

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY,
INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE
CITY-COUNTY BUILDING ON THURSDAY, JUNE 11, 2015 AT 9:15 A.M.**

**PRESENT: Mayor Gahan, president, Ed Wilkinson, member and Nathan Grimes,
member.**

**ALSO PRESENT: Rob Sartell, Wes Christmas, Shane Gibson, April Dickey, Linda
Moeller, Larry Summers and Vicki Glotzbach**

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

**Mr. Wilkinson moved to approve the May 28, 2014 Regular Meeting Minutes, Mr.
Grimes second, all voted in favor.**

BIDS:

COMMUNICATIONS - PUBLIC:

Tonye Rutherford explained that he lives at 1680 Woodlawn Drive and he believes there used to be a Y system to piggy back on to the tap that was at his residence when the house was built. He stated that about 12 years ago they started having a lot of water come in and their sewer lines were crushed and need to be replaced. He explained that there is a tap on the sewer and asked if they piggy back onto the line if it was his sewer tap and if he replaces the line will he have to hook that one back up. He stated that he wants to run a new line and make it independent from the other homes because he is forced to bare all the cost when there are any issues.

Mr. Christmas recommended that it be an independent line and connect.

Mr. Sartell stated that the neighbor would remain on the existing tap where the Y comes together and they would disconnect his line and run it out to the main sewer line.

Mr. Rutherford asked if he would have to pay for another tap fee.

Mr. Grimes replied no.

Mr. Sartell stated that he is already tapped in and he is just moving it. He explained to Mr. Rutherford how the line would be ran and how he would be reconnected into the line and be separate from his neighbor.

Mr. Wilkinson explained that they don't allow the ditch to be covered until someone comes out to inspect it and they will see that one line is capped.

COMMUNICATIONS - CITY OFFICIALS:

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for L. Thorn Company in the amount of \$3,860.30 and explained that a part on the line outside of the plant broke and the water

leaked into the ground. She said that the leak was repaired by Stemler Plumbing, Inc. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

FINANCIAL REPORT:

NEW BUSINESS:

1. Matt Chalfant re: Process for Notifying landlords on sewer liens

Mr. Chalfant stated that he would like to talk to the board about the process for notifying landlords regarding sewer liens. He explained that he has various rental properties around the city and while the tenants are required to pay the sewer bills if they don't then liens are filed against the property. He stated that he usually gets the pre-lien letters but he didn't with his last tenant and a lien was filed and he definitely doesn't want that on his record. He asked if the pre-lien letter could be mailed out as a certified letter.

Mr. Gibson stated that pre-liens are done as curtesy more than anything and it is not a requirement but they do have the landlord notification list and asked Mr. Chalfant if he is on that list. He explained that they could look at options on how to make sure these letters are getting to the intended recipient.

Mr. Chalfant stated that he is not aware of the landlord notification list and asked that it be explained to him.

Mrs. Dickey explained that if he notifies them of his properties every month they will go through those properties and send him a letter listing every property that is delinquent.

Mr. Gibson stated that maybe they could mesh that with a certified letter just in case anything slips through the cracks.

Mr. Chalfant stated that he doesn't think it was intentional that he didn't get the pre-lien but it would be great to have some type of return/receipt.

Mr. Gibson suggested getting on the landlord notification list and contact Mrs. Dickey to get signed up and they will look at a way to incorporate that landlord list into what he is suggesting.

2. Shane Gibson re: CSX Property Agreement

Mr. Gibson explained that this is the purchase agreement with CSX on the small parcel of land in the 15th Street area. He stated that the price is \$8,900.00 and for that price and to have CSX agreed to it, he would suggest that they act on it now.

Mr. Wilkinson stated that he went over the agreement and feels that it is a good deal. He explained that it will satisfy some needs for the Storm Water Department and work that they are doing at the end of the golf course matches up with this.

Mr. Wilkinson moved to accept the purchase sale, Mr. Grimes second, all voted in favor.

3. John Kunk re: Sewer tap at 226 Kaufer Dr.

Mr. Kunk stated that he acquired the above property and requested to tap into the sewer line.

Mr. Sartell stated that Kaufer Drive is off of Green Valley Road and there are no plans to run sewers up to that area. He explained that that he is surprised that there are septic systems there because it is so rocky and if they don't have a holding tank that gets pumped out every so often then they are violating health code. He stated that Mr. Kunk has tried on several occasions to figure out how to connect to the sewer and the only solution he can think of is to run the sewers and incorporate the cost into the sewer bills that is paid over time. He explained that they don't do it very often but they have done it in the past.

