

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 22, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Fire Chief Juliot, Fire Marshal Koehler, Bryan Slade, Robert Lee, Chris Gardner, Sidney Main, Larry Summers, David Hall, Jessica Campbell, Police Chief Bailey, Assistant Police Chief Fudge, Carmen Belcher, Christina Jarboe, Claire, Courtney Lewis and Mindy Milburn

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Grant List with Renaissance Design re: Curb cut request at 614 Mount Tabor Rd. to 620 Mount Tabor Rd.**

**Mr. Thompson** stated that they have already begun work and were told that they needed to get a permit from the board.

**Mrs. Cotner-Bailey** stated that they removed a section of the sidewalk so it is currently closed.

**Mr. Thompson** explained that they thought because they were replacing the sidewalk they didn't have to get a permit. He stated that there is a driveway there already that went to the house that will be removed and this one will be added.

**Mr. Nash** asked what they are doing.

**Mr. Thompson** stated that it is a storage facility. He added that they haven't cut the curb yet but they were made aware of the fact that they need a permit before they do the work.

**2. Kate Moore re: Curb cut request at 415 E. 11<sup>th</sup> St.**

**Ms. Moore** explained that she recently bought the house at 415 East 11<sup>th</sup> and while it does have a driveway that is already paved she doesn't have a curb cut for the driveway.

**Chief Bailey** stated that he is aware of this location and there is already a driveway there.

**Mr. Thompson** stated that he visited the site and explained that there was a request from a previous resident that for a cut but it was never installed. He added that he did make measurements while he was at the site and it is narrow but a vehicle could park there without blocking the sidewalk.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Thompson** explained that she will have to have a contractor install the curb cut and the city has specifications for the work and he will get it to her.

## **COMMUNICATIONS – PUBLIC:**

**Paul Links, HWC**, stated that on August 29 they would like to switch Spring Street to a two-way operational street. He explained the contractor has been instructed to install messages boards at noon today to inform the public of the switch. He explained that they will be installing 2 boards on State Street near the Spring Street intersection as well as the intersection of Vincennes and Spring Street. He stated that they will be switching to two-way operation on Bank Street and Pearl Street on August 30 and they will have a message board on each of those streets as well. He explained that they have a lot of work to do before next week so the focus is to get those three streets done so that they can be converted.

**Mr. Nash** asked what time of the day they intend to make the switch.

**Mr. Links** stated that they are still working that out with the engineer and the administration.

**Mr. Nash** stated that he thinks they should get Market and Elm converted as soon as possible and asked if they have a date for those.

**Mr. Links** explained that everything is supposed to be complete by the end of September but Market Street will be the next street to be converted. He stated that the idea is to take the cones that are currently on Spring Street and move them over to Market in preparation to get people used to traveling in one direction.

**Mr. Nash** asked what is left to do.

**Mr. Links** replied loops, a signal head at State Street, overhead signage and pavement markings.

**Mr. Summers** stated that from the city's perspective he thinks it's good for the citizens to see the progress of the work and they have already seen results from one-lane traffic on Spring Street. He added that they anticipate seeing and even more significant calming once traffic is traveling in both directions.

**Chief Bailey** stated that the traffic calming has been remarkable already and they are excited and confident about the conversion.

**Brian Fleck, Lochmueller Group**, updated the board on the McDonald Lane project and explained that they are installing the yield markings right now on the roundabout and then they will start pulling barricades. He stated that they expect to have it fully open by 3:00 p.m. He added that there will still be a few items such as mailboxes and bike path markings left to work on.

**Mr. Nash** asked if the street signs were all up.

**Mr. Fleck** replied yes.

**Jim Silliman Jacobi Toombs & Lanz**, stated that the scheduled completion date for Daisy Lane has been pushed but they still plan to complete it prior to Thanksgiving. He added that they are waiting for a schedule from the contractor to get a specific date.

**Mr. Summers** explained that at this point they are more concerned about the quality of the work on this project rather than the timeline of the work. He added that with an investment of infrastructure going up a hill of that magnitude it is more important to assure that the roadway will be stable for years to come than to hitting the arbitrary October date.

**Mr. Nash** asked about the right turn lane onto the ramp

**Mr. Silliman** explained that the completion of that right turn lane is contingent on the traffic signal pole relocation so as soon as Ragel moves the pole they can finish up the right turn lane.

**Mr. Summers** stated that the issue they have is that it is the same contractor that is doing the downtown work is doing the pole relocation and their focus has been on the downtown to get everything completed before Harvest Homecoming.

**Mr. Silliman** stated that they will be closing Bono Road today for the phase 2 work to replace the roadway and sidewalk. He explained that they talked about the 72 hour closures to do the soil stabilization and the contractor would like to start that on September 1.

**Mr. Nash** asked what would be closed

**Mr. Silliman** stated that Bono Road from E Cottom to Cardinal would be closed September 1-4.

**Mrs. Cotner-Bailey** stated that this is what they had to do this in the other phase as well.

**Mr. Silliman** stated that is correct and added that the ideal time for them to do the work is late on Friday so they have the whole weekend to cure.

**Mrs. Cotner-Bailey** stated that the 4<sup>th</sup> is a holiday so school and garbage pickup should not be a problem.

**Mr. Silliman** stated that the contractor would also like to come in and do the stabilization for the second stage from Cardinal to Graybrook the following weekend on September 8-11

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Paige Thomas** stated that they had an emergency main leak at 37 West 5<sup>th</sup> that required a 4'X9' street cut and added that they have an upcoming replacement at 227 West 9<sup>th</sup> that requires a 4'X5' sidewalk cut.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

#### **OLD BUSINESS:**

##### **1. Curb cut at 238, 240 & 242 Cherry Street**

**Mr. Thompson** stated that he visited the site after the meeting last week and he would like to keep in on the agenda.

#### **TABLED ITEMS:**

#### **COMMUNICATIONS – CITY OFFICIALS:**

**Mr. Summers** updated the board on the paving project. He stated that State Street is complete from Green Valley to Main Street and they should be lining from Main to Elm today or tomorrow. He added that he has reinforced with the contractor that the contractor that the timeline is imperative. He explained that Main Street has been milled and paving should follow later this week. He stated that the patching operation on Silver Street is ongoing and once they are finished on Silver they will move on to East 8<sup>th</sup> from Spring Street to the North Y. He explained that after 8<sup>th</sup> has been paved they will reconstruct Charlestown Road from the North Y to Vincennes.

**Mrs. Cotner-Bailey** mentioned that the Animal Shelter had a special eclipse adoption event and asked Mr. Hall how it went.

**David Hall** reported that they had 26 cats adopted yesterday and 15 of them were black cats.

#### **APPOINTMENTS:**

#### **CLAIMS:**

**Mrs. Belcher presented the Board of Works Claims Docket for 08/08/17-08/21/17 in the amount of \$2,075,951.18.**

General Claims (Bank 1):	128,720.93	
Fire Department:	14,025.64	
Police Department:	16,213.78	
Street Department:	6,050.30	
Parks Department:	25,161.68	
	Total From Above:	190,172.33
Medical/Drug Fund (Bank L):	374.96	
Payroll Claims (Bank 2):	748,276.41	
Sanitation Fund:	182,160.00	
Thursday Utility Claims:	954,967.48	
	Total From Above:	1,885,778.85
	Grand Total:	2,075,951.18

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for August 15, 2017.  
Mr. Thomson second, motion carries**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:33 a.m.

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Warren V. Nash, President

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Mindy Milburn, City Clerk