

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, AUGUST 22, 2013 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, Gary Brinkworth and Ed Wilkinson

**ALSO PRESENT:** Rob Sartell, April Dickey, Wes Christmas, Shane Gibson, Linda Moeller and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Brinkworth moved to approve the August 8, 2013 Regular Minutes, Mr. Wilkinson second, all voted in favor.**

**BIDS:**

**COMMUNICATIONS - PUBLIC:**

**Mr. Copperwaite** stated that he is representing ARC UCG, LLC. He stated that they are the new owner of University Station, Section 2, which is the strip center behind Frisch's and McDonalds out Grant Line Road. He said that property was subject to a lot of planning gyrations back in '09 but for whatever reason there was never a final plat recorded. He explained that their desire is to sell a half acre on the north end to their ad joiner to the north and so planning asked them to do a plat. He said that it has no affect on sewer flows and in fact gets in place some easements that are probably missing that need to be in place for sewers, water, etc. He asked that the board to sign off on the final plat.

**Mr. Brinkworth** asked if Mr. Andres is going to use some of the parcel for detention.

**Mr. Copperwaite** replied that he hasn't told him what he is going to use it for.

**Mr. Brinkworth** pointed out that is a low point for that next piece of property.

**Mr. Copperwaite** agreed and said that he thinks Mr. Andres is going to take it to the basin that you designed for the apartments.

**Mr. Brinkworth** stated that he didn't think so. He added that Mr. Andres did have a high point on his property and part of it was draining through the back part of Prestwick apartments.

**Mr. Copperwaite** stated that he thought he was going to pipe it over there. He said that he didn't know about this parcel because it goes down in a valley and back up again, but it was his understanding that Mr. Andres was going to pipe his site to the north.

**Mr. Brinkworth** stated that they would have Mr. Feder check it out.

**Mr. Brinkworth moved to approve the sign off on the final plat, Mr. Wilkinson second, all voted in favor.**

**COMMUNICATIONS - CITY OFFICIALS**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented an adjustment request for Samuel Wright in the amount of \$702.82 for a leak at the meter. She explained that the water went into the yard and the street and the leak was repaired by Onsite Plumbing. Supporting documents are attached.

**Mr. Brinkworth** moved to approve, **Mr. Wilkinson** second, all voted in favor.

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that the billing is up a little this month so the 1% that we were behind is being picked up this month.

**NEW BUSINESS:**

**OLD BUSINESS:**

**1. Clark Dietz Update**

**Mr. Christmas** stated that last meeting he indicated that he got comments back from IDEM regarding the connection point at Chapel Creek and their concerns about the segment that we need to upgrade downstream. He said that it sounds like they are going to let them go ahead and proceed with the project with the understanding that that segment will be upgraded in the future. He stated that he would formalize that and get it off to them this week and hopefully get the approval within a month. He also stated that they are scheduled to receive equipment this week for the GIS project and Mr. Walker will work on getting that set up and configured next week. He said that hopefully they will be able to get in and begin setting up the web server and all of the software and equipment that will be hosting web based application that will be available to the sewer utility. He added that once that is installed there is still quite a bit of work on the application development that has to be done.

**Mayor Gahan** asked if Mr. Walker has all of the help that he needs.

**Mr. Christmas** replied that at this point he thinks he is okay. He stated that if Mr. Walker needs assistance they can offer that through their sub-consultant. He said that they have a contact that has told him if he needs assistance, they can remote in and do a lot of the set up. He then moved on to the Old Ford Lift Station and stated that construction is slated to begin the first week in September. He said that he emailed the board in regards to construction services for that project and asked for consideration of an amendment to the contract to go ahead and carry services through construction. He then asked the board if they had any questions on it.

**Mr. Brinkworth** asked if they would be doing much inspection on it.

**Mr. Christmas** replied that it would be pretty minimal. He said that onsite inspection would be only about four hours a week.

**Mr. Wilkinson** asked if the additional money is inside the scope of what would normally be expected.

**Mr. Brinkworth** replied yes.

**Mr. Christmas** stated that the onsite is \$8,900.00 and the construction engineering is \$10,700.00 so the total is \$19,600.00.

**Mr. Brinkworth** asked what the total contract amount was on the project.

**Mr. Christmas** replied \$304,000.00.

**Mr. Wilkinson moved to approve the amendment, Mr. Brinkworth second, all voted in favor.**

**UTILITY REPORT:**

**Influent / Effluent Quality**

There were no effluent violations in July

**Pretreatment**

Pretreatment conducted annual sampling at Blue Grass Chemical.  
There were 50 grease trap inspections.

**Facility Operations**

101 dry tons of bio solids were removed from the WWTP.  
The WWTP was at 88% of its Total Suspended Solids design limit and at 57% of its CBOD design limit.  
There were 3.70 “of rain in July.

**Preventative and Unscheduled Maintenance**

211 preventative work orders were completed and 38 corrective work orders were created and completed.

**Sewer Collection System**

<i>Project</i>		<i>JULY</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>11,523.6</i>		<i>98,856.4</i>	
<i>Sewer Televised/ft</i>		<i>8,873.5</i>		<i>46,437.5</i>	
<i>CIPP Installed/ft</i>		<i>675.9</i>		<i>3681.6</i>	
<i>Sewer Tap Inspections</i>		<i>2</i>		<i>37</i>	
<i>Locates</i>		<i>384</i>		<i>1422</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Locates</i>
<i>4</i>	<i>0</i>	<i>0</i>	<i>4</i>	<i>4</i>	<i>6</i>

There was one rain event that required Stantec monitoring that resulted in no overflows.  
There was one overflow due to a blockage in the line in Basin #9 at manhole #9-C64.

**Facility Safety**

The monthly safety inspection rating was 99.2%  
The safety training topic in July was Bloodborne Pathogens and First Aid.

**Mr. Brinkworth** asked about the seminar in West Lafayette that they did.

**Mr. Sartell** stated that they did a presentation at West Lafayette on in-house lining and it went very well. He said that they had several questions afterwards and was approached by Fort Wayne because they are considering something like this in-house. He also said that he extended an invitation to them if they want to come see how we do it. He added that we are pretty much leading edge on in-house lining.

**Mr. Wilkinson** stated that the tonnage of extraction of sludge seems to be up a little bit and asked if we are doing something better than we have in the past.

**Mr. Sartell** replied that is reflective of cleaning out the old clarifiers and we had all of those extra solids that we had to recycle through the plant and they went through the oxidation ditch and waste sludge process and the volume just increased our production.

**CLAIMS:**

**Mr. Sartell** presented the following claims for approval:

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
Boyce Forms	\$1,089.85	SEW
Ace Hardware	\$507.22	WWTP
CED / Falls City Electric	\$147.19	WWTP
Inter-City Auto	\$146.58	WWTP
Sherwin Williams	\$99.98	WWTP
Fed Ex	\$168.39	WWTP
Lee Supply Co.	\$33.10	WWTP
Clark-Floyd Landfill	\$4,474.12	WWTP
Supreme Oil Co, Inc	\$74.40	WWTP
Cintas	\$591.14	WWTP
Fastenal	\$24.96	WWTP
Clark-Dietz	\$15,448.36	WWTP
Robert Elsby & Robert Koetter	\$1,636.00	SEW
Orr Safety	\$162.96	WWTP
QK4	\$125.00	WWTP
Red Wings Shoe Store	\$99.59	WWTP
Marvin's Auto Service Inc.	\$279.75	WWTP
S & R Truck Tire Center	\$78.00	WWTP
Greenwell Plumbing Inc	\$3,895.00	WWTP
AT&T	\$773.30	WWTP
Edwardsville Water Co.	\$16.69	WWTP
Duke Energy	\$50,748.93	WWTP
PNC Equipment Finance	\$601.23	WWTP
Your Community Bank	\$1,705.34	SEW
Delta Services, LLC	\$4,852.75	WWTP
Rodefer Moss	\$1,350.00	WWTP
Stantec Consulting Services	\$2,723.50	WWTP
Absestech, Inc.	\$56.00	WWTP
Pipe Eyes, LLC	\$466.76	WWTP
Office Depot	\$68.93	WWTP
Fleet Services	\$407.92	WWTP
The Pro-Media Group	\$25.00	WWTP
Aigas-Mid America	\$11.45	WWTP
Jacobi Oil Service, Inc.	\$574.43	WWTP
Derby City Pump and Valve	\$3,350.00	WWTP
Independent Piping	\$482.00	WWTP
Quartz Lamps	\$8,391.44	WWTP

Kimmel Lawn Service	\$5,040.00	WWTP
TNT Technologies	\$35.00	WWTP
Sherry Laboratories	\$601.55	WWTP
Environmental Resource Assoc.	\$165.00	WWTP
Geoghegan Roofing Corp	\$298.00	WWTP
Proliance Energy LLC	\$226.62	WWTP
Steven Thieneman	\$1,705.34	SEW
Don Thieneman	\$1,705.34	SEW
Time Warner Cable	\$979.65	WWTP
Classic Detail	\$340.00	WWTP
Gibson Law Office	\$1,730.76	WWTP / SEW
Postmaster	\$7,134.42	SEW
<b>Total</b>	<b>\$125,648.94</b>	

**Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:40 a.m.

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Mayor Jeff M. Gahan

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Vicki Glotzbach, City Clerk