

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 18, 2018 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

**OTHERS PRESENT:** Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Linda Moeller, David Hall, Krystina Jarboe, Alicia Meredith, Jessica Campbell, Courtney Lewis, Bryan Slade and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Jennifer Caummisar-Kern, Accurus Engineering re: Summit Springs, Phase 1 Water Line Extension**

**Mrs. Caummisar-Kern** stated that she was present to request a right to perform some work in the Fawcett Hill existing access right-of-way and they understand that any work performed at this point is at the developer's risk. She presented a large-scale plan and reviewed it with the board. She said that they met with IN-AWC on Friday and proposed the plan to them and they gave their blessing. She explained that the next step in the project is the preliminary investigation that they would need to do to move forward such as utility locating services as well as geotechnical investigation. She stated that there are two residences along that section of Fawcett Hill and she understands after talking with IN-AWC that they receive their water services from Captain Frank and not Fawcett Hill. She also stated that they understand that they will have to maintain all access to all properties along Fawcett Hill and will need to have all of their erosion control in place. She added that all utility services to their properties will be maintained at all times during any investigation. She said that the hatched area on the drawing is the area that they are requesting to have the right to do the preliminary investigation and they understand that they will have to submit and have a full set of construction drawings for the rest of the work. She added that they also understand that any grading work they do in the right-of-way is at their own risk.

**Mr. Thompson** stated that Mr. Summers is not here but he has had discussions with him on this and he understands where they are with the water company and is okay with it.

**Mr. Thompson moved to approve the request subject to maintaining utilities to the current users at all times as well as maintaining access to all properties on Fawcett Hill at all times, Mrs. Cotner-Bailey second, motion carries.**

**2. Chad Sprigler re: Placing extra seating on sidewalk at Senior Iguanas on Elm St. side (Formerly DKD)**

**Mr. Sprigler** passed out a photo of the building and pointed out where they are going to take the windows out and install a garage door. He said that they will remove the box woods out front and would like to place seating around that whole corner.

**Mrs. Cotner-Bailey** stated that it needs to be ADA compliant and asked how far out from the building the seating will be.

**Mr. Thompson** stated that the board has been requiring 48 inches for wheelchair access on the sidewalk.

**Mr. Sprigler** stated that the sidewalk on Elm Street is pretty wide and they just want to have a row of tables against the building so there will be plenty of room.

**Mr. Thompson** asked if the parking behind the building will remain as it is.

**Mr. Sprigler** replied yes.

**Mr. Nash** asked when they are planning to open.

**Mr. Sprigler** replied November 1<sup>st</sup>.

**Mrs. Cotner-Bailey** stated that they will need a drawing to show the how the tables will be set up as well as the distance between the building and where the seating will end and the distance from where the seating will end to the edge of the sidewalk.

**Mr. Thompson moved to approve the request subject to a drawing submitted to board showing ADA compliance and how the seating will be set up, Mrs. Cotner-Bailey second, motion carries.**

**3. Gino Rowen re: Dumpster permit request at 1111 Culbertson Ave.**

**Mr. Rowen** stated that he is present to request a dumpster permit.

**Mr. Nash** asked if there is room on the property.

**Mr. Rowen** stated that the alley is really small.

**Mr. Thompson** stated that there are overhead lines on that side so they wouldn't be able to drop a dumpster there anyway.

**Mr. Nash** asked how long he needs it.

**Mr. Rowen** replied two weeks at the most.

**Mrs. Cotner-Bailey** asked when he wants to place it.

**Mr. Rowen** replied that he would like to place it this week.

**Mrs. Cotner-Bailey** told Mr. Rowen that he would need to place reflective tape around it so that it can be seen at night.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Vectren re: 625 Park East Boulevard (15738687) 4'X4' sidewalk cut, 521 E. Oak Street (15781520) 6'X6' sidewalk cut, 2131 Willard Avenue (15649262) 5'X7' sidewalk cut**

**Mr. Thompson** explained that these were emergency repairs and the work is completed.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Ted Burch** stated that he is with St. John's Lodge No. 8 at the corner of Vincennes Street and Main Street and they are a non-profit community-based organization and would like to request the use of the t-ball parking lot at the corner of Oak Street and Scribner Drive during Harvest Homecoming to park cars as a fundraiser.

**Mrs. Cotner-Bailey** stated that she would like to take this request under advisement because she has been in discussions with Mr. Wes Temple regarding this matter and she hasn't gotten back to

him yet because there are a few items that need to be worked out beforehand. She said she would like to take the request under advisement and then get back with Mr. Temple.

**Mrs. Cotner-Bailey moved to take this request under advisement, Mr. Thompson second, motion carries.**

**Derek Misch, Dan Cristiani**, stated that they would like to start this Thursday on the work he brought to the board last week that needs to be done at Oakwood and Mt. Tabor and just wanted to let the board know.

**Mr. Nash** asked when they are going to do it.

**Mr. Misch** stated that they will be working outside of Mt. Tabor so they won't be in the one lane that is opened. He also stated that they are going to do the exploring on Thursday and then he will have to find out how soon he can get materials to come back and do the work.

**Mr. Thompson** stated that the work has already been approved and the board just requested that he let them know when the work was going to be done.

**Matt Hines, United Consulting, State Street Signal** – he said that they got repairs and completion scheduled and the contractor came up with the date of October 31<sup>st</sup> for final completion. He stated that next week will be the asphalt and concrete repairs at Home Depot and Target so Monday and Tuesday they will profile mill at Target and Wednesday and Thursday will be asphalt operations. He explained that southbound on State Street at Target the plan is to do the inside lane first so traffic will be shifted from the left lane to the right lane and then once the asphalt is down and set up, they will shift traffic back over to work on the right lane.

**Mrs. Cotner-Bailey** asked what time they will work.

**Mr. Hines** replied between 9:00 a.m. and 3:00 p.m. He then said that they will also be at Home Depot next week moving the southwest corner curbs, sidewalk and curb ramp and replacing that. He said that the week of October 1<sup>st</sup> through October 10<sup>th</sup>, they will be installing loops at Target and Home Depot and then October 10<sup>th</sup> through October 12<sup>th</sup>, they will be finishing permanent striping. He stated that October 11<sup>th</sup> through October 17<sup>th</sup> they will be installing remaining signage and then they will work on punch list items through October 31<sup>st</sup>. **Mt. Tabor Road** – he said last week they started on storm sewer and installed a manhole, rip rap ditch, 32' of 20" pipe and backfilled it. He said they also installed handholds at the intersection of Grant Line Road and Mt. Tabor Road and at the intersection of Charlestown Road and Mt. Tabor Road and this week they will continue with storm sewer install.

**Mr. Thompson** stated that some of the work on State Street is during Harvest Homecoming.

**Mr. Hines** stated that is why they made the date to October 31<sup>st</sup> so they can be a little flexible. He then stated that Mr. Summers forwarded him an email about people cutting through Pennwood Drive and they have a progress meeting tomorrow so they will discuss what kind of signage to use there.

**Mr. Thompson moved to approve the lane shifts on State Street for next week, Mrs. Cotner-Bailey second, motion carries.**

**Blake Gies, Clark-Dietz, 2018 Paving** – he stated that they have completed the concrete work on Oxford Drive and this week they are backfilling behind the curb, putting down grass, putting mailboxes back and all other restoration work. He said that on Monday, September 24<sup>th</sup> they anticipate doing milling and patching on Oxford Drive and then paving on Tuesday, September 25<sup>th</sup>. He also said that they are planning to move to Graybrook Lane on Monday, October 1<sup>st</sup> to start work there. **Basin 16** – he said that they have surface down on Sanderson Avenue, Morton Avenue and McDonald Avenue and they are trying to finish most of the concrete work on Indiana Avenue this week. He stated that IN-AWC is connecting services this week between Carlton Avenue and Willard Avenue so they will finish that portion of the sidewalk next week and then the rest of the surface will be put down.

Mr. Nash asked about St. Mary's.

Mr. Gies stated that they actually started up the lift station yesterday on generator power so that they can do testing.

Mr. Nash stated that he had a discussion with Mr. Christmas last week about curbs on Country Club Drive and asked him to check on that with Mr. Christmas.

Mr. Gies said that he would.

Jeff Jaehnen, YMCA, passed out a map of the parking lot that they would like to operate during Harvest Homecoming from Thursday until Saturday and have collections for parking on State Street for fundraising purposes. He said that the parking will be manned from 9:00 a.m. until 9:00 p.m. or so and the fees they collect go to support their youth programming. He added that the city has provided barricades in the past and he would really appreciate that again.

**Mrs. Cotner-Bailey moved to approve the YMCA to man parking lot during Harvest Homecoming for fundraising purposes, Mr. Thompson second, motion carries.**

James Gaetano stated that he would like to request to close Pearl Street from Spring Street to Market Street to set up for the NABBB Festival on Friday, September 28<sup>th</sup> at 5:00 p.m. until Saturday, September 29<sup>th</sup> at 10:30 p.m. which is when the festival will end.

Mrs. Cotner-Bailey asked about restrooms.

Mr. Gaetano stated that A-1 is providing porta potties and the city is providing theirs.

Mrs. Cotner-Bailey asked if he has spoken with all of the businesses and residences that will be affected.

Mr. Gaetano stated that he has and they are all okay with it.

Mr. Thompson added that some of the businesses are actually going to stay open late to participate.

Mrs. Cotner-Bailey asked if there will be alcohol.

Mr. Gaetano replied yes and stated that Floyd County Brewing Company is going to do the craft beer, Keg Liquors is doing domestic, the Exchange is doing liquor and the last he heard, Wick's is carrying the catering license so that blankets all of the beer garden so they have permits in place. He added that he did have to take an insurance policy out on the event so that is in place as well.

Mrs. Cotner-Bailey asked if he will have security checking IDs, etc.

Mr. Gaetano replied yes. He said that the whole event is ticketed so anyone coming in will have a wrist band and underage attendees will have red ones while 21 and over will have green ones so everyone will have to show ID to get in.

**Mrs. Cotner-Bailey moved to approve the closure of Pearl Street from Spring Street to Market Street on September 28<sup>th</sup> and 29<sup>th</sup> and the use of Bicentennial Park for NABBB Fest, Mr. Thompson second, motion carries.**

Brandon Frazier, Jacobi, Toombs & Lanz, Reas Lane, Phase 2 – he stated that the concrete, curb and gutter was placed the contractor is preparing the storm structures in the roadway and preparing to pave. He added that paving should start this week pending weather conditions. He stated that they are grading for sidewalk and driveway at this location and will be coordinated based on the weather as well. **Grant Line Road (Daisy Lane to McDonald Lane)** – he stated that the contractor is working on the traffic signal at Beechwood Drive as well as installing storm-sewer. He explained that there is a planned 15 day closure to replace the culvert near

Grant Line Nursery scheduled for September 24-Oct 9 and will utilize the previously agreed upon detour. He added that all affected parties have been notified of the closure.

**Mr. Nash** asked to put a priority on getting that right turning lane from Beechwood to Grant Line.

**Mr. Frazier** stated that he will pass that along. **Oak Street (Vincennes Street to Silver Street) and Union Street (State Street to Bono Road/Pearl Street)** – he stated that the contractor is planning to start work on September 26 on Oak Street and move toward Union. He explained that as part of the project they have to close the sidewalks on the north side. He added that they will have advanced signage.

**Mr. Thompson** stated that there is already new sidewalks on the other side from a water project that was previously completed.

**Mr. Thompson moved to approve the above sidewalk closures, Mrs. Cotner-Bailey second, motion carries.**

**Todd Kemp, Kemp Heating & Cooling**, explained that they are changing out some ac units for PC Building Materials on Cherry Street and requested that Scribner Avenue be barricaded for two hours to set up a crane tomorrow.

**Mrs. Cotner-Bailey** asked what time.

**Mr. Kemp** stated from 10:00 a.m. until noon.

**Mrs. Cotner-Bailey** asked if it would just be one lane.

**Mr. Kemp** stated that they would like to close both lanes for safety reasons.

**Police Chief Bailey** stated that he would support a full closure as long as the tractor business and the apartments there have access.

**Mrs. Cotner-Bailey** asked if they will provide the barricades.

**Mr. Thompson** stated that the Street Department can provide those and suggested a detour through Hildreth

**Mrs. Cotner-Bailey moved to approve the closure of Scribner Drive with a detour through Hildreth on September 19, Mr. Thompson second, motion carries.**

### **OLD BUSINESS:**

#### **1. Sign for Kevin Hammersmith Memorial Park**

**Mr. Thompson** stated that they have discussed/reviewed this request and the size of the sign is more like a monument and it was requested that they come up with a different design. He added that if he would like they could get some suggestions from Planning and Zoning for something that would be more appropriate.

**Mr. Jeffers** stated that it the reason for the design is that it matches all the signs inside the park.

**Mr. Nash** asked who designed the sign.

**Mr. Jeffers** stated that Heritage Engineering.

**Mr. Thompson** suggesting changing the dimensions to something more in line with the smaller one in the park.

**Mr. Jeffers** asked if there is a size recommendation.

**Mr. Thompson** stated that he could get some size recommendations from Planning and Zoning.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Request for street light on Chartres St. close to railroad tracks**

**Mrs. Glotzbach** explained that her office received a call from Dwayne McCallon requesting a street light close to the railroad tracks on Chartres Street. She stated that there is lighting at the beginning of the street and the end of the street but none in the middle where he lives at 1514. She added that his vehicle has been broken into three times since he moved into the area.

**Mr. Thompson** stated that there is a street light there and he will make a visit at night to see what the issue is with the existing light and report it to Duke.

**2. Vicki Glotzbach re: Request from the Hitching Post to block off parking spaces during Harvest Homecoming**

**Mrs. Glotzbach** stated that they want to block off 10 parking spaces closest to the building for storage during Harvest Homecoming.

**Mrs. Cotner-Bailey** moved to approve the contingent upon the dates, **Mr. Thompson** second, motion carries.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the Regular Meeting Minutes for September 11, 2018, **Mr. Thompson** second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:51 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk