

THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, NOVEMBER 14, 2013 AT 9:15 A.M.

PRESENT: Mayor Gahan, Gary Brinkworth and Ed Wilkinson

ALSO PRESENT: Wes Christmas, April Dickey, Linda Moeller, Shane Gibson and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Brinkworth moved to approve the October 22, 2014 Work Session Minutes, Mr. Wilkinson second, all voted in favor.

Mr. Wilkinson moved to approve the October 24, 2013 Regular Meeting Minutes, Mr. Brinkworth second, all voted in favor.

BIDS:

COMMUNICATIONS - PUBLIC:

Mr. Copperwaite passed out a copy of the plat for Graybrook Grove Subdivision and asked the board to sign off on it. He explained that earlier in the year he appeared before the board and they authorized credits for the project and added that they do have approval from the Plan Commission.

Mr. Sartell explained that they inspected the line that Graybrook Grove was going to tie into and part of the line was broke down and was in very bad shape. He stated that TSI came in and did a pipe burst process that cracks the line and this had been a problem area for years. He explained that the line is now ready to go.

Mr. Brinkworth moved to approve the system and to sign off on the plat, Mr. Wilkinson second, all voted in favor.

Mr. Copperwaite passed out a copy of the plat for Chase Commons and stated that the Plan Commission approved a variance for a Waffle House to go in adjacent to the Save-A-Step. He stated that they would like to request credits for the Waffle House which is a 38C restaurant so they would require 2,660/gpd. He explained that this is C3A zone and the zoning ordinance requires that it be split into three acre lots so the Plan Commission has recommended that they go ahead and split this into three lots but they do not know what the other lots will be used for at this time. He stated that they would like to record the plat and ask for credits on a case-by-case basis.

Mr. Brinkworth stated that there will need to be an easement to get to lot 1 and asked if lot 2 included the property behind lot 1 where the detention basin would go.

Mr. Copperwaite stated that it does.

Mr. Brinkworth stated that they would definitely need an easement for that.

Mr. Wilkinson asked if the detention basin will take up most of it.

Mr. Copperwaite replied yes.

Mr. Wilkinson asked if the detention basin would be outside the easement.

Mr. Copperwaite stated that it would and there is a shelf that the sewer line can run in.

Mr. Brinkworth moved to grant 2,660 credits of lot 1 of Plat 1411 for Chase Commons, **Mr. Wilkinson** second, all voted in favor.

Mr. Brinkworth moved to approve the plat contingent upon the addition of a sewer easement to lot 2 along the northeast line and the detention basin easement will only go to that sewer line easement and not extend over it, **Mr. Wilkinson** second, all voted in favor.

COMMUNICATIONS - CITY OFFICIALS:

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for the NAFC Building Authority in the amount of \$18,897.67 for a leak in the cooling tower on the roof. She explained that the water went into the drain for the cooling tower and was repaired by HMC & Atom. Supporting documents are attached.

Mr. Brinkworth asked where the cooling tower drains to.

Mrs. Baker stated that it is her understanding that it drains to the sewer.

Mr. Brinkworth explained that normally when the water leaks into the sewer system they have to pay for it because of that.

Mayor Gahan stated that once it goes into the system it really isn't in line for a credit.

Mr. Brinkworth asked if this would fall under the warranty.

Mrs. Baker stated that it did not because as a general practice they don't check pressure coming in after installation.

Mayor Gahan asked Mr. Gibson his thoughts.

Mr. Gibson replied that they are tenants of the building and so it will be passed on to them either way.

Mr. Wilkinson asked if that would mean that the County should be responsible for half because they would again be covering the whole expense.

Mr. Gibson stated that he doesn't think they would be able to because of their financial situation.

Mayor Gahan tabled this item until the next meeting.

Mrs. Dickey presented an adjustment request for Your Community Bank in the amount of \$6,937.80 for a leak in the cooling tower on the roof. She explained that the water went into the drain and the leak was repaired by Climate L.L.C. Supporting documents are attached.

Mr. Brinkworth stated that he thinks that we need to find out where their drain goes

before making a decision.

The board tabled the item until the next meeting.

Mrs. Dickey presented an adjustment request on behalf of Precision Property Management in the amount of \$1,064.28 for a leak near their meter. She explained that the water went underground.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Mr. Gibson stated that they are getting a few oversights with the online payments where individuals are putting decimals in the wrong place and the customers have to come to the board for a refund. He asked for the board's approval to allow Mrs. Dickey to look at those on a rational basis and make the adjustment.

Mr. Brinkworth stated that when there is an overpayment he doesn't think they should have to come to the board and it can stay in-house and get taken care of.

Mr. Wilkinson asked if Mr. Gibson would get a chance to look at anything that was significantly over.

Mr. Gibson stated that she usually brings him anything that raises a flag to her.

FINANCIAL REPORT:

Mr. Wilkinson stated that it is the end of the summer watering program and they have had a pretty good month as far as receipts go and as a whole they are spending about 10% under budget. He explained that next month they will be another couple hundred thousand higher so things are running very smoothly.

Mr. Gibson stated that tax bills are also due this week so that will come in next month.

NEW BUSINESS:

Item #1 - Sidney Ballard re: Retired line at #30 E. 18th Street

Mr. Ballard was not present.

OLD BUSINESS:

Item #1 - Clark Dietz Update

Mr. Christmas stated that on the Old Ford Lift Station activity is picking up and they should get the new electric and phone service this week. He explained that they should see the new building being set out there the first week in December. He stated that the Chapel Creek Sewer Improvement is being advertised for bids and the second ad should run tomorrow with a pre-bid meeting scheduled for November 20th and 1:00 p.m. He explained that they had advertised to open bids on December 12th but they do have a meeting on the 27th and could open them early if the board would like. He explained that he got an update from Shelly Koetter and she stated that they are waiting for confirmation about how many people are already on the sewers and she is asking for help with that because she was having a hard time getting the information.

Mr. Brinkworth stated that these are for properties next to the existing sewers.

Mr. Christmas stated that there are other properties outside the existing service area with some homes not on the sewer and it could affect the overall value of the property. He

explained that the GIS application will be up and running on the City’s web server soon and they need to have another work session to demo what is there and get feedback. He stated that he is waiting on feedback from the county to see if they would let them update on a daily basis.

Mayor Gahan asked what information they would be getting from the county.

Mr. Christmas explained that they will be referencing a lot of base map data that the county maintains so they would need to bring in the most current information to update daily. He stated that it doesn’t require any effort on their part but he just needs to make sure it is okay. He explained that he has a request in but has not received a reply yet.

UTILITY REPORT:

Mr. Sartell presented the following summary to the board:

Influent / Effluent Quality

- There was one effluent violation for copper due to low seasonal flows.

Pretreatment

- Issued a permit to Product Specialties and conducted annual testing.
- There were 38 grease trap inspections and 1 trap verification.

Facility Operations

- 90 dry tons of bio solids were removed from the WWTP.
- The WWTP was at 65% of its Total Suspended Solids design limit and at 57% of its CBOD design limit.
- There were 2.54 “of rain in September and rain gauges were calibrated.
- **Preventative and Unscheduled Maintenance**
- 232 preventative work orders were completed and 33 corrective work orders were created and completed.
- Maintenance replaced an alternator for the #4 pump at Old Ford Road Lift Station.
- Cleaned wet wells at Grantline Road and Chapel Creek lift stations.
- Replaced lower belt on the #2 Belt Filter Press.
- Replaced 3 rusted out electrical junction boxes at the #110 Raw Wastewater Pump Station.
- Cleaned out settled solids and plant growth from the #3 Oxidation Ditch.
- Replaced drain valves in #1 and #2 chlorine contact tanks.
- Spencer Machine rebuilt #1 pump at Grantline Road Lift Station.
- Maintenance staff rebuilt #1 Belt Filter Press wash water pump.
- Maintenance staff replaced bearings in the motor to the #3 grit collector.

Collection System

<i>Project</i>	<i>September</i>	<i>Year-to-Date</i>
<i>Sanitary Sewer Flushed/ft</i>	<i>14,623.9</i>	<i>127,808.9</i>
<i>Sewer Televised/ft</i>	<i>8,282.1</i>	<i>65,282.1</i>
<i>CIPP Installed/ft</i>	<i>1,005</i>	<i>5,276.6</i>
<i>Sewer Tap Inspections</i>	<i>5</i>	<i>44</i>

Project		September		Year-to-Date	
<i>Locates</i>		492		2,272	
Service Requests	Odor Complaint	Main Block	Resident Problem	Dye Test	Locates
28	1	2	10	4	6

- There were 2 rain events that required Stantec monitoring no overflows.
- AAA Plumbing repaired a common lateral on Shelby St.
- TSI repaired lateral connection to main in ROW at 1808 East Elm St.
- In House Construction Crew
 - Raised 7 manholes above grade.
 - Incased in concrete 2 sanitary lines that were crossing creeks.
 - Repaired common lateral at 619 West Spring Street and installed a clean out.

Facility Safety

- The monthly safety inspection rating was 98.4%
- The safety training topic in September covered Machine Guarding, Tool Safety and Ergonomics.

CLAIMS:

Mr. Sartell presented the following claims for approval:

Vendor Name	Amount	Department
The Bank of New York	\$459,981.65	Transfer
Stormwater Drainage Fund	\$87,790.74	Transfer
Sanitation Fund	\$382,204.61	Transfer
Bank of New York Mellon	\$300.00	Agent Fee
New Albany Municipal Utilities	\$1,038.33	WWTP
Indiana American Water	\$317.75	WWTP
Gibson Law Office	\$1,730.76	City Attorney
Clark Co. REMC	\$1,191.58	WWTP
Vectren Energy Delivery	\$429.98	WWTP
Floyds Knobs Water	\$29.24	WWTP
AT&T	\$626.71	WWTP
Duke Energy	\$7,029.56	WWTP
Fleetone	\$6,059.20	WWTP
Chris Blain	\$79.87	SEW
Tony Brewster	\$18.91	SEW
George Enteman	\$13.65	SEW
Jason Rehmer	\$3.20	SEW
Michael Crowe	\$62.81	SEW
L & D Mail Masters	\$1,620.07	SEW
