

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
HELD A WORK SESSION IN THE THIRD FLOOR ASSEMBLY ROOM OF THE
CITY-COUNTY BUILDING ON THURSDAY, SEPTEMBER 24, 2015 AT 10:30
A.M.**

PRESENT: Ed Wilkinson, member and Nathan Grimes, member. Mayor Gahan was not present.

ALSO PRESENT: Rob Sartell, April Dickey, Linda Moeller, Joe Ham, Terry Pennington, Roger Harbison and Vicki Glotzbach

CALL TO ORDER:

Mr. Wilkinson called the meeting to order at 10:30 a.m.

Sewer Billing Office

Mrs. Moeller presented the board with the budget proposal and explained that it includes what was submitted by the department head and has been tweaked by the administration. She explained that they have time to make changes and get it back to them before November.

Mrs. Dickey went through each line item on her budget which includes salaries, office supplies, and contractual services. She asked if there were any questions.

Mr. Grimes asked if those numbers are based on last year's.

Mrs. Dickey replied yes.

Mr. Grimes asked about capital outlays.

Mrs. Moeller stated that capital outlays would be equipment for the sewer billing office. She talked about the rent line item and explained that Mr. Timperman came in to do some measurements and the city will get a credit next year because they have been paying more than their share and they were able to get a break down of the space. She stated that the \$56,000.00 in the budget is for the third floor space only and is a new line item in the budget.

Mr. Grimes asked what the readings are.

Mrs. Dickey stated that Indiana American Water, Silver Creek Water and Borden Tri-County provide water readings for their billing.

Mrs. Moeller discussed the salary ordinance and resolution for non-bargaining units and asked that the board look over it carefully to make sure that numbers are accurate.

Mr. Grimes asked how many employees are in the sewer billing office.

Mrs. Dickey replied that there are 4 full-time positions and 1 part-time.

Mrs. Moeller stated that each department has a little more in the salaries line item just in case they have to hire someone quickly and the salary ordinance puts a cap on what any one position would be paid.

Mr. Grimes stated that when he adds the numbers up for the employees it is about half.

Mrs. Dickey stated that it is just a buffer for emergencies.

Wastewater

Mr. Sartell stated that for the most part the numbers are the same as they were last year but the utilities seem to be off from what they submitted. He stated that if you look at 4310 they submitted \$85,000 for lease and rentals and she came back with \$70,000.00 which he doesn't think is going to cover it.

Mrs. Moeller stated that on the copy she received it was \$70,000.00 but she can change it.

Mr. Sartell stated that telephone communications needs to be bumped up to \$60,000.00 and 4352 needs to be eliminated and moved up to 4351.3. He asked that vehicle and equipment replacement be increased to \$300,000.00.

Mrs. Moeller stated that they streamlined the line items numbers for their purposes.

Mr. Sartell stated that salaries they submitted weren't correct on this either.

Mrs. Moeller stated that we have a new IT person now so one-half of his salary comes out of general fund and the other half comes out of wastewater.

Mr. Sartell stated that they will definitely have to move that number up.

Mrs. Moeller explained that the City Engineer salary comes out of wastewater as well and they thought they included those numbers but she will double check.

Mr. Sartell stated that everything else looks good.

Mr. Wilkinson asked Mrs. Moeller to email them the adjustments once they are made. He stated that the big thing will be encumbrances and what stage each project is in.

Mrs. Moeller stated that Mr. Sartell has stayed pretty closely in line with last year.

Mr. Sartell explained that there was an addition of audit fees for State Board of Accounts that they included this year.

Mrs. Moeller stated that audit seems to be going well but the state has raised the cost of the daily rate of the auditor which went from \$45.00 per day to \$175.00 per day and because they have federal funds depending on what the auditor is working on it can be \$300.00 per day.

Mr. Wilkinson asked if the federal money is going into the general fund.

Mrs. Moeller stated that usually the federal money comes in for police and fire so they aren't sure how it will be broken out to pay for the auditor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:45 a.m.

Ed Wilkinson, Vice President

Vicki Glotzbach, City Clerk