

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, OCTOBER 24, 2017 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

OTHERS PRESENT: Bryan Slade, Robert Lee, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Alicia Meredith, Linda Moeller, Larry Summers, Claire Johnson, Tonya Fischer, Krystina Jarboe, David Brewer, David Hall, Courtney Lewis and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

COMMUNICATIONS – PUBLIC:

Derek Misch, Dan Cristiani, passed out maps of projects and road closures and reviewed them with the board. He stated that they are extending the Beechwood Avenue closure for another week so that they can do a service and restore the road and requested an additional saw cut. He explained that the second handout is for a repair on Charlestown Road in front of Zesto's and stated that on November 6th they would like to excavate the area to make sure the valve isn't leaking. He added that if the valve isn't leaking they will have to replace the water main under the road.

Mr. Nash asked why November 6th.

Mr. Misch explained that is the date they have to start construction by.

Mrs. Cotner-Bailey asked if it will be for only one day at Charlestown Road.

Mr. Misch stated that is the request for now until they can find out what is going on.

Mr. Thompson stated that he thought the water company said that the work could be done in Zesto's parking lot.

Mr. Misch stated that the ditch they have to cut open will be half in the drive and half in the road.

Mr. Thompson asked if the apartments would still have access to the driveway entrance.

Mr. Misch stated that he will look into that today and come back next week with a better plan.

Mr. Thompson moved to extend the closure of Beechwood Avenue to November 3rd, Mrs. Cotner-Bailey second, motion carries.

Mr. Thompson moved to approve the saw cut at 2743 Charlestown Road, Mrs. Cotner-Bailey second, motion carries.

Wes Christmas, Clark-Dietz, stated that MAC is on E. 8th Street this morning between Shelby and Culbertson and they plan to route traffic around the block. He stated that they plan on completing that work this week to be ready to put down intermediate asphalt on Monday, and the overlay of the entire surface is scheduled for November 13th

Mr. Nash asked about Culbertson to Spring.

Mr. Christmas stated that Shelby to Culbertson is where they are doing full-depth reconstruction and the rest of the street will be milled and overlaid. He added that they there will be some striping work will be starting on Market Street from State to West 5th and Mr. Summers can expand on that.

Mr. Summers stated that the city has been planning to do an independent project from the federal aid project that will be completely local. He explained that part of this project will be converting Market from State Street to West 5th to a two-way operation. He stated that beginning today the street department will be placing cones on the north side of Market to direct traffic into the south bound lane in preparation of the conversion. He added that they will begin the striping operation on the north side and plan to switch it on October 31st.

Mrs. Cotner-Bailey asked if the bushes in the median be an issue.

Mr. Summers stated that is a concern of INDOT and they will definitely look into it.

Mr. Nash asked if it will be Market Street in its entirety.

Mr. Summer replied yes.

Mrs. Cotner-Bailey asked if he knows how long it will be before the signal is reconfigured.

Mr. Summers stated that is dependent on the time line of the contractor.

Mr. Nash asked how they will mark the intersection as a four-way stop.

Mr. Summers explained that they will have temporary stop signs on the corners but the stop bars will be the same configuration as if there was a signal.

Mr. Nash asked about annual paving.

Mr. Christmas stated that is the E. 8th Street work that is going on and there are a couple of other streets remaining to be completed which will follow including Charlestown Road, Grant Line near Hausfeldt Lane and Woodlawn.

Mrs. Cotner-Bailey asked if it is still on the schedule to finish rejuvenation of Green Valley Road.

Mr. Christmas stated that it is an item that remains to be done but he hasn't received a schedule.

Paige Thomas, O'Mara, requested the following cuts: 1114 Woodfield Drive for a hydrant replacement requiring a 4'X10' sidewalk cut, 516 Shirley Drive for a main break requiring a 3'X6' street cut and Bank and Elm for a retired service requiring a 4'X12' asphalt cut and a 6'X7' asphalt cut.

Mr. Thompson moved to approve the above cut requests, **Mrs. Cotner-Bailey** second, **motion carries**.

Sarah Galvin, OUTFRONT Media, LLC, passed out information on her request to make changes to the current bus shelter at 1850 State Street and reviewed it with the board. She explained that they would like to move the shelter 60' south and increase the size of the pad that it sits on to 8'X25'. Said plan and photos are on file with the City Clerk's office.

Mrs. Cotner-Bailey asked what they would do with the old pad.

Ms. Galvin stated that it will be torn up and the ground will be seeded and the shelter will be rehabbed and reinstalled.

Mr. Nash stated that concrete will be poured October 26 & 27 and the shelter will be set November 7th. He asked what hours they will work.

Ms. Galvin replied 9:00 a.m.-4:00 p.m. She added that she received permission from the hospital to do as much of the work as they can from their parking lot.

Mr. Thompson moved to approve the request subject to review of the right-of-way coordinator, Mrs. Cotner-Bailey second, motion carries.

Paul Lincks, HWC Engineering, stated that the grid project contract completion date should be mid to end of November. He explained that the contractor informed them that all pavement markings have been installed and they will do a final walkthrough for punch list items. He stated that last week they began connecting the loops to the signal controllers and this will allow the signals to become more efficient and they should be finishing Spring Street early this week. He added that the work scheduled for this week is installing the foundation for the new controller cabinets at Spring and 15th, replacing the flashing red signal at Market and 13th, and signage on Elm Street regarding pedestrian activated crosswalks.

Mr. Nash asked where the no right turn on red signs supposed to be.

Mr. Lincks stated that they work with Mr. Summers to identify the locations but as far as required location as to where they should be posted at the intersections he would need to look into the guidelines.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Courtney Lewis re: Special Event Permit

- **Schmitt Furniture/New Albany Social Chili Cook-off**

Ms. Lewis stated that the request is to use the amphitheater on Friday, November 10th from 6:00-11:00 p.m. including set up and tear down. She added that they would like to have a beer garden so there is a representative here to answer questions.

Kelly Winslow stated that they will have one beer vendor which will be the NewAlbanian. She added that they will have the entire event roped off and asked if that is correct.

Courtney Lewis stated that everything has to be fenced in if they are serving alcohol.

Ms. Winslow stated that they will have local businesses prepare chili to see who has the best in the city.

Mrs. Cotner-Bailey asked if it is a Schmitt Furniture sponsored event.

Ms. Winslow replied yes.

Mr. Nash asked if it is a public event.

Ms. Winslow replied yes. She stated that there will be a charge but all proceeds are going to Hero's Reward that gives back to first responders.

Mrs. Cotner-Bailey stated that the copy of the insurance that she has does not have the City of New Albany as an additional insured and that is a requirement.

Ms. Winslow presented them with an updated copy and asked them to let her know if it isn't correct.

Mrs. Cotner-Bailey stated that the restrooms will be winterized so she will be responsible for providing her own and asked if she has a plan for that.

Ms. Winslow stated that she contacted A1 who is donating one and she will be paying for the other.

Mr. Thompson asked if she has fencing for her alcohol area. He explained that when the city has an event they close the area off and asked if she has a plan in place for that.

Ms. Winslow stated that she can find some fencing but if the city would let her borrow theirs that would be great.

Mrs. Cotner-Bailey asked if she has been in contact with the Health Department.

Ms. Winslow stated that she hasn't yet but it is on her to-do list. She added that she does have an alcohol permit.

Mr. Thompson asked if the band will stop playing at 10:00 p.m.

Ms. Winslow replied yes.

Mrs. Cotner-Bailey asked if she has a plan for trash pickup.

Ms. Galvin stated that they using the company that provides for Schmitt Furniture.

Mr. Thompson asked if they have a security plan.

Ms. Winslow stated that she doesn't have one.

Police Chief Bailey stated that it is a requirement of the policy.

Police Chief Bailey suggested that if the board approves the request he would ask that it be made contingent upon him being a part of the discussion regarding the security plan.

Mrs. Cotner-Bailey moved to approve contingent upon getting the health department permit as well as alcohol permit, fencing and coordinating security with Police Chief Bailey, Mr. Thompson second, motion carries.

2. Shane Gibson re: Warranty Deed from City of New Albany to New Albany Redevelopment Commission

Mr. Gibson stated that he needs the board's approval to transfer this property. He explained that it was previously owned by the New Albany Redevelopment Commission and through a disposal process it went to some local developers and ultimately brought back to the city. He stated that when they signed the deed over it came back to the City of New Albany and it should have gone back to the redevelopment commission.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

3. Fire Chief Juliot re: Request to close boat ramp on November 1st and 2nd

Chief Juliot requested a closure of the boat ramp on November 1&2 from 8:00 a.m.-5:00 p.m. for their annual engine pump tests.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

4. Chris Gardner re: Annual training

Mr. Gardner explained that every year flood control and the NAFD have to do annual training for the levee system and this year they have three scheduled. He requested closures on November 6th at Providence Way from Beharrell to Spring Street from 9:00 a.m.-2:00 p.m., November 7th at E. 18th Street from Troy Street to Water from 8:00 a.m.-noon, November 8th and 9th on W. 10th Street from Main Street to Water from 8:00 a.m. Wednesday until 3:00 p.m. Thursday.

Mrs. Cotner-Bailey moved to approve the above closure requests, Mr. Thompson second, motion carries.

5. Larry Summers re: Supplemental Agreement on the Greenway Project

Mr. Summers presented a supplemental agreement for the inspection of the Greenway Project for the board to review and approve. He explained that the contractual completion date went beyond what was anticipated and they have already used up the entirety of their contract. He stated that they will finish the construction record for INDOT and the amount that is requested is \$54,000.00. He added that he has made a request to KIPDA for the additional funds to be able to help pay for this at an 80/20 split.

Mr. Nash asked when it will be completed.

Mr. Summers replied mid-November unless there is any changes the city requests.

Mrs. Cotner-Bailey moved to approve the supplemental agreement subject to legal review, Mr. Thompson second, motion carries.

6. Larry Summers re: Board signatures for Mt. Tabor Road Project

Mr. Summers explained that they have acquired all the property for the Mt. Tabor Road project and now they are moving forward with the reconstruction plan. He stated that the final step is to submit tracings to INDOT and in order to do that he needs the board's signatures.

Mr. Nash asked what portion of Mt. Tabor Road it includes.

Mr. Summers replied from Grant Line Road to just past the intersection at Klerner Lane.

Mr. Nash asked about the hill that is caving in.

Mr. Summers stated that there will be two walls that are installed. He explained that one will be near the portion he is referencing and the other will be installed near the body shop at the curve to ensure the longevity of the road in that portion until they can complete the second phase.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

7. Mickey Thompson re: Fire Department Grievance Hearing Decision

Mr. Thompson explained that they had a grievance hearing with the fire department that involved 6 individuals. He stated that as part of the hearing 4 individuals completed most of the department courses that were preferred and 2 that lacked a few of the courses which dealt with the ability to perform their duties. He explained that based on the information that they had it would go by seniority.

Mr. Thompson moved to deny the three fire department grievances heard on October 10, 2017, Mrs. Cotner-Bailey second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 10/10/17 to 10/24/17 in the amount of \$1,642,468.61:

General Claims (Bank 1):	572,429.15	
Fire Department:	39,637.35	
Police Department:	96,183.91	
Street Department:	14,329.84	
Parks Department:	25,125.01	
	Total From Above:	747,705.26
Medical/Drug Fund (Bank L):	67,403.05	
Payroll Claims (Bank 2):	721,966.22	
Sanitation Fund:	91,473.86	
Thursday Utility Claims:	13,920.22	
	Total From Above:	894,763.35
	Grand Total:	1,642,468.61

Mrs. Cotner-Bailey moved to approve the above claims, **Mr. Thompson** second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Executive Session Meeting Minutes for October 27, 2017, **Mr. Thompson** second, motion carries.

Mr. Thompson moved to approve the Regular Meeting Minutes for October 17, 2017 with corrections, **Mrs. Cotner-Bailey** second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:55 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk