

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON WEDNESDAY, NOVEMBER 4, 2020 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, President, Mickey Thompson, member, Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Police Chief Bailey, Bryan Slade, Chris Gardner, Sidney Main, Larry Summers, Alicia Meredith, Sandy Boofter, Krystina Jarboe and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Derek Misch re: Traffic control and saw cuts for IN-AWC Cherry St. Water Main project.**

**Mr. Misch** presented the traffic control plan for the upcoming IN-AWC Cherry Street Water Main project, (2) Road Cuts totaling approx. 2,620 sf and (2) Sidewalk Cuts totaling approx. 7,235 sf. He requested a parking restriction on Cherry Street between Scribner Drive and Hildreth Street November 9-17 from 7:30 am – 6:00 pm, a closure on Hildreth Street at Cherry Street on November 18<sup>th</sup> from 7:30 am – 6:00 pm, a parking restriction on Cherry Street between Hildreth Street and Griffin Street November 18-25, November 30 and December 1 from 7:30 am – 6:00 pm

**Mr. Thompson** asked if they could meet because he didn't have a change to look at Griffin Street.

**Mr. Thompson moved to approve subject to his review, Mrs. Cotner-Bailey second, motion carries.**

**2. James Ruffra re: Additional road signage on Wildwood Lane**

**Mr. Thompson** explained that he has recently witnessed several tractor trailers at the end of Wildwood Lane having issues trying to turn around at the dead end and requested that the board approve to install a "no outlet" sign at the entrance to Wildwood.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**3. Mike Scheser with Renaldo Jewelry re: Parking in front of Elsby Building**

**Mr. Scheser** stated that he brought the request to change the bus parking in front of his building to customer parking several weeks ago and wanted to know where they are at on this request. He added that they just opened a new retail store on Monday in the Elsby Building and this parking would greatly serve their business and others in the building.

**Mr. Nash** stated that his initial concern was that the route was stopped just because of the virus.

**Mr. Thompson** stated that he spoke with a TARC official and requested confirmation from them that the route has been permanently removed. He explained that the official he spoke with had a family emergency and he checked again with him this morning and he is working on getting the information to the city.

**Mrs. Cotner-Bailey** asked Mr. Scheser if they have any other parking for that building.

**Mr. Scheser** stated that in the rear of the building there is assigned parking for tenants of the building and the only other parking that they know of is further down Spring Street where the PNC building was.

**COMMUNICATIONS – PUBLIC:**

**Wes Christmas, Clark Dietz** reported the following update on the 2020 Annual Street Paving Project:

**Substantial Completion Date: 11/15/2020**

**Final Completion Date: 12/31/2020**

**Original Construction Contract Amount: \$2,000,000.00**

**Current Construction Contract Amount: \$2,000,000.00**

**Approximate % Complete: % this week; % total**

**Progress for the Week:**

- **MONDAY 10/26/20** McCrite milled Broeker Lane. Libs finished the full depth HMA patch on Corydon Pike. Seven Seas poured driveway approaches at Beharrell and Ellen Court. Seven Seas doing demo. at Ellen Court. Traffic Control by SZS on site.
- **TUESDAY 10/27/20** Seven Seas rained out. McCrite milled Valley View. Proof rolled and laid out all partial and full depth HMA patching at Valley View and Broeker Lane. Traffic Control by SZS on site.
- **WEDNESDAY 10/28/20** McCrite milled the partial and full depth HMA patches at Broeker Lane. Libs laid HMA Base for patching in the partial and full depth patches at Broeker Lane. McCrite milled 1.5inch off mainline at West Oak St. and Corydon Pike. Traffic Control provided by SZS on site.
- **THURSDAY 10/29/20** Rain. To wet for controlling operation. Libs came in to cut a bleeder at Corydon Pike where puddled from milling off the mainline and it not having anywhere to get out.
- **FRIDAY 10/30/20** Libs laid all the HMA Surface for mainline at Broeker Lane. Seven Seas poured driveway approaches at Ellen Court and curb ramps at Beharrell.

**Upcoming Activities:**

- **Do the partial and full depth patching at Valley View, West Oak St., and Corydon Pike. then lay the HMA surface for mainline. Pour concrete curb ramps and a concrete approach at Beharrell. Finish pouring driveway approaches at Ellen Court. Begin concrete demolition work on 7th St.**

**Construction Issues:**

- **None**

**Mr. Christmas** requested approval from the board on behalf of the contractor to close Blackiston Mill Road between Charlestown Road and Blackiston Boulevard from 6:00 p.m. Sunday to 6:00 a.m. Monday so that they can mill/patch/pave all in one night. He added that any traffic that would come through would detour on to Blackiston Boulevard over to Charlestown Road. He stated that all of the businesses on the north side will still be accessible and they will make accommodations if needed for those on the south side.

**Mrs. Cotner-Bailey** asked if signage would also be on the Clarksville side.

**Mr. Christmas** stated that they have notified Clarksville of the anticipated closure but he would need to coordinate with them on that.

**Mr. Thompson** moved to approve the closure subject to signage and notification, **Mrs. Cotner-Bailey** second, motion carries.

**Larry McIntire, Beam, Longest & Neff** sent in the following update on Slate Run Road and Mr. Summers reported on it:

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: Completion date to be determined (curb island at north end in review)

Approximate % Complete: 97% (Revised due to anticipated additional work)

Progress for the Week:

- Recorded easement for commercial area was sent to Duke Energy.
- JTL Engineering will be assisting contractor with details for curb island.

Upcoming Activities:

- RPR will be working on final punch list items.
- Prime contractor will be working on some early punch list items.
- Prime contractor preparing to work on curb island and added sidewalk.
- Fence subcontractor needs to relocate existing fence at 1598 Meadow Lane.

Construction / Safety / Utility Issues:

- JTL Engineers is working with utility relocation at commercial area.
- Contractor needs to check on existing storm pipe at south end near Lochwood.
- Contractor is getting price for possible grating at south culvert box structure.

**Mr. Thompson moved to approve the closure of Oak Street, Mrs. Cotner-Bailey second, motion carries.**

**UNFINISHED BUSINESS:**

**1. Alley behind 259 Ealy/Issues at the stop at Griffin & Ealy/Water standing at Griffin & Ealy, Hildreth & Ealy and West & Ealy**

**Mr. Thompson** stated that storm water didn't find any issues with their infrastructure so it does appear that the standing water is a result of the handicap ramps. He explained that he will work with the street department to see if there is any remedy. He added that as far as he knows code enforcement/planning & zoning are still working on the other issues.

**2. Request for additional street lights on Trimmingham Road.**

**Mr. Thompson** stated that he left another message requesting more information from the residents and still hasn't received a response.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Develop New Albany – Extended Farmer's Market**

**Mrs. Jarboe** presented a request from Develop New Albany to extend their Wednesday farmer's market days to November 11-December 23 from 6:00-8:00 p.m. She added that they would like to have "no parking signs" from 4:00-9:00 p.m. and they would continue with all CDC guidelines that they have been following.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Sandy Boofter re: Bank reconciliations for August 2020**

**Mr. Nash** asked that it be entered into the record that Mrs. Boofter presented the August 2020 bank reconciliations.

**3. Sidney Main re: Lane Closure at 2579 Charlestown Road.**

**Mr. Main** requested to shut down the southbound lane at 2579 Charlestown Road on November 11 from 8:00 a.m. – 4:00 p.m. and on November 12 from 9:00 a.m. – 3:00 p.m. in order to removed two trees. He stated that they will be using flaggers to control traffic and they are hoping to get the work done on Wednesday but they are asking for Thursday as a backup.

**Mr. Thompson** asked if the city would be doing the work or a contractor.

**Mr. Main** stated SYS Contractors would be doing the work.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**4. Chris Gardner re: North Y Update**

**Mr. Gardner** stated that they are waiting for the guardrails to be installed today or tomorrow and once that is finished the road will be open.

**Mr. Nash** reported that there were a couple of drainage issues that got brought up at the last council meeting and asked Mr. Gardner to check the minutes and look into those.

**5. Mickey Thompson re: Underground Monitoring at State & West Street.**

**Mr. Thompson** stated that they approved some underground well monitoring for the drycleaners at State and West streets and they are requesting to install and additional 80 2” wells that will inject materials into the ground. He explained that the wells would be on that same property and will not be in the city right-of-way with the exception of 8 that will be in the sidewalk on the Westmoreland side.

**Mr. Thompson moved to approve with the stipulation that he continues to work with them on restoration and continuous updates, Mrs. Cotner-Bailey second, motion carries.**

**6. Mickey Thompson re: IN-AWC Street Cuts**

**Mr. Thompson** presented cut request from Dave O’Mara for IN-AWC at Grant Line & Logan Avenue (16’X16’ street cut), 1581 Mona Vista Court (3.5’X5’ street cut), 348 Estalla Avenue (2’X9’ street cut), 3413 Green Valley Road (34’X5’ sidewalk cut), 107 Flower Avenue (7’X5’ street cut). 1204 Naghel Street (4’X6’ street cut), 323 West Spring Street (4’X5’ street cut), 701 West 8<sup>th</sup> Street (5’X10 & 6’X7’ street cut)

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**7. Mr. Thompson re: Closure for Veteran’s Day Celebration**

**Mr. Thompson** stated that they are requesting to close Market Street on November 11<sup>th</sup> from the alley between 4<sup>th</sup> & 5<sup>th</sup> down to 11<sup>th</sup> Street starting at 10:00 a.m.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the BOW Claims Docket for 10/20/20-11/02/20 in the amount of \$1,502,231.00

General Claims (Bank 1):	57,064.61
Fire Department:	7,731.62
Police Department:	7,428.16
Street Department:	30,525.41
Parks Department:	13,705.67
Medical/Drug Fund (Bank L):	-
Payroll Claims (Bank 2):	1,142,199.02
Sanitation Fund:	-

Thursday Utility Claims:

243,576.51

Grand Total:

1,502,231.00

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for October 27, 2020, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:43 a.m.

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Warren Nash, President

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Vicki Glotzbach, City Clerk