

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, OCTOBER 3, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Bryan Slade, Robert Lee, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, David Brewer, Alicia Meredith, Linda Moeller, Courtney Lewis, David Hall, Krystina Jarboe and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**COMMUNICATIONS – PUBLIC:**

**Mr. Terry Cain, 811 E. Spring Street,** stated that he is trying to put a new roof on a house next door to the St. Mary's Church parking lot and they were going to let him place the dumpster in their parking lot but they just repaved it so he doesn't want to sit the dumpster on the new pavement. He said that he would like to put the dumpster on the street or in the alley but he is aware that the parade is coming up so he assumes that the board would want him to wait until after the parade.

**Mr. Nash** stated that the alley would be the answer if there is room.

**Mr. Cain** stated that if he puts in the alley, it will block it for traffic and the garbage truck will not be able to get through on Tuesday. He said he could place it on Wednesday and have it picked up by the following Tuesday.

**Mr. Nash** asked him when he wants to do it.

**Mr. Cain** replied that he is not exactly sure when it is going to be because the contractor has been putting him off. He said that it will be sometime within the month.

**Mrs. Cotner-Bailey** suggested taking this item under advisement so that Mr. Thompson could meet him at the site to take a look.

**Mr. Nash** asked if there is not room in his yard.

**Mr. Cain** stated that he may be able to put it half in the yard and half in the alley.

**Mrs. Cotner-Bailey moved to take the dumpster request under advisement, Mr. Thompson second, motion carries.**

**Mr. Cain** stated that there is a street light in the alley close to First Baptist Church that is out.

**Mr. Nash** stated that he can show it to Mr. Thompson while he is out there.

**Mr. Thompson** stated that if it is a light that Duke provides then the city can ask them to fix it but if it is one that a residence or a business pays for then city cannot take care of it. He said he will take a look at it.

**Mr. Derek Misch, Dan Cristiani**, stated that they are starting a water line relocation project on Beechwood Avenue and will need to do two saw cuts that will be approximately 19'X5'. He said that if he can get a crew freed up, he would like to start on it next Monday. He passed out the plan for the road closure and reviewed it with the board. He said that they are requesting to close from 1217 Beechwood Avenue to 1225 Beechwood Avenue on Monday, October 9<sup>th</sup> until Friday, October 13<sup>th</sup> from 7:30 a.m. until 5:00 p.m. every day. He also said that if he can't get it going next week, he will come back to the board to request the following week from Monday, October 16<sup>th</sup> until Friday, October 20<sup>th</sup>.

**Mr. Thompson** asked if this is the one where the water line is leaking into the storm line.

**Mr. Misch** replied yes.

**Mrs. Cotner-Bailey** stated that there is less traffic this week and next week because the schools are on fall break.

**Mr. Nash** stated that there will be a lot of traffic for Harvest Homecoming.

**Mrs. Cotner-Bailey** stated that she would rather inconvenience people trying to get to the festival rather than people trying to get to school or work.

**Mr. Nash** agreed.

**Mr. Thompson** asked if it will take a week.

**Mr. Misch** stated that it will take roughly one week but he doesn't feel that the open cut sections will take that long because they are pretty short but they will have boring equipment in there.

**Mr. Thompson** asked if restoration will be curb to curb.

**Mr. Misch** stated it would be for the trench unless the entire area is needed.

**Mr. Thompson** stated that he will have to go to look at it because wastewater did a repair there and we had them do curb to curb since it was shortly after we paved. He then asked if it will be open to residents.

**Mr. Misch** replied yes, up to the area where it will open cut.

**Mr. Nash** asked if he would notify the residents.

**Mr. Misch** replied yes.

**Mr. Thompson moved to approve the closure of Beechwood Avenue from 1217 Beechwood Avenue to 1225 Beechwood Avenue beginning Monday, October 9<sup>th</sup> through Friday, October 13<sup>th</sup>, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Misch** then stated that they are repaving 5<sup>th</sup> Street between Elm Street and Spring Street on Thursday, October 5<sup>th</sup> and all of the residents are aware of it but he just wanted to make the board aware as well.

**Mr. Jim Silliman, JTL**, stated that last week while the contractor was repairing the subgrade at the intersection of Graybrook Lane and Bono Road, they encountered an unknown shallow storm sewer so they had to perform an emergency storm sewer replacement and use reinforced concrete pipe. He said that the intersection was closed for a couple of days and thanked the city for coordinating an emergency detour and making that work. He also said that the contractor is now working on paving and they have received calls about dust issues which should calm down after they put the base down which will encapsulate the rock that is in the street. He then explained that on the Daisy Lane Extension Project lane closures that were requested last week, night work is progressing as planned so they should be done with that later this week.

**Mr. Danny Emmert, 1646 Hedden Park**, stated that there is an alley between Hedden Park and Indiana Avenue which was milled on September 6<sup>th</sup> but has not yet been paved. He asked what the holdup is.

**Mr. Thompson** stated that there is a schedule problem with the paving contractor and there is also concern with a water company project that is going to be on Hedden Park and they wanted to make sure that they wouldn't be going up that alley as well.

**Mr. Christmas** stated that it is scheduled to be paved on Thursday or Friday of this week.

**Mr. Emmert** stated that he hopes milling work is going to be done again. He said that he spoke with the guy on the job who was not very receptive and said that there are some leadoffs in the alley that they are not going to pave. He said that he would think that the alley would be paved where it was before.

**Mr. Nash** stated that it would be checked out.

**Mr. Christmas** stated that he relayed to them that the whole area to the right-of-way line should be paved but he has not been out there.

**Mr. Emmert** stated that it is like a roller coaster and he hopes that we get our money's worth. He then stated that he hopes that the contractor hasn't been paid for Silver Street yet because as far as he is concerned it is not finished. He said that cars have to dodge the manhole covers and he has been told that they are going to come back and redo them to make them level but he doesn't know why they didn't do it when they did the street.

**Mr. Nash** stated that striping hasn't been finished yet either and we hope to have that done this week.

**Mr. Emmert** stated that he didn't know who decided to mill Silver Street before Labor Day weekend with rain coming in but the entire weekend you had to drive up and down Silver Street which was hard to travel. He said that he would think there would be someone employed by the city to oversee these projects and asked who it is.

**Mr. Christmas** stated that he is contracted with the city to oversee the project but he does not control the contractors' schedules and tries to do the best he can. He added that it is not from the lack of effort or thought, it is making schedules work.

**Mr. Emmert** stated that he would think that someone would know that the rain was coming on Labor Day weekend. He said it is common sense.

**Mr. Christmas** stated that he does have discussions with the contractors and they try to the best they can with their resources.

**Mr. John Kettler** stated that he addressed the board previously about getting a "No Dumping" sign on a lot off of Indiana Avenue. He explained that he owns a rental at 1310 Indiana Avenue and that property backs up to apartment houses and the problem arises from a dumpster that they placed on his property instead of their own property. He said that when the dumpster gets too full, they just dump on the ground which is his property. He also said that he has been speaking with the dumpster company since spring to get it moved but to no avail.

**Mr. Thompson** asked if the property along the end of the apartments is owned by him as well.

**Mr. Kettler** replied yes. He said that the owner of the apartments is the one doing the dumping and is also part-owner in the dumpster company.

**Mrs. Cotner-Bailey** stated that it sounds as if it is a civil matter between Mr. Kettler and the other property owner and recommended that he go to the building department and see if Mr. Brewer can help him. She also said that the city cannot place a "No Dumping" sign on private property. She added that if Mr. Kettler wants to put one on his property he can but the city can't.

**Mr. Brewer** stated that anytime someone is doing something like this, his office can hold the property owner accountable.

**Ms. Paige Thomas, Dave O'Mara**, thanked the board for putting the lights up in the alleyway across from 410 Bakery because they are awesome. She then stated that they have a valve replacement and meter lid replacement at 1300 State Street which will require a 4'X4' sidewalk cut.

**Mr. Thompson moved to approve the above sidewalk cut request, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Wes Christmas, Clark-Dietz**, stated that they completed the paving in the 400 block of Elm Street as well as Charles Street and the alley parallel to Charles Street last week. He also stated that the contractor did not place the rejuvenator last week as they had anticipated and would like to do it this week on Thursday and Friday. He said that they will be starting at Green Valley Road and if they would happen to get it done on Thursday then they would like to start on Charlestown Road on Friday.

**Mr. Nash** asked if there is anything finished that can be looked at.

**Mr. Christmas** replied yes and stated that if you drive on Green Valley Road and look at the lanes, it is very apparent to tell which lane cured properly and which one didn't because the one that cured properly is very black and sealed.

**Mr. Nash** asked about the paving issue of the alley at Hedden Park.

**Mr. Christmas** explained that they look at all of the pieces of the puzzle to see when they can get things done with the least amount of inconvenience. He added that if there are delays that are not due to our requests of them or other things are impacting them then there we do have means in the contract to penalize the contractor if that applies. He said that he is not putting all of the blame on the contractor because there were other things that prevented them from getting that paving job done.

**Mr. Nash** asked about the issues of the manholes on Silver Street.

**Mr. Christmas** explained that is an ongoing issue which is not just on Silver Street and there are a significant amount of manholes in the city that need to be adjusted to grade. He said that they have a running list and he would be the first to say that he would like to see them get done faster than they are getting done. He also said that he has mentioned that to the contractor several times and basically they said they just haven't had the crews to dedicate to that work which he is not sure that he agrees with.

**Mr. Thompson** stated that as recent as yesterday, there was a progress meeting on the paving with the contractor and pretty much everything that Mr. Emmert brought up as well as what the board has brought up today was discussed and stressed. He said that he can say firsthand from being in that meeting that we are trying to get everything done as quickly as possible.

**Mr. Nash** asked if there is any way to finish striping early next week since we have Harvest Homecoming later in the week.

**Mr. Christmas** stated that they are working on it and he actually directed them to move over to Elm Street and Silver Street and prioritize stop bars that are nonexistent. He said that as far as he knows, they are going to continue to work on that this week.

**Mr. Thompson** stated that he doesn't think that the board should authorize them to go ahead on Charlestown Road because of timing and he doesn't want them to run into Harvest Homecoming.

**Mrs. Cotner-Bailey** asked what times they are going to do it.

**Mr. Christmas** replied that last week they were permitted to work from 9:00 a.m. and stopped by 2:00 p.m. and then resumed after peak hours if they chose to do so. He said they would like to do the same this week.

**Mr. Thompson** move to approve the rejuvenation work on Green Valley Road on Thursday and Friday of this week, Mrs. Cotner-Bailey second, motion carries.

**Mr. Christmas** stated that temporary stone down is being put down in the section of Charlestown Road from E. 8<sup>th</sup> Street to Vincennes Street and will be reopened today with the stone surface staying in place during Harvest Homecoming. He added that hopefully the water company will get their line relocated after Harvest Homecoming and then we can get back and resume the reconstruction.

**Mr. Thompson** stated that the water company was having difficulties in getting their plans submitted to replace the water line so we didn't feel that there would be enough time before Harvest Homecoming to get the plans approved, do the work and get the road back together.

**Mr. Nash** asked if appropriate signage could be put there.

**Mr. Christmas** stated that they delivered letters to the residents and will keep the "Road Construction Ahead" signs up.

**Mr. Nash** stated that there are detour signs down on the Bono Road Project and asked Mr. Silliman if those could be taken care of.

**Mr. Silliman** stated that they may be the city's signs.

**Mr. Main** stated that he has picked up all of the city's signs.

**Mr. Silliman** stated that he will get with the contractor.

#### **OLD BUSINESS:**

##### **1. Mickey Thompson re: Dumpster permit requests for 813 Catherine Place and 1830 Culbertson Avenue**

**Mr. Thompson** stated that he and Marshal Koehler checked the locations and asked the gentleman to put the one on Catherine Place in the side yard where a tree was taken out and if it couldn't be put there, he asked that it be put close enough to the curb that a firetruck could get through if someone parked on the street across from it. He said that the gentleman agreed so he was given the okay. He also said that there is no place on the property at 1830 Culbertson Avenue to place the dumpster so he approved placing that one in the parking lane on the street.

#### **TABLED ITEMS:**

#### **COMMUNICATIONS – CITY OFFICIALS:**

##### **1. Linda Moeller re: Bank Reconciliation Worksheets for August 2017**

**Mrs. Moeller** presented the Bank Reconciliation Worksheets for August 2017 and asked that they be read into the minutes.

**Mr. Nash** asked that the record reflect that the Bank Reconciliation Worksheets for August 2017 were presented to the board.

##### **2. David Hall re: Road construction signs in the 200 block of W. Market Street**

**Mr. Hall** asked if the road construction signs in the 200 block of W. Market Street could be removed.

**Mr. Thompson** stated that if the sign is part of the downtown grid project, the signage has to stay in place until the final inspection is done.

**Mr. Nash** asked about the signs approaching the McDonald Lane Project.

**Mr. Thompson** stated that if it is a federal aid project, those signs have to stay in place until final inspection is done.

### **3. Police Chief Bailey re: Cone off westbound lane on Market Street**

**Police Chief Bailey** stated that in years past he and Mr. Thompson have coned off the westbound lane on Market Street from State Street to W. 1<sup>st</sup> Street so that the parking garage, where we encourage most people to try to park, will have a manageable exit. He requested that they be allowed to cone that off again so that they can move traffic westbound on Market Street to W. 1<sup>st</sup> Street for the duration of the festival.

**Mr. Thompson moved to approve coning off westbound lane on Market Street from State Street to W. 1<sup>st</sup> Street to allow manageable exit from the parking garage, Mrs. Cotner-Bailey second, motion carries.**

### **4. David Brewer re: Engineer's report for the Hitching Post Tavern**

**Mr. Brewer** explained that he has requested an engineer's report on the old Hitching Post Tavern where there was a fire earlier this year and they are attempting to rebuild. He said that he requested the report because of Harvest Homecoming and other things going on in the city and the engineer's opinion is that the work that has been done there is sufficient and that the area is safe.

**Mr. Thompson** stated that they braced the original façade so that they could keep it.

### **5. David Brewer re: Before and after pictures to show progress of code enforcement**

**Mr. Brewer** presented before and after pictures of problem areas for the board to review. He explained that he has guys working from rights-of-way to people's yards as well as from board-ups to cleanups to demolitions to grass cutting. He said they are cutting over 376 properties now and back in 2012, they were cutting 580 so that shows that what his department is doing is working. He also said that since 2012, they have had over 617 cleanups and in 2016 they had over 2,500 cleanups in rights-of-way so that shows how much you can accomplish when code enforcement and Ecotech work together. He stated that with the pictures, he wanted to bring to the board's attention the diversity of what they do such as taking care of weed and grass problems in the curbs and sidewalks while they are working cleanup sites.

**Mr. Nash** asked how his department becomes aware of problem areas.

**Mr. Brewer** stated that his guys are out riding around looking for problems and other city employees will make them aware of problems as well. He said that they also receive calls from the public and they even have a city Facebook where people can report problems. He stated that they really try to be there for everyone and work hard to take care of all problem areas.

**Mr. Nash** thanked Mr. Brewer for his hard work and asked him to introduce his code enforcement worker that was present with him.

**Mr. Brewer** introduced Mr. Brad Ramsey.

### **APPOINTMENTS:**

### **CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 26, 2017, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk