

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 6, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Deputy Fire Chief Gadd, Fire Marshal Koehler, Mike Hall, Linda Moeller, Chris Gardner, Bryan Slade, Sidney Main, Larry Summers, David Hall, Jessica Campbell, Police Chief Bailey, Assistant Police Chief Fudge, David Brewer, Courtney Lewis, Tonya Fischer, Christina Jarboe, Alecia Meredith and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Vectren re: Sidewalk cut permit for 800 E. 8<sup>th</sup> Street**

**Rob Philpot** stated that there are going to be two cuts with a bore for a main extension for Bethlehem Packing. He explained that depending on where the exit hole for the boring is there may only be one sidewalk cut.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Derek Misch, Dan Christiani,** stated that they will not need to close the road that he asked for last week and will be doing the work one lane at a time instead. He presented a traffic control plan for one lane closure on Bono Road from Cottom Avenue to Graybrook Lane (rolling closure) for June 6-30.

**Mr. Nash** asked how long this will take.

**Mr. Misch** stated that it should be done by the end of the month.

**Mr. Thompson** stated that he saw that they were already putting out signs for this.

**Mr. Nash** asked if there will be a flagger there.

**Mr. Misch** replied yes and explained that they might not need it every single day but there will be someone there when there is a lane closure.

**Mr. Nash** asked if they take the sign down when they don't have a flagger.

**Mr. Misch** stated that they have been leaving it up but they can lay it down or turn it backwards.

**Mr. Thompson moved to approve the one lane rolling closure on Bono Road, Mrs. Cotner-Bailey second, motion carries.**

**Paige Thomas, Dave O'Mara,** requested a 5'X6' street cut at 1471 Slate Run Road to repair a main break and a 5'X5' sidewalk cut at 1903 Depauw Avenue for a valve replacement.

**Mr. Thompson** asked if they will notify the residents before they do the shutdown.

**Ms. Thomas** stated that the water company does.

**Mr. Nash** asked if it would just be on Depauw.

**Ms. Thomas** stated that she believes so but the work hasn't been schedule yet so she isn't 100%.

**Mr. Thompson moved to approve the cut requests, Mrs. Cotner-Bailey second, motion carries.**

**Sonny Dickerson, HWC Engineering**, updated the board on the two-way street conversion. He stated that by the end of this week they should have all of the underground work on Market Street complete and all the work is complete on Spring Street with the exception of the markings and sawing in the loops. He explained that they are currently laying out the striping on Spring Street and it the markings are schedule to go in tomorrow with the expectation that it will be done by the middle of next week. He added that they are looking at 2-3 weeks before they are ready to switch it to two-way traffic.

**Mr. Nash** asked if Spring Street will be done by the end of this week.

**Mr. Dickerson** stated that the striping will go to Elm Street next and they still need to install the detector housing in.

**Mr. Nash** asked if the signals will be bagged.

**Mr. Dickerson** replied yes. He asked Mr. Summers if he knows who is going to program the controllers.

**Mr. Summers** stated that he would get with him after the meeting to work it out.

**Wes Christmas, Clark Dietz**, updated the board on the paving side of the two-way street conversion. He stated that the crew is wrapping up Elm Street today and their intent is to move over to Market Street on Monday. He explained that the plan is to start with the southern half of the roadway in downtown and work their way east towards Vincennes and then move on to the northern half. He stated that it has been taking about a week and a half for the other streets so he anticipates the timeframe to be similar for Market. He explained that the crews have been starting at 7:30 a.m. and were hoping that they could start earlier in the downtown area to try and get most of the equipment out sooner.

**Mr. Nash** asked how much earlier.

**Mr. Christmas** stated that they want to be ready to start by 6:30 a.m.

**Mr. Thompson** stated that there are some residential areas downtown as well so they will want to take that into consideration.

**Mrs. Cotner-Bailey** added that she thinks that if notification is sent to the businesses that they will start earlier it would be okay so that they can get the work done as quickly as possible.

**Mr. Christmas** stated that they are going to try to get a letter out today to all the business owners.

**Mr. Nash** asked if there will be any activity over the weekend.

**Mr. Christmas** replied no.

**Police Chief Bailey** asked about a sign board.

**Mr. Christmas** stated that the large message board that has been out will be moved over.

**Walter Smith** passed out a request for a temporary street closure for their 54<sup>th</sup> annual block party at Jefferson Gardens.

**Police Chief Bailey** stated that this is not in the city so he will need to get permission from the county.

**Mr. Smith** stated that he thought they city annexed that property.

**Mr. Nash** stated that he doesn't think this property was annexed and he will need to see someone in the county commissioner's office.

**Mr. Thompson** stated that he will get Mr. Smith in contact with who he needs to speak with.

**Michelle Ray**, requested a dumpster at the old national bank building on the corner of Pearl Street and E. Main Street for remodeling.

**Mr. Nash** asked how long they will need it.

**Ms. Ray** stated that it will probably take about five days.

**Mr. Summers** asked when she wanted to start.

**Ms. Ray** stated that they would like to start as soon as possible but they will work on whatever time frame the city needs.

**Mr. Thompson** stated that they set one there on E. Main Street for a week for Harvest Homecoming so he thinks E. Main Street would be better.

**Mrs. Cotner-Bailey** stated that it needs to have reflective tape or cones around it.

**Mr. Thompson moved to approve the dumpster permit on E. Main for five days, Mrs. Cotner-Bailey second, motion carries.**

**Jim Silliman, Jacobi, Toombs & Lanz**, updated the board on the turn lane that is being added to State Street between Daisy Lane and the 265 ramp. He stated that the area is coned off and they should be constructing the concrete portion of the ramp later this week which will be followed by the asphalt portion. He explained that they will come in next week and set the guard rail and build the retaining wall.

**Mr. Nash** asked when he anticipates completion.

**Mr. Silliman** stated that he anticipates it being open the following week after the guard rail goes in.

**Mr. Nash** asked if everything is going okay.

**Mr. Silliman** replied yes.

## **OLD BUSINESS:**

### **1. Sidewalks and speed tables on Schell Lane**

**Mr. Summers** stated that he spoke with Steve Klein regarding sidewalks. He explained that Mr. Klein was going to look into the requirements for his subdivision and if he is required to install sidewalks then he will. He stated that he is going to pull the file for that development and go through the requirements as well to make sure that everything he is stipulated to do is being done.

**Mr. Thompson** stated that he went out there after the meeting and there are some sidewalks that have been installed but there is also construction still going on so they may be waiting for the construction to be complete.

**Mrs. Cotner-Bailey** stated that there was a utility cut that was made at the stop sign that has sunk and left a large dip in the pavement.

**Mr. Nash** stated that he went out there too and noticed that the speed limit signs are on utility poles and he thinks they need to evaluate that stretch of road regarding that and the amount of stop signs.

**Mr. Summers** stated that they have looked at the stop sign situation and with it being an offset intersection it is difficult to move it.

**Mr. Thompson** stated that typically signs are installed on utility poles to reduce clutter.

**Mr. Nash** stated that he thinks that they would be more visible on a free standing pole. He added that he has also heard some opposition to adding speed tables.

**Police Chief Bailey** stated that if they install speed tables there will be more complications with storm water and other backups because of them.

**Mr. Thompson** stated that emergency services also has to be aware of this if they are installed because it effects their response.

**Mr. Nash** stated that if they set a precedent by setting speed tables in one area then he foresees them having more requests come before the board.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Courtney Lewis re: Event permit request for Steven Shelton at Riverfront Amphitheater**

**Ms. Lewis** stated that the Riverside Rhythm Group has requested the use of the amphitheater on July 6 and August 3 from 6-10 PM for a drum circle. She explained that there won't be amplified music but they will need the lights on and the restrooms open.

**Mr. Thompson** moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

**2. Courtney Lewis re: Deed for Lithocraft and deed for Division Street School**

**Ms. Lewis** explained that Mr. Gibson included two deeds in their packets for review and approval. She stated that the first is for Lithocraft and explained that that this is a lease agreement pursuant to the insurance of economic development bonds. She stated that the term of the lease and bonds is ten years and the signing is just a formality. She explained that the second deed is for Division Street School and stated that it is the cleanup of an old deep and it just needs to be approved to deed it over to the school corporation.

**Mrs. Cotner-Bailey** moved to approve the deeds with Lithocraft and Division Street School, **Mr. Thompson** second, motion carries.

**3. Linda Moeller re: Bliss-McKnight 2017/2018 Insurance Proposal**

**Mrs. Moeller** stated that she provided the board members with electronic copies because the policy is about 100 pages. She explained that their broker has worked for several month to review the policy and bring them up-to-date on the needs for the city. She stated that the administration feels that this is a very good policy and explained that the premium is a little less than what it has been in the past. She stated that legal has reviewed the policy and they are asking for the board's permission to renew.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

**4. Vicki Glotzbach re: Banner request for the Arts Council for Monarch Butterfly Festival**

**Mrs. Glotzbach** explained that Susan Kaempfer contacted her office to request a banner for the Monarch Butterfly Festival and stated that she would like to use the Spring and Main street locations from July 3-17.

**Mr. Nash** stated that he thinks they did this last year as well.

**Mrs. Cotner-Bailey** asked if she sent a rendering because she thinks they moved the event to Jeffersonville.

**Mrs. Cotner-Bailey** moved to take this request under advisement until they receive a rendering of the banner, **Mr. Thompson** second, motion carries.

**5. Mickey Thompson re: INDOT repair on West Spring Street**

**Mr. Thompson** explained that INDOT is doing a repair on the rippled area between the two ramps on West Spring and in order to do the work they requested that Scribner be blocked off at Elm so that traffic cannot turn into the area they are trying to work on.

**6. Deputy Fire Chief Gadd re: Crusade for Children**

**Deputy Gadd** stated that they raised \$35,000.00 but it could go as high as \$39,000.00

**Mr. Nash** stated that they had some more questions at the city council meeting about roadblocks and reminded the board that they aren't doing it in the city because of safety concerns. He added that it is his understanding that the lack of roadblocks hasn't affected the collection totals so it isn't something they would like to entertain.

**7. Cheryl Cotner-Bailey re: Weekend car show**

**Mrs. Cotner-Bailey** stated that they raised \$2100.00 and that will go back cops for kids and the toy drive that the fire department does.

**APPOINTMENTS:**

**BIDS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 05/23/17 to 06/05/17 in the amount of \$1,652,626.34:

General Claims (Bank 1):	224,179.97		
Fire Department:	4,306.14		
Police Department:	5,888.01		
Street Department:	3,200.27		
Parks Department:	49,543.23		
		Total From Above:	287,117.62
Medical/Drug Fund (Bank L):	1,054.57		
Payroll Claims (Bank 2):	1,063,416.13		
Sanitation Fund:	-		
Thursday Utility Claims:	301,038.02		
		Total From Above:	1,365,508.72
		Grand Total:	1,652,626.34

**Mrs. Cotner-Bailey** moved to approve the above claims, **Mr. Thompson** second, motion carries.

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the **Regular Meeting Minutes for May 30, 2017**, **Mr. Thompson** second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:45 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk