

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY,
INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE
CITY-COUNTY BUILDING ON THURSDAY, JUNE 9, 2016 AT 9:15 A.M.**

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan,
president.

ALSO PRESENT: April Dickey, Linda Moeller, Rob Sartell, Larry Summers, Shane
Gibson and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

**Mr. Wilkinson moved to approve the May 26, 2016 Regular Meeting Minutes as
corrected, Mr. Grimes second, all voted in favor.**

BIDS/CONTRACTS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

1. Linda Moeller re: Crowe Horwath Statement of Work

Mrs. Moeller stated that as part of the bonding process one of our requirements is to
review our bonds annually and usually Crowe Horwath takes care of that. She presented
a statement of work for Crowe Horwath to review those bonds and said that the cost is
\$800.00 and they submit the forms. She explained that the analysis work for the bonds is
what we use to submit to our banks to verify that we are keeping in compliance with our
bond requirements.

Mr. Wilkinson asked if Crowe Horwath does an audit or if Rodefer Moss does it.

Mrs. Moeller stated that Crowe Horwath does it but they use the data from Rodefer
Moss as well as data from her office to do that analysis work.

Mr. Wilkinson asked if they do a regular spot check on certain line items and such.

Mrs. Moeller stated that they make sure that we are in balance, making our payments
and that our bonds are healthy. She said that they are also working on the arbitrage for us
on the bonds as well as the materiality that we still have to keep doing. She said that
there are certain requirements that we have to do with this being one of them and she just
wanted to run it past the board to make sure you are aware and okay with it.

Mayor Gahan asked how often they do this.

Mrs. Moeller replied it is supposed to be done yearly but she doesn't think that we have
done it since 2014.

Mr. Grimes asked if Mr. Gibson has reviewed it.

Mrs. Moeller replied that he has and he is okay with it.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

2. Shane Gibson re: Reflection Lake property deed

Mr. Gibson presented the Reflection Lake Development Deed that was delivered to his office on Monday and stated that he needs Mayor Gahan’s signature on it to accept it. He added that as soon as he has all signatures he will get it recorded.

3. Larry Summers re: Sewer adjustment policy

Mr. Summers stated that sewer adjustment policy was sent to the board members and he didn’t know if they wanted to go ahead and approve it.

Mr. Gibson stated that he had incorporated the changes that were requested the last time they discussed it. He added that it is ready to go whenever the board wants to act upon it.

Mayor Gahan suggested doing it at the next meeting.

4. Mayor Gahan re: Dip in pavement on Elm Street

Mayor Gahan stated that on Elm Street behind Breakwater there was a dip and storm water excavated and the dip returned so it needs to be fixed and asked that it be brought up at the storm water meeting.

Mr. Wilkinson stated that they may be waiting until they are finished with everything at Breakwater because they are going to cut into the street and do that whole block area at one time.

Mayor Gahan stated that if that is part of it, that’s fine, we just need to let people know.

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for Jalissa Kleczynski in the amount of \$1,137.66 for a leak that occurred in the back-up sump pump because of a malfunction. She explained that the water was emptied out the side of the house into the yard and the leak was repaired by Greenwell Plumbing. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

Mrs. Dickey presented an adjustment request for Benny L. Williams in the amount of \$3,457.70 for a leak that occurred at the main line in the front yard. She explained that the water went into the yard and the leak was repaired by Scroggins Plumbing of Kentucky, Inc. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

Tabled Adjustments

Cross Creek Property Mgmt.	\$2,305.10
Cross Creek Property Mgmt.	\$7,486.52
Cross Creek Property Mgmt.	\$1,032.44
Jason Jahn	\$2,981.40
Colonial Club Homeowners	\$14,591.75

FINANCIAL REPORT:

Mr. Wilkinson reported that we are \$100,000.00 short on revenue because they simply cut the bank receipts off on the 25th so it will show up on next month's report. He stated that we were at the close of some construction jobs at the end of the year last year and it only showed \$50,000.00 available on one and \$60,000.00 on the other to finish the contracts but the work that was done in December was billed in this calendar year so it shows the number way out of line over the calendar year end. He said that those construction jobs were done inside of the budget and bids but it is just confusing so he wanted to mention it. He also said that the operating budget for the year to date is 8% under budget so operations are in good shape.

NEW BUSINESS:

1. Rob Sartell re: New Albany Wastewater Utility Retirement Projections

Mr. Sartell stated that the projections are based on 65 years of age. He said that in 10 years there will be 11 folks eligible for retirement, in 15 years 4 more will be eligible for a total of 15 and 2 are eligible right now for a total of 17 so in the next 10-15 years, half of the workforce is going to be retired. He said he just wanted the board to be aware.

2. Rob Sartell re: New Albany Wastewater Utility Employee Education Program

Mr. Sartell explained that this spells out the pathways that employees can take either through the collective system or the wastewater treatment plan. He said it is just really for the board's consideration and review. He stated that he thought it might be best to put in place an incentivized education program to let those folks that have some ambition to kind of rise to the top and educate themselves and prepare themselves for the future. He added that there is an Operation of Wastewater Treatment program and an O & M of Wastewater Collections Systems program that are actually correspondence courses from California State University and gives the bare bones of what you really need to know about wastewater treatment and collection systems. He said that right now he has a lot of employees that work hard and understand their jobs but don't really understand what they are doing the job for. He said this is just something to consider.

Mr. Wilkinson stated that the new equipment that we buy is constantly becoming more complicated and computer driven so we need to raise the level of education of the staff that we have. He also stated that we need to get more definition in so far as available classes and such and get started with some program to motivate people to move up stream.

Mr. Grimes asked if he has some people that are interested now.

Mr. Sartell replied yes and stated that he has people looking for ways to better themselves but he just doesn't have a program for them to do anything.

Mayor Gahan asked if he is looking at something for next year.

Mr. Sartell replied that he is not looking for anything today and he is in the middle of budgets so next year will be fine.

OLD BUSINESS:

1. Wes Christmas re: Clark Dietz Update

Mr. Christmas stated that at the last meeting the board asked him to coordinate with Mr. Sartell and his staff to summarize information on the lining program for an upcoming

presentation to the council so he met with Mr. Sartell earlier in the week and he plans to summarize cost information that they discussed and will send it out to the board today or tomorrow. He said that the bidding schedule for the Grant Line Road Lift Station is that the first ad will run on Friday, June 17th and the second on Friday, June 24th then they will hold a pre-bid meeting at the wastewater treatment plant on Wednesday, June 29th and will open bids at the July 14th meeting.

Mayor Gahan stated that we do a vnr monthly update on the city website and he thinks they are scheduled to come visit and take some video.

Mr. Sartell stated that was this past Monday and we are fine.

Mayor Gahan stated that we are covering a lot of ground on that and he thinks people would be curious to see how that whole process works.

UTILITY REPORT:

CLAIMS:

Mrs. Moeller presented the following claims:

	Amount	Department
CROWN SERVICES INC	400.00	SEW
OFFICE SUPPLY COMPANY, INC	507.07	SEW
L&D MAILMASTERS, INC.	1,240.00	SEW
L&D MAILMASTERS, INC.	210.00	SEW
FLOYD COUNTY RECORDER	100.00	SEW
JDP ENTERPRISES LLC	10.00	SEW
GARNER, MARY JO	600.00	SEW
KOETTER NAP 34, LLC	544.50	SEW
Total	3,024.07	

CINTAS #302	54.14	WWTP
CINTAS #302	200.51	WWTP
CINTAS #302	54.14	WWTP
CINTAS #302	200.51	WWTP
RED WINGS SHOE STORE	100.00	WWTP
QUILL	22.00	WWTP
QUILL	40.00	WWTP
QUILL	21.15	WWTP
QUILL	10.41	WWTP
	4	Sewer Board
		June 9, 2016

SUPREME OIL CO., INC.	75.00	WWTP
S & R TRUCK TIRE CENTER, INC.	400.00	WWTP
RABEN TIRE CO.	201.00	WWTP
RABEN TIRE CO.	205.00	WWTP
MEADE EQUIPMENT LLC	204.01	WWTP
GRAINGER	251.50	WWTP
GRAINGER	100.00	WWTP
J.R. HOE & SONS INC.	504.00	WWTP
USA BLUE BOOK	117.00	WWTP
USA BLUE BOOK	500.00	WWTP
USA BLUE BOOK	10.00	WWTP
MEINERS MEDICAL, FIRE & SAFETY	70.00	WWTP
BIG G SUPPLY	100.50	WWTP
ACTION EQUIPMENT SALES CO. INC.	250.57	WWTP
ACE HARDWARE	21.00	WWTP
ACE HARDWARE	2.00	WWTP
ACE HARDWARE	250.00	WWTP
ACE HARDWARE	27.70	WWTP
ACE HARDWARE	4.04	WWTP
ACE HARDWARE	20.07	WWTP
ACE HARDWARE	5.05	WWTP
ACE HARDWARE	45.00	WWTP
ACE HARDWARE	27.70	WWTP
ACE HARDWARE	11.07	WWTP
ACE HARDWARE	27.40	WWTP
ACE HARDWARE	5.00	WWTP
ACE HARDWARE	40.00	WWTP
ACE HARDWARE	27.00	WWTP
ACE HARDWARE	2.14	WWTP
ACE HARDWARE	20.04	WWTP
SHERWIN-WILLIAMS	210.10	WWTP
HOME CITY ICE CO.	104.00	WWTP

HOME CITY ICE CO.	146.10	WWTP
USA BLUE BOOK	104.05	WWTP
USA BLUE BOOK	205.00	WWTP
HACH COMPANY	222.42	WWTP
MEINERS MEDICAL, FIRE & SAFETY	110.00	WWTP
NAPA OF NEW ALBANY	2.64	WWTP
NAPA OF NEW ALBANY	4.28	WWTP
NAPA OF NEW ALBANY	6.74	WWTP
NAPA OF NEW ALBANY	21.18	WWTP
NAPA OF NEW ALBANY	22.71	WWTP
NAPA OF NEW ALBANY	7.22	WWTP
BIOCHEM, INC.	2,862.22	WWTP
SUNTRUST EQUIP FINANCE & LEASE	62,402.10	WWTP
HACH COMPANY	675.00	WWTP
PROWEST & ASSOCIATES, INC	1,447.50	WWTP
PROWEST & ASSOCIATES, INC	116.25	WWTP
KLEIN BROTHERS SAFE & LOCK	127.00	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
MURPHY ELEVATOR COMPANY INC	146.72	WWTP
BANK OF NEW YORK MELLON	750.00	WWTP
SIMPLEXGRINNELL LP	2,252.10	WWTP
RODEFER MOSS & CO., PLLC	2,700.00	WWTP
METRO ANSWERING SERVICE	45.00	WWTP
SOUTH'S CLEANING SERVICE	1,000.00	WWTP
METTLER TOLEDO, LLC	227.00	WWTP
ENVIRONMENTAL LABORATORIES INC	20.00	WWTP
MEINERS MEDICAL, FIRE & SAFETY	150.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	100.40	WWTP
CLARK-DIETZ	1,270.00	WWTP
CLARK-DIETZ	11,710.00	WWTP
CLARK-DIETZ	12,520.00	WWTP

CLARK-FLOYD LANDFILL LLC.	5,061.54	WWTP
GOTTA GO INC.	1,044.00	WWTP
GOTTA GO INC.	2,016.00	WWTP
FED EX	46.45	WWTP
NORTON AND ASSOCIATES	7,500.00	WWTP
NORTON AND ASSOCIATES	2,100.00	WWTP
QUARTZ LAMPS INC	2,040.00	WWTP
QUARTZ LAMPS INC	600.00	WWTP
CSX TRANSPORTATION	25.00	WWTP
HMB PROFESSIONAL ENGINEERS	1,400.04	WWTP
CLARK-DIETZ	25,085.00	WWTP
JOHN JONES GM CITY / CORPORATION	114,300.00	WWTP
CLARK-DIETZ	1,000.00	WWTP
CLARK-DIETZ	22,400.00	WWTP
PRO4MANCE CONTRACTING SERVICES	2,004.12	WWTP
PRO4MANCE CONTRACTING SERVICES	5,048.05	WWTP
ERNST CONCRETE	225.00	WWTP
ALLTERRAIN PAVING & CONSTRUCTION	21,115.42	WWTP
WANTY PROPERTIES, LLC	12,522.45	WWTP
Total	270,080.64	
INDIANA AMERICAN WATER	10.00	Thursday
INDIANA AMERICAN WATER	10.00	Thursday
INDIANA AMERICAN WATER	20.00	Thursday
INDIANA AMERICAN WATER	10.00	Thursday
INDIANA AMERICAN WATER	10.00	Thursday
INDIANA AMERICAN WATER	40.00	Thursday
INDIANA AMERICAN WATER	20.00	Thursday
INDIANA AMERICAN WATER	40.00	Thursday
INDIANA AMERICAN WATER	200.51	Thursday
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
	7	Sewer Board
		June 9, 2016

NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
GIBSON LAW OFFICE, LLC	865.00	Thursday
AT&T	200.44	Thursday
AT&T	270.00	Thursday
DUKE ENERGY	22.22	Thursday
DUKE ENERGY	2,250.05	Thursday
DUKE ENERGY	50,410.00	Thursday
DUKE ENERGY	210.05	Thursday
DUKE ENERGY	500.70	Thursday
DUKE ENERGY	15.25	Thursday
DUKE ENERGY	1,275.25	Thursday
DUKE ENERGY	100.12	Thursday
DUKE ENERGY	20.00	Thursday
DUKE ENERGY	10.00	Thursday
DUKE ENERGY	10.54	Thursday
CARD SERVICES	247.04	Thursday
CARD SERVICES	157.00	Thursday
CARD SERVICES	111.11	Thursday
INDIANA AMERICAN WATER	20.70	Thursday
INDIANA AMERICAN WATER	25.45	Thursday
GIBSON LAW OFFICE, LLC	865.00	Thursday
STORMWATER\DRAINAGE FUND	51,120.01	Thursday
CITY OF NEW ALBANY	27,500.00	Thursday
CITY OF NEW ALBANY	6,250.00	Thursday
SANITATION FUND	175,202.00	Thursday
BANK OF NEW YORK TRUST CO	410,001.00	Thursday
BANK OF NEW YORK TRUST CO	21,052.50	Thursday
VECTREN ENERGY DELIVERY	250.00	Thursday
AT&T	647.00	Thursday
AT&T	110.07	Thursday

Thursday
11:11

Total **770,622.12**

Grand Total **1,155,648.64**

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:35 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk