

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,  
WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-  
COUNTY BUILDING ON THURSDAY, AUGUST 8, 2013 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, Gary Brinkworth and Ed Wilkinson

**ALSO PRESENT:** Rob Sartell, April Dickey, Wes Christmas, Shane Gibson, Jim Garrard, Linda Moeller and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the July 25, 2013 Regular Minutes as amended, Mr. Brinkworth second, all voted in favor.**

**BIDS:**

**COMMUNICATIONS - PUBLIC:**

**Randy Stambaugh, GRW** stated that they are working on the sewer ordinance and they need to set up meeting to discuss and approve the ordinance.

**Mr. Gibson** stated that he has met with them regarding this but they should have a work session to discuss these changes.

**Mr. Stambaugh** stated that Mr. Solomon is available on the 12-15, 19, and 20<sup>th</sup>

**Mr. Gibson** stated that he will look at his calendar and set up a date.

**COMMUNICATIONS - CITY OFFICIALS**

**Mr. Sartell** stated that the city is having their Employee Appreciation Day Celebration and they are requesting a donation in the amount of \$500.00 from the wastewater utility.

**Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented an adjustment request for ERSOCO LLC in the amount of \$5,777.92 for a leak in the service line that was repaired with a 2" copper line and back filled with rock. She explained that the water went into the parking lot and Duerr's Plumbing did the repairs. Supporting documents are attached.

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that the May tax payment came in for \$575,000.00. He explained that they have to do their capital projects out of their own cash flow so they have Old Ford Lift Station coming up at \$304,000.00 and Chapel Creek at \$750,000.00. He stated that they are running right inside of what they said they would do.

**Mr. Brinkworth** asked what he attributed their expenses being down 10% to.

**Mr. Wilkinson** said that the only items that get out of whack now are when they have an unexpected item like the flush truck so they have a good handle on regular operating expenses. He explained that he thinks that they just come off the 2012 20% increase and they are still on the heavy side of that so it was expected to cover large capital expenditures and it is.

**NEW BUSINESS:**

**Mr. Gibson** stated that Mrs. Moeller has joined the city as the new City Controller and he has a resolution authorizing Ms. Moeller to make the applications for the SRF and that needs the board's approval.

**Mr. Brinkworth moved to approve the resolution, Mr. Wilkinson second, all voted in favor.**

**Mr. Gibson** submitted two SRF disbursements # 73 for \$90,895.00 to Clark Dietz and request #75 for \$111,671.00 to Clark Dietz for the board's approval.

**Mr. Brinkworth** asked if this would close them off.

**Mr. Gibson** stated that he thinks they have a little over \$2000.00 outstanding.

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mr. Gibson** stated that he has been working with Mrs. Dickey regarding billing and what they ultimately wanted to look at was if the way they are currently doing it is most efficient. He explained that they spoke to L&D Mailmasters to get a quote and the costs are almost equivalent. He stated that the one thing that puts it over the top is that it would make their office more efficient for it to be done off site and the cost will be about the same.

**Mr. Brinkworth** asked if there is just one person responsible for printing the bills.

**Mrs. Dickey** stated that they split it up.

**Mr. Brinkworth** asked how long it takes to prepare.

**Mrs. Dickey** stated that it takes about 3 days.

**Mr. Gibson** stated that they are basically going to get a week back from two people so they will be able to spend more time on liens and other administrative work.

**Mr. Brinkworth** asked if that includes all storm water billing too.

**Mrs. Dickey** replied yes.

**Mr. Wilkinson** stated that he asked about the new software the city was getting and if it would be compatible with the billing system.

**Mr. Gibson** stated that Marcus Flynn has been hired to oversee the implementation of the new software system. He explained that Mr. Flynn is going to talk to the reps about the sewer billing module in that system.

**Mr. Wilkinson** stated that there are reports that the Keystone program cannot do and it would be nice to be able to have whatever they need.

**Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.**

**Mr. Gibson** presented the Close-Out Agreement with EMC for the board's approval.

**Jim Garrard** explained that it releases the parties from future obligations and resolves all contact and contractual disputes with EMC.

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mr. Gibson** asked if with that approval they can submit a new check for the balance owed.

**Mr. Wilkinson** replied yes.

### **OLD BUSINESS:**

#### **Item #1 - Clark Dietz Update**

**Mr. Christmas** stated that they are in the process of responding to some comments regarding the permits for Chapel Creek and ongoing coordination with the property owners.

**Mr. Wilkinson** stated that they postponed their budget work session but they put in the preliminary 2014 budget to do that project that he is talking about.

**Mr. Christmas** stated that it is on the radar to be done but they are going to see if they will permit this project without some sort of commitment to do the other one. He explained that he received their initial feedback but he will be giving them a call this week to discuss it further.

**Mr. Brinkworth** stated that they still have the hammer because they can approve or deny future tie-ins for that line.

**Mr. Christmas** stated that the Old Ford Lift Station notice to proceed date is this week and is moving forward. He explained that the EPA did say that they plan to get a response back to them regarding capacity certification by August 25<sup>th</sup>. He stated that the GIS software purchase is ready to go and has been submitted.

**Mayor Gahan** asked if they could review the GIS software before they move forward with any new software with the city to see if they overlap at all.

**Mr. Gibson** stated that he could do that.

**Mayor Gahan** asked if Mr. Triplett has been paid.

**Mr. Sartell** stated that he has not been paid yet but he would recommend approval.

**Mr. Brinkworth moved to approve the \$25,000.00 payment to Steve Triplett, Mr. Wilkinson second, all voted in favor.**

### **UTILITY REPORT:**

**Mr. Sartell** stated that he would have the full report at the next meeting.

**CLAIMS**

**Ms. Moeller** presented the following claims for approval:

<b>Sewer Claims for 8-15-2013</b>		
<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
Postmaster	\$18.33	SEW
Office Supply	\$297.72	SEW
Stormwater Fund	\$93,125.37	Transfer
Lancaster Custom Cabinets	\$3,700.00	SEW
Bank of New York	\$469,627.67	Transfer
CDW Government	\$1,508.55	SEW
Robert Elsby & Robert Koetter	\$818.00	SEW
Your Community Bank	\$926.84	SEW
Crown	\$1,800.00	SEW
Steve Thieneman	\$852.67	SEW
Don Thieneman	\$852.67	SEW
Nicole Hintay	\$46.17	SEW
Michael Lowell	\$57.10	SEW
James & Suzanne Ruffra	\$163.36	SEW
Nancy S. Blanchard	\$65.28	SEW
Brittany Allman	\$125.44	SEW
Cindy Weaver	\$207.00	SEW
Mark Wernert Builder	\$1,800.00	SEW
Inter-City Auto	\$198.73	WWTP
Sherwin Williams	\$248.81	WWTP
The Rental Mart	\$387.45	WWTP
Quill Corporation	\$200.78	WWTP
Kentuckiana Copy	\$224.85	WWTP
CDW Government	\$448.62	WWTP
The Home City Ice Co.	\$123.99	WWTP
USA BlueBook	\$2,492.02	WWTP
Bio Chem, Inc	\$1,394.70	WWTP
Office Depot	\$107.90	WWTP
NCL of Wisconsin	\$299.76	WWTP
GSM Filtration Inc	\$2,060.00	WWTP
Meiners Medical Fire & Safety	\$715.45	WWTP
Clark Dietz	\$9,715.50	WWTP
Vectren Energy Delivery	\$208.77	WWTP
New Albany Municipal Utilities	\$1,038.33	WWTP
Purchase Power	\$300.00	WWTP
AT&T	\$90.09	WWTP
Floyds Knobs Water	\$29.24	WWTP
IUPPS	\$1,320.30	WWTP
Murphy Elevator Company	\$632.55	WWTP
Delta Services, LLC	\$120,230.00	WWTP
Proliance Energy LLC	\$63.57	WWTP
Ace Hardware	\$557.42	WWTP

Wolf Glass and Paint	\$260.54	WWTP
Black Diamond Pest Control	\$45.00	WWTP
Retailers Supply	\$325.85	WWTP
Uhl Truck Sales	\$539.46	WWTP
Clark-Floyd Landfill	\$5,317.77	WWTP
Microbac Laboratories, Inc.	\$278.20	WWTP
Bailey's Tools & Supplys, Inc	\$101.10	WWTP
Dell Marketing	\$1,864.41	WWTP
Cintas	\$739.50	WWTP
Fastenal	\$40.31	WWTP
Culligan Water Systems	\$80.00	WWTP
GRW Engineers	\$2,200.00	WWTP
TSI Paving	\$43,055.23	WWTP
Earth First	\$93.96	WWTP
TSI Paving Escrow	\$4,028.36	WWTP
Big Value	\$170.00	WWTP
S & R Truck Tire Center	\$326.00	WWTP
Uland Supply Company	\$16.37	WWTP
Whayne Supply Co	\$612.69	WWTP
Greenwell Plumbing Inc	\$157.28	WWTP
Frakes Engineering	\$105.00	WWTP
Grainger	\$179.80	WWTP
John Jones GM City	\$25,355.81	WWTP
Simplex Grinnell	\$45.90	WWTP
Rodefer Moss	\$1,350.00	WWTP
Spencer Machine & Tool Co. Inc	\$14,725.97	WWTP
Gripp, Inc	\$1,954.50	WWTP
Metro Answering Service	\$82.24	WWTP
Souths Cleaning Service	\$800.00	WWTP
Eye-Tronics	\$917.25	WWTP
Fleet Services	\$275.94	WWTP
The Home Depot	\$252.61	WWTP
Wash O Rama	\$23.00	WWTP
CNA Surety	\$50.00	WWTP
Occ Med Physicians	\$108.00	WWTP
Gary Stone	\$35.00	WWTP
Xerox Corp	\$94.57	WWTP
Crum's Heating & Cooling	\$1,718.50	WWTP
Bohnert Equipment Co, Inc	\$230.00	WWTP
OneSource Water	\$360.00	WWTP
Quartz Lamps	\$8,395.44	WWTP
Xylem Water Solutions	\$22,683.86	WWTP
TNT Technologies	\$35.00	WWTP
Sherry Laboratories	\$228.40	WWTP
Kentuckiana Concrete & Walls	\$5,295.00	WWTP

Environmental Laboratories	\$385.00	WWTP
Copas Homes	\$6,426.00	SEW
<b>Total</b>	<b>\$871,445.82</b>	

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:55 a.m.

---

Mayor Jeff M. Gahan

---

Vicki Glotzbach, City Clerk