

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM ON TUESDAY, JULY 7, 2020 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President.

**OTHERS PRESENT:** Larry Summers, Jason Applegate, Adam Dickey, Krystina Jarboe, Fire Chief Juliot, Sidney Main, Wes Christmas, Police Chief Bailey, Linda Moeller, Jessica Campbell and Mindy Milburn

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:05 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Mickey Thompson for Vectren re: Cut permit request for 1539 Sunset Dr (17894345) – 3 street cuts**

**Mr. Thompson** presented a request for Vectren for 3 street cuts on Sunset Drive and explained that this is for an untraceable line which required them to pothole to physically locate the line.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Mickey Thompson for IN-AWC re: Cut permit requests for 1230 Main Street Hill (5X5 service retirement), Broadway and Jaycee Street (4X9 water main leak), 2577 Roanoke Avenue (5' curb replace water meter set), 2508 Green Valley Road (6X7 water main break)**

**Mr. Thompson** presented a request for IN-AWC for the street cuts listed and explained that he forgot to bring these up last week and the work/repairs have already been completed.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries**

**3. Mindy Milburn for Cool Treats re: Vendor Permit renewal**

**Ms. Milburn** explained that this came before the board before but they wanted to wait until all the paperwork and inspections had been done before they approved the request. She stated that all the information was provided to them in their packets.

**Mr. Nash** asked if there was a background check on the drivers.

**Police Chief Bailey** explained that they checked driver's license and insurance but a background check is not something that is required to get a permit.

**Mr. Thompson** stated that his only concern is that the driver's license for Mr. Richardson expires on July 16.

**Ms. Milburn** stated that she will email Mr. Pool to let him know that as soon as his permanent license comes in that he will need to email a copy into the clerk's office.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries**

**COMMUNICATIONS – PUBLIC:**

**Larry McIntire, BLN**, sent the following update on Slate Run Road via email:

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: Tentative revised completion date is 7/24/2020

Approximate % Complete: 86% (Pending Change Order for Milling/Paving)

Progress for the Week:

- Contractor worked on drainage behind retaining walls.
- Contractor excavated and graded for curbs, driveways, and sidewalk.
- Concrete subcontractor formed and poured more curbs, sidewalks, and drives.
- Contractor worked on grading in lawn areas.

Upcoming Activities:

- Contractor will be working on block retaining wall and lawn grading.
- Contractor will be excavating for more curb, sidewalk, and driveways.
- Concrete subcontractor will be pouring more driveways, curbs, and sidewalks.
- Contractor will be looking at scheduling mainline pavement milling.

Construction / Safety / Utility Issues:

- Designer is looking ditch near Lochwood and proposed pavement markings.
- City will be reviewing change order items for additional milling/paving.
- Contractor will continue using flaggers to control traffic at this time.

**Blake Gies, Clark Dietz**, sent the following update on the Grant Line Road Sight Correction Project via email:

Substantial Completion Date: 7/29/2020

Final Completion Date: 8/22/2020

Original Construction Contract Amount: \$526,550.00

Current Construction Contract Amount: \$526,550.00

Approximate % Complete: % this week; % total

Progress for the Week:

- MONDAY 6/29/20 Rivertown on site to place the vertical curb and gutter. Cristiani excavating and grading the driveway approach at 5010 Grant Line Rd.
- TUESDAY 6/30/20 Mr. Norris from the Blackberry Ridge HOA met with representatives from Clark Dietz and Dan Cristiani Excavating Co. to discuss restoration efforts on landscaped area at the neighborhood entrance. Cristiani began prep work for asphalt.
- WEDNESDAY 7/01/20 Cristiani prepared the base aggregate for accepting the asphalt scheduled for Thursday.
- THURSDAY 7/02/20 Cristiani's sub-contractor Libb's on site to place the layer of base HMA. They applied the asphalt in two 4" lifts and were able to cover both traffic lanes, the passing bubble, and the entrance to Blackberry Ridge. They plan to do the base layer on the driveway approaches on Tuesday the 7th when they return to place the intermediate layer of HMA.
- FRIDAY 7/03/20 Off for Independence Day.

Upcoming Activities:

- Install the intermediate layers of HMA on Tuesday the 7th, weather permitting.
- Install new mailboxes to the 3 residents on the east side of the project.
- Install sodding near the end of the week.

**UNFINISHED BUSINESS:**

**1. Residential parking on 6<sup>th</sup> Street**

**Mr. Thompson** stated that he did have a conversation with Mr. Phipps and this is commercial area but he would like Mr. Nash to visit the site with him before making a decision.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permit for Saturday, Sept 12<sup>th</sup> – Ohio River Valley Water Sanitation Commission (ORSANCO) “Ohio River Sweep” and Health & Safety Plan**

**Ms. Jarboe** presented an event permit plan for Orsanco for the annual river sweep and explained that their event will be from 8:00 a.m.-2:00 p.m. and they have volunteers clean up the waterway along the riverfront. She stated that they are asking that the city provide a dumpster which the city usually does. She mentioned that the First Church of God is having their event on the same day but it has never been an issue in the past to host both at the same time. She explained that the health and safety plan is something new that they are asking all organizations to fill out along with their permit request in an effort to keep the health and safety for event staff and attendees a priority. She added that it will follow rules and regulations provided by the City, the Health Department, the State of Indiana and the Federal Government

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Thompson** asked Ms. Jarboe if she would send out notices of these events like she has in the past so that they can make sure to get the dumpster in place.

**Ms. Jarboe** replied yes.

**Mr. Nash** asked her to notify flood control about this event.

**2. Mindy Milburn re: Residential parking permit request for Marci Dreyer at 2004 E. Elm Street**

**Ms. Milburn** explained that they received a residential parking permit request from Ms. Dreyer at 2004 East Elm Street and the location/application has been reviewed by Officer Miller and he recommends approval.

**Mr. Nash** stated that he has an issue with her having a Kentucky license plate

**Mr. Thompson** explained that she does live there because he has visited the location over parking issues on several occasions. He added that she is a New Albany resident and has been for several years.

**Mr. Nash** stated that she isn't a resident if her car is registered in KY.

**Mr. Thompson** stated that they can have Officer Miller revisit it but she is a resident of New Albany.

**Mrs. Cotner-Bailey moved to take this item under advisement, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the BOW claims docket for 06/03/20-07/06/20 in the amount of \$2,684,517.76 that includes the following:

General Claims (Bank 1):	32,829.48
Fire Department:	510,965.77
Police Department:	509,285.18

Street Department:	120,576.29	
Parks Department:	23,851.63	
Medical/Drug Fund (Bank L):	72,096.11	
Payroll Claims (Bank 2):	1,160,339.03	
Sanitation Fund:	-	
Thursday Utility Claims:	254,574.27	
		Grand
		Total: 2,684,517.76

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve Regular Meeting Minutes for June 30, 2020. Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:33 a.m.

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Warren V. Nash, President

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Mindy Milburn, Deputy City Clerk