Mr. Gibson asked if any other residents are having problems up there.

Mr. Kunk stated that he has heard about issues, some have even put in new systems, and many would like to hook into the sewer if possible.

Mr. Gibson stated that they just paid off the financing for Jacqueline Estates where the area was having major septic failures and they city did the project and an extra \$30 was tacked onto their bills every month to help pay for it.

Mr. Wilkinson asked how many property owners up there would be interested in doing the same thing.

Mr. Kunk replied that he knows of two but he has heard that many of them are holding out because of a development is happening in the area and they don't want to pay the extra money every month. He explained that he acquired the property and is in a bit of a conundrum because he could spend \$30,000.00 to put in a septic system or use that towards hooking into the sewer system so he understands those that have already spent the money don't want to then have an added increase in their bill as well.

Mr. Wilkinson asked if anyone knows how many feet this is.

Mr. Sartell stated that he thought it was about 1,000-1,500 feet but he is not sure.

Mayor Gahan suggested doing a little research on this before getting back with Mr. Kunk.

4. Gary Brinkworth re: Autumn Grove approval

Mr. Brinkworth asked for plat approval by the board for the Autumn Grove Subdivision. He explained that the sewers were installed by a previous developer and they have made some modifications to match up with the property line and installed it. He stated that they are ready to start construction on the homes and they are ready to record the plat. He passed out copies for the board to review.

Mr. Wilkinson asked if there is any addition to this.

Mr. Brinkworth explained that this is a renovation of the old plat but the lots have changed. He explained that the gallons are about the same because they didn't have to apply for any new credits.

Mr. Summers asked if there were fewer lots on this one than the previous plat.

Mr. Brinkworth stated that the first six lots when you enter on the right are garages.

Mr. Wilkinson asked about the retention basin.

Mr. Brinkworth stated that the old one was taken out and the new one put in and the county has approved it.

Mr. Wilkinson moved to approve and sign the plat, Mr. Grimes second, all voted in favor.

OLD BUSINESS:

1. Wes Christmas re: Clark Dietz Update

Mr. Christmas stated that the Jacob's Creek project did get under way this week and explained that Christiani has the temporary crossing on the creek, did some additional clearing, and they are beginning to lay pipe today. He presented a professional service agreement for the Old Vincennes Road Lift Station Project and apologized for not getting it out to them sooner. He explained that the scope of the agreement is planning and early coordination phase of the project and asked for the board's approval.

Mr. Wilkinson asked if the board wants to wait until the next meeting to approve this.

Mr. Gibson stated that the only problem with that is that they would be waiting two weeks and the crew is already out there working.

Mr. Wilkinson stated that he spent a lot of time with them this last week and he is comfortable approving this if the other board members are.

Mr. Wilkinson moved to approve contingent upon Mr. Gibson's review and moving it forward, Mr. Grimes second, all voted in favor.

UTILITY REPORT:

Mr. Sartell presented the following report for April:

Influent / Effluent Quality

The Treatment Facility was in non-compliance for a Weekly TSS concentration and a Daily maximum for e.coli due to rain and flooding of early April and a failed limit switch on the UV disinfection system.

Pretreatment

Completed annual sampling of K&I Hardchrome

Renewed Discount Labels discharge permit.

There were 26 grease trap inspections of restaurants and food preparation facilities.

Facility Operations

96 dry tons of bio solids were removed from the WWTP.

The WWTP was at 181% of its Total Suspended Solids design limit and at 96% of its CBOD design limit.

There were 7.83 inches of rain for the month

Preventative and Unscheduled Maintenance

199 preventative work orders were completed and 55 corrective work orders were completed for the WWTP and Lift Stations

Highlights

Pulled and repaired #4 pump at Old Ford Lift Station.

Replaced limit switch on UV disinfection system.

Removed a back pack out of the #2 coarse bar screen that had tripped out the unit.

Had to remove gravel from the #110 force main break out of the #2 grit system.

Replaced three valves in the non- potable water system.

Removed failed air actuated check valve #540 at Mt. Tabor Lift Station and replaced it with a hydraulic check valve.

Sanitary Collection System

<i>Project</i>		<i>April 2015</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>7,818</i>		<i>32,607</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>2,708.8</i>		<i>12,462.5</i>	
<i>CIPP Installed/ft</i>		<i>2,688</i>		<i>8,020</i>	
<i>Tap Inspections</i>		<i>12</i>		<i>30</i>	
<i>Locates</i>		<i>580</i>		<i>1759</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>15</i>	<i>0</i>	<i>3</i>	<i>13</i>	<i>1</i>	<i>3</i>

Sanitary Sewer Overflow Monitoring

There were two rain events that required Stantec monitoring and 18 overflows were reported.

Preventative and Unscheduled Maintenance

77 preventative work orders were completed and 0 corrective work orders completed for the Collection System.

There were 15 Customer Service requests 2 of those requests were for blockages in the main line.

Highlights

Construction Highlights

Basin #1

Pipe Patched 10” main line at 2136 East Market.
Raised manhole R130J to grade.

Basin #2

Raised unknown manhole to grade at 2301 Spring St. in alley.

Basin #3

Repaired lateral in right of way and installed clean out at property line 1933 Budd Road.

Basin # 6

Sealed manhole 111

Basin #11

Replaced 20 feet of 18” line from manhole 1
Sealed manhole #65

Basin #12

Sealed manhole #38A

Facility Safety

The monthly safety inspection rating was 99.2
The safety training topic was on Confined Space Entry

Projects

110/120 Valve replacement and Dump Station

Construction bid was awarded to MAC construction on the 28th of May at the NASB meeting. Waiting for United Consulting to give MAC notice to proceed and schedule a pre construction meeting.

Algae Control System

Had a site meeting with BLN to discuss the Launder Cover Project (Algae Control). BLN took some measurements, pictures and we furnished blueprints.

McLean Lift Station Survey work has been completed and easements are in the process of being acquired. Met with HMB to review at 50% of design.

Reline New Albany

The Lining Crew has completed lining in Basin #23. Manholes have been lined in #23. Basin #11 was 95% complete at the end of May. Enough rain and flow data have been gathered that the lining crew will resume lining Basin #15 after Basin #11 is finished. Followed by Basin #28 then back to Basin #10.

Process Water Line Replacement

Project is substantially complete. Site restoration and asphalt repair still needs to be done.

CVS Sanitary Sewer Relocation

Sanitary Sewer replacement is now completed at the CVS site on State and Green Valley. The new sewer passed the vacuum and mandrel test and is now in service.

110 Raw Wastewater Pump Station 20 inch Force Main

This project is complete.

Mt. Tabor Force Main Repair

This project is complete

#420 Splitter Box Gate Valve Replacement

This is scheduled to start the week of June the 15th.

CLAIMS:

Mrs. Moeller presented the following claims for the period of May 28th through June 10th.

Vendor Name	Amount	Department
INDIANA AMERICAN WATER	4,157.10	SEW
OFFICE SUPPLY CO., INC.	27.80	SEW
SILVER CREEK WATER	1,252.40	SEW
CROWN SERVICES INC	480.00	SEW
Total	5,917.30	
ACE HARDWARE	13.50	WWTP
ACE HARDWARE	60.77	WWTP

ACE HARDWARE	57.82	WWTP
ACE HARDWARE	26.09	WWTP
ACE HARDWARE	39.38	WWTP
ACE HARDWARE	104.37	WWTP
ACE HARDWARE	33.67	WWTP
ACE HARDWARE	15.97	WWTP
ACE HARDWARE	19.86	WWTP
ACE HARDWARE	25.16	WWTP
ACE HARDWARE	12.84	WWTP
ACE HARDWARE	66.10	WWTP
ACE HARDWARE	12.39	WWTP
ACE HARDWARE	17.05	WWTP
ACE HARDWARE	39.71	WWTP
ACE HARDWARE	57.59	WWTP
PLUMBERS SUPPLY	175.00	WWTP
FED EX	163.25	WWTP
CLARK-FLOYD LANDFILL LLC.	7,025.53	WWTP
DELL MARKETING L.P.	258.61	WWTP
CINTAS #302	51.92	WWTP
CINTAS #302	308.79	WWTP
CINTAS #302	51.92	WWTP
CINTAS #302	296.84	WWTP
CLARK-DIETZ	1,410.00	WWTP
CLARK-DIETZ	1,320.00	WWTP
CLARK-DIETZ	3,139.95	WWTP
CLARK-DIETZ	4,225.00	WWTP
VERIZON WIRELESS	1,298.09	WWTP
ORR SAFETY EQUIPMENT CO.	85.00	WWTP
BROWN EQUIPMENT CO.,INC.	299.25	WWTP
BROWN EQUIPMENT CO.,INC.	39.89	WWTP
BROWN EQUIPMENT CO.,INC.	1,200.00	WWTP
EARTH FIRST	120.00	WWTP
EARTH FIRST	124.64	WWTP
MIKE SMITH FIRESTONE	15.00	WWTP
CUES INC.	5,400.00	WWTP
GRAINGER	1,881.00	WWTP

GRAINGER	805.05	WWTP
HOME CITY ICE CO.	107.00	WWTP
ALLIED TECHNICAL SVCS, INC	895.00	WWTP
USA BLUE BOOK	691.11	WWTP
USA BLUE BOOK	215.07	WWTP
USA BLUE BOOK	118.49	WWTP
SIMPLEXGRINNELL LP	890.00	WWTP
BIOCHEM, INC.	6,754.98	WWTP
BIOCHEM, INC.	3,863.23	WWTP
GRIPP, INC.	2,876.95	WWTP
GRIPP, INC.	1,053.00	WWTP
OFFICE DEPOT	150.44	WWTP
KENTUCKIANA WIRE & ROPE	11.32	WWTP
KENTUCKIANA WIRE & ROPE	10.64	WWTP
AIRGAS-MID AMERICA	94.35	WWTP
ERNST CONCRETE	338.00	WWTP
WASH-O-RAMA CAR WASH	50.00	WWTP
SERVICE MASTER RESTORATION	5,687.47	WWTP
INDEPENDENT PIPING, INC.	3,670.17	WWTP
INDEPENDENT PIPING, INC.	807.50	WWTP
LEHIGH HANSON	52.33	WWTP
KIMMEL LAWN SERVICE	2,900.00	WWTP
RELIN AMERICA, INC	2,156.26	WWTP
ESRI	2,500.00	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	378.28	WWTP
MEINERS MEDICAL,FIRE & SAFETY	729.00	WWTP
MEINERS MEDICAL,FIRE & SAFETY	209.83	WWTP
MEINERS MEDICAL,FIRE & SAFETY	562.09	WWTP
CHLORINATION CO. INC	300.00	WWTP
TIME WARNER CABLE	279.90	WWTP
TIME WARNER CABLE	699.75	WWTP
ELEMENT MATERIALS TECHNOLOGY	496.62	WWTP
ELEMENT MATERIALS TECHNOLOGY	56.70	WWTP
ELEMENT MATERIALS TECHNOLOGY	56.70	WWTP
ELEMENT MATERIALS TECHNOLOGY	162.62	WWTP
NAPA OF NEW ALBANY	27.96	WWTP

TEAM EJP JEFFERSONVILLE	49.34	WWTP
GOTTA GO INC.	1,215.00	WWTP
GOTTA GO INC.	2,430.00	WWTP
B&H ELECTRIC	663.11	WWTP
BLUE TARP FINANCIAL	139.00	WWTP
NORTON OCCUPATIONAL MEDICINE	89.00	WWTP
NORTON OCCUPATIONAL MEDICINE	89.00	WWTP
MEADE EQUIPMENT LLC	82,964.96	WWTP
Total	157,789.17	
INDIANA AMERICAN WATER	581.68	Thursday Utilities
GIBSON LAW OFFICE, LLC	865.38	Thursday Utilities
SILVER CREEK WATER	74.91	Thursday Utilities
CLARK CO. REMC	1,213.67	Thursday Utilities
HARRISON CO. REMC	343.93	Thursday Utilities
EDWARDSVILLE WATER CO.	14.15	Thursday Utilities
DUKE ENERGY	2,252.73	Thursday Utilities
GIBSON LAW OFFICE, LLC	865.38	Thursday Utilities
VECTREN ENERGY DELIVERY	780.94	Thursday Utilities
AT&T	1,016.73	Thursday Utilities
FLEET SERVICES	84.94	Thursday Utilities
THOMAS HODGES	68.36	Thursday Utilities
Total	8,162.80	
Grand Total	171,869.27	

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:55 a.m.

Mayor Jeff Gahan

Vicki Glotzbach, City Clerk

