

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, OCTOBER 24, 2013 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, Gary Brinkworth and Ed Wilkinson

**ALSO PRESENT:** April Dickey, Linda Moeller and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the October 10, 2013 Regular Meeting Minutes, Mr. Brinkworth second, all voted in favor.**

**BIDS:**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented an adjustment request for Angela Schmidt in the amount of \$675.12 for an issue that occurred when their home was broken into. She explained that the windows were broken and the pipes froze and the time frame was January-February 2013. She stated that the water ran from the pipes into the ground and under the house. Supporting documents are attached.

**Mr. Brinkworth** stated that the water has been turned back on and asked if it was back to regular usage.

**Mrs. Dickey** explained that she believes it has been fixed for a while and the reads from the water company are zero consumption.

**Mr. Brinkworth** stated that it looks like they haven't even rented it yet.

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that they got through all of their questions at the work session and with a little more review he thinks they will be ready to approve it at the next meeting if they would like to add it to their agenda. He asked if they need a motion to approve the 3% raise for their department.

**Mayor Gahan** stated that they can do that but he thinks that it just needs to be built into the budget and approve it all at the same time.

**NEW BUSINESS:**

**Item #1 - Reverend Mark Lemon re: Sewer Credit Request.**

**Mr. Brinkworth** stated that he will have to recues himself from voting on this because he is working on this project.

**Reverend Lemon** stated that they are in the processing of applying for acceptance onto the New Albany sewer system. He presented the board with a report from IN-AWC that goes back to 2008 detailing their usage. He stated that their total water usage for 2008 250.83 gallons per day, 2009 was 323.89 gallons per day, 2010 was 349.72 gallons per day, 2011 363.89 gallons per day, and 2012 462.22 gallons per day. He explained that in 2012 they had a main water break which jumped their usage up about \$43,000 so that is why the number is so much higher in 2012.

**Mr. Brinkworth** asked if they have made in changes in their users.

**Reverend Lemon** stated that they have not and explained that they have a residence on the grounds and the sanctuary with typical church usage on Sunday morning/night and Wednesday nights. He stated that they also have two revivals a year and a church camp that might cause their usage to jump a little when those events are going on.

**Mayor Gahan** asked what system they are on now.

**Mr. Brinkworth** stated that they are going to tie into the sewer at Williamsburg Station that is across from Highlander point. He explained that the Arthur's just tied into a line that went across the highway and into the lift station at Lafollette Station. He stated that the church is just behind that property and they are going to get an easement to run the sewer to their church property and then they are going to tie their church and the house into that line. He explained that they want to get rid of the septic and some day in the future they would like to build some home on his 23 acres and a youth camp building. He stated that he is asking for credits and with his usage it is less than 1 & 1/2 total credits which rounds down to one. He explained that if he starts to build these other buildings that are in his plans he will have to come back and get more credits.

**Mr. Wilkinson** asked exactly how many he wants.

**Mr. Brinkworth** stated that he would like to pay one and with the other fees it will be a total of about \$8,000.00

**Reverend Lemon** asked if the board determines the fees.

**Mr. Brinkworth** explained that they have been established since they built the line.

**Reverend Lemon** stated that they have been out there since 1988 and were grandfathered in by the old septic system and as they have increased it is not longer taking care of their needs. He presented the board with a proposed site plan; said plans are on file with the City Clerk's Office.

**Mr. Wilkinson** stated that their numbers right now, even with the fluctuation due to leaks is only about 10% over 1 so he doesn't have a problem with approving the one unit. He explained that five years of growth hasn't made a significant difference in the usage but the difference will come when goes to add on with the camp or extra homes.

**Reverend Lemon** asked if they would have to resubmit when they do any additional builds.

**Mayor Gahan** stated that he would.

**Mr. Wilkinson moved to approve the one unit sewer credits, Mayor Gahan second, all voted in favor with the exception of Mr. Brinkworth who abstained.**

**OLD BUSINESS:**

**Item #1 - Clark Dietz Update**

**Mr. Wilkinson** stated that Mr. Christmas emailed the following letter because he could not make the meeting today.

1. Chapel Creek Sewer Improvement
  - Plans and specs are completed and ready for advertisement. We will proceed with advertising asap and will forward the anticipated advertisement schedule and anticipated pre-bid and bid opening dates next week.
  - Shane has received the easement exhibits and descriptions so that appraisals can be ordered and the easement offers made. I am not certain as to the appraisal firm that is intended to be used but I do know that in the past MBHR had been used and I spoke with Shellie Koetter today and she was not aware of any appraisals ordered for the Chapel Creek project (she was aware of easements needed for some storm water projects). If I should forward the easement information to MBHR, or if another firm is already moving forward with this task that is fine too, just let know.
2. GIS
  - IT has completed all necessary tasks in order to allow map development to continue.
  - This week, the background aerial was projected and copied to the local web server.
  - An SQL backup of all the GIS data was backed up remotely and has been uploaded to the local web server.
  - Map services and cache processing has been initiated and should be complete by the middle of next week.
  - Once map services and cache processing is complete application components will be loaded, at which time we will schedule a work session to review the map/ data.
3. Old Ford
  - Contractor will be mobilizing to the site starting Monday, 10/28.
  - The following week, electrical conduits and wiring runs are scheduled to begin and will take 2 weeks to complete.

**Mr. Wilkinson moved to accept the update into the record, Mr. Brinkworth second, all voted in favor.**

**UTILITY REPORT:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for approval:

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
City of New Albany	\$108,660.85	Transfer*
Indiana American Water	\$1,444.75	WWTP
Gibson Law Office	\$1,730.76	City Attorney
Vectren Energy Delivery	\$221.03	WWTP
Floyds Knobs Water	\$289.04	WWTP
Duke Energy	\$5,357.62	WWTP
AT&T Capital Services, Inc	\$281.46	Thursday Utility
Time Warner Cable	\$533.52	Thursday Utility

Postmaster	\$13,000.00	SEW
Ace Hardware	\$572.64	WWTP
Indiana American Water	\$4,120.00	SEW
Inter City Auto	\$411.10	WWTP
Office Supply Co.	\$130.00	SEW / WWTP
Rinky Dinks	\$55.18	WWTP
Weld-Rite Supply Co.	\$468.00	WWTP
American Trailer Sales	\$29.00	WWTP
Fed EX	\$67.37	WWTP
Murphy Elevator Company, Inc	\$138.26	WWTP
Padgett Inc	\$9,420.00	WWTP
Postmaster	\$376.64	SEW
Clark-Floyd Landfill LLC	\$4,412.18	WWTP
Microbac Laboratories Inc	\$76.20	WWTP
Cintas	\$578.60	WWTP
Keystone Software Systems	\$5,800.00	SEW
Silver Creek Water	\$1,239.20	SEW
Clark-Dietz	\$9,233.36	WWTP
Robert Elsby & Robert Koetter	\$818.00	SEW
Verizon Wireless	\$1,053.85	WWTP
Orr Safety Equipment Co.	\$2,124.95	WWTP
Brown Equipment Co., Inc.	\$116.82	WWTP
Earth First	\$283.41	WWTP
Safety-Kleen Corp	\$180.00	WWTP
Hagmann Enterprises	\$4,200.00	WWTP
Grainger	\$389.88	WWTP
Rawdon Myers, Inc.	\$6,250.00	WWTP
IHI Compact Excavator Sales	\$916.50	WWTP
J.R. Hoe & Sons, Inc.	\$476.00	WWTP
Your Community Bank	\$852.67	WWTP
Stantec Consulting Services	\$3,089.50	WWTP
Pipe Eyes, LLC	\$705.66	WWTP
Office Depot	\$69.96	WWTP
Kentuckiana Wire & Rope	\$85.92	WWTP
Pitney Bowes	\$136.65	WWTP
Concrete Coring & Cutting	\$300.00	WWTP
Airgas-Mid America	\$89.65	WWTP
Xerox Corp	\$245.31	WWTP
Derby City Pump & Valve Svc	\$1,325.00	WWTP
Kimmel Lawn Service	\$5,675.00	WWTP
Xylem Water Solutions USA	\$622.00	WWTP
Sherry Laboratories	\$111.70	WWTP
Robert Sartell	\$212.92	WWTP

Steven Thieneman	\$852.67	WWTP
Don Thieneman	\$852.67	WWTP
Time Warner Cable	\$979.65	WWTP
Trojan Technologies	\$4,099.29	WWTP
Mainstreet Realtors	\$38.19	SEW
Tim Goebel	\$150.00	City Attorney
Karen Horlander	\$10.00	SEW
KCI Companies	\$310.30	WWTP

\*Transfer to City of New Albany - From Your Community to Mainsource

**Total** **\$206,270.88**

**Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:35 a.m.

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Mayor Jeff M. Gahan

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Vicki Glotzbach, City Clerk