

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 25, 2019 AT 10:00 A.M.**

**PRESENT** Warren V. Nash, president, Mickey Thompson, member. Cheryl Cotner-Bailey, member was absent.

**OTHERS PRESENT:** Chris Gardner, Bryan Slade, Police Chief Bailey, Deputy Fire Chief Baylor, Russ Seagraves, Sidney Main, Jessica Campbell, Larry Summers, Bryan Slade, David Hall, Linda Moeller and Mindy Milburn

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. J. D. Ledecke with Deep South Communications re: Sidewalk cut 115 E. Spring St.**

**Mr. Ledecke** explained that that they put a handhold in the sidewalk and were unaware that they needed to get a permit to do the work. He added that they were also told by the City Inspector that they need to change out the handhold to include a bottom.

**Mr. Thompson** he stated that he has talked with the communications department and was told that it isn't uncommon for them to not have a bottom so they will not need to change that out.

**Mrs. Cotner-Bailey** asked how big the cut is.

**Mr. Ledecke** replied 2'X3'

**Mr. Thompson** moved to approve the cut and the placement of the vault, **Mrs. Cotner-Bailey** second, motion carries.

**2. Tom Hilbrich re: Overhanging signs 1004 East Market Street**

**Not Present**

**3. Gary Brinkworth for Scott Adams/Discovery Builders re: Request approval/signature for final plat of Windsor Creek Subdivision**

**Mr. Brinkworth** explained that the board has already approved this plat but they had to make changes to several easements at the county's request because they were too narrow.

**Mr. Thompson** moved to approve and sign the plat as amended, **Mrs. Cotner-Bailey** second, motion carries.

**4. Roger Harbison for Habitat for Humanity re: Street cut request at 1314 Vine Street**

**Mr. Harbison** requested permission for a street cut to install the sanitary sewer property service connection for the Habitat for Humanity for the home they are constructing at 1314 Vine Street. He explained that the sewer tap is at the intersection of Green Street and Vine Street and stated that they will have to shut down the intersection as they dig down to the sewer to make the connection. He added that they will close a portion of Green Street but they will keep traffic moving by blocking off a few parking spaces.

**Mr. Nash** asked how long the work would take.

**Mr. Harbison** replied 1-2 days in the street and then they would come back a day or two later and make the concrete cap for the pavement restoration.

**Mrs. Cotner-Bailey** asked when they wanted to start the work.

**Mr. Harbison** replied Monday.

**Mr. Summers** asked that they get signage out as soon as possible.

**Mr. Thompson moved to approve the cut and closures on Green/Vine with detours, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Thompson** asked if they will plate it after hours and open the streets at the end of each day.

**Mr. Harbison** replied yes.

#### **5. William Rynearson re: Trench drain across sidewalk at 1115 Royal Court**

**Mr. Rynearson** stated that they have a drainage situation on the west side of the condominiums at building 11 in the common area so the homeowner's association is tasked with taking care of it. He explained that over the years it has developed a low spot that doesn't drain which causes mosquitos and they are concerned about the softening of the ground. He stated that they would like to cut a 1.4% slope of the pond out to the street but he has to get through the sidewalk so they are requesting to put in a trench drain.

**Mrs. Cotner-Bailey** asked if she has had any contact with the Stormwater Department.

**Mr. Rynearson** replied yes but explained that it is not in a city easement.

**Mr. Thompson** asked if he has spoken with Mr. Gardner about draining into the slope.

**Mr. Rynearson** replied no.

**Mr. Thompson** stated that he did see the standing water when he went out to the location but he would recommend that they review this with Mr. Gardner since the water will be draining to street.

**Mr. Thompson moved to take the request under advisement until Mr. Gardner has a chance to review, Mrs. Cotner-Bailey second, motion carries.**

#### **6. Timothy Romig re: Haunted Walking Tour of New Albany**

**Mr. Thompson** stated that Mr. Hall has been in contact with him to get more information before it comes back to the board.

#### **COMMUNICATIONS – PUBLIC:**

**Larry McIntire, Beam, Longest & Neff**, reported the following:

Project RPR: Larry McIntire

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: 240 Calendar Days from NTP or 12/10/2019

Approximate % Complete: 2%

#### **Progress for the Week:**

- City engineering and legal departments finished MOT change order.
- City redevelopment department plans to approve at July 9th meeting.
- Utility subcontractor did not complete repairs to street cuts due to weather.

**Upcoming Activities:**

- Street cuts in Slate Run Road need to be restored by utility subcontractor.
- AT&T and other aerial lines need to complete relocating onto new poles.
- Contractor hopes to begin moving in equipment and construction signs.

**Construction / Safety / Utility Issues:**

- Utility relocations are still ongoing and could cause some delay.
- Maintaining traffic is a major concern and under discussion with city.
- Potholes from utility street cuts are being repaired by utilities.

**Brandon Frazier, Jacobi, Toombs & Lanz**, reported the following:

- Grant Line Road (Daisy Lane to McDonald Lane):
  - The Contractor is working on:
    - Continuing grading for concrete sidewalks, sod buffer strips, and driveway aprons along Grant Line Road
    - The concrete crew is pouring sidewalks and driveway aprons as the areas are graded to final elevations and weather permitting
    - Landscaping crew is installing seed and sod in finished, dry areas
    - Work on Structure No. 80 (Box culvert near Navajo Drive) is on-going as weather allows.

**Matt Hines, United Consulting**, reported the following:

**MT TABOR RD RECONSTRUCTION**

**Last Week**

- Completed Soil Nail pump around work and restored access ramp

**This week**

- Continue installation of Phase A South sidewalks
- Continue Phase A South topsoil and sod install
- Install Phase B Underdrain
- Install Soil Nail Wall curb and patch existing pavement as necessary
- Install Drilled Shaft Handrail

**STATE ST SIGNAL MODERNIZATION 2 – OAK AND CHERRY**

**Last Week**

- Installed 31 LF of conduit at Oak intersection and 370 LF of conduit at Cherry intersection – boring operation complete

**This week**

- Sawcut corner pavement at Oak and Cherry intersections
- Begin signal equipment install at Controller Cabinet corners – SW Oak and SE Cherry

**Minister William Trabue Sr., 3711 Alfred Court, request to walk with Sign** - he stated that he would like to get a sign quoting John 3:16 and walk through the streets but wanted to make sure what he was doing wasn't against the law.

**Police Chief Bailey** assured Minister Trabue that he would not go to jail for that.

**Mr. Nash** stated that if the sign is appropriate there is no law against walking through the street with it.

**Mr. Thompson** asked if the sign will be on a stick.

**Minister Trabue** replied yes.

**Mr. Nash** asked that he be careful as he walks through the streets.

**Police Chief Bailey** stated that if he needs any assistance while he is out to give them a call.

**Tony Young, Waffle House, Sidewalk Cut** - he explained that they are trying to replace their water line but a portion of the sidewalk goes over the waterline so they need to cut into it. He stated that he sent Mr. Thompson the specs and anticipate being able to do the work in one day.

**Mr. Nash** asked when they would like to do the work.

**Mr. Young** stated that they would like to do it by the end of the week otherwise they will have to wait until the week of July 8.

**Mr. Thompson** stated that he did send them the city specs for replacing the sidewalk.

**Mr. Thompson moved to approve the sidewalk cut at 325 Spring Street, Mrs. Cotner-Bailey second, motion carries.**

**George Hubbard, HWC, Market Street Streetscape Update** – he explained that the traffic phasing will continue as is. He stated that they got the custom light pole bases in place this week, pulled conduit and reset the traffic loop housing at the intersection of Market and State. He added that hopefully with the weather clearing up they will start subgrade and stone placement for brick pavers/limestone.

**Mr. Nash** asked if they were still on schedule.

**Mr. Hubbard** replied yes.

**George Pool, Cool Treats LLC., Ice Cream Vending** – he explained that they had their vehicle inspected and wanted to get the board's permission for their permit.

**Ms. Milburn** explained that the board took this under advisement so that that the vehicles could be inspected and Mark Miller turned in the inspection forms as well as the driver's information.

**Mr. Nash** asked how late they plan to be out.

**Mr. Pool** replied 9:00-9:30 p.m. during summer.

**Police Chief Bailey** stated that he isn't comfortable with them being out until 9:00-9:30 p.m.

**Mr. Pool** explained that he quoted that time because he has been out before at the end of the shift and had several customers in one place and that put him out past the time he was scheduled for.

**Mr. Nash** stated that he doesn't think they should be ringing bells or playing music after 9:00 p.m. regardless of time of year.

**Police Chief Bailey** recommended that they set the time at 8:00 or 8:30 p.m.

**Mr. Pool** asked if they could run until 9:00 p.m. until school starts

**Police Chief Bailey** stated that would be up to the board.

**Mrs. Cotner-Bailey moved to approve mobile ice cream vending with the stipulation that they stop ringing the bell by 8:30 p.m. during the summer and 8:00 p.m. after school starts, Mr. Thompson second, motion carries.**

**Wes Christmas, Clark Dietz,** reported the following updates for the 2019 Paving Project

**Progress for the Week (6/17/19 to 6/21/19)**

**Monday, June 17**

- Milled Mt. Tabor Rd

**Tuesday, June 18**

- Milled Farrington Dr, Ashley Ct, Weberpal Ct, and Prairie Watkins Ln

**Wednesday, June 19**

- Began patching Farrington Dr
- Milled Industrial Blvd
- Began demolition of driveways on Cherokee Dr
- Started installing traffic loops on Mt Tabor Rd

**Thursday, June 20**

- Finished the patching on Farrington Dr and Ashley Ct except for the approaches at each end of Farrington. These will be completed as soon as the utility locates are re-marked, because they require a deeper patch.
- Farrington Dr and Ashley Ct were also wedged & leveled then re-surfaced except for the approaches on Farrington Dr for the reasons noted above.
- Patched Weberpal Ct, Prairie Watkins Ln, and began on Industrial Blvd.
- Continued to demo and frame driveway approaches on Cherokee Dr
- Finished installing traffic loops on Mt Tabor Rd

**Friday, June 21**

- Re-surfaced most of Mt Tabor Rd
- Milled Earnings Way, Profit Ct, Quality Ave, and Green Valley Rd at the city limits
- Poured driveway approaches on Cherokee Dr

**Upcoming Activities for WE 6/28/2019:**

Mac plans to finish patching Industrial Blvd as well as any patching needed on Earnings Way, Profit Ct, Quality Ave, and Green Valley Rd at the city limits. They will also pave Weberpal Ct and Prairie Watkins Ln and Industrial Blvd. The work on driveway approaches on Cherokee Dr will also continue this week as well.

**Mr. Thompson** asked Mr. Christmas to notify the business on Capital that there is another project coming up and that is why their section isn't being address now.

**Chance Spellman, Shaboom Fireworks, Vendors permit** – he requested a vendor's permit for this year to sell fireworks at 2441 State Street.

**Mr. Nash** asked what hours they will be operating.

**Mr. Spellman** explained that it will vary depending on the day but he can send a full copy of the schedule if the board would like.

**Mrs. Cotner-Bailey moved to approve subject to inspection by Deputy Fire Chief Baylor, Mr. Thomson second, motion carries.**

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Mindy Milburn re: Handicap parking removal at 1601 Culbertson Avenue**

**Ms. Milburn** explained that they received an email from Don Coakley who owns the property asking that a handicap space in front of 1601 Culbertson Avenue be removed. She stated that the previous tenant has moved and the new resident doesn't need the spot to be marked.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Mindy Milburn re: Banner Permit Request for Schmitt Free Concert Event**

**Ms. Milburn** stated that the event has already been approved by the board and this request is to hang a banner to promote the event. She presented a banner permit application for the board to review and stated that they are requesting the Charlestown Road and Main Street location from July 1-15. She added that both locations are open.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

### **3. Patriotic Firework permit to sell fireworks.**

**Ms. Milburn** stated that Patriotic has been selling fireworks for years and this is their yearly request for a permit. She explained that they had an appointment with Fire Marshall Koehler but he has been unexpectedly out and asked the board to approve contingent upon inspection by the Fire Department.

**Mrs. Cotner-Bailey moved to approve subject to inspection by Deputy Fire Chief Baylor, Mr. Thompson second, motion carries.**

**Mr. Nash** asked Police Chief Bailey to look into the ordinance/laws regarding fireworks because he is already getting complaints.

**Police Chief Bailey** stated that state statute allows for fireworks being utilized between 9:00 a.m. – 11:00 p.m. and the city doesn't have a local ordinance that prohibits it. He recommend that residents refer to the city noise ordinance if there is an issue.

### **4. Larry Summers re: Contract with Lochmueller Group**

**Mr. Summers** presented a contract with Lochmueller Group and explained that they are looking at the intersection of Bank and Main to do a warrant analysis for a stop condition. He stated that if the analysis shows that there should be a signal there, they will be doing the signal design and redesign of the pavement section of Bank. He stated that the contract is not to exceed \$85,000.00 and this includes the geotechnical testing to ensure the proper pavement design is taken into account.

**Mr. Nash** asked about the timeframe.

**Mr. Summers** explained that they are to have all of the documents submitted by late summer.

**Mr. Nash** stated that the contract says that services shall commence on or before June 21 and the completion date is November 22.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

### **5. Bank Reconciliations for May 2019**

**Mrs. Moeller** presented the May 2019 bank reconciliation worksheet and asked that it be entered into the record.

### **6. Mickey Thompson re: emergency Sewer repair in alleyway.**

**Mr. Thompson** explained that this repair is going to require that they close the alley between Culbertson and Ekin Avenues at Vincennes. He stated that they are going to have to install the watering well to make the repair and anticipate the closure will be in place between 5-7 days. He added that they are doing what they can to stay in the alley but they will keep him posted if the work will extend out into Vincennes.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

### **APPOINTMENTS:**

### **CLAIMS:**

**Mrs. Moeller** presented the BOW Claims Docket for 6/11/19 - 6/24/19 in the amount of \$1,380,707.49

General Claims (Bank 1):	102,184.15	
Fire Department:	32,941.68	
Police Department:	14,460.48	
Street Department:	11,122.45	
Parks Department:	61,331.77	
Medical/Drug Fund (Bank L):	2,650.20	
Payroll Claims (Bank 2):	942,860.38	
Sanitation Fund:	-	
Thursday Utility Claims:	213,156.38	
	Grand Total:	1,380,707.49

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for June 18, 2019, Mr. Nash second, motion carries**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:03 a.m.

\_\_\_\_\_  
Warren Nash, President

\_\_\_\_\_  
Mindy Milburn, Deputy City Clerk