

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 25, 2018 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

OTHERS PRESENT: Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Linda Moeller, Tonya Fischer, David Hall, Krystina Jarboe, Alicia Meredith, Jessica Campbell, Courtney Lewis, Bryan Slade and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Vectren re: Cut permit request 910 Old Vincennes Road (15848571)

Mr. Philpot explained that he has two other requests that he was given right before he left to come to the meeting which are 2230 Green Valley Road and 815 Vincennes Street. He stated that they are both service retirements and will require sidewalk cuts.

Mr. Thompson moved to approve the above cut requests, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Steve Oaks, AllTerrain Paving, presented a traffic control plan for crossing State Street with a storm-sewer pipe. He explained that plan is to start on Monday, October 1st and the work should take approximately one week but they are waiting on Vectren to relocate a main.

Mr. Nash asked what their plan is on crossing State Street.

Mr. Oaks stated that they are going to keep traffic going in both directions but it will be down to one lane. He added that they will start work in the east bound lane.

Mr. Nash asked what hours.

Mr. Oaks replied 10:00 p.m. until 6:00 a.m.

Mr. Nash asked if this has to do with the Salvation Army project.

Mr. Gardner replied yes and explained that this portion conflicts with the paving project so they have asked them to go ahead and move forward so that they can finish paving this season.

Mr. Thompson asked if it will be a lane shift coned off with signs.

Mr. Oaks replied yes.

Mr. Thompson moved to approve the lane shift on State Street for approximately one week, Mrs. Cotner-Bailey second, motion carries.

Matt Hines, United Consulting, State Street Update – he explained that the contractor will be installing signage and starting tomorrow they will be lowering the southwest curb ramp and sidewalk at Home Depot which will require a lane shift south bound on State Street.

Mrs. Cotner-Bailey asked what hours they will do that.

Mr. Hines replied 9:00 a.m. until 3:00 p.m. **Mt. Tabor** – he stated that last week they were working on the storm-sewer and had a conflict with a couple of gas lines so the project is basically shut down right now.

Mr. Thompson moved to approve the lane shift on State Street at Home Depot, **Mrs. Cotner-Bailey** second, motion carries.

Wes Christmas, Clark-Dietz, Paving Update – he explained that the crew will be finishing up the work on Oxford and Nassau this week and they plan to mill and pave Graybrook Lane, Hausfeldt Lane from Grant Line Road to the railroad and Hedden Park next week.

Mr. Nash mentioned the curbs on Country Club Drive and asked where they are with that.

Mr. Christmas stated that they are aware of them and he spoke with the inspector and it is on their radar to get those repaired before the end of the year.

Mr. Summers asked if the water company is going to be done on Hedden Park next week.

Mr. Christmas stated that they are supposed to be but he will confirm with them.

Mrs. Cotner-Bailey asked if he anticipates any issues with traffic on Hausfeldt Lane.

Mr. Christmas stated that their plan is to flag traffic around while they are working but if there is something more the board wants, he will take care of it.

Mr. Thompson suggested that they put advanced signage up since it is the industrial park.

Mr. Christmas, Basin 16, Division B – he stated they are finishing up concrete work including sidewalk, curb and driveway approaches. He explained once that is complete, they will be putting dirt behind the new curbs/sidewalks and final surfaces on Carlton, Indiana and Norwood.

Mr. Nash asked about St. Mary's.

Mr. Christmas stated that the project is substantially complete and they should have it active after this week once they get the line cleaned. He explained that final grading and restoration work is taking place and should be completed in the next month. He added that the purpose of the project was to alleviate sanitary sewer overflows in the neighborhood and he wanted to point that out because he thinks there is a misconception that is going to alleviate surface flooding.

Brandon Frazier, Jacobi, Toombs & Lanz, Reas Lane, Phase 2 – he stated that concrete, curb and gutter have been placed as well as storm-sewers, they will begin preparing for asphalt next week and they are putting in sidewalks and concrete driveways as weather permits. He added paving should be happening within the next two weeks.

Mr. Summers stated that when they do the asphalt work, he would like to make sure Norton's Plumbing is notified beforehand.

Mr. Frazier stated the he will make sure he passes that along. **Grant Line Road** – he stated that the contractor is still working on the traffic signal installation and installing storm-sewer throughout the corridor. He explained that there was a closure set to begin at Grant Line Nursery tomorrow, but with the weather that is not going to happen. He stated that there is a Harvest Homecoming restriction in the contract that does not permit for work to be done during the festival so that closure will be moved to after October 15 depending on the weather.

Mr. Nash asked if he would make sure that the signs are changed.

Mr. Frazier replied yes. **Oak Street and Union Street Sidewalk Improvements** – he stated that the project was expected to start tomorrow but due to the weather they will start later this week and the trees will be removed starting October 1.

Mrs. Cotner-Bailey asked if they will be replaced.

Mr. Summers replied yes and explained that they worked with the arborist on this project.

OLD BUSINESS:

1. Use of city lot on Scribner Drive by St. John's Lodge No. 8 for Harvest Homecoming fundraiser

Mr. Thompson said that he spoke with the lodge and the parks department and they do not have any events scheduled so there is no conflict.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Vendor permits for Williams Novelties for Harvest Homecoming Parade

Mrs. Glotzbach explained that Williams Novelties has five carts that they sell from during the parade and would like to request five permits. She added that they have been getting permits for many years and have always been very nice to work with and they always follow all rules.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Courtney Lewis re: HHC banners and HHC pumpkin decorating for City Square

Ms. Lewis explained that they would like to use City Square on Sunday, October 7th from 11:30 a.m. until 5:30 p.m. for their pumpkin decorating contest which is from 2:00 p.m. until 4:30 p.m.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Ms. Lewis stated that the Harvest Homecoming banners are at the printer right now and they are asking that they go up on Friday at the Spring and Elm street locations until the Monday after the festival.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Linda Moeller re: Bank Reconciliation Worksheets for August 2018

Mrs. Moeller presented the August bank reconciliation worksheets and asked that they be read into the record.

Mr. Nash requested that the record reflect that the board received the August bank reconciliation worksheets.

4. Larry Summers re: United Consulting Supplement Request

Mr. Summers stated that this is for the State Street Signal Project and explained that construction is taking longer than anticipated and the contract has run out of money. He stated that the request is for an additional \$35,000.00 to finish out the project.

Mr. Nash asked about the completion date for the project.

Mr. Summers stated that the completion date is still somewhat in the air.

Mrs. Cotner-Bailey moved to approve subject to approval by legal department, Mrs. Cotner-Bailey second, motion carries.

5. Chris Gardner re: Rain events

Mr. Gardner stated that they have had a lot of rain that is uncommon for this time of year but they have had minimal issues city-wide which is a direct reflection of all the improvements that have been made through the storm water department. He explained that currently they have the Salvation Army Detention Basin on the books for this year that is going to address drainage further downstream by relocating and retaining it at a different location.

Mr. Nash asked what capacity that will be.

Mr. Gardner stated that he doesn't have the figures in front of him but they are talking about 107 acres.

Mr. Nash asked when that is going to start.

Mr. Gardner stated that they will get the board the full schedule when they have it.

6. Art Neimeier re: Harvest Homecoming

Mr. Neimeier passed out a list of street closures as well as the route for the run that benefits Blessings in a Backpack on parade day. He added that last year they re-opened a portion of Spring Street after the race and that worked really well. He stated that Chief Bailey came up with the route for the run and that went well last year and they were able to raise over \$10,000.00 for the organization. He explained that concerns in previous years were with trailers parking on the streets and being staged for setup and tear down so he worked with Mr. Thompson to get some additional parking on Scribner Drive and he thinks that will take care of the issues. He stated that there are no changes with the closures surrounding the rides but they typically move the barricades on Pearl Street once the booths start and people get used to walking down the middle of the street and asked for input from the board regarding this.

Mr. Thompson stated that he feels that they hurt themselves because they allowed that lane to go through the parking lot between the rides and building for the Underground Station and they can't close that now because the vehicles will be trapped.

Mr. Neimeier stated that last year they closed one side but the inbound lane coming towards Black Street was an issue.

Police Chief Bailey stated that they are going to assign a police officer to that area.

Mr. Neimeier stated that they added a new event to the riverfront this year and are going to show the movie "Hocus Pocus" on Thursday evening at the amphitheater followed by fireworks.

Fire Chief Juliot asked Fire Marshall Koehler if he heard anything more about the fireworks permit.

Fire Marshall Koehler stated that he hasn't heard anything more.

Mr. Neimeier stated that he is waiting on that permit as well.

Mrs. Cotner-Bailey asked if the rides have a shut down time.

Mr. Neimeier stated that midnight is their hard shutdown time but she closes them earlier if people aren't riding.

Mrs. Cotner-Bailey asked if they have ever considered making the hours for the rides the same as the booths.

Mr. Neimeier stated that they have but there are a lot of people still utilizing the rides after the booths close especially since the booth closing times were moved up.

Mrs. Cotner-Bailey moved to approve the closures as submitted, Mr. Thompson second, motion carries.

7. Warren Nash re: Stories Behind the Stones

Mr. Nash stated that he did the tour on Friday and it is an excellent program and the cemetery looked really good.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 09/11/18 to 09/24/18 in the amount of \$1,154,123.77:

General Claims (Bank 1):	61,560.54	
Fire Department:	10,401.24	
Police Department:	9,773.01	
Street Department:	41,384.91	
Parks Department:	26,692.46	
	Total From	
	Above:	149,812.16
Medical/Drug Fund (Bank L):	11,328.39	
Payroll Claims (Bank 2):	778,956.90	
Sanitation Fund:	-	
Thursday Utility Claims:	214,026.32	
	Total From	
	Above:	1,004,311.61
	Grand Total:	1,154,123.77

Mr. Thompson moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 18, 2018, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:55 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk