

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON TUESDAY, JUNE 8, 2021 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President.

OTHERS PRESENT: Fire Chief Juliot, Fire Marshal Koehler, Police Chief Bailey, Sandy Boofter, Bobby Lee, Krystina Jarboe, Larry Summers, Jessica Campbell, Chris Gardner, Joe Ham, Sidney Main, Shane Gibson, David Hall and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Shane Gibson re: Petition for Disannexation by Larry and Joann Glotzbach 302 Whippoorwill Drive.

Mr. Gibson stated that after having discussions regarding this location they found that it was an error that occurred back in the 90's and it is before the board today to correct that error. He explained that there was a small parcel behind this location and Cheryl Drive which was part of a larger 43-acre lot that Herbert Zurschmiede owned and annexed in 1998. He stated that this small parcel was sold in 1990 to the Glotzbach's, after which they built a garage on it in 1991. He added that the reason it came to their attention was that they started to get billed as if it were in the City a little over a year ago and that prompted them to look into the conflicting information. He explained that the issue is that when Mr. Zurschmiede did the voluntary annexation in 1998 of the larger forty-three-acre parcel, this ~ one-acre parcel that was sold to the Glotzbach family was included in the legal disruption, which means the actual owners did not agree to that particular parcel being annexed.

Mr. Nash stated how this would affect the Zurschmiede property.

Mr. Gibson stated that it doesn't affect it at all, they are only talking about this ~ one-acre lot owned by the Glotzbach family. He added that after reviewing the minutes they did not have some confusion about the legal description at the time and the Common Council tabled the ordinance several times before it was ultimately adopted.

Mr. Nash asked if there was anyone from the public that wish to speak on this subject.

No one from the public was present to speak.

Mrs. Cotner-Bailey moved to approve the request for disannexation, Mr. Thompson second, motion carries.

Mr. Gibson stated that this is a unique situation and in the 18 years that he has worked for the City he hasn't seen this happen, so he doesn't foresee this being an issue with setting a precedent or causing future issues.

2. Mark Cox re: Dumpster permit at 110 East Market Street.

Mrs. Glotzbach stated that Mr. Cox had a funeral so he couldn't make the meeting today. She explained that he wasn't sure when he was going to need to place the dumpster so he requested to be placed back on the agenda for the June 22 meeting.

3. Jim Munford re: Stories Behind The Stones

Mr. Munford, President of Friends of Fairview, he stated that they were unable to safely give tours last year and are very excited to be back this year. He explained that the theme for this year will be the “Business Spirit of New Albany” and gave a brief description of the stories they intend to share through their tours. He stated that they are asking to approve the dates for September 17th (6:00-8:00 p.m.) and 18th (5:00-8:00 p.m.) with tours running every 15 minutes. He stated that there will be golf carts available for those that have trouble walking and ticket prices will be \$10 for adults \$5 for kids. He added that they will be limiting the tours to 10-12 max and five chairs at the scene. He explained that in the past they used Graveyard Groomers to clean the stones but because of the short notice for the even this year they are partnering with Jacob (NEED LAST NAME) who will go through in July or August to work on a list of repairs.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Angie Fenton, President Extol Magazine, requested approval to place a 19”X11” mat on the sidewalk against their building at 1638 Market Street. She explained that they would like to leave out a water bowl and sign for the furry friends in the community. She added that this is something they would take in at night but they wanted to get permission from this board as it will be on a public right-of-way.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

Mr. Nash asked to deviate from the planned agenda to observe a moment of silence in honor of Councilman Pat McLaughlin who passed away on Saturday. He stated that Mr. McLaughlin was president of the council for 5 consecutive years and councilmember since 2011. He added that Pat loved New Albany like no one else he knows and was mentioned by every council member at the meeting last night in regards to his knowledge of and dedication to the City.

Jason Applegate, City Council Member At-Large, stated that he is having an issue in his district at Chadwood and Edgemont with a Ditch Witch being parked there for quite some time. He added that he knows they are doing some ditch work in the area and other places around the City but this one has just been sitting. He added that he thought it might be a good idea to check in with the company while they are doing the work to find out where they are parking their equipment so that this doesn’t become an issue elsewhere.

Mr. Nash thanked Mr. Applegate for bringing it to the attention of the board.

Mr. Thompson stated that he will look into this and see if he can find a company name to contact them because he can’t think of any reason that AT&T would be out in that location for the fiber work that was approved.

Wes Christmas, Clark Dietz, stated that MAC Construction will be working on the City’s paving project this year and some of the initial activities are getting started. He reported that on Monday of next week they plan to complete patching on Charlestown Road which will eventually be paved from Charlestown Road to Hedden Court. He added that this work is weather pending and they will be flagging traffic around the work. He stated that there is a lot of concrete prep work that needs to be done around the City and they hope to start that work next week or the following week.

1. Mickey Thompson re: Dumpster permit at 308 West Market

Mr. Thompson stated that the board previously approved the dumpster and now the property is being demoed so they need it for that work. He added that they are requesting it for two weeks but they may need to come back to extend that.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Mickey Thompson re: Dumpster permit extension at 1822 Old Hickory

Mr. Thompson explained that they approved this request last week and they are asking for a one-week extension.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Mickey Thompson re: Closure on Market Street at Vincennes.

Mr. Thompson explained that Duke's subcontractor uncovered an underground storage tank at Vincennes and Market (Lancaster Lofts) and the City needs to address it. He explained that they have contacted Specialty Earth Sciences and they need to backout the contents that are in the tank to dispose of them and they would like to do this work on Thursday. He stated that this will involve closing rear Market at Vincennes for 8 hours but they do not anticipate the work taking that long. He added that they will be filling it with concrete to address this issue.

Mr. Nash asked if this would affect any businesses.

Mr. Thompson stated that all business will be able to be accessed via the detour.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

4. Mickey Thompson re: Request to bore under the I-64 overpass on Cherry Street.

Mr. Thompson stated that TCS Communications has a permit from the state to bore under the I-64 overpass on Cherry Street but because it is in the City right-of-way, they need approval from this board as well. He added that they work will be done in the grass area.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

5. Mickey Thompson re: Bicentennial Park Concert Series.

Mr. Thompson reported that the concert series will take place every Friday through August 6 with the exception of July 2 because of the celebration that they City hosts at the riverfront. He added that the closure that they request every week on Spring Street between State and Pearl streets will need to be for the same dates with that July 2 exception.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

6. Warren Nash re: Concerns about traffic safety on Charlestown Road between Vincennes and the North Y

Mr. Nash stated that they received two emails from a council member regarding this area that said something to the effect of the board not taking any corrective actions but they did reduce the speed limits this year.

Mr. Thompson confirmed that the board did adjust the speed limit in this area.

7. Warren Nash re: Crusade for Children.

Mr. Nash asked if the NAFD participated in collecting for the Crusade this year.

Fire Chief Juliot stated that they collected a little over \$21,000.00 this year.

Mr. Nash thanked them for their work.

8. Krystina Jarboe re: Special Event Permits

Sunday, July 25th – New Albany Seventh-Day Adventist Church: New Albany Youth Triathlon

- Request to close Water Street and Floyd Street from Amphitheater/Boat ramp to 18th Street Trailhead (3:30pm to 5:30pm)

- Please note Savannah Smiles Foundation has the amphitheater reserved for this date as a rain date, the Adventist Church only requests this road closure if Savannah Smiles does not use the approved rain date
- Request to use amphitheater restrooms -
 - For Sunday practices on: June 6, 13, 20, 27 & July 11, 18 (3:30pm to 5:30pm)
 - Actual event day: July 25 (noon to 7:00pm)
- Request the rain date of Sunday, August 1

Ms. Jarboe stated that Jenny Allen is on the call to answer any questions the board may have.

Mrs. Cotner-Bailey asked if the balloon banner would be inflated/deflated on site and how it would be attached.

Jenni Allen stated that they will be supplying their own trash cans for the event and the balloons aren't going to be helium so they will be inflated on site. She added that they will be mounted on PVC pipes that have cement bases by someone that regularly does these types of banners. She stated that she believes it will be 8'-10' tall.

Mrs. Cotner-Bailey stated that they don't close the greenway for events and asked how this banner would impact others utilizing the area.

Ms. Allen stated that it shouldn't impact anyone using the greenway other than having more traffic in the area. She explained that they have 60 kids signed up and they want to close the road so that the bicyclists can use that area, the joggers can use the greenway and the swimming portion will be done at the YMCA.

Mrs. Cotner-Bailey asked how the participants will be getting from the YMCA to the jogging/cycling portion and if they have a safety plan for that.

