

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 10, 2019 AT 10:00 A.M.**

**PRESENT** Warren Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Fire Chief Juliot, Police Chief Todd Bailey, Sidney Main, Jessica Campbell, Russ Segraves, Fire Marshall Chris Koehler, Linda Moeller, Bryan Slade, Alecia Meredith, David Hall and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Mark Bliss with the Calumet Club re: Parade route and road closure request on Division St. October 5, 2019**

**Mr. Bliss** explained that he normally bases his schedule around the parade route each year which has always started around noon or 1:00 p.m. but this year they have changed the time to 3:00 p.m. He stated that he has a wedding scheduled for that day that starts around 3:00 p.m. so he would like to request to close Division Street on both ends. He added that he has hired professional security to keep parade goers out of the parking lot and they would like to have barricades that they can move to let people in.

**Mr. Nash** asked what hours he would like to have it closed.

**Mr. Bliss** replied between 1:00 p.m. and 5:00 p.m.

**Mr. Nash** said that he doesn't see a problem with it.

**Mr. Thompson** stated that his only concern is having enough barricades but Mr. Main is shaking his head to indicate that they can work it out.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Corey Jones re: Approval to install a driveway 901 Pearl Street**

**Mr. Jones** requested permission to install a driveway at the rear of the property to have access because they have no place to park.

**Mr. Thompson** stated that when he went out to inspect the situation were cars parked in the right-of-way and asked if that is where he is wanting to put the access.

**Mr. Jones** replied no and stated that it would be at the rear of the property.

**Mr. Thompson** asked if he would be parking across it or using it to get to his property.

**Mr. Jones** stated that he would only use the right-of-way to get to the driveway. He asked if striping could be placed on Monroe for parking.

**Mr. Summers** stated that they will look at Monroe and let him know but it is very narrow so he isn't sure it would work.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**3. Bradley Fair, Wick's Pizza re: Permission to use City lot during Harvest Homecoming**

**Mr. Fair** explained that this is their 7<sup>th</sup> year using the lot next to their building and stated that they will only close the row of spaces directly against their building. He presented a proposal to the board detailing their request to close the sidewalks and use of the parking lot on 10/08/19-10-14-19. Said proposal is on file with the City Clerk's office.

**Mrs. Cotner-Bailey** asked if it is exactly what has been done before.

**Mr. Fair** replied yes and stated that the only thing not show is a construction light that they have been bringing out to light up the parking lot at night.

**Police Chief Bailey** stated that Mr. Fair has been a good partner, the plan is sound and it worked really good last year.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Gary Brinkworth re: Elliot Phillips Apartments**

**Mr. Summers** explained that since they are using the same curb, there is no cut approval required, so he told Mr. Brinkworth he didn't have to stay for the meeting.

**5. Art Niemeier re: Harvest Homecoming Banner and Street Closures.**

**Mr. Niemeier** submitted the street closures for the parade and booth days that are the same as they have been in previous years except for the time shift to accommodate the parade starting at 3:00 p.m. Said closures are on file in the City Clerk's office. He asked that the police department help flag for the closure at Spring from Bank to State to stage the floats and keep Pearl Street open.

**Police Chief Bailey** stated that he would agree that they should have the office at that location because it will both facilitate pedestrians in the area and keep Pearl Street open.

**Mr. Niemeier** stated that he failed to add the New Albany Track Club Children's Run that takes place and explained that it will be moved back to 1:00 p.m.

**Mr. Nash** asked when it will end.

**Mr. Niemeier** stated that it lasts about an hour and a half. He explained that the closures for the rides and added that he has been working with Mr. Thompson and the YMCA to accommodate the construction of the new City Hall. He stated that the boat ramp and Water Street closures are the same as they have been in previous years.

**Mrs. Cotner-Bailey** asked if Water Street is going to be closed from Thursday, October 10<sup>th</sup> at noon until Sunday, October 13<sup>th</sup> at noon.

**Mr. Niemeier** replied yes.

**Mrs. Cotner-Bailey** stated that her only concern is making sure that the rides closure does not interfere with the YMCA.

**Mr. Thompson** stated that they typically close for maintenance during that time but he will continue to work with the YMCA.

**Mrs. Cotner Bailey moved to approve the closures for the parade, booth days, rides and riverfront, Mr. Thompson second, motion carries.**

**Mr. Niemeier** stated that the banner request would be to go up on Elm and Spring, Spring and 8<sup>th</sup> and Charlestown Road starting next Tuesday.

**Mr. Thompson moved to approve the banner permit request subject to compliance with the new banner policy, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Larry McIntire, BLN**, reported on the following:

**Slate Run Road Improvement Project – Phase 1**

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: 240 Calendar Days from NTP or 12/10/2019

Approximate % Complete: 2%

Progress for the Week:

- Zayo moved their low hanging cable over the culvert location.
- AT&T completed working to move lines onto their new poles & old pole removal.
- Contractor completed layout for temporary run around at culvert location.

Upcoming Activities:

- Contractor plans to begin installation of erosion control measures.
- Contractor will be taking the run around layout to Board of Works.
- Contractor plans to begin moving in equipment and construction signs.

Construction / Safety / Utility Issues:

- City has requested cost from contractor for fencing vacant lot at corner of Slate Run and Charlestown Roads.
- Proposed roadway restrictions will need to be reviewed with elementary school.

**Mr. McIntire** passed out plans for the culvert work and reviewed it with the board. He stated that the city wants to keep the road open during construction but the culvert replacements will require some minor closures. He explained that they are going to try to keep on lane of traffic going at all times and they would like to utilize the electronic traffic signals to facilitate this. He stated that phase 1 will probably take about a week and 3-4 days once traffic is switched over to get the other pipe installed. He added that they will likely have to make a few tweaks as it gets closer and they need to get with the school to inform them off the plans.

**Mrs. Cotner-Bailey** asked when they want to start this.

**Mr. McIntire** said that they would like to start in a couple of weeks.

**Mr. Nash** asked if both lanes would be open.

**Mr. McIntire** replied no and stated that there are periods of times where they will have to use the traffic light to stage traffic going both ways.

**Mr. Summers** stated that they obviously want to minimize the signal closure and keep it open to two-way traffic as much as possible.

**Mr. Nash** stated that school is closed for the first two weeks in October so that would be very helpful if it could be done then.

**Mr. Thompson moved to approve a temporary closure on Slate Run Road, Mrs. Cotner-Bailey second, motion carries.**

**Matt Hines, United Consulting**, reported the following:

**MT TABOR RD RECONSTRUCTION**

**Last Week**

- Installed 520 SY of Phase C Sidewalk
- Installed Pedestrian Push Buttons at Grant Line
- Installed topsoil in prep for sod

**This week**

- Continue installation of remaining Sidewalks **(will require a temp lane shift and flaggers as necessary between 9 AM – 2 PM)**
- Install remaining Sod
- Install Grant Line Loops

**Mr. Nash** stated that there are detour signs that are still up and he would like for them to come down.

**Mrs. Cotner-Bailey** moved to approve the temporary lane shifts with flaggers between 9:00 a.m. until 2:00 p.m. on Mt. Tabor Road, Mr. Thompson second, motion carries.

**STATE ST SIGNAL MODERNIZATION 2 – OAK AND CHERRY**

**Last Week**

- Installed Cherry Pedestrian Signal Poles, Heads, Push Buttons, and Signs – **All Signal work complete**
- Installed N Cherry sidewalk, curb ramps, and DWS – **All ADA ramps complete**
- Installed sod, seed, and mulch
- **Substantial Completion reached on 9/6/19**

**This week**

- Pre-Final Inspection Thursday @ 11:00 AM
- Clean Up / Punchlist

**Pepper Mulherin, AT&T, Lane closures for small cell installation**, explained that she is here to request lane closures for a couple of small cells and stated that the information was submitted to Mr. Thompson for review.

**Mr. Thompson** stated that the board approved the small cell installation and they have sense identified the locations for the poles. He explained that there are 4 locations and one of them will require work in a parking lane on Charlestown Road by McDonalds. He added that he has been working with their engineer and they will have flaggers in the area. He stated that he will get the locations printed out and to them for the next meeting.

**Ms. Mullherin** reported that the locations are at 1636 Slate Run Road is the one that he is referencing.

**Mrs. Cotner-Bailey** stated that there is one at Slate Run Road that is going on an existing pole and three others locations with new poles.

**Ms. Mullherin** stated that the other locations are 2621 Charlestown Road, 1697 Colonial Village Drive and 3707 Charlestown Road. She added that they would like to start work as soon as they get approval.

**Mrs. Cotner-Bailey** asked if they will just have lane shifts for this work.

**Mr. Thompson** replied yes.

**Mrs. Cotner-Bailey** moved to approve lane shifts at 1636 Slate Run Road, are 2621 Charlestown Road, 1697 Colonial Village Drive and 3707 Charlestown Road, Mr. Thompson second, motion carries.

**Wes Christmas, Clark-Dietz, 2019 Paving Project Update** – he reported last week crews began work on Daisy Lane, Wooded Valley and Old Vincennes Road (between Cherry and Flacon Run) as well as milling work on Rainbow Drive. He added that they started paving Daisy Lane and it will be finished up this week. He stated that crews will finish up the paving on Wooded Valley and Old Vincennes Road this week. He reported that this week they began work on Grant Line Road (McDonald to south of Mt. Tabor) with the work being completed at night and during the week they will be waiting on patching and traffic signal loop detector installation. He added that there are a lot of those on that segment of Grant Line and as soon as they are installed the paving will take place. He stated that they will finish up Rainbow Drive with the intent to have it paved by the end of this week as well as Unruh Court. He reported the crews have resumed concrete work in Indian Heights on the driveway approaches and the roads are currently scheduled to be paved on September 20. He added that there were a large number of driveway approached to replace in this area and that is why it is taking so long. He added that they sent out a notice this morning to all the residents to give them an update and express their appreciation for their patience during the concrete work.

**Mrs. Cotner-Bailey** asked about the manhole on Green Valley Road by the Salvation Army.

**Mr. Summers** stated that work is being done by AT&T and they are working with them to make adjustments.

**Mr. Thompson** stated that AT&T had to order risers and they are waiting on those to come in.

**Brandon Frazier, Jacobi, Toombs and Lanz**, reported on the following:

**Grant Line Road (Daisy Lane To McDonald Lane):**

- The Contractor is working on:
  - Phase 2 construction (West side of Grant Line Road) is underway and traffic changeover has taken place.
  - Installation of:
    - Concrete curb and gutter
  - Started grading for 8’ wide trail
  - Footer and headwall for Structure No. 80 has been completed

**Mr. Frazier** stated that they are pouring concrete driveway aprons on Sleepy Lane.

**Mr. Nash** asked about the entrance to the annex across from Walmart and asked if they could do something to get it in better shape.

**Mr. Summers** stated that they have poured have of the driveway and asked Mr. Frazier to request that they pave the other half either today or tomorrow so they can have it open for Saturday.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Removal of handicapped sign at corner of Beechwood Avenue & Charlestown Road**

**Mrs. Glotzbach** explained there is a sign only and no spot is painted so neighbors are requesting that the sign be removed. She said that Officer Miller has inspected it and recommends removal.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Larry Summers re: State Street and Market Street**

Mr. Summers explained that they have a small installation going in at the corner of State and Market streets as they speak and as part of this project they are going to be doing the landscaping around it. He added that they are also going to be doing work in the parking garage over the weekend and wanted to make the board aware.

**3. Warren Nash re: Oak Street at the corner of Bank and Pearl**

Mr. Nash asked about Oak between Bank and Pearl streets.

Mr. Summers stated that he spoke with Mr. Sartell and the contractor was supposed to be in at the end of last week. He stated that he will check in with him again for an update.

**4. Fire Chief Juliot re: Patriot Day on September 11<sup>th</sup>**

Fire Chief Juliot reminded the board that tomorrow is Patriot Day in honor of the 18<sup>th</sup> anniversary of 9/11 and flags can be flown at half-staff from sunrise to sunset.

**APPOINTMENTS:**

**CLAIMS:**

Mrs. Moeller presented the BOW Claims Docket for 8/20/19-9/9/19 in the amount of \$2,880,068.55 that included the following:

General Claims (Bank 1):	115,321.08	
Fire Department:	21,624.46	
Police Department:	21,737.55	
Street Department:	25,017.83	
Parks Department:	49,192.72	
Medical/Drug Fund (Bank L):	775.20	
Payroll Claims (Bank 2):	1,043,522.10	
Sanitation Fund:	-	
Thursday Utility Claims:	1,602,877.61	
		Grand
		Total: 2,880,068.55

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

**APPROVAL OF MINUTES:**

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 3, 2019, Mr. Thompson second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk