

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,  
HELD A BUDGET WORK SESSION IN THE THIRD FLOOR ASSEMBLY  
ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, SEPTEMBER 22,  
2016 AT 9: A.M.**

**PRESENT:** Ed Wilkinson, member and Nathan Grimes, member. Mayor Gahan, president, was not present.

**ALSO PRESENT:** April Dickey, Linda Moeller, Rob Sartell and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Wilkinson called the meeting to order at 10:35 a.m.**

**Mrs. Moeller** went over the salary ordinance with the board and explained that there is a 2% increase for the personnel in Mrs. Dickey's office. She stated that Mr. Sartell has several employees that are non-bargaining so they will need to be added to the ordinance.

**Mr. Grimes** asked about reconciliation.

**Mrs. Moeller** stated that she has a couple of employees in her office that work on bank reconciliations and bond information. She explained that she is the treasurer and the other 2 are individuals in her office that work on sewer utility information. She stated that they will receive their final budgets in their packets so if they see anything that isn't right she can make those corrections.

**Mrs. Dickey** reviewed her budget with the board and explained that she increased their office supply budget a little to account for increased pricing in products and possible increase in paper usage for leins. She stated that their contractual services would be for L&D Mailmasters for water reads, computer consultant takes care of anything with Keystone, and the other large items are the recording fees and refunds that they do.

**Mrs. Moeller** pointed out the increase in the rent line item because they will be moving to a new location

**Mr. Grimes** stated that he thought rent was supposed to be less than what they were paying in the city-county building.

**Mrs. Moeller** stated that it should be but they haven't seen the final numbers. She explained that other than the salaries nothing has changed drastically.

**Mr. Grimes** asked what principal means.

**Mrs. Moeller** explained that is the bonds.

**Mr. Wilkinson** asked if a new computer system is off the table for now.

**Mrs. Moeller** replied yes, especially this year but they may be able to afford it next year. He explained that it would cost about \$400-500,000.00 for all departments and would take two years to implement. She stated that they used New World and wanted to go with Tyler but Tyler has now bought New World. She added that the sewer office is at 43% of their budget so Mrs. Dickey is doing very well. She asked Mr. Sartell to go over the wastewater budget for the board.

**Mr. Sartell** stated that everything is pretty much the same as last year.

**Mr. Grimes** asked if there is a cap on salaries

**Mrs. Moeller** replied yes.

**Mr. Sartell** stated that there is a bump in vehicle equipment because he is going to be replacing a pickup truck and an aqua tech

**Mr. Wilkinson** asked if he will use the storm water equipment as trade in.

**Mr. Sartell** replied yes unless another department in the city wants it.

**Mrs. Moeller** asked if there is a type under the chemical supplies.

**Mr. Sartell** replied no. He said that it has unfortunately gone up.

**Mrs. Moeller** stated that the other items that has jumped is the storm water fee.

**Mr. Sartell** stated that should be \$5,000.00

**Mrs. Moeller** stated that she will make that correction.

**Mr. Grimes** asked if the electricity line-item is correct.

**Mr. Sartell** replied yes. He explained that the LED will knock it down some but somewhere down the line they are thinking about storing power in batteries.

**Mr. Wilkinson** asked if there are any comments coming from the insurance company about a discount on the plan.

**Mrs. Moeller** stated that the policy goes from June to June and last year they received a rebate but this year they went over.

**Mr. Wilkinson** asked if she consolidated all of the departments

**Mrs. Moeller** replied that they did this within the city budget except for police, fire, and the animal shelter. She explained that for the other departments they were all transferred to her budget to make it easier to pay the bills. She stated that they do an analysis of all the health insurance by department and based on those numbers they set the percentage of what each department needs to pay.

**Mr. Grimes** asked if the purchase of the adjacent lot is included in this budget.

**Mr. Sartell** replied yes.

**Mrs. Moeller** suggested that they check capital outlays to make sure everything is included. She asked Mr. Sartell if they are budgeting for Uphill Run this year.

**Mr. Sartell** stated that unless they get a new cap he doesn't see it being in the budget. He added that they are likely going to change the name to Jacob's Creek Lift Station.

**Mrs. Moeller** stated that she can add that in parentheses to clarify. She asked about the Grantline Lift Station.

**Mr. Sartell** stated that it should have \$1.5M in that line.

**Mrs. Moeller** stated that she will add that back in.

**Mr. Wilkinson** stated that will be an encumbrance.

**Mr. Sartell** stated that is correct. He added that he would get the rest of the numbers for Mrs. Moeller.

**Mrs. Moeller** stated that if it is going to be an encumbrance she doesn't need to add it to the budget.

**Mr. Grimes** asked what the budget numbers will be if they stay at status quo.

**Mr. Sartell** replied \$200,000.00 and added that it needs to be changed on the line item

**Mrs. Moeller** went over the budget-to-actual with the members and stated that he is at 36% which is very good. She explained that if the board has any changes to get with Mr. Sartell and suggested that they add this to their agenda for the second meeting in October.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:00 a.m.

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Ed Wilkinson, Vice President

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Vicki Glotzbach, City Clerk