

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JULY 18, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Fire Chief Juliot, Fire Marshal Koehler, Sandy Boofter, Bryan Slade, Robert Lee, Brandon Sailings, Sidney Main, Larry Summers, David Hall, Jessica Campbell, Police Chief Bailey, Assistant Police Chief Fudge, Greg Phipps, Tonya Fischer, Alicia Meredith, Christina Jarboe, John Rosenbarger, Courtney Lewis, Michael Hall, Brandy Becker and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Karen Rice with the University of Michigan re: Solicitors permit**

**Karen Rice** passed out brochures of what the institute does and a copy of the letter that they will send to potential participants. She explained that the University of Michigan Institute for Social Research is the largest academic for social research in the United States and the brochure that she handed out lists some of their studies. She stated that they are seeking permission to contact residents in New Albany and the people they would contact have been pre-identified because they are looking for a very specific group of people. She also stated that they would have all received some version of the letter that she passed out to the board so they are not knocking on their doors blindly and they will be invited to participate in a paid study. She said they are not asking them for anything but their time and are typically paid from \$100.00-\$350.00 cash for participation. She also said that they do have about a 70% success rate with the people that they do contact who are eligible and interested in participating in the study. She explained that it will be either her or one of her coworkers sitting down in the participant's living room and asking them questions on a computer. She said that if approval is given, they do contact the local police department and everyone that works with the university has a photo ID badge. She then said that they have a lot of literature that they provide to participants so that they can look at the website or call the phone number to verify that they are a legitimate arm of the University of Michigan. She stated that the actual Institute for Social Research was started in 1946 and this particular study that they are working on now was started in 1992. She also stated that it is not a local program and they do contact people throughout the US and it is funded by several government agencies.

**Mr. Nash** asked how New Albany, Indiana was selected.

**Ms. Rice** stated that the selection process is done by the study researchers at the university and the Louisville Metro Area was actually selected which also includes New Albany, Jeffersonville, Clarksville and Shelby County, KY.

**Mrs. Cotner-Bailey** asked if all of the people going door to door are employees.

**Ms. Rice** replied that they are all employees of the University of Michigan at present. She said that she is from Shelbyville, KY and is a field rep here and that they also have one young lady from Louisville, KY who would be a field rep as well as another young lady that lives in Madison, IN.

**Mrs. Cotner-Bailey** asked if there will be three reps going door to door.

**Ms. Rice** replied that at this point, it would just be her but as they get busier with the study, either or both of those reps would be pulled in.

**Mrs. Cotner-Bailey** asked how long the door to door process will go on.

**Ms. Rice** stated that the door to door process will go possibly through November or maybe December but as far as the studies, she can't mention the particulars for confidentiality purposes.

**Police Chief Bailey** stated that with no offense, that is his biggest reservation for it. He also stated that he would resist this on behalf of the police department because the common practice for this board has been to deny these sorts of requests. He said that from what he is hearing, even though prospective participants have received letters, these are still cold calls to people's homes.

**Mr. Thompson** asked if there is a number of prospective participants predetermined that have received letters that you would be knocking on their doors or would you keep knocking until you get a certain number.

**Ms. Rice** stated that at this point, she has 83 addresses in the New Albany area and the majority of the addresses are on Vincennes Street, Grant Line Road and Charlestown Road and those areas. She said they don't work toward a specific percentage in New Albany, it is a percentage in the Louisville market so she can't say that she is going to call on those 83 until 40 of them say yes because they are figured into that larger Louisville Metro area.

**Mr. Nash** asked if she said that these people have already agreed to be interviewed.

**Ms. Rice** replied no and stated that they have received a letter and this phase is for her to make personal contact to ask them to agree to be interviewed.

**Mr. Nash** stated that it is a cold call follow-up from the letter.

**Ms. Rice** replied that it is a follow-up to the letter and they do tell them that everything is completely voluntary, not only the survey as a whole, but individual questions. She said that they do have about a 70% success rate and when she speaks with someone that is eligible.

**Police Chief Bailey** asked what she means by success rate.

**Ms. Rice** replied it is the success rate of how many agree to participate.

**Mr. Nash** stated that 30% are saying that they don't want to participate.

**Ms. Rice** stated that is correct.

**Mr. Thompson** asked if the letter the board received is the one that went out to the prospective participants.

**Ms. Rice** replied that there are a couple of version and that is one version of what went out.

**Mrs. Cotner-Bailey** asked if she has a satellite office or anything in Louisville.

**Ms. Rice** replied no and stated that her direct supervisor is in Philadelphia, PA and then her direct supervisor is in Ann Arbor, MI.

**Mr. Nash** stated that in his six years of being on this board, we have never approved anything like this and he hasn't been given any reason to change that.

**Ms. Rice** stated that it is the opinion of the study that we are trying to be inclusive because it does tell the story of the people they are contacting and New Albany is a big part of the Louisville area so they feel that each person should have the information and be able to make their own decision on whether or not to participate.

**Mr. Nash** stated that he feels their privacy and safety are overriding things.

**Mr. Thompson** agreed and stated that it has been the board's position for quite a while. He then stated that the only reservation he has is that it is a paid study so it knocks someone out of the opportunity to make some money.

**Ms. Rice** stated that they are not made aware of the amount of the pay until they are made eligible because there is the possibility that people may make themselves eligible for that amount of pay.

**Mr. Nash** stated that he is not doubting the integrity of the study or anything like that but there are so many scams out there and people are so concerned about answering their doors so he just does not have a good feeling about it. He added that it is nothing against Ms. Rice, the study or the university but he is just not convinced that it would be best for the public. He then thanked Ms. Rice for coming in.

**Ms. Rice** thanked the board for their time.

**Mrs. Cotner-Bailey moved to deny the request, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Sam Reid, Vectren,** requested a street cut at 1260 Vance Avenue to repair a leak.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Sonny Dickerson, HWC Engineering,** stated that all signage and new signal heads are up everywhere except State Street and once the INDOT revisions are reviewed for State Street those will go up. He explained that decorative crosswalks are underway with the hopes that they will be done today.

**Mr. Nash** asked if the decorative crosswalks were just in downtown.

**Mr. Summers** stated that they are at Spring Street, Elm Street, and Market Street at Bank, Pearl and State.

**Mr. Dickerson** stated that they are looking at two to three weeks out to convert Spring Street but they will give a week's notice to the city before the conversion starts.

**Mr. Nash** asked how much marking there is left to do.

**Mr. Dickerson** stated that they still have Elm and Market to do.

**Mr. Nash** asked if he has any idea how long that will take.

**Mr. Dickerson** replied approximately one week for each.

**Ruth Watson** stated that she just got back from a vacation in Michigan and they drove through Beulah where there was a street similar to Elm Street where one half of the street was going one way and the other half was bicycle lanes. She stated that it was very efficient and they didn't have all of the confusing markings in the street and she wanted the board to know about it.

**Mr. Nash** stated that the board has received some letters on the stop light at the intersection of Charlestown Road and Vincennes Street and they have been discussing this as well.

**Brittany Enah, Underground Classic Cuts,** stated that they would like to have a customer appreciation block party for small businesses on Saturday, July 22<sup>th</sup>. She stated that the event will be open to all small businesses around New Albany with local food and entertainment. She requested the closure of the corner of Main Street and Bank Street to the floodwall.

**Mrs. Cotner-Bailey** asked what time they would like to have it.

**Ms. Enah** stated that they would like to have it from 6:00 p.m. to 10:00 p.m. which includes set up and clean up.

**Mr. Nash** stated that he isn't clear on what she is asking.

**Ms. Enah** explained that she is asking if they can close Main and Bank Street reserved for the Underground Station for the block party.

**Mr. Nash** asked if she wants to close Bank Street.

**Ms. Enah** replied yes.

**Mr. Nash** asked if everyone involved in the Underground Station has signed off on this.

**Ms. Enah** replied yes. She added that almost every business on Pearl Street has also signed on as well.

**Mrs. Cotner-Bailey** stated that in the future they would prefer more advanced notice because there is an event permit process that she needed to go through.

**Ms. Enah** apologized and stated that she was unaware that this was something she had to come to the board for until very recently.

**Mrs. Cotner-Bailey stated that she is confused on where the reserved parking would be.**

**Mr. Thompson** stated that she isn't asking for parking, she is asking to close Bank Street from Main to the floodwall to have the event in the street.

**Ms. Enah** stated that there will be entertainment at the courtyard so they would like to use the street for local artists and food.

**Mr. Nash** asked for the hours.

**Ms. Enah** stated that 6:00-10:00 p.m. which includes setup and cleanup.

**Mrs. Cotner-Bailey** stated that she doesn't know that this is a good idea with the production going on at the riverfront.

**Mr. Thompson** asked if there is any chance she can reschedule the event.

**Ms. Enah** explained that while she didn't know the process for events in the city until recently the flyers have already gone out for the event. She added that when they picked their date they looked on the City of New Albany Facebook page and website for the schedule of events and the play was not listed.

**Mr. Nash** stated that she didn't check anything that is really official.

**Police Chief Bailey** asked what type of vendors they would have.

**Ms. Enah** replied they are local artists and are new to New Albany.

**Police Chief Bailey** asked if they are going to have alcohol.

**Ms. Enah** replied no.

**Mr. Nash** asked if there will be a stage.

**Ms. Enah** replied no.

**Mr. Gardner** asked if they were going to have actual booths in the street.

**Ms. Enah** stated that they aren't going to have booths they just wanted to have extra room for different activities because the entertainment will be in the courtyard.

**Mr. Nash** said that he doesn't understand why it was advertised so heavily without getting permission to close the street.

**Ms. Enah** apologized and stated that she was not aware that she needed to appear before the board for approval.

**Mrs. Cotner-Bailey** stated that what she is trying to do is a great idea but they board just needs to consider safety as well as the production that is going on at the riverfront which could cause competing noise issues.

**Mr. Nash** stated that they applaud what she is doing but there is issue with her advertising before she received approval.

**Mrs. Glotzbach** stated that she said wasn't aware that she needed permission.

**Ms. Enah** stated that had she known this would have been the first place she visited before she spent so much money on advertisement.

**Mrs. Cotner-Bailey** asked if she has a contingency plan if the board doesn't approve it.

**Ms. Enah** stated that she will just have to cancel the event and the money that has been spent isn't refundable.

**Mr. Thompson** stated that his issue is the music that they will have in the courtyard as they will be in competition for sound with the show going on at the riverfront.

**Ms. Enah** stated that it will be a DJ and a microphone so she can't imagine that the sound coming from their event would be too loud.

**Mr. Nash** stated that the event at the riverfront has been planned for months.

**Mrs. Cotner- Bailey** stated that she would be willing to entertain approving this without the music.

**Ms. Lewis** stated that they had an experience similar to this last year with IndieFest and the Public Art Project and there wasn't an issue with the music in the courtyard at the Underground Station. She added that the parking might be the only concern she has with interfering with the river stage but they could be directed to the parking garage.

**Mr. Nash** stated that he is not as concerned with the parking as he is with the noise. He added that the DJ would have to keep it down so there is no interference at all.

**Mr. Thompson** stated that he is concerned with the parking because they are charging for that event so they wouldn't want to have an issue with parking because it is a paid event and they went through the proper permit process to get it approved.

**Police Chief Bailey** stated that if there is a conflict, it will be his department that has to correct the conflict, and he is not sure how they would do that. He added that she can say that they will direct people down to the parking garage but he knows how this works when dealing with human nature and individuals. He stated that they have had numerous productions at the amphitheater and he can see how sound carries and this is throwing tremendous flags up for them as far as conflict goes and he can see it being a major headache to try and bail them out.

**Mr. Thompson** stated that there could be a conflict there and if there is, the riverfront would win out because they went the correct process to reserve everything for their event.

**Mr. Thompson moved to deny the request to close Bank Street on July 22<sup>nd</sup>, Mrs. Cotner-Bailey second, motion carries.**

**OLD BUSINESS:**

**1. Speed limit sign on Kenzig Road**

**Mr. Thompson** stated that he recommends installing two speed limits on the city's portion but not post them until we see what the limit should be. He said that the default limit is 30 mph but

**Mr. Thompson moved to approve the installation of two speed limit signs on the city portion with the stipulation that they not be posted until they know what the correct speed limit should be and a recommendation that it be less than 30mph, Mrs. Cotner-Bailey second, motion carries.**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Letter from Charles R. Murphy regarding stop light at the intersection of Charlestown Road and Vincennes Street**

**Mrs. Glotzbach** explained that her office received a letter from Mr. Charles R. Murphy which was addressed to the board of works regarding the stop light at the intersection of Charlestown Road and Vincennes Street. She said that the letter basically states that he feels there is a problem with the programming of the light because only a few cars can get through at certain periods of the day.

**Mr. Thompson** stated that Vincennes Road has recently been paved so that signal is not working as it should and the loop detection was taken up so he suggested that they wait to do anything until the loops are put back in

**2. Vicki Glotzbach re: Handicapped Parking Spot/Sign Request for 1319 Vance Avenue**

**Mrs. Glotzbach** presented a request for a handicapped parking spot in front of 1319 Vance Avenue. She stated that it received approval from the traffic division and now needs approval from this board.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**3. Courtney Lewis re: Special Event Permit Request for Baptist Health Floyd for the use of the Riverfront Amphitheater on September 17<sup>th</sup> for an employee picnic.**

**Ms. Lewis** explained Baptist Health Floyd would like to host their employee recognition picnic at the amphitheater on September 17<sup>th</sup> from 11:00 a.m.-7:00p.m. which includes setup and tear down. She added that on the permit alcohol is allowed and food is not but that is backwards and they will be bringing all their own tables, chairs and tents.

**Mrs. Cotner-Bailey** asked if they are going to take care of all of their trash.

**Ms. Lewis** replied yes and stated that they will have one inflatable as well as music.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Chris Gardner re: Request to close parking lanes north of the police department**

**Mr. Gardner** requested to close the parking lane on Spring Street in the south lane in-between the entrance to the police department and Scribner Drive. He stated that they would need the closure from Wednesday- Friday of this week to rebuild two catch basins that have deteriorated.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**5. Larry Summers re: Update on the Downtown Grid Paving Project.**

**Mr. Summers** stated that Mr. Christmas couldn't be here today and explained that he presented a letter to update the board. He explained that State Street and one block of Market from State to Hauss Square was milled yesterday and they were hoping to pave today and tomorrow. He added that this will be the completion of the downtown grid paving operations except for the portion by Breakwater and 15<sup>th</sup> Street that will be done with the regular paving project. He explained that they are patching out on Charlestown Road and once that is complete they will switch back over to State Street from where they finished just passed Elm all the way out Grantline Road.

**Mr. Nash** asked if State Street and Charlestown Road are the next streets to pave.

**Mr. Summers** replied yes. He stated that they are working on Charlestown Road now and as soon as they finished they will move back to State Street.

**6. Fire Chief Juliot re: Fire on East 8<sup>th</sup>.**

**Fire Chief Juliot** stated that the fire is under investigation at this time.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the Regular Meeting Minutes for July 11, 2017, **Mr. Thompson** second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:50 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk