

THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY NOVEMBER 8, 2012 AT 9:15 A.M.

PRESENT: Mr. Brinkworth, Mr. Wilkinson and Mayor Gahan

ALSO PRESENT: Ms. Dickey, Mr. Lahanis, Mr. Gibson, Mr. Sartell, Mr. Christmas, Mr. Garrard and Ms. Glotzbach

Mayor Gahan called the meeting to order at 9:15 a.m.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the **October 25, 2012 Regular Meeting Minutes**, **Mr. Brinkworth** second, all voted in favor.

COMMUNICATIONS - PUBLIC:

Mr. Brinkworth moved to move the communications from public up on the agenda, **Mr. Wilkinson** second, all voted in favor.

Ms. Kessans explained that she had a potential sale on a house on Mona Vista and when the buyers contacted the sewer department, they were told there are several issues with the home. She said that she understands what is going on now because she has talked to several people.

Mr. Lahanis stated that if he could get her contact information then he will get with her this afternoon. He stated that there is not an issue there but they are doing a rehab project.

Ms. Hill stated that she was present on behalf of her father David Scott who is 85 years old and legally blind. She said that he had a leak that was going down into his basement and he didn't realize it. She said that the balance of the sewer bill is really high and she is trying everything to get it paid. She said that her brother repaired the leak asked the board to reconsider the adjustment request.

Mr. Wilkinson asked if the usage was now normal.

Ms. Dickey replied yes.

Mr. Brinkworth asked what the balance is as of today.

Ms. Dickey replied about \$600.00 or \$700.00. She added that Ms. Hill made a payment of \$300.00 on October 24th.

Mr. Wilkinson moved to approve the adjustment, **Mr. Brinkworth** second, all voted in favor.

Ms. Weisman stated that she received a letter from her tenant that stated there was a lien put on the property for a bill that was a year old. She said that the sewer company had her home address and there was no information sent her prior to the date. She said that she was told there was a pre-lien sent and returned. She added that the sewer company had her billing address because she has owned the property for 17 years and when a

tenant is not in the property then she pays the bill.

Ms. Dickey stated that part of the problem is that when the pre-lien was sent, the address in the treasurer's office and auditor's office was the service address. She said that she called the auditor's office and was told that the address was changed to Ms. Weisman's home address on July 2nd.

Ms. Weisman stated that she wants the extra fees to be reimbursed.

Mr. Brinkworth asked what the fees were.

Ms. Dickey replied \$43.00.

Mr. Gibson suggested that she get on the landlord tenant list and explained to her what that is.

Mr. Brinkworth moved to approve the total credit of \$43.00 to be applied to the property bill, Mr. Wilkinson second, all voted in favor.

Mr. Boyd stated that he was present on behalf of Mt. Zion Church to request an adjustment for an overflowing toilet that they were not aware of because the property was not occupied at the time.

Mr. Lahanis stated that they have a toilet that has been overflowing and would like to have an adjustment.

Mayor Gahan stated that the board would take it under advisement and Ms. Dickey would provide the paperwork on the leak for the next meeting.

Mr. Gibson advised Mr. Boyd to provide receipts, pictures and any other information that they have on the leak to the sewer office so they can prepare an adjustment request.

Mayor Gahan asked if the bill is over \$500.00.

Mr. Boyd replied that it is \$1,900.00. He stated that the bill went from less than \$20.00 per month to \$1,600.00 and the balance is now up to \$1,900.00.

Mr. Brinkworth said that he is concerned because the board doesn't usually adjust for toilet leaks because the water goes into the sewer system and has to be treated.

There was a lengthy discussion regarding this adjustment request.

Mr. Brinkworth suggested getting a payment of \$400.00 and that would take him off of the lien list for this time and the board would revisit the issue at the next meeting.

Mr. Brinkworth then made a motion for him to pay \$400.00 toward his bill and hold off on the lien until the board makes a decision, Mr. Wilkinson second, all voted in favor.

BIDS:

Main Street Streetscape Phase One

**TSI Paving
Excel Excavating
MAC**

Ms. Bartley explained the plans for the wall and showed the two different options on the projector. She stated that the plan is to still have corrugated metal on the 2 ft. sections. She stated that if the block is selected then TSI is the low bidder.

Mr. Brinkworth stated that if they decide to go with the block, they could get a change order for the front too.

Mayor Gahan asked Mr. Brinkworth if he was okay with the screens.

Mr. Brinkworth replied that it is fine.

Mr. Lahanis stated that as an option, they could go with the fencing along the whole length without brick or corrugated metal.

Mr. Brinkworth stated that they don't have a bid for that.

Mr. Lahanis stated that they have the unit price so that could be taken off and adjust for that. He added that he would like to see the concrete block because it makes it look a lot better than the corrugated metal.

There was a lengthy discussion regarding whether they should use block or corrugated metal in the fencing.

Mr. Lahanis suggested that they motion to award the bid and allow him to negotiate with TSI and then bring it back to the board. He said that they will leave the block in the tree wells and then for the rest of that they will come up with a rendition and get back with the board.

Mr. Brinkworth stated that they need a proposal for a change order.

Mr. Lahanis stated that is what he is suggesting is to bring it back to the board in two weeks. He added that he would like to get started on the project.

Mr. Brinkworth motioned to accept the TSI bid with alternate 1 included, Mr. Wilkinson second, all voted in favor.

COMMUNICATIONS - CITY OFFICIALS

SEWER ADJUSTMENTS:

FINANCIAL REPORT:

Mr. Wilkinson stated that everything is going along as per the budget at 83.6%. He said that invoicing for last month was about \$1.3M. He also stated that there are a couple of line items that are out of line because of large equipment and engineering has picked up a little because of the manual that we have going this year. He said there were also flood damage repairs that were done and engineering on the Spring Street project has kicked up the line item a little. He added that overall we are within the budget.

NEW BUSINESS:

Mr. Lahanis stated that Mr. Gerrard, Mr. Gibson and he have been meeting the last couple of weeks with EMC about the transition.

Mr. Garrard stated that they had conversations with HR for the city and HR for EMC

regarding benefits. He stated that their primary focus was resolving staff issues. He talked about reapplying for positions. He also said that part of the closeout is to focus on that the equipment is accounted for and taking an inventory. He stated that so far the conversations have been helpful and productive.

Mr. Gibson passed out the recorded Restrictive Covenant-Deed Restriction on the Fairways of Valley View and stated that his concern was that there is something of record that goes with the property.

OLD BUSINESS:

Mr. Christmas stated that Jacobs Creek will be wrapped up next week. He said that smoke testing on Basin 28 in the Charlestown Road corridor should be completed as well next week. He then stated that he did distribute the recommendations of the report for the Chapel Creek lift station and he didn't receive any comments so he will go ahead and print out the full and final report for the board's file.

Mr. Wilkinson stated that he went through the preliminary real close and asked if there any significant changes from the preliminary.

Mr. Christmas stated that the only thing that was modified was basically finishing the recommendation section.

Mr. Lahanis stated that they did have their meeting with the council and gave them an update on the financial summary and they gave a very good report and everyone seemed to be happy.

Mr. Christmas stated that on the Basin 16 lateral lining there have been a couple of locations that the laterals were in poor enough condition that it required some dig-ups so that work is beginning this week.

Mr. Lahanis stated that he is withdrawing his request for the vehicles that he wanted to use the SRF money for because he is not comfortable releasing any of that money because there may be some additional construction that needs to be done.

EMC REPORT:

Mr. Sartell went over the following report:

September Operations Summary

- There were no effluent excursions for the month of September and the WWTP was full in compliance.
- Pre- Treatment - Issued Wise Technical a discharge permit and conducted annual sampling of Samtec. A legal notice was posted for the permit renewal of General Mills.
- 38 restaurants or food preparation facilities reported they were in compliance or inspected for compliance.
- The treatment plant had a daily average flow of 6.28 MGD and there were 5.25 inches of rain for the month.
- The plant had a daily average of 10,744 lbs/d of TSS which is at 58% of the capacity of the plant design limit and 8,926 lbs/d of CBOD which is at 63% capacity of the plant design limit.

- The plant had a safety rating of 100% for September and the staff completed safety training on Blood Borne Pathogens and CPR/First Aid.
- There were five rain events in September that required monitoring by Stantec Consulting Services which resulted in one overflow and one WWTP bypass both due to a damaged Automatic Transfer Switch
- There were 50 dry tons of Bio Solids removed for disposal.

CLAIMS

Mr. Lahanis presented the following claims for approval:

Sewer Claims for 11-08-2012

Vender Name	Amount	Department
Ace Hardware	\$526.13	WWTP
Irving Materials, Inc.	\$210.00	WWTP
Office Supply	\$757.25	SEW
Black Diamond	\$45.00	WWTP
Gibson Law Office, LLC	\$2,010.00	
Cintas #302	\$274.82	WWTP
Fastenal Company	\$9.65	WWTP
Clark-Dietz	\$29,663.61	WWTP
Bank of New York Mellon	\$400.00	
GRW Engineers, Inc.	\$5,210.00	WWTP
Gordon Food Services, Inc.	\$51.96	WWTP
Orr Safety Equipment Co.	\$200.77	WWTP
Brown Equipment Co., Inc.	\$1,203.43	WWTP
S & R Truck Tire Center, Inc.	\$482.66	WWTP
Frakes Engineering	\$4,193.45	WWTP
Grainger	\$440.10	WWTP
Rawdon Myers, Inc.	\$930.00	WWTP
S & M Precast	\$196.00	WWTP
Gripp, Inc.	\$1,645.00	WWTP
Metro Answering Service	\$53.12	WWTP
Data Network Technologies, LLC	\$3,663.00	WWTP
Pipe Eyes, LLC	\$719.89	WWTP
Office Depot	\$49.58	WWTP
Home Depot	\$87.72	WWTP
Hawkeye Security & Electronics	\$1,775.00	WWTP
American Water Enterprises	\$152,048.91	WWTP
Occ. Med. Physicians (OMP)	\$106.00	WWTP
Onesource Water	\$360.00	WWTP
Komline Sanderson	\$171.43	WWTP

James A. Garrad	\$8,000.00	WWTP
DoubleTree Suites Carmel, IN	\$1,647.12	WWTP
Julia & Mark Stewart	\$575.00	WWTP
Total	\$217,706.60	

Mr. Lahanis stated that there is a bill in the controller's office for service through September from EMC and asked if it could be included in the claims.

Mr. Brinkworth stated that they should pay that one and take the new one off.

Mr. Brinkworth moved to approve the claims and to pay the old EMC bill in place of the new one, Mr. Wilkinson second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:20 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk