

THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, SEPTEMBER 26, 2013 AT 9:15 A.M.

PRESENT: Mayor Gahan, Gary Brinkworth and Ed Wilkinson

ALSO PRESENT: Rob Sartell, April Dickey, Shane Gibson, Linda Moeller and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the August 23, 2013 Work Session Minutes, Mr. Brinkworth second, all voted in favor.

Mr. Brinkworth moved to approve the September 12, 2013 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.

BIDS:

COMMUNICATIONS - PUBLIC:

Irene Neely Cuerdon stated that she is present because she had a sewer backup in her basement on March 18th and that her basement was completely finished. She said that she feels that she has been a little mistreated. She explained that she dealt with Mr. Sartell and he did his job well. She stated that she did everything that he told her to do and then turned everything in to the attorney and then it came to this board to approve the amount and she would like to see the minutes from the board meeting where her claim was approved.

Mr. Gibson explained that Ms. Cuerdon did have a sewer backup in her basement and had damages. He stated that the amount that they come up with was around \$17,000.00 and that is the number that was agreed upon to be paid for her damages. He explained that there were blockages due to roots and grease and stated that sometimes maintenance will take care of the roots but unfortunately grease could be from someone above her putting grease down the line that causes a backup. He stated that ultimately they came up with that number, it was signed off on and that claim was paid.

Mr. Brinkworth asked what the address is.

Ms. Cuerdon replied 37 Nassau Drive. She stated that she was preparing her home so that if she had to sell it she could. She explained that she thought that after the claim was approved she would be notified but she was not. She stated that she had an annuity due at the same time which was paying 4% and she had to cash it to start on getting her house ready. She explained that she called and the legal office told her that the check was coming on Friday and that went on for six weeks and when she called again and was told that it was coming on Thursday and that went on for three more weeks. She stated that she reached out to Mr. Sartell and he called the legal office and then called her back to let her know the money was there and they could send it and she said she would come get it. She explained that if the citizens of New Albany do not get treated better no one is going to want to live here, and when the board is studying what the citizens need they need to talk to the people. She added that when they are dealing with people, they need to call them and talk to them and make them feel like they are not being walked over.

Mr. Sartell stated that the line that runs down Nassau is an eight inch line that turns into a six inch line with lateral connection and no terminus so there is no place to service it. He stated that they replaced all of that with an eight inch line and a manhole at the end so there should be no more problems in that area moving forward.

Mayor Gahan asked if it is down the middle of the street.

Mr. Sartell explained that it is in the front yards. He stated that the line basically went five feet then shot up 45 degrees and went about another five feet of eight inch line that turned into the six inch line and it wasn't serviceable.

Mr. Brinkworth asked if we could get a cutter in there.

Mr. Sartell stated that they couldn't get a cutter in there because of the 45 degree incline.

Mary Lou Weisman 3812 Pine Creek Circle stated that there is another pre-lien on her property and explained that she called in April when tenant moved out to see if there was a balance and was told that there was no balance. She stated that she now has a pre-lien on the property for \$102.49 and she doesn't want to pay it. She explained that she doesn't always get straight answers when she calls the utility office and is really frustrated with the lack of customer service in that office.

Mr. Brinkworth asked what day her tenant moved out.

Ms. Weisman replied the last day of April. She explained that she did the best she could to make sure that the balance was taken care of because she had a damage deposit left from the tenant. She stated that she didn't find out there was an unpaid bill until almost 6 months later and she has eaten this fee from the City before and she doesn't want to do it again.

Ms. Dickey explained that the billing came out on April 19th for \$13.57 which wasn't paid so a penalty was added, then again in May which was \$86.94. She stated that if she would have called in May whoever she talked to should have been able to see that balance.

Mr. Gibson stated that if she would have called in early May the balance would have been around \$15.00 but once the final disconnect read came it bumped it up so they wouldn't have had those numbers in the office.

Ms. Weisman stated that she can only hold a damage deposit for 7 days.

Mr. Wilkinson stated that they have to go another 3 months before they can even start that lien process so they are trapped by the regulatory commission about what steps that they take.

Ms. Weisman stated that she is also trapped in that she calls in for help and is told that it isn't their problem and that she isn't a good landlord. She explained that she has been sent liens twice without notification which she feels is illegal with another two pre-liens which she paid the first and now this one. She stated that they need to collect a deposit like every other utility does and that way it is on them and find a better way to notify the landlords when this happens.

Mayor Gahan stated that the board would take this under advisement and get back with her.

Mr. Gibson stated that they would pull the pre-lien until they can decide what they are going to do.

Todd Solomon stated that they have submitted the revised version of Chapter 51 last night and from their perspective it is ready to go. He explained that Mr. Gibson has some new language regarding properties that are unoccupied and sewer use charges.

Mr. Gibson stated that he will send the information to the board again so that they can review it and it just tightens up that part of the ordinance.

Mr. Solomon stated that they updated a few sections that were highlighted in the email he sent out to the board.

COMMUNICATIONS - CITY OFFICIALS

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for Sheffield Ridge in the amount of \$1,203.54 for a leak under the floor in an apartment that was close to the outside line connection. She explained that the water went under the foundation and into the parking lot and the leak was fixed by Greenwell Plumbing. Supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented an adjustment request for Allen Hill in the amount of \$1,626.28 for a leak that occurred after an intruder broke off the copper pipe below the cut off valve. She explained that the water went into the sump pump and into the storm drain and the leak was repaired by Chocolate City Development Company. Supporting documents as well as the police report are attached.

Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.

Mrs. Dickey presented an adjustment request for Michelle Cundiff in the amount of \$838.66 for a hole in a swimming pool. She explained that the owners continually had to fill up the pool because of the small leak and finally had the leak patched in June by Watsons. Supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

FINANCIAL REPORT:

Mr. Wilkinson stated that the billing for this last month is up significantly so their revenue will be ahead of schedule next month.

NEW BUSINESS:

Item #1 - Rob Sartell re: Letter of recommendation for Schwalm Robotic Products

Mr. Sartell presented the board with a recommendation letter for Schwalm Robotics and explained that they want to replace one of the cutting mechanisms they have for the reline project and they researched the products out there and this seems to be the best fit. He stated that he would like to get the board's approval to purchase it and the cost is \$148,000.00 but will pay for itself in about 15-16 segments.

Mr. Brinkworth asked if Bowman would be interested in buying one back.

Mr. Sartell stated that they are actively looking for someone that may need one. He explained that Schwalm will also be able to extend credit and Bowman doesn't do that. He stated that the Bowman cutter does the job it was meant to do but it will not stand up to the daily needs of their department.

Dan Engel stated that this cutter does more than just reinstatements. He explained that it

does the cutting job quickly and can do spot repairs.

Mr. Brinkworth asked what width of line it can go in.

Mr. Engel stated that it can go in 8 inch

Mr. Brinkworth asked if it can do anything about blockage such as tree roots.

Mr. Engel stated that it can cut those loose.

Mayor Gahan asked what it is made of.

Mr. Engel stated that the head is made of steel and carbide cutting pieces.

Mr. Wilkinson asked if they are off-the-shelf motors.

Mr. Engel stated that they have specific parts for everything, service everything, and can teach them how to rebuild the air motors. He explained that they are a very service oriented company and they are only 5 hours away.

Mr. Sartell asked if there are training components included in this quote.

Mr. Engel replied yes.

Mayor Gahan asked where the home company is.

Mr. Engel stated that it is a German company.

Mr. Brinkworth stated that it is something that they need because they are going to do so much lining in the future.

Mr. Brinkworth moved to approve the purchase up to \$148,000.00, Mr. Wilkinson second, all voted in favor.

OLD BUSINESS:

Item #1 - Clark Dietz Update

Mr. Gibson stated that Mr. Christmas wasn't able to be here but did email out an update.

GIS Map Development

- Work for the completion of the general map viewing application on the City's hardware is roughly 60% complete.
- The local web server has been purchased and installed. IT has provided us with remote access for software installation and configuration tasks.
- A demo website is up and running on Pro-West servers where the map can be viewed at <http://newalbany.prowestgis.com/NewAlbanyGIS/>. At this time we do not have any search tools available but you can zoom in and out to view data and can use the identify tool to view feature attributes. Note: The more you zoom in on the map, the more information/detail that will be displayed.
- A single aerial photo file was received from the County on Tuesday, 9/24/13 and will be loaded on the demo website and local web server, otherwise we have all data necessary to support the application. (ie: city utility and county base data).

- Pro-West is currently working on updating the GIS web tools to be iPad/touch compatible.
- IT needs to install the local Esri desktop license manager and desktop GIS software. Once the license manager is setup, PWA can begin setting up the data and map services on your local hardware.

Chapel Creek Sewer Improvements

- Plans and specifications are 100% complete.
- We recently received IDEM and IDNR approval of the plans and specifications. All permits have now been received and approved.
- Preparation of easement legal descriptions and exhibits is currently underway. Once exhibits and descriptions are complete appraisals will be ordered.
- Advertisement for bids could begin at any time; however, we recommend at least getting the appraisals ordered/completed prior to proceeding with bidding.

Old Ford Lift Station

- Shop drawing submittal review continues.
- We have approved Request for Change #01 that will result in a credit to the City in the amount of \$2,880 for a substitution of buried concrete encased PVC conduit in lieu of RGS conduit. This credit will be formally made a part of the contract via a future change order.
- Onsite construction activity has been limited to field measurements, documentation and planning to date. Conduit installation and electrical building concrete slab

UTILITY REPORT:

Mr. Sartell presented the August summary which included the following:

Influent / Effluent Quality

There was one effluent violation for e-coli due to a faulty HMI screen on the UV system. Operations personnel have not been able to monitor accurately the UV system due to this screen malfunctioning. The Maintenance staff has replaced all of the lamps on the A bank of the UV system and Trojan Technologies has replaced the HMI screen.

Pretreatment

- Pretreatment conducted annual sampling at Discount Labels.
- There were 37 grease trap inspections.

Facility Operations

- 64 dry tons of bio solids were removed from the WWTP.
- The WWTP was at 51% of its Total Suspended Solids design limit and at 52% of its CBOD design limit.
- There were 0.96 "of rain in August.

Preventative and Unscheduled Maintenance

- 201 preventative work orders were completed and 29 corrective work orders were created and completed.
- Maintenance replaced an air actuated check valve at Charlestown Road Lift Station with a Hydraulic cushioned check valve.
- Cleaned wet wells at Chapel Creek, Grantline Road and Quarry Road lift stations.

- Xylem rebuilt pumps #2 at the Intermediate pump station, #3 at Old Ford Road and #2 pump at Prosser.
- Derby City Pump rewound motor for the #3 pump at Up Hill Run.
- Palfleet replaced the mother board in the crane to the 2007 Ford Boom truck.

Sewer Collection System

<i>Project</i>		<i>JULY</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>14,328.6</i>		<i>113,185</i>	
<i>Sewer Televised/ft</i>		<i>11,030.4</i>		<i>57,467.9</i>	
<i>CIPP Installed/ft</i>		<i>590</i>		<i>4,271.6</i>	
<i>Sewer Tap Inspections</i>		<i>2</i>		<i>39</i>	
<i>Locates</i>		<i>358</i>		<i>1780</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Locates</i>
<i>27</i>	<i>2</i>	<i>0</i>	<i>18</i>	<i>4</i>	<i>6</i>

- There were no rain events that required Stantec monitoring.
- Greenwell replaced 10 feet of bad lateral line on Klerner Lane.
- TSI installed a new manhole on Union St.

Facility Safety

- The monthly safety inspection rating was 98.4%
- The safety training topic in August was Fall Protection and Walking/Working Surfaces.

Mr. Brinkworth stated that it is 590 ft. in a month but they will be able to double or triple that with the new cutter.

Mr. Sartell stated that he is hoping to do that much in a week.

Mr. Gibson asked how soon the product could be in.

Mr. Engel stated in about two weeks.

Mayor Gahan stated that he appreciated mr. Sartell’s department taking on the mosquito issue and if they needed to they could train some of the guys from the Street Department on that in the future.

Mr. Sartell stated that he thinks they can take that on in-house and they will have more training next year.

CLAIMS:

Mr. Sartell presented the following claims for approval:

Vendor Name	Amount	Department
Indiana American Water	\$4,130.70	SEW
Silver Creek Water	\$1,236.80	SEW
L & D Mail Masters	\$3,145.50	SEW

Robert J. Dattila	\$9.60	SEW
Claudia Hutt	\$203.98	SEW
Governmental Appraisal Services	\$2,700.00	City Attorney
Keith Elswick	\$275.24	City Attorney
Hay Day Inc.	\$6,950.00	WWTP
Pitt Ohio	\$61.72	WWTP
Fed EX	\$32.62	WWTP
Airgas Mid America	\$91.90	WWTP
Inter City Automotive	\$76.11	WWTP
Quill Corporation	\$404.63	WWTP
Microbac Laboratories Inc.	\$38.10	WWTP
The Home Depot	\$698.46	WWTP
Black Diamond Pest Control	\$45.00	WWTP
S & R Truck Tire Center	\$258.62	WWTP
Edwardsville Water	\$14.15	WWTP
Troian Technologies	\$30,733.29	WWTP
Classic Detail	\$555.90	WWTP
PNC Equipment	\$601.23	WWTP
Clark-Floyd Landfill	\$4,023.31	WWTP
Orr Safety	\$625.97	WWTP
IMI	\$687.50	WWTP
Staples Advantage	\$131.30	WWTP
Time Warner	\$1,231.55	WWTP
Wash O Rama	\$52.00	WWTP
The Rental Mart	\$43.90	WWTP
USA Blue Book	\$849.44	WWTP
Technical Blanace LLC	\$400.00	WWTP
VWR International	\$922.41	WWTP
Office Depot	\$43.56	WWTP
TSI Paving	\$6,485.70	WWTP
Clark Dietz	\$11,447.60	WWTP
QK4	\$125.00	WWTP
Cintas	\$548.23	WWTP
Earth First of Kentuckiana	\$106.43	WWTP
Gripp, Inc.	\$1,963.80	WWTP
Office Supply	\$21.99	WWTP
Culligan Water Systems	\$80.00	WWTP
Eye-Tronics	\$898.60	WWTP
Ace Hardware	\$268.93	WWTP
Sherwin Williams	\$5.35	WWTP
Delta Services	\$2,296.00	WWTP
Bio Chem, Inc	\$3,725.83	WWTP
Brown Equipment	\$12,450.17	WWTP
McMaster-Carr	\$477.69	WWTP

Kentuckiana Concrete & Walls	\$3,410.00	WWTP
Komline-Sanderson	\$3,076.00	WWTP
Underground Detective	\$1,330.00	WWTP
Greenwell Plumbing Inc.	\$425.77	WWTP
United Laboratories	\$1,369.98	WWTP
Sherry Laboratories	\$667.81	WWTP
Verizon Wireless	\$1,214.01	WWTP
Fastenal	\$240.11	WWTP
GRW Engineers, Inc	\$2,200.00	WWTP
AT&T	\$568.73	WWTP
Meiner's Medical Fire & Safety	\$1,082.93	WWTP
Thursday Utility Claims-See Attached	\$50,803.22	SEW / WWTP
Total	\$168,564.37	

Mr. Gibson stated that the claims for Governmental Appraisal Services and Keith Elswick should be taken out of the utility claims.

There was a lengthy discussion regarding the utility claims that may have already been paid vs. what is on the list.

Mrs. Moeller stated that they are trying to include the full picture of what money is being moved and when and where while including the ones that were already paid.

Mr. Brinkworth moved to approve the claims minus the two pulled by Mr. Gibson, Mr. Wilkinson second, all voted in favor.

Mr. Gibson explained that Mrs. Prestigiacommo always had a discrepancy with the transfers and they have met with the State Board of Accounts to reconcile those items and hopefully clear it all up. He stated that \$280,000.00 needs to be transferred to Sanitation that wasn't transferred and \$5,900.00 to Stormwater.

Mr. Wilkinson moved to approve the transfers, Mr. Brinkworth second, all voted in favor.

Mr. Brinkworth stated that he thinks that they really need to do their best to help the citizens out with any issues that they may have. He explained that they are the ones paying the bills and paying the taxes and they need to be dealt with in a friendly and helpful manner

Mrs. Moeller stated that their new bond and interest payments will be Sewer Department \$422,267.00, Stormwater \$30,750.00, and Sewer Dept. Debt Service Reserve \$37,714.65.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:20 a.m.

Mayor Jeff M. Gahan

Vicki Glotzbach, City Clerk