Ms. Allen stated that they have three different divisions with 3-4 coaches per division and the coaches and parents will be escorting the children from one location to the other. She added that they will be using the sidewalks from the YMCA to the flood wall. She stated that they don't need a closure on the right side of the amphitheater.

Mrs. Cotner-Bailey stated that it would be preferred if they provided a map for the exact closure that she is asking for and asked where the bicycles will be placed for that portion while they are swimming or jogging.

Ms. Allen stated that they planned to have the bikes parked by the bathrooms.

Mrs. Cotner-Bailey asked if there would be someone there to watch the bikes.

Ms. Allen stated that they will have to have volunteers there to guard them.

Mr. Thompson asked if they wanted to set the bikes up between the bathroom and the amphitheater.

Ms. Allen replied yes.

Mr. Nash stated that he is concerned about access to the boat ramp and limiting access to the greenway.

Ms. Allen stated that they aren't asking to close Water Street completely. She clarified that they are asking that they close it left of the boat ramp and stated that she did send a map to Ms. Jarboe.

Ms. Jarboe stated that the map is attached in their packets on pages 21-25.

Mr. Thompson asked if race day closures are different than training days.

Ms. Allen stated that they aren't asking for closure on training days.

Mr. Thompson stated that the training map looks like the joggers will be going west and the cyclist west but for the actual event they will all be going east.

Ms. Allen stated that this is correct and added that the boat ramp will be accessible as well as the parking lot closest to the expressway.

Mrs. Cotner-Bailey asked if they are starting the participants in waves and the only time they will overlap is the biking and running depending on the speed of each individual participant. .

Ms. Allen stated that each group will be ~20 and they will be starting in waves.

Mrs. Cotner-Bailey asked if the kids will change clothes at the YMCA

Ms. Allen stated that if they choose to changes clothing they will change at the YMCA.

Mrs. Cotner-Bailey stated that it looks like the first group will start at 3:30 p.m. and asked when the second group would start.

Ms. Allen estimated that the second division will start around 4:00 p.m.

Mrs. Cotner-Bailey asked if they would have volunteers along the entire path.

Ms. Allen stated that they have 40+ volunteers as well as track liners. She added that they have dedicated individuals for first aid, emergency contact for each kid and all volunteers have gone through safety training.

Mrs. Cotner-Bailey stated that before they take action, they would like to see a map that shows the exact closure and the location of the start finish balloons. She added that if the other event that has reserved this date as their rain date ends up having to utilize it she doesn't believe they would be able to stage the bicycles next to the restrooms.

Ms. Allen stated that she was going to go out on Friday to look for an alternate location for the bikes. She screenshared the map of the closures they would like to utilize with the board and explained where the start/finish would be. She added that if the other organization has to use the same date, she believes there is an area on the other side of the greenway where they could park their bikes.

Mrs. Cotner-Bailey asked Mr. Thompson if they would have to close 6th Street as well.

Mr. Thompson replied yes. He stated that the boat ramp could be accessed from West 10th and added that advanced signage would be needed to denote that.

Mrs. Cotner-Bailey asked what would happen if someone was parking in the lot before the event.

Ms. Allen asked if they couldn't just let them out and stated that they will have volunteers there that would be able to do this.

Ms. Jarboe reminded everyone that this is only as long as Savanna Smiles has to use the rain date because if they do they need access to both parking lots.

Ms. Allen stated that they will not ask for a closure if they are sharing the date. She explained that if they aren't able to close the street, they will have dedicated crosswalk areas with volunteer. She added that they are asking for the closure because it is added safety for the kids and facilitates a larger space to utilize so that they can more easily share it with anyone else that is enjoying the greenway on the same day.

Mr. Nash stated that his preference is to keep the road open but he also wants to ensure as much safety as possible.

Mr. Thompson stated that if they can have the road closure it will alleviate congestion on the patch since it is still open to the public and will make safety less of an issue.

Mrs. Cotner-Bailey asked if they could have their practice dates without using the restrooms.

Ms. Allen stated that it would be helpful because they are working with children and they would have to go up to the gas station otherwise. She added that they will need it for the next 6 Sundays if the board approves them utilizing the bathrooms.

Mr. Thompson stated that he doesn't mind opening and closing the restrooms on Sundays.

Mrs. Cotner-Bailey moved to approve with the road closure on Water and 6th streets only if Savannah Smiles is not utilizing the area as their rain date and opening the restrooms on practice dates, Mr. Thompson second, motion carries

Thursday, June 24th – Kentucky Derby Festival: Caesar's Kentucky Derby Festival Famfest

- Request to use the amphitheater (9:00am to 10:00pm)
- Request to use the amphitheater restrooms (3:00pm to 9:00pm)
- Request to close Water Street from W 10th Street to E 6th Street (noon to 9pm)
- Request to use both amphitheater parking lots
- Request to use 10x10 pop-up tents

Mrs. Cotner-Bailey asked if they would need 6th Street closed as well.

Mrs. Jarboe replied yes.

Catherine Vish suggested that they keep 6th Street open but only allow them to turn away from the amphitheater.

Mrs. Cotner-Bailey stated that they attached a letter that was going out to businesses/residents and asked who the letter would be going to.

Jennifer Churik explained that previously they were asked to provide a letter preemptively just in case so this was more of a pre-planning item but it will also serve as a notice that the event will be taking place.

Mrs. Cotner-Bailey asked if they have contacted the YMCA and if they were okay with the parking lot being utilized.

Ms. Churik replied yes and stated that the YMCA parking lot will be unaffected.

Mrs. Cotner-Bailey stated that she is referencing anyone wanting to come to the event because they would likely park in that lot. She asked that they make sure that the YMCA is aware of this. She stated that the application says that they are serving alcohol and the application requires their alcohol permit but she did not see that attached.

Ms. Vish stated that they are working on that permit and it is not completed at this time.

Mrs. Cotner-Bailey asked if they could elaborate on their security for the event.

Zach Fisher, Director of Operations for Kentucky Derby Festival stated that they will be utilizing two local private security companies that they have previously used for many of their previous event.

Mrs. Cotner-Bailey if they would be staged or walking through the crowds.

Mr. Fisher explained that they will have security stationed at both entrances and volunteers as well throughout the crowd.

Mrs. Cotner-Bailey asked if they will be requesting fencing.

Mr. Fisher stated that they will be using fencing similar to what they used at the last Famfest and they will provide their own.

Mrs. Cotner-Bailey asked if the dumpsters mentioned in the trash plan are roll-off dumpsters.

Mr. Fisher stated that they contract with Rumpke and they are typically 6' roll-off dumpsters and they will also be providing regular trash cans.

Mrs. Cotner-Bailey asked when the dumpsters would be placed and picked up.

Ms. Churik stated that trash receptacles will be placed the morning of and picked up the morning after.

Mrs. Cotner-Bailey stated that they need the location of the roll-off dumpsters just in case they affect traffic outside of their event hours and added that they need to be marked with reflective tape.

Mr. Fisher stated that the roll-off typically come on wheels so that they can be moved out of the way but they will get the board a list of the locations.

Mr. Thompson asked if the area they are asking for is the west parking lot to 6th Street.

Ms. Churik replied yes.

Fire Marshall Koehler asked if this would eliminate the use of the boat ramp for emergencies.

Ms. Churik stated that she believes that they would still be able to leave that strip off road open for the boat ramp as long as they barricaded off the parking lots.

Mr. Thompson stated that if anything is set up in the parking lots with pedestrians walking between, they would need the road closed.

Ms. Churik stated that they would be able to utilize the area only in case of emergency.

Mr. Thompson suggested restricting emergency to one access location or the other to make it easier and safer for everyone.

Fire Marshall Koehler stated that they would prefer to use 10th Street as emergency access.

Mrs. Cotner-Bailey moved to approve subject to providing locations of dumpsters and appropriate documentation for the sale of alcohol, Mr. Thompson second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Boofter presented the claims docket for 05/25/21-06/07/21 in the amount of \$1,761,377.89

General Claims (Bank 1):	58,682.12	
Fire Department:	19,636.91	
Police Department:	2,888.44	
Street Department:	6,565.93	
Parks Department:	44,647.20	
Medical/Drug Fund (Bank L):	-	
Payroll Claims (Bank 2):	1,160,791.75	
Sanitation Fund:	-	
Thursday Utility Claims:	468,165.54	
	Total From Above:	1,628,957.29
	Grand Total:	1,761,377.89

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for June 1, 2021, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:26 a.m.

Michael Thompson, Vice President

Vicki Glotzbach, City Clerk