

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 20, 2019 AT 10:00 A.M.**

**PRESENT** Mickey Thompson, member and Cheryl Cotner-Bailey, member. Warren Nash was absent.

**OTHERS PRESENT:** Fire Chief Juliot, Police Chief Todd Bailey, Sidney Main, Jessica Campbell, Larry Summers, Major Will Popp, Sandy Boofter, Bryan Slade, Krystina Jarboe, Chris Gardner, Alecia Meredith, Russ Segraves, Fire Marshall Chris Koehler and Mindy Milburn

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Pat Hauersperger, Dave O'Mara re: Street cut request at 2705 Paoli Pike**

**Mr. Hauersperger** requested a 5X7 street cut permit at 2705 Paoli Kike for a new water service.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Will Dierking with Talon Logistics re: Guardrail being placed at corner of Green Valley and Daisy Lane.**

**Mr. Dierking** explained that he would like to get a guardrail installed in front of their building at Green Valley and Daisy Lane. He passed out photos of some other guardrails in the area as well as images of where a vehicle went through their office building. He added that if the assistant had been sitting at her desk at the time of the accident she would have been killed.

**Mr. Thompson** stated that he believes the existing guardrails are due to the creek.

**Mr. Dierking** stated that he was hoping they would extend this to their area on the corner for safety reasons because this is not the first accident that has happened at this location. He stated that the curb is dangerous and if that vehicle had hit a little to the right it would have hit Kids Dentistry and there would have been children in the chairs.

**Mrs. Cotner-Bailey moved to take this under advisement to be reviewed by the City Engineer, Mr. Thompson and other appropriate staff, Mr. Thompson second, motion carries.**

**3. Nathan Grimes with Renaissance Design re: review and approval of Plat 1476 for Romeo Subdivision**

**Mr. Grimes** presented the board with plat for Tony and Benita Romeo regarding Romeo Subdivision. He explained that their property is in the fringe on Old Vincennes Road and their tract of land was originally three parcels on a little over 30 acres. He stated that they would like to redefine it to four properties in order to give their daughter and grandson a piece of land to build homes. He stated that this has been reviewed and approved by Planning and Zoning and will be going before the Sewer Board on Thursday.

**Mr. Summers** stated that the Board of Works is primarily going to be approving the access to the property which is going to be the same.

**Mr. Grimes** stated that they aren't changing easements at all other than to cross their own property.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Kirsten Sprecher re: Dumpster permit 1108 East Elm Street**

**Ms. Sprecher** requested a dumpster permit for 1108 East Elm and explained that they are renovating the home there. She stated that the backyard will not fit in their back yard but once they get most of the home cleaned out they will use a smaller dumpster that will fit in the back.

**Mr. Thompson** asked how long she would need it.

**Ms. Sprecher** replied no more than two weeks.

**Mrs. Cotner-Bailey** asked when she wants to place it.

**Ms. Sprecher** stated anytime from Wednesday-Friday of this week.

**Mrs. Cotner-Bailey** stated that she will need to make sure to have reflective tape on the dumpster before it is placed and if she needs it longer than two weeks, she will need to come back before the board.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Larry McIntire, BLN**, reported on the following:

**Slate Run Road Improvement Project – Phase 1**

Notice to Proceed Date: Commence on or before 4/15/2019  
Final Completion Date: 240 Calendar Days from NTP or 12/10/2019  
Approximate % Complete: 2%

Progress for the Week:

- Zayo was contacted about adjusting their line over the culvert location.
- AT&T continued working to move lines onto their new poles.
- Contractor began measuring for temporary run around at culvert location.

Upcoming Activities:

- City reviewing the contractor's updated construction schedule and MOT.
- AT&T and Zayo to complete the relocation and or adjustments of their lines.
- Contractor hopes to begin moving in equipment and construction signs.

Construction / Safety / Utility Issues:

- Contractor has requested construction staking to layout MOT at culvert.
- Some material item costs may be affected by late construction start.

**Brandon Frazier, Jacobi, Toombs and Lanz**, reported on the following:

➤ Grant Line Road (Daisy Lane To McDonald Lane):

○ The Contractor is working on:

- Phase 2 construction is underway and traffic changeover has taken place.
- Installation of:
  - Storm sewer structures and pipes
  - Excavation for road widening (west side of Grant Line Road)
  - Compacted aggregate for roadway widening base

- Recommended work on Structure No. 80 (Box culvert across Grant Line Road near Navajo Drive)

**Mrs. Summers** stated that they have been moving out there recently even with the inclement weather which indicates that they have decided to put in as much manpower as possible.

**Matt Hines, United Consulting**, reported the following:

### **MT TABOR RD RECONSTRUCTION**

#### **Last Week**

- Installed 206 SY of Phase B Sidewalk
- Installed Phase C Curb and Gutter
- Installed Phase C Undercuts
- Began installation of Modular Block Wall at Mt Tabor School
- Installed Pedestrian Signal Foundations and Poles at Grant Line and Ballfield Crosswalk

#### **This week**

- Continue installation of Phase A and B Sidewalks (**request occasional closures of Mt Tabor between Klerner and Grant Line during sidewalk pours between 9AM – 2PM – traffic take McDonald Ln detour**)
- Install remaining Phase A Sod
- Continue installation of Modular Block Wall
- Install Phase C #53 stone road base
- Install Phase C Base Asphalt (**Wednesday nightshift pending #53 stone roadbase passing LWD and proofroll as well as weather pending**)
- Install Phase C Intermediate Asphalt on Friday

**Mrs. Cotner-Bailey** moved to approve the night work contingent upon notifying the residents at the apartments, **Mr. Thompson** second, motion carries.

### **STATE ST SIGNAL MODERNIZATION 2 – OAK AND CHERRY**

#### **Last Week**

- Installed South and West Cherry Signal Heads and span signs – Activated signals and removed old signal equipment
- Installed 2 Pedestrian Signal Bases and 5 Poles
- Completed all Oak ADA Curb Ramps and Sidewalks
- Completed South Cherry ADA Curb Ramps and Sidewalks

#### **This week**

- Install Pedestrian Signal Heads
- Install Detection Loops
- Continue North Cherry ADA Curb Ramps and Sidewalks

**Blake Gies, Clark Dietz**, reported on the following:

### **2019 Paving and Rehabilitation**

Progress for the week (08/12/19-08/16/19)

Monday, August 12

- Patched Elm Street and Wolfe Trace
- Paved Pennwood Dr. Alan Dr. and Saddlewood Ct.

Tuesday, August 13

- No work, rain day.

Wednesday, August 14

- Patched Wolfe Trae, Olive St. and Wildwood Ln.

- Paved Wolfe Trace Ct., Klerner Ct., Hillview Dr., Crestwood Dr. and Elm St.
- Striped Green Valley Rd, West Lewis and Grant Line Road

Thursday, August 15

- Paved Wolfe Trace
- Striped Locust St. and Grant Line Rd.

Friday, August 16

- No work

Saturday, August 17

- Laid out traffic markings for Olive St, Kent St, and Lewis St.

Sunday, August 18

- Striped Olive St, Kent St, and Lewis St.

Upcoming Activities for WE 08/23/2019

- No milling, patching or paving scheduled for this week
- Striping continues on streets that were paved the previous week
- Continue replacing drives at Indian Heights towards the end of the week.

**Dennis Andres, Jr, Ray's Exhaust & Radiator, Loading Zone** - requested permission to put in a loading area on the corner of Vincennes and Culbertson. He explained that they would like to square it out and reserve it for tow trucks instead of them having to unload on Vincennes.

**Mr. Thompson** asked to clarify if he is requesting a loading zone on the Culbertson end by the parking lot.

**Mr. Andres** replied yes.

**Mr. Thompson** asked if there is a curb there or if it is a driveway

**Mr. Andres** stated that it is the end of the driveway and it was painted yellow so people wouldn't park there.

**Mrs. Cotner-Bailey** moved to take the request under advisement so that **Mr. Thompson and Mr. Summers** can go out and look at the location, **Mr. Thompson** second, motion carries.

**Jason Applegate, Extol Magazine**, stated that their event is scheduled for next Friday and he wanted to hang a sign across Spring Street as well as at the cat walk around the amphitheater. He stated that he knows they won't be up for long but it would be good advertisement.

**Mrs. Cotner-Bailey** stated that they do have several locations in the city but they also have a new banner policy and application that has to be filled out.

**Mr. Thompson** explained that the locations that are available are on Spring, Culbertson and Charlestown Road.

**Ms. Milburn** stated that the board could approve this request contingent upon her verifying which locations were available and having **Mr. Applegate** fill out the application.

**Mr. Applegate** showed the board a flyer for the event that they would be modeling the banner after.

**Mr. Gardner** stated that when events have banner to hang around the location it would be up to them to install them.

**Mr. Applegate** stated that he will get with **Mr. Gardner** regarding size and location.

**Mrs. Cotner-Bailey** move to approve the banner request at all three locations contingent upon availability, compliance with the new banner policy and completing the application, **Mr. Thompson** second, motion carries.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**1. Driveway entrance at 1205 State St.**

**Mr. Summers** stated that he has visited the site and will the bump out, fire hydrant and bus stop there is no a real good location to add an additional curb cut. He added that with this being an arterial they would want to limit the number of curb cuts so he would recommend that the board deny the request.

**Mr. Zeller** explained that these are separately deeded properties that require separate entrances by code.

**Mr. Summers** stated that when there is an arterial or even a collector road, the City via the Board of Works, can mandate shared access. He explained that if he sold off these properties in the future they could make a request for a new entrance but that doesn't necessarily mean that the board would approve that either because there is access.

**Mr. Zeller** asked if there is a code that says they can take away access.

**Mr. Summers** explained that the Federal Highway Administration Safety Guidelines stated that they go by access management and on arterial/collector type routes they want to limit the number of curb cuts as much as possible by sharing driveways. He added that this limits the number of conflict points on a roadway and is done for safety reasons.

**Mr. Zeller** asked why they wouldn't have notified him when it was done.

**Mr. Summers** explained that with the fence across the entrance it was no longer active and the City within its own right-of-way can shut off an access if there is no longer a use for it.

**Mr. Zeller** stated that had he knows that he would have put a gate on it. He added that it isn't a big deal until he wants to sell it, which is now.

**Mr. Thompson** stated that based on the engineers recommendation, they city's best interest would be for him to come up with a shared entrance for that other piece of property if he sells it off using the existing access that he has.

**Mrs. Cotner-Bailey** moved to deny, **Mr. Thompson** second, motion carries.

**2. Block alley between Bank and 3<sup>rd</sup> during Harvest Homecoming for St. Mark's Church**

**Ms. Milburn** stated that she received a call from them yesterday and they are going to go with an alternate plan and no longer need to block the alley.

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special event permits**

- Friday, September 6: Develop New Albany's Downtown-Opoly First Friday

**Ms. Jarboe** presented a request from Develop New Albany to use the parking garage at State and Market streets as their event registration location on September 6 from 5:00-9:00 p.m. (includes set up and tear down hours). She added that the idea behind this location is to encourage people to park on the 3<sup>rd</sup> and 4<sup>th</sup> level of the garage during the event.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the BOW Claims Docket for 8/6/19 - 8/19/19 in the amount of \$1,153,091.68

General Claims (Bank 1):	46,696.32	
Fire Department:	35,725.97	
Police Department:	5,136.43	
Street Department:	9,949.63	
Parks Department:	33,253.90	
	Total From Above:	130,762.25
Medical/Drug Fund (Bank L):	-	
Payroll Claims (Bank 2):	821,516.77	
Sanitation Fund:	-	
Thursday Utility Claims:	200,812.66	
	Grand Total:	1,153,091.68

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for August 13, 2019, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:37 a.m.

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Mickey Thompson, Vice President

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Mindy Milburn, Deputy City Clerk