

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 26, 2017 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

OTHERS PRESENT: Bryan Slade, Robert Lee, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, David Brewer, Alicia Meredith, Linda Moeller, Tonya Fischer, Courtney Lewis, David Hall, Krystina Jarboe and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

COMMUNICATIONS – PUBLIC:

Mr. Brandon Frazier, JTL, stated that he was present to request two lane closures on State Street for the Daisy Lane Extension Project in order to perform the water main tap for the proposed developments at Summit Springs. He passed out the closure plan map and reviewed it with the board. He said that they need to close the two right lanes going southbound on State Street and the signage for the lane closures will begin at the on and off ramps for I265 and the lane tapers will go up to the Daisy Lane and State Street intersection. He added that there are a few caveats to this such as Burger King's operating hours are 6:00 a.m. until 12:00 a.m. so the contractor has been notified of that and they know they are to maintain access to them during operating hours as well as the businesses in Tucker's Station. He said that they are requesting nightly lane closures from 9:00 p.m. until 5:00 a.m. and it will start on Monday, October 2nd (9:00 p.m.) until Friday, October 6th (5:00 a.m.) pending weather.

Mr. Summers explained that the water company has requested a 12 inch main that will go up to the development and go over to Captain Frank Road which will actually improve the water pressure in the entire area.

Mr. Thompson asked if this would be an opportunity to fix the bump in the entrance to Burger King and Tucker's Station.

Mr. Summers replied that the utilities there made it difficult to correct the grade on the entrance.

Mr. Frazier stated that to be able to correct that grade, a full tear out would have to be done and reinstalled at a different elevation and grade. He explained that in order to maintain access to the businesses, they are just doing mill and overlay but they are adding a thick layer of asphalt wedge to the existing pavement which will bring it up a little bit.

Mr. Nash asked if all work will be done night/early morning hours.

Mr. Frazier replied yes.

Mr. Nash asked if a fire truck could get through there.

Mr. Frazier replied yes.

Mr. Summers asked if they are going to plate it during the day.

Mr. Frazier replied yes.

Mr. Summers also asked if they are going to put a little asphalt there to make it smoother.

Mr. Frazier said that he can tell them to do that.

Mrs. Cotner-Bailey moved to approve the nightly lane closures on State Street from Monday, October 2nd until Friday, October 6th, Mr. Thompson second, motion carries.

Mr. Rob Philpot, Vectren, stated that they have a public improvement project on Reas Lane from Park East Boulevard all the way to the end. He said he knows that it is part city and part county. He explained that the taps and all of the services down through there will be tied over to the new main and they are also widening the road. He stated that there will be some street cuts possibly because the existing main lies right on the edge of the roadway.

Mr. Nash asked if there will be any closings.

Mr. Philpot replied no, but there might be some restrictions.

Mr. Thompson asked if he has been to the county yet because the majority is county.

Mr. Philpot stated that he is not sure but assumes so. He said that it was explained to him that it is city from Park East Boulevard down to the storm drainage.

Mr. Thompson asked Mr. Silliman if this is part of the widening project and if Vectren, Duke and AT&T are all relocating.

Mr. Silliman replied yes.

Mr. Thompson asked if it is necessary.

Mr. Silliman replied yes, very necessary.

Mr. Thompson asked when they were going to do the work.

Mr. Philpot stated that it is starting now.

Mrs. Cotner-Bailey asked how long it will take.

Mr. Philpot replied that he is hoping three weeks at the most.

Mr. Thompson moved to approve the Grant Line Road Industrial Park West/Reas Lane Extension, Phase 2, Mrs. Cotner-Bailey second, motion carries.

Mr. Jeff Jaehnen, YMCA, stated that each year during the Harvest Homecoming the YMCA takes the opportunity to close the facility and do some deep cleaning, renovations, etc. He said that in conjunction with that, they have taken the opportunity to do a fundraiser by using the existing parking lots around the YMCA for a number of years. He passed out a map showing his plans and said that he did make one small modification to help with the Harvest Homecoming ride area. He stated that they do use the proceeds from the parking lots to fund the youth scholarship programs and teen support. He then asked permission from the board to do the event again this year.

Mr. Nash asked what the parking fee is.

Mr. Jaehnen replied \$5.00.

Mr. Thompson said that he met with him on the area that was modified for the Harvest Homecoming rides and appreciated Mr. Jaehnen working with him.

Mrs. Cotner-Bailey moved to approve the request by the YMCA to use parking lots during Harvest Homecoming for fundraiser, Mr. Thompson second, motion carries.

Ms. Paige Thomas, Dave O'Mara, stated that they have a new service installation at 139 E. Spring Street which will require a 5'X6' sidewalk cut.

Mr. Nash asked when it will be.

Ms. Thomas stated that the water company has told them that it is urgent and will have to be done tomorrow.

Mrs. Cotner-Bailey moved to approve the above sidewalk cut request at 139 E. Spring Street, Mr. Thompson second, motion carries.

Mr. Paul Lincks, HWC Engineering, stated that Elm Street is the last street of the grid project to convert and they are prepared to do that next Tuesday, October 3rd. He said that the contractor has put up message boards today to notify the public of the traffic switch. He also said that on the morning of the October 3rd they will begin at 7:00 a.m. at the intersection of Vincennes Street and Elm Street and will be moving westward. He stated that they are allotting from 7:00 a.m. until noon to complete the conversion at the intersection of State Street and Elm Street. He also stated that they will be working with Mr. Gardner with street sweeping as part of that procession and with Police Chief Bailey to have some police to help out with traffic control while the switch is being made. He said that the main things they are working on this week are the signals and loops at Elm Street and State Street and Elm Street and Vincennes Street. He said come Monday they will be working on signal heads at State Street and they also have pavement markings to finish up and the paving at Breakwater on Elm Street will be completed on Friday so the markings will be completed on Monday. He said that as soon as they are finished with the loops they are going to finish the pedestrian activated warning devices on Elm Street and then head over to Market Street and finish those there. He stated that everything will be switched to two-way but the project will not be complete because there is still some remaining work to be done such as additional signage to further promote safety as well as additional pavement markings. He stated there is also work at Pearl Street and Main Street to be done as well as the signal at 15th Street and Spring Street because they are waiting on a control cabinet.

Mr. Nash asked if all of the loops are all in.

Mr. Lincks replied that the loops will all be in as of the end of the day today or tomorrow.

Mr. Summers explained that some of the loops are not spliced in so they are in the ground but not operational yet. He said once those are spliced in, the signals will work even better.

Mr. Lincks stated that eventually there will also be a master controller installed so the city will have the capability of allowing those with signal time expertise to make adjustments from remote locations to the signal grid downtown.

Mr. Wes Christmas, Clark-Dietz, reported that the block on Elm Street at the Breakwater will be paved this Friday but overall it has been a relatively light week and they are trying to complete some work that they tried to do last week with the rejuvenator application on Green Valley Road and Charlestown Road. He said their desire was to try to do it during evening hours but moisture was too high for it to cure so they weren't able to do it during evening hours. He stated that they could only complete the northbound lane on Green Valley Road during the daytime hours the following day which obviously caused some impact and disturbances to traffic. He said that the contractor is requesting to do the southbound lane on Green Valley Road during the daytime hours (9:00 a.m.-2:00 p.m.) and then move over to Charlestown Road on Thursday and Friday.

Mr. Nash asked if the fog was an isolated incident.

Mr. Christmas stated that they did have some heavy fog days but they also had heavy dew days and that combined with no heat from the sun caused it to not cure enough by morning to let traffic on it. He added that the color of the completed northbound lane on Green Valley Road is

nowhere near the black color that it should be if it were properly cured.

Mr. Thompson stated that it is unfortunate that it can't be done overnight but in order to get the finished product that we need, it will have to be done during daytime hours. He said that the only thing that he would suggest is to watch cross streets a little better because there were a couple of vehicles that got material on them.

Mr. Nash asked if this is a new procedure.

Mr. Christmas stated that it is the first time they have done it as part of the general paving project but it is not a new procedure.

Mr. Summers stated that Harrison County has been implementing it for several years now to extend the life of their roads so after conversations with them, we decided to see how application would work here.

Mr. Thompson stated that we did it on Silver Street with a different product.

Mrs. Cotner-Bailey asked if Green Valley Road and Charlestown Road will both be restriped.

Mr. Christmas replied yes.

Mr. Nash asked how soon that will be.

Mr. Christmas stated that they will get the center line down pretty much the next day.

Mr. Nash asked the board what hours they should allow work.

Mrs. Cotner-Bailey stated that she thinks 9:00 a.m. until 2:00 p.m.

Mr. Christmas stated that they will make that work. He added that if they can't complete the whole road in one day then it will just take additional days.

Mr. Thompson asked Mr. Christmas if he wanted to check with them to see if they wanted to do anything in the evenings like after 6:00 p.m.

Mr. Christmas said he would put that out there and see if they are interested.

Mr. Thompson moved to approve the lane closures on Green Valley Road and Charlestown Road from 9:00 a.m.-2:00 p.m., Mrs. Cotner-Bailey second, motion carries.

Mr. Christmas stated that they still have not received a definitive schedule on the relocation that the water company is going to do on Charlestown Road between the North Y and Vincennes Street so he requested that the contractor place stone down and grade it so that the road can be reopened. He said that the contractor is scheduling to do the stone installation on Monday of next week.

Mrs. Cotner-Bailey asked if there is a way to get a letter to the residents to let them know what is going on and what the holdup is.

Mr. Christmas stated that he can draft a letter and get with Mr. Hall to determine how it will be distributed.

Mr. Nash asked if there is any idea on how long the water company is going to take.

Mr. Thompson stated that we have been working with them to do whatever we can to expedite it.

Mr. Christmas stated that the thing that is holding it up is the level of permitting the regulatory agency is going to require of the water company as well as what plans.

Mr. Thompson explained that it had to go to IDEM because they are upsizing the line.

Mr. Nash asked about striping on State Street and Silver Street.

Mr. Christmas stated that they should hopefully complete striping on State Street tomorrow and then move over to Silver Street with the only exception being if the rejuvenation on Green Valley Road gets completed then they will jump over there and prioritize center line markings and fill in with parking stalls work.

Mr. Art Niemeier, Harvest Homecoming, passed out the list of street closures for the parade, street closures for the booths and the route for the Harvest 5K Run and reviewed it with the board. He stated that he is going to get the names and numbers of volunteers that work the intersections for the children's race to Police Chief Bailey.

Mr. Nash asked if there is anything prior to the parade.

Mr. Niemeier replied yes.

Mr. Nash stated that the parade will disperse at Bank Street and Elm Street and since Elm Street is two-way now, he wonders if it would be smarter to disperse on Spring Street.

Mr. Niemeier explained that the only thing that he thinks could be an issue is that there are a lot of children getting off floats, etc. and you have to have a place where parents can park to pick them up as well a safe place from them to egress the route. He said that the area on Bank Street by Dragon King's Daughter is a nice place to stop the parade and let kids get with their parents.

Mr. Nash asked if the 5K Run is before the parade.

Mr. Niemeier replied yes and stated that it leaves at Sorg's Fitness & Wellness at 8th Street and Culbertson Avenue. He also stated that Police Chief Bailey made a route that works for them which doesn't involve coming into the downtown area quite as much.

Mrs. Cotner-Bailey asked if he has the number of participants.

Mr. Niemeier replied they are hoping for about 200.

Police Chief Bailey explained that this is not a completely closed course and they have committed to having volunteers at each corner and he would support it with police officers but he recommends that everyone, as in years past, utilizes the sidewalks. He said that if a runner chooses to run in the street, he asks that they stay on the right hand side because of the fact that it is not a closed course as well as for safety reasons.

Mr. Nash asked if this is for all ages.

Mr. Niemeier replied yes and stated that all proceeds go to Blessings in a Backpack.

Mr. Thompson asked if the intent to close the end of Elm Street is the same this year as last year.

Mr. Niemeier replied yes.

Mr. Thompson asked if Spring Street will be reopened after the race.

Mr. Niemeier said that he thought it was suggested last year to keep that closed because it did cause some confusion for the short amount of time that it was opened back up.

Mr. Nash asked about the children's race.

Mr. Niemeier stated that the children's race leaves from the library and goes up to 10th Street and makes the turn there and comes back.

Mrs. Cotner-Bailey asked if he is anticipating the children's race to last about an hour.

Mr. Neimeier replied at the most.

Mr. Nash asked how many participants are anticipated for the children's race.

Ms. Lewis stated that there are at least 100 kids.

Mrs. Cotner-Bailey asked Police Chief Bailey if he had a recommendation on reopening the street for a short period after the race and before the parade.

Police Chief Bailey stated that just from the point of traffic flow and public safety, he would not like to have any roadways closed any longer than necessary to facilitate what we need to get done. He added that it doesn't take much to open the road back up and he has a good team that can facilitate reopening it so he personally doesn't see a reason to let it set there closed.

Mr. Neimeier said that is fine by them.

Mr. Nash stated that he agrees with Police Chief Bailey to keep it open as long as possible. He then stated there was a problem with trash in the booths area last year and asked if there is anything the city can do to help with that.

Mr. Niemeier stated that they would obviously take any help that they can get but they are under a contract for their trash collection through this year.

Mrs. Cotner-Bailey asked who the contractor is and if they can do a better job than they have.

Mr. Niemeier replied their contractor is NA City Boys. He then explained that Saturday afternoon last year was a perfect storm with trash because of the amount of crowd that was there along with the beautiful weather. He said that some of it was also booth vendors because they were so busy they were sitting their trash out on the corners and they have been advised to handle their trash differently this year and take it directly to dumpsters.

Mr. Thompson asked if he had any numbers on attendance last year.

Mr. Niemeier replied that it was over 400,000.

Mr. Nash stated that the amount of trash should not have been a big surprise because we have had pretty days before.

Mr. Niemeier stated that it was the most crowded they've been as early on a Saturday and he thinks that the contractor got behind on it early because they were understaffed earlier in the day.

Police Chief Bailey stated that the point should be made that many people that visit the community during Harvest Homecoming, they view this festival and all of the activities with it oftentimes as a city event so it is a reflection on the city and it is ultimately responsible. He also stated that with regard to public safety it is the same thing in that the city is ultimately responsible so when he makes suggestions as to opening roads and closing roads, it is in the best interest of the safety of the community.

Mrs. Cotner-Bailey stated that a lot of vendors like to park well in advance on Market Street and 1st Street before booth set up and asked if that could be addressed.

Mr. Niemeier stated that between Police Chief Bailey, Mr. Thompson and himself, they have made two plans. He explained that he has a place where vendors can drop their trailers that is not in the middle of town so they will not block parking for merchants, etc. He then explained that they made a load in/load out procedure for the vendors to follow.

Police Chief Bailey stated that he will have officers as well as Harvest volunteers to help ensure that the procedure goes smoothly so he is good with the plan.

Mr. Nash reminded them that closures need to be kept to a minimum because there are people doing business downtown every day and this is just a total inconvenience to them.

Police Chief Bailey agreed and pointed out that vendors that park their trailers on the streets days in advance will be subject to all parking regulations.

Mr. Niemeier stated that he thinks they have a fix for that.

Mrs. Cotner-Bailey asked if there is a change in the rides this year.

Mr. Niemeier stated that since Underground Station is there and 410 Bakery, Aladdin's, etc. uses the back of their buildings, we are leaving Bank Street open where the rear of the rides are and signing it one-way and fence it off so that there is a way to make it to Pearl Street.

There was a lengthy discussion regarding the location of the rides and other alternatives.

Mrs. Cotner-Bailey asked if he has had conversations with the businesses at Underground Station.

Mr. Niemeier replied many.

Mrs. Cotner-Bailey stated that she hopes it is more than they had last year.

Mr. Nash stated that if he could come in earlier next year, he feels that the board could have more input.

Mr. Niemeier stated that is something that it is not a last minute thing and they have been working on it for months.

Mr. Nash stated that his attendance here is last minute.

Mr. Niemeier stated that it was still being finished this morning.

Mrs. Cotner-Bailey moved to approve the plans and street closures for Harvest Homecoming, Mr. Thompson second, motion carries.

OLD BUSINESS:

TABLED ITEMS:

1. Street cut request on Green Valley Road in front of school

Mr. Thompson stated that he spoke with the water company and met with the general contractor and they have agreed to bore that which will require some cuts in order to do the tie-ins but they will limit them. He also stated that they will only have to do a lane shift and will notify him when they will do it. He added it will be sometime in early October during the school's fall break.

Mr. Nash stated that is great that they won't have to close it.

2. Request from New Albany Farmer's Market for fundraiser

Ms. Lewis stated that this item can be taken off because they are rescheduling it for next year.

3. Request from Samantha Hackworth for audible crosswalk at Ekin Avenue and Vincennes Street

Mr. Thompson state that this item can be taken off because he is currently getting some quotes on what it would cost and look at the existing equipment to see if it will support it. He said that it can be revisited once he has all of the information.

Mr. Nash stated that he thinks we need to move on it as fast as we can.

Mr. Thompson agreed.

4. Request from Al Cardoso for curb cut at 1721 S. Audubon Drive

Mr. Thompson stated that this item can be removed. He said that he spoke with Mr. Cardoso and has it worked out.

5. Jonathon Esarey with Edward Jones re: Solicitor's permit

Mrs. Cotner-Bailey stated that legal was consulted and the ordinance was reviewed further and as long as Mr. Esarey will do exactly as he presented to the board and just introduce himself and not sell any goods or services then no action is required by this board.

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Vendor's Permits for Williams Novelties

Mrs. Glotzbach requested five vendor's permits to allow Williams Novelties to sell items off of their carts during the Harvest Homecoming parade. She explained that they have done this since at least 2013 and are the only novelties group that actually contacts us for permits. She recommended approval by the board.

Mrs. Cotner-Bailey moved to approve five permits for Williams Novelties, Mr. Thompson second, motion carries.

2. Courtney Lewis re: Banner Permit Request for Purdue Polytechnic

Ms. Lewis explained that Purdue Polytechnic would like to hang a banner on Charlestown Road for their Pumpkin Chunking event. She said that they would like for it to go up on Friday, September 29th and go through Tuesday, October 10th which is the day for their event.

Mrs. Cotner-Bailey moved to approve the banner permit request, Mr. Thompson second, motion carries.

3. Warren Nash re: Alley on Elm Street between State Street and Pearl Street

Mr. Nash stated that there the alley on Elm Street between State Street and Pearl Street going south is one-way into a dead end. He asked Mr. Summers to take a look at it and make a recommendation next week.

Mr. Summers stated that he would.

4. Larry Summers re: Public Hearing on Slate Run Road Rehabilitation Project

Mr. Summers explained that there will be a public hearing on the Slate Run Road Phase 1 Project to let the residents know that the project is moving forward and what the project entails. He said that the administration would also like to hear what the residents' thoughts are.

Mr. Nash asked what the construction timeframe is.

Mr. Summers stated that if all goes well, he is looking at being done by the end of 2018 but there is always the possibility of having to go into 2019. He added that the meeting is at 7:00 p.m. tonight at the Jesus Christ Latter Day Saints Church on Slate Run Road.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 09/12/17 to 09/25/17 in the amount of \$2,771,791.90:

General Claims (Bank 1):	1,665,525.17	
Fire Department:	10,600.61	
Police Department:	21,627.81	
Street Department:	4,703.10	
Parks Department:	26,397.98	
	Total From Above:	1,728,854.67
Medical/Drug Fund:	68,704.49	
(Bank L)		
Payroll Claims:	739,531.30	
(Bank 2)		
Sanitation Fund:	186,396.04	
Thursday Utility Claims:	48,305.40	
	Total From Above:	1,042,937.23
	Grand Total:	2,771,791.90

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 19, 2017, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:10 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk

