

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, OCTOBER 30, 2018 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

**OTHERS PRESENT:** Chris Gardner, Sidney Main, Bobby Lee, Police Chief Bailey, Assistant Police Chief Fudge, Deputy Fire Chief Baylor, Fire Marshal Koehler, Linda Moeller, Tonya Fischer, David Hall, Alicia Meredith, Krystina Jarboe, Jessica Campbell, Josh Staten and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Kevin Maxwell with BSM re: cable lines in the right-of-way on East Spring Street**

**Mr. Maxwell** explained that they presented a plan to Mr. Thompson to bury new fiber optics at 117 E. Spring street. He stated that it will all be underground and done by directional bore to minimize the damage. He explained that they will be coming up the alley between Pearl and State Streets from Oak Street all the way down to the building. He added that the contractor for the project is GSP Networks out of Ohio.

**Mr. Thompson** stated that he reviewed the plans and explained that the original plan had them coming down Spring Street but because of the way the sidewalk is around the Elsbey Building they had to redesign it.

**Mrs. Cotner-Bailey** asked when the work will begin.

**Mr. Maxwell** stated that they hope to start next Monday.

**Mr. Nash** asked how long it will take.

**Mr. Maxwell** replied 3-4 days.

**Mr. Thompson** stated that they are aware that they need to get the maintenance of traffic to the city as well before they start work.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Janet Burkhart re: Request to have stop sign removed and placed at different location on Schell Lane**

**Mrs. Glotzbach** stated that Ms. Burkhart called and said that she couldn't be at the meeting today.

**Mr. Summers** stated that this issue has come before the board several times and they hired JTL to look into it. He explained that they found that there wouldn't be a benefit one way or another to move the stop sign and suggested that by moving it they could create a whole other problem for another neighborhood.

**Police Chief Bailey** stated that his department reviewed the crash data for that location when he saw it on the agenda and there have not been any in the last two years.

**Mr. Thompson** stated that he spoke with the new president of the neighborhood association and explained that they have had a request to look into this previously and determined that the stop sign was in the best place that it could be located.

**3. Barry Blevins with Blevins Construction re: Easement encroachment at Plaza shopping center on Grant Line Road**

**Mr. Blevins, representing BSM Enterprises, LLC,** stated that BSM owns Plaza Shopping Center at 3400 Grant Line Road and that they would like to request a permanent encroachment easement along the west side of Tiger Boulevard. He explained that the encroachment will be approximately 13' in width on the east side of the shopping center and will allow for the installation of a free-standing canopy for a new Goodwill store. He added that it will also aid drainage work needed to direct water coming from Tiger Boulevard away from the existing buildings. He passed out a map and letter for the board to review. Said materials are on file with the City Clerk's office.

**Mrs. Cotner-Bailey** asked what the time frame is on this.

**Mr. Blevins** stated that they can't start construction until January.

**Mr. Summers** stated this is the first he has had a chance to look at this and he would like to have time to do some research before making a recommendation.

**Mr. Thompson** asked Mr. Blevins if he has any info on the drainage work they would like to do.

**Mr. Blevins** stated that it would be taken to the rear parking where it slopes off.

**Mr. Summers** asked what the reason is for the full length of the easement.

**Mr. Blevins** explained that they are going to do some grading work to be sure they can get the water into the new pipe system. He added that the only permanent easement would be where the canopy is installed, which is about 6' onto the property.

**Mr. Thompson moved to take this item under advisement, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Andrew Cox** stated that they are doing some work on the apartments above Big 4 Burgers on Main Street and they would like to place a 30 yard dumpster during the work.

**Mr. Thompson** stated that he had suggested putting it in the parking lot because of the slope of the alley next to it.

**Mr. Cox** stated that Big 4 Burgers will be closed on November 15-16 and asked if they could put the dumpster in the parking spots in front of the building.

**Mr. Thompson** stated that it makes it better if the business is closed but it would still be better if it was in the parking lot if there is a way to drop it there.

**Mr. Nash** asked if it will impede trucks turning off State Street.

**Mr. Thompson** replied no.

**Mr. Thompson moved to approve placing the dumpster in the parking with the alternate location on the street if the dumpster can't be dropped in the lot, Mrs. Cotner-Bailey second, motion carries.**

**Matt Hines, United Consulting, State Street Signal** – he stated that last week they installed all the remaining permanent striping, installed remaining signage and removed the last signs posts from the Green Valley intersection. He explained that there is no work left to do this week but they have a pre-file inspection scheduled for November 7. **Mt. Tabor Road** – he stated that last week they installed three manholes and installed 400 feet of drainage pipe. He explained that this week they will continue installing storm-sewer and they will be starting the drill shaft walk tomorrow.

**Silliman, Jacobi, Toombs & Lanz, Reas Lane, Phase 2** – he stated that asphalt surface was placed yesterday, they will finish grading today and striping is scheduled for Wednesday, November 7. **Sidewalk/Oak Street and Union Street** – he stated that that they concrete sidewalk and replacement is moving along and they will try to clean it up a little bit for trick or treating tonight. **Grant Line Road** – he stated that everyone was very pleased that the culvert replacement was completed early last week and Grant Line was reopened Thursday afternoon.

**Mr. Nash** stated that there were traffic controllers there yesterday for some reason and backed traffic up to the Beechwood Avenue intersection.

**Mr. Silliman** stated that he is unaware of what would have caused that but he will check into it.

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Street closure for Veteran’s Day Service on Sunday, November 11<sup>th</sup>**

**Mr. Thompson** explained that it will be closed from 5<sup>th</sup> Street to 11<sup>th</sup> Street from 10:00 a.m. until the end of the program.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Vicki Glotzbach re: Banner request for Silvercrest for November 16<sup>th</sup> – December 3<sup>rd</sup>**

**Mrs. Glotzbach** explained that they would like to hang a banner on Main Street from November 16<sup>th</sup> through December 3<sup>rd</sup> for their Christmas Bazaar that is on Saturday, December 1<sup>st</sup>. She stated that they haven’t gotten the banner made yet, but passed out copies of the flyer for the board to review which has all of the information that will be on the banner.

**Mrs. Cotner-Bailey** stated that as long as the location is available she is comfortable approving it as long as they provide the design before it officially goes up.

**Mrs. Cotner-Bailey moved to approve subject to its contents, Mr. Thompson second, motion carries.**

**3. Josh Staten re: Change Order No. 3 for the M. Fine Lot Improvement**

**Mr. Staten** presented a construction change order request for the work being done at the M. Fine Lot. He explained that it covers some sidewalk work and landscaping and the total is \$3,747.84.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Linda Moeller re: Bank Reconciliation Worksheets for September 2018**

**Mrs. Moeller** presented the board with the Bank Reconciliation Worksheets for September 2018 and asked that be read into the minutes.

**5. Warren Nash re: Deer Crossing Signs**

**Mr. Nash** stated that he has seen an increase in the number of deer being spotted and isn't sure the crossing signs are adequate and asked that they look at the Graybrook area.

**Mr. Thompson** stated that any time a request is brought to the board they do add signs.

**6. Cheryl Cotner-Bailey re: Date Change for Trick or Treat**

**Mrs. Cotner-Bailey** moved to change Trick or Treat to tonight from 6:00 p.m. until 8:30 p.m., **Mr. Thompson** second, motion carries.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the Regular Meeting Minutes for October 23, 2018, **Mr. Thompson** second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:35 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk