

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON TUESDAY, SEPTEMBER 29, 2020 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, President, Mickey Thompson, member, Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Police Chief Bailey, Chris Gardner, Jessica Campbell, Larry Summers, Bryan Slade, Fire Marshall Koehler, Sidney Main, Krystina Jarboe, Fire Chief Juliot, Linda Moeller, Pat McLaughlin, Krisjans Streips, and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Ronda Trimble re: Sign request for Bananafish Tattoo Parlour**

**Ms. Trimble** presented a rendering of the proposed sign on 421 State Street and explained that it will hang over the sidewalk and that is why they need permission from this board. She stated that they have already been before the Plan Commission.

**Mr. Summers** asked what the clearance is from the bottom of the sign.

**Ms. Trimble** replied 81/2 feet.

**Mr. Summers** stated that this would meet ADA requirement so he has no issues with it.

**Mr. Thompson** stated that the application says 502 State Street and that is their old address.

**Ms. Trimble** stated that she input the wrong address by mistake.

**Mr. Thompson** stated that Mr. Streips will change that for her.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Mickey Thompson for Kyle Brown re: Lane shift on W. Daisy at Green Valley Road for tree removal**

**Mr. Thompson** explained that Advanced ENT & Allergy has two trees on their property that is causing damage to their building and they have contracted Kyle Brown service to remove the trees. He stated that he is asking for permission to put in equipment in West Daisy Lane and traffic can be coned off and channeled into the turning lane so that it won't be shut down. He added that he anticipates 2 days of work and would like to start as soon as possible. He stated that he will have a flagger on site to direct traffic and he will get details on the days and time.

**Mr. Nash** recommended working outside of rush hours and school traffic.

**Mr. Thompson** stated that he will check the school schedule and get with Mr. Brown and bring the specifics back to the board.

**3. Vicki Glotzbach re: Dumpster Permit Christal Crady at 1318 Beechwood Avenue 812-927-0570**

**Mrs. Glotzbach** explained that there is no place on her property where she can place the dumpster and would like to extend it for two weeks.

**Mr. Thompson** stated that he went by before the meeting and she thought that it might be gone before they could get it approved but it is still on site. He added that the one there is full so if she is asking for two more weeks she may be having the one there replaces with a new one.

**Mr. Nash** stated that it is a bad place for that dumpster to be coming off of Charlestown Road.

**Mr. Thompson** stated that if the board approves it he will ask her that when it is replaced that they move it further away from the corner.

**Mr. Thompson moved to approved for one week with the stipulation that it be moved away from the corner, Mrs. Cotner-Bailey second, motion carries**

**Mr. Nash** asked Mrs. Cotner-Bailey to talk with Mr. Gibson about drafting a letter to send to the dumpster companies to request that they not place dumpsters until they know it has been approved by this board.

#### **4. Vicki Glotzbach re: Handicapped parking spots by Muir Manor**

**Mrs. Glotzbach** explained that Sharon McKinley is a resident a Muir Manor and her along with two other residents are handicap but unfortunately Muir Manor has assigned all of their parking spaces to other residents. She is requesting 3 handicap spots on the street.

**Mrs. Cotner-Bailey** stated that it sounds like they don't necessarily have parking for all of their residents.

**Mrs. Glotzbach** stated that she was confused by that as well but Ms. McKinley stated that all of the parking that is in the back of the complex is assigned.

**Mr. Thompson moved to take under advisement for clarification and a site visit, Mrs. Cotner-Bailey second, motion carries**

#### **COMMUNICATIONS – PUBLIC:**

**Wes Christmas, Clark Dietz** reported the following update on the 2020 Annual Street Paving Project:

Substantial Completion Date: 11/15/2020

Final Completion Date: 12/31/2020

Original Construction Contract Amount: \$2,000,000.00

Current Construction Contract Amount: \$2,000,000.00

Approximate % Complete: % this week; % total

Progress for the Week:

- **MONDAY 9/21/20** Seven Seas concrete crews poured 2 driveway approaches, and the left half of the roll curb at the car wash at Plaza Dr. McCrite milling milled off an inch and a half at Lafayette and Savannah Drives. We proof-rolled all milled and laid out HMA patching.

- **TUESDAY 9/22/20** McCrite milling milled all of the HMA patches at Lafayette and Savannah then Libs laid the HMA 25.0mm Base. Libs laid all of the mainline with 1 ½ inch of HMA surface. Then their striping sub (Atlantic Const.) came in and striped all permanent pavement markings with thermoplastic that had been paved up to date. Seven Seas poured 3 driveway approaches on Deerwood and poured 4 curb ramps on Culbertson/6th and 7th Streets.

- **WEDNESDAY 9/23/20** Seven Seas concrete crews poured 2 driveway approaches (last 2) on Deerwood. Seven Seas poured 2 curb ramps at 4th/Culbertson. 2 demo. crews working to stay ahead of concrete crews at Center and Thomas, Kathryn Hickerson/18th St., and did restoration at Deerwood.

- THURSDAY 9/24/20 Seven Seas installed the change order sanitary sewer structure cone and casting at 3414 Deerwood. Seven Seas demo. crew mob'd into Ellen Court and began work removing driveway approaches. Seven Seas installed a storm drainage structure at 10th St. Seven Seas finished the restoration at Deerwood. Seven Seas poured 4 curb ramps at Center/Thomas St. Seven Seas poured 3 curb ramps at 10th /Culbertson.
- FRIDAY 9/25/20 Seven Seas poured 3 curb ramps at 18th St./Division St./Kathryn Hickerson.

Upcoming Activities:

- Mill off existing asphalt, identify and install HMA patching then lay 1 ½ inch of HMA Surface at Plaza Drive and Culbertson Ave and then 18th St. Begin pouring driveway approaches, roll curb at Ellen Ct. Mill HMA patches on Plaza Drive and lay the 25.0mm HMA patching.

Construction Issues:

- None

**Larry McIntire, Beam, Longest & Neff** sent in the following update on Slate Run Road and Mr. Summers reported on it:

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: Completion date to be determined (curb island at north end in review)

Approximate % Complete: 95% (Revised due to anticipated additional work)

Progress for the Week:

- Prime contractor took measurements on site for seeding/sodding.
- Prime contractor began re-grading lawn areas along mainline

Upcoming Activities:

- Prime contractor to schedule installs for guardrail and signs.
- Subcontractor should begin installing mailboxes and handrail the week of October 5th.
- Prime contractor will continue with, yard grading, seeding and sodding.
- Fence subcontractor needs to relocate existing fence at 1598 Meadow Lane.

Construction / Safety / Utility Issues:

- JTL Engineers is working with utilities & layout for curb island at north end.
- Concrete subcontractor needs to do cleanup on sidewalk and some drives.
- Contractor will be working on clean up and pre-punch list items.

**UNFINISHED BUSINESS:**

**1. Greg Roberts, East Spring Street Neighborhood Association re: Crosswalk Signs**

**Mr. Nash** asked that this stay on the agenda as they are still working on it.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permit Request**

- Saturday, October 10<sup>th</sup>: Caldwell & Elia Wedding

**Ms. Jarboe** stated that they are requesting use of the amphitheater from 11:30 a.m. – 12:30 p.m. and it will only include an officiant, the photographer and the couple getting married.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries**

- Thursday, November 26<sup>th</sup>: Fast Freddie's Festive Five-Mile Foot Feast

**Ms. Jarboe** stated that this is for their annual race and they are requesting use of the route from 8:30-10:30 a.m. She added that their plan is similar to what they have done at past events but they are waiting closer to the event date to figure out what phase the state is in so that they can cater to those requirements. She stated that they are requested the closure of Green Valley Road from 8:45-9:05 a.m. and a request for assistance from the NAPD to help with traffic flow.

**Mrs. Cotner-Bailey moved to approve the event subject to adhering to state safety guidelines for COVID-19, making adjustments of starting the runners in waves and/or capping the number of participants, Mr. Thompson second, motion carries**

- Tuesday, October 6: Floyd County Democratic Party – Talks with Woody. Requests the use of Bicentennial Park

**Ms. Jarboe** explained that the FDCP would like to use the park from 4:15 – 6:00 p.m. for a social distance political rally to raise awareness about the 2020 general election and to welcome gubernatorial candidate Woody Meyers who will be speaking.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries**

## **2. Krisjans Streips re: New Albany Tree Planting Project Phase 1**

**Mr. Streips** stated that he speaking on behalf of the Tree Board and forwarded them a map this morning. He explained that the Tree Board is proposing a tree planting project and the map provided is for phase 1 which includes ~130 new plantings mostly around downtown and the fringe.

**Mr. Nash** stated that he hasn't had time to review the plan and asked what types of trees they will be planting.

**Mr. Streips** stated that the types haven't been set in stone yet they are just looking to get the locations approved. He added that tentatively the arborist is looking at a variety that includes lilacs, Bogota trees and others like what they have already been planting downtown. He stated that the goal is to start planting in early November and have the project complete by the end of the year which will include a total of ~250 trees.

**Mr. Nash** asked Mrs. Glotzbach to put this on the agenda for next week so that they have time to look over the plan and review it.

**Mr. Streips** stated that it would be nice to get approval to go ahead and get them ordered.

**Mr. Nash** stated that he didn't see the plan and he can't act on something that he hasn't reviewed.

**Mr. Streips** apologized for the late addition but explained that ordering the plants will take some time and they would like to move on it now to meet that November start time. He reviewed the proposed locations with the board and stated that they will basically be replacing any tree that has died or any vacant spot/stumps.

**Mrs. Cotner-Bailey** asked if there is mulch around these.

**Mr. Streips** stated that it will likely be part of the budget as well as tree bags.

**Mrs. Cotner-Bailey** asked if there is mulch who would be responsible for the upkeep.

**Mr. Streips** stated that it would be the Street Department and most of the trees on the list are existing locations.

**Mr. Thompson** stated that the arborist has been working for several weeks to identify these trees and vacant spots that need to be replaced.

**Mr. Streips** stated that the arborist is also the one that will be giving a recommendation for the species.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

### **3. Linda Moeller re: Medicare Health Renewal**

**Mrs. Moeller** stated that it is the time of year again where they meet with the health insurance groups to renew policies and the one she has this morning is for the Medicare Advantage plan. She explained that this is the same company that they have used for the last several years and it is coverage for the majority of their retirees as well as some current employees over the age of 65. She stated that there are no policy changes and the cost has gone down.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

### **4. Chris Gardner re: North Y Update**

**Mr. Gardner** stated that they have come up with a solution to the conflict with AT&T regarding the fiber optics in the area. He explained that they plan to start setting the box next week and they hope to have the road open in 2-3 weeks.

### **5. Mickey Thompson re: IN-AWC Street Cut permits**

**Mr. Thompson** presented the board with request from Dave O'Mara for cut requests at 2201 Palmer Court (3.5'X6.5' street cut, 2'X7' curb cut – hydrant replacement) and 225 Eagle Lane (21'X6' street cut – service leak). He explained that the restoration on Eagle Lane isn't complete so he will reach out to make sure this gets taken care of.

**Mr. Thompson moved to approve the request at 2201 Palmer Court, Mrs. Cotner-Bailey second, motion carries.**

### **6. Special Event Permit – Drum Circle at City Square**

**Mrs. Cotner-Bailey** stated that they took this item under advisement so they need to take action.

**Mr. Thompson** stated that there was some concern over noise issues and Ms. Jarboe did speak with them. He explained that they will be using leather drums and they would only be hitting them with their hands so they have addressed the noise concern and they have adjusted their time to 7:45-8:00 p.m.

**Mr. Thompson moved to approve with the stipulation that they keep the number of drummers at 6, Mrs. Cotner-Bailey second, motion carries.**

### **APPOINTMENTS:**

### **CLAIMS:**

### **APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for September 22, 2020, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:56 a.m.

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Warren Nash, President

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Vicki Glotzbach, City Clerk