

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON TUESDAY, SEPTEMBER 28, 2021 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member, Warren V. Nash, president

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Fire Marshall Koehler, Bryan Slade, Linda Moeller, Brandon Sailings, Bryan Slade, Sean Payne, Jessica Campbell, Joe Ham, Sidney Main, Larry Summers, Krystina Jarboe, Philip Aldridge, and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Brian Morphonios re: Dumpster permit request at 117 Trimmingham Road**

**Mr. Morphonios** explained that they are moving to New Albany from Louisville and they will be doing some remodeling work and will need a dumpster to clean out the trash.

**Mr. Nash** asked if he has any place off street to place it.

**Mr. Morphonios** stated that they do have a driveway but it is on the lower level with landscaping between the front door and it so it will be easier to have the dumpster right out front where they will be carrying the carpet out. He added that the dumpster company said that they will put down boards to protect the pavement.

**Mr. Thompson** stated that he looked at the property on Elevate and asked Mr. Morphonios if his neighbors would still be able to navigate the roadway with the dumpster on the road.

**Mr. Morphonios** replied yes and stated that there are only four homes past his house so there won't be a lot of traffic.

**Mr. Nash** asked how long he would need it for.

**Mr. Morphonios** stated that he will need it from October 1-8.

**Mr. Nash** asked that he makes sure that they also have reflective tape on the dumpster.

**Mr. Thompson** moved to approve with the stipulation that the residents do not have any issues accessing their property and that the dumpster company puts boards down to protect pavement, Mrs. Cotner-Bailey second, motion carries.

**2. Mindy Johns, Millennium Builders re: Dumpster permit request at 312 Woodrow Avenue**

**Ms. Johns** explained that they bought a vacant lot and plan to build a house so they will need a dumpster for the work.

**Mr. Nash** asked if there is any place off site or in the rear as this is a heavily traveled roadway.

**Ms. Johns** stated that there is an alley in the rear to the left and behind it but she believes it will completely block access to the alley.

**Mr. Thompson** asked if there was any way for it to be put on the lot itself.

**Mrs. Johns** stated that if they put it on the lot it will have to go in the front and it will block the sidewalk.

**Mr. Thompson moved to take this under advisement until he has time to make a site visit, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**5. Art Niemeier re: Harvest Homecoming**

**Art Niemeier** requested permission to use City Square October 3 from 11:00 a.m. – 4:00 p.m. for their pumpkin decorating contest

**Mr. Thompson** asked if this event is rain or shine.

**Mr. Niemeier** stated that it is.

**Mr. Nash** asked how this affected parking there.

**Mr. Thompson** stated that they just setup inside City Square so they would post “no parking” signs.

**Mrs. Cotner-Bailey** asked about the trash pickup plan.

**Mr. Niemeier** stated that it is generally minimal trash and they will clean up and transport whatever trash they have back to their dumpster.

**Mr. Thompson** asked if he will need anything else from the city for this event.

**Mr. Niemeier** stated that the last time they held the event he believes they used the restroom trailer.

**Mr. Thompson** stated that he would need to coordinate that with wastewater and he doesn't want to okay that part of the request without talking with them first.

**Mr. Niemeier** stated that if it is something they can have that will be great and if not they will get by without it.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Niemeier** requested permission to hand the light pole and street banners for the downtown during the festival. He explained that he sent the artwork to Mr. Thompson.

**Mr. Nash** asked that in the future they fill out the banner permit request that the board recently passed.

**Mr. Niemeier** stated that Mr. Thompson made him aware of this and they will be happy to do that moving forward.

**Mr. Thompson** stated that they have several new street lights in downtown so they may not be able to put up as many of the light pole banners as they have in the past. He explained that they will need to get with the street department to see how many of the brackets they have.

**Mr. Thompson moved to approve the banner requests for Spring and 8<sup>th</sup>, Elm and Scribner and various light poles in the downtown area, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Niemeier** explained that they have been working extensively with Dr. Harris and the Floyd County Health Department but also the State of Indiana to set safety regulations and precautions for the festival. He stated that the health department will be on site for most if not all of the festival to provide COVID safety guidance as well as do the inspections of the food booths. He stated that they will not be hosting the tented events this year or their baking contest for safety reasons. He added that the cornhole event is still taking place but with ~ 1/10 the capacity that they normally have and the events that they have already hosted have been running with social distancing guidelines. He stated that they have purchased 12 four-headed hand sanitizer stations that will be used throughout the festival as well as each event and they have added additional hand washing stations for their vendors. He added that the mask policy is following the voluntary state statute.

**Mr. Thompson** stated that he forwarded a correspondence from the Floyd County health officer to the board members which reiterates what Mr. Niemeier has presented to the board.

**Mr. Nash** asked if there will be any requirements for masks in the booths.

**Mr. Niemeier** stated that there is not as there is no state statute requiring them.

**Mr. Nash** stated that he doesn't see how they could possibly comply with social distancing guidelines at a festival like this.

**Mr. Niemeier** stated that the only thing they could really control as far as social distancing requirements was at indoor events which they have done or they have canceled the event for this year.

**Mr. Thompson** reported that they did get the ride area worked out with the YMCA. He explained that the rides will be at the end of Bank Street, along the floodwall outside the City Hall Parking lot as well as into the YMCA parking lot. He stated that there will be a row of parking left in that lot as well reserved for handicap spaces as the YMCA will still be operational while the rides are ongoing. He explained that the old parking garage at Pearl and Main will be reserved for additional YMCA parking in exchange for the parking they will lose to the rides. He requested permission to close Liberty Street from Bank and across Pearl but Pearl will still be open to allow access to City Hall and Underground Station.

**Mr. Thompson moved to approve the closure of Liberty from Bank through Pearl and the closure of the YMCA parking lot for the rides from September 29-October 10, Mrs. Cotner-Bailey second, motion carries.**

**Melody Green, Clark Dietz**, emailed the following report on the 2021 Annual Street Paving Project and Wes Christmas reported on it:

Substantial Completion Date: 11/15/2021  
Final Completion Date: 11/30/2021  
Original Construction Contract Amount: \$2,683,067.23  
Current Construction Contract Amount: \$2,683,067.23  
Approximate % Complete: 2.9% this week; 40.2% total

Progress for the Week:

- MONDAY 9/20/21 – Rain Day. No Work.
- TUESDAY 9/21/21 –MAC installed the patch on Spring St at Silver St in the westbound through lane. APC removed and replaced driveway approaches and curb on Green Hill Ct.
- WEDNESDAY 9/22/21 – Rain Day. No Work.

- THURSDAY 9/23/21 – MAC installed the patch on Spring St at Silver St in the eastbound through lane as well as the patch at Spring St and Best Ave. APC removed and replaced driveway approaches and curb on Green Hill Ct.
- FRIDAY 9/24/21 – APC removed and replaced driveway approaches and curb on Green Hill Ct.

Upcoming Activities:

- Driveway approaches and curb on Green Hill Ct, Village Circle and Hamlet Dr.
- Mill, patch, and pave N. Pineview Ct, Mills Ln and Green Hill Ct.
- Patching on Springs St and State St.
- Stripe Redwood Dr, Redbud Dr, Glenview Heights Rd, Lancaster Dr, and Lancaster Circle.

Construction Issues:

- APC notified me that they believe that they have enough thermoplastic in stock to complete the striping on the streets that were recently paved, but that this will consume the last of what they have on hand. They have had orders standing for replacements for over a month, but due to shortages from COVID-19 and the ice storm in Texas this past winter, they have not yet been filled.

**UNFINISHED BUSINESS:**

**1. Spring Street**

**Mr. Nash** asked if the work has been completed.

**Mr. Thompson** stated that they did the patch and left it down for a bit to allow traffic to run over before they put the final surface on.

**2. Sherman Minton Closings**

**Mr. Thompson** stated that they have another closing scheduled at the end of October and he will update the board closer to the date.

**3. Schell Lane Sidewalk Project.**

**Mr. Summers** stated that they are nearing completion in terms of the actual sidewalks with a short section remaining and then they will come back in to regrade.

**4. Depauw Avenue Tree**

**Mr. Thompson** stated that the notices went out and they did suggest that they give the residence a chance to respond if they had concerns and no one has responded in the last week. He asked the board to approve him notifying the contractor to go back out finish that removal.

**Mr. Nash confirmed approval for Mr. Thompson to move forward with this request.**

**5. Dumpster/Pod request at 343 Thomas Street**

**Mr. Thompson** stated that this request was removed by the property owner so there is no further action required by the board.

**6. Dumpster at 2230 East Oak.**

**Mr. Thompson** stated that he spoke with the resident and it was for the dumpster that he had in place on his property in the rear so the board didn't need to take any action on this request.

## **7. Additional Security for Harvest Homecoming**

**Mr. Niemeier** stated that they are working with the sheriff's department to get some additional officers in the evening hours from ~7:00 p.m. to closing.

## **8. Concerts at the Riverfront Amphitheater during Harvest**

**Mrs. Cotner-Bailey** stated that after reviewing the noise ordinance and concert going on at the riverfront will need to be over by 11:00 p.m.

**Mr. Niemeier** stated that they will be wrapped up by 11:00 with both the rides and the concert.

### **TABLED ITEMS:**

#### **COMMUNICATIONS – CITY OFFICIALS:**

##### **1. Vicki Glotzbach for Williams Novelty re: Vendor Permits for Harvest Homecoming Parade**

**Mrs. Glotzbach** explained that this is the company that requests five permits every year for their carts to sell novelty items during the parade.

**Mr. Nash** asked if they get approval from Harvest Homecoming

**Mr. Niemeier** stated that they haven't heard from them this year but they do usually give them a call and they have worked with them in the past without incident.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Niemeier** asked if they get a permit or something to put on their carts because they have had some trouble in the past with other vendors selling inappropriate items. He added that it was not this company that they had issues with.

**Mrs. Glotzbach** stated that they get a permit from her office that they have for each cart.

##### **2. Linda Moeller re: August Bank Reconciliation Worksheets.**

**Mrs. Moeller** presented the bank reconciliation worksheets for August and as that it be read into the minutes that copies were provided to the board.

**Mr. Nash** asked that the record reflect that the board has received the bank reconciliations.

##### **3. Cheryl Cotner-Bailey re: Main Street closures for landscaping work.**

**Mrs. Cotner-Bailey** stated that Ms. Jarboe was notified by a gentleman that is refreshing the landscape along Main Street that he will need a rolling closure of the intersections beginning Monday.

**Mr. Thompson** stated that this is something they have done in the past and the city provides them with barricades to block off the section they are working on and as they get that finished they move to the next block.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

### **APPOINTMENTS:**

### **CLAIMS:**

### **APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for September 14, 2021, Mrs. Cotner-Bailey second, motion carries.**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes September 21, 2021, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:41 a.m.

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Warren Nash, President

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Vicki Glotzbach, City Clerk