on Sanderson Avenue from McDonald Avenue to Korb Avenue.

He said that there is probably two to three weeks of sewer work left there and then their efforts will shift over to road restoration. He then stated that the work at St. Mary's Cemetery is continuing and some of the large pipe has been installed at the south end of the excavation while excavating on the northern end.

**Mr. Nash** stated that he was on social media and there was talk that we are probably disturbing family's gravesites.

**Mr. Christmas** stated that is not the case. He explained that they have coordinated closely with St. Mary's throughout this project and purchased property from them that was not currently being used for gravesites nor would be in the future. He said that some of the soil is being stored closer to the gravesites but areas are marked and flagged off that they should not go beyond so no gravesites are being disturbed.

**Mr. Christmas** stated that on the 2018 Paving, work has begun and they have started on Hickoryvale and Parkside as well as milling and paving the portion of Elm Street that wasn't done last year and Captain Frank Road.

**Matt Hines, United Consulting**, stated that last week they installed pedestrian signal foundations at the northeast and southeast corners of Knable Lane as well as installed the remaining detector housings at Green Valley Road and all of the detector housings at the Home Depot and Wesley Commons intersection. He also stated that they poured sidewalk, curb ramp and detector warning services at the northeast and southeast corners of Wesley Commons as well as poured curb and gutter at the northwest and southwest corners of Home Depot. He said they removed and poured back the median on Green Valley Road that was encroaching on the crosswalk and poured back all of the utility potholes with concrete. He stated that this week during the day they will finish sidewalk, curb ramp and detector warning services at northwest and southwest corners of Home Depot as well as continue installing pedestrian signal foundations at various locations. He also stated that they will start signal work at the Home Depot and Wesley Commons intersection. He said that they are doing milling on night shift Tuesday through Thursday this week weather permitting so Friday night through Sunday they will be doing resurfacing. He said they will need possible lane closures throughout the project. He added that milling will start tonight at Green Valley Road and then tomorrow they will hit Knable Lane and Target and then on Thursday they will hit Home Depot and Daisy Lane.

**Mr. Thompson** asked if they will ramps in at the transitions on the intersections they are milling.

**Mr. Hines** replied yes.

**Mr. Thompson moved to approve the temporary lane closures on State Street, Knable Lane and Green Valley Road, Mrs. Cotner-Bailey second, motion carries.**

**Paige Thomas, Dave O'Mara**, stated that they had a main leak at 209 Blair Street which required 4'X9' sidewalk cut and a main leak at 36 Vincennes Street which required a 4'X12' asphalt cut.

**Mr. Thompson moved to approve the above cut requests, Mrs. Cotner-Bailey second, motion carries.**

**Kelly Martin, Arts Alliance of Southern Indiana**, stated that she would like get a banner hung across Spring Street for an event that they are having in Utica on Saturday, June 16<sup>th</sup>. She said they would like for the banner to be hung two weeks prior and presented the board with a picture of the banner.

**Mrs. Glotzbach** stated that location is already reserved for another organization for those dates. She said that Main Street may be available but would have to check.

**Mr. Thompson** asked about the Charlestown Road location.

**Mrs. Glotzbach** said she could check that as well.

**Mrs. Cotner-Bailey moved to take this item under advisement to check the dates, Mr. Thompson second, motion carries.**

**Brandon Frazier, Jacobi, Toombs & Lanz**, stated that last Thursday they started the final paving from the connection road all the way down to the State Street intersection. He said that they got to the right turn before you go up the hill but had to stop due to timeframe and asphalt availability so they put down some asphalt down just to make everything smoot but will have to come back and do some milling and continue the final surface tonight and tomorrow. He said that they plan to do restoration after the paving is done but right now they need to request an additional two days on the lane closures.

**Mr. Summers** stated that the transition from State Street to Daisy Lane is significantly better than it was with the asphalt that they put in there.

**Mr. Thompson moved to approve the additional two days of lane closures, Mrs. Cotner-Bailey second, motion carries.**

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Banner permit for 2<sup>nd</sup> Baptist Church at Spring & 8<sup>th</sup>**

**Mrs. Glotzbach** presented a banner request for 2<sup>nd</sup> Baptist Church to be hung at Spring Street and 8<sup>th</sup> Street from June 8<sup>th</sup> through the 18<sup>th</sup>. She said that their event is on Saturday, June 16<sup>th</sup> but their banner can only be hung for one week because another organization has that location reserved until June 8<sup>th</sup>.

**Joyce Marshall** stated that she is the Church Administrator for 2<sup>nd</sup> Baptist Church and would like the banner hung for their Juneteenth Celebration. She said that hanging the banner from June 8<sup>th</sup> through June 18<sup>th</sup> would be fine because they will close their celebration on June 19<sup>th</sup>.

**Mr. Nash** asked what happens on June 19<sup>th</sup>.

**Mrs. Marshall** stated that they will close out their celebration with a musical of seniors celebrating the emancipation of the slaves at 7:00 p.m. at the church and invited everyone to come. She added that the Cable Baptist Church Choir from Louisville will be singing and is their special guest. She then presented an itinerary for the program for the board to review.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Mrs. Marshall** stated that they are also doing a Freedom Walk with the young people of the church down to Bicentennial Park but they need someone to direct traffic at Pearl Street and Main Street when they cross the street.

**Mrs. Cotner-Bailey** asked how many participants they will have for the walk.

**Mrs. Marshall** replied that right now they are looking at about 50 young people.

**Mrs. Cotner-Bailey** asked if they will stay on the sidewalks and if they will only need help crossing Main Street at Pearl Street.

**Mrs. Marshall** replied yes. She added that they will be leaving the church at 11:30 a.m. because they are to be at Bicentennial Park by 12:00 p.m. She said that from there they will go to Griffin Street Center for the rides and food. She said that it is all free and they are trying to get the public to come join them and support it.

**Police Chief Bailey** stated that he can take care of her request for police assistance for the walk.

## **2. Courtney Lewis re: Special Event Permits**

### **a. Off Market Street Alley Sale – Matt Bergman**

**Ms. Lewis** stated that Bergman Enterprises would like to have their Off Market Street Sale on Saturday, June 2<sup>nd</sup> from 8:00 a.m. until 2:00 p.m. in the pedestrian alley. She said that the businesses there are going to have a small flea market type of event and will only need barricades dropped that morning.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

### **b. 2<sup>nd</sup> Baptist Church Freedom Walk**

**Ms. Lewis** stated that this was taken care of earlier in the meeting.

## **3. Josh Staten re: M. Fine Parking Lot**

**Mr. Staten** stated that they would like to use the alley behind the site for staging.

**Mr. Nash** asked when they are going to do that.

**Mr. Staten** stated that they would like to start this week and the work take approximately one month.

**Mr. Thompson moved to approve AllTerrain to use the alleyway, Mrs. Cotner-Bailey second, motion carries.**

## **4. Linda Moeller re: Bank Reconciliation Worksheets for April 2018**

**Mrs. Moeller** presented the Bank Reconciliation Worksheets for April 2018 to the board and asked that they be entered into the record.

## **5. Linda Moeller re: Annual Insurance Renewal**

**Mrs. Moeller** presented the board with the annual insurance renewal for workers comp, liability, auto, property and crime. She explained that with the help of their current broker, Arthur J. Gallagher, and the asset research team they have been able to determine the city's assets. She stated that this was done to have an accurate accounting of what the city owns and to make sure it is all insured properly. She explained they were successful in bidding it out and with the renewal this year they are proposing changing workers comp from BITCO to Indiana Public Employers Plan (IPEP), changing liability and auto from GIE to Brit Insurance. She stated that property and crime would stay with CHUBB and they would like to add a policies for environmental issues with CHUBB as well as a policy for cyber liability with Travelers Insurance. She added that even with the two new policies they will be saving 16% and all the assets are being protected.

**Mrs. Cotner-Bailey moved to approve subject to final review by legal, Mr. Thompson second, motion carries.**

## **6. Cheryl Cotner-Bailey re: Trash pickup schedule this week**

**Mrs. Cotner-Bailey** informed the board that trash pickup will be delayed one day due to the holiday on Monday.

## **7. Fire Chief Juliot re: Weekend Events**

**Fire Chief Juliot** stated that the yearly Fest of Ale event will be happening this weekend at the Riverfront and they will be going door-to-door Saturday and Sunday collecting for Crusade for Children.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for May 22, 2018, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:45 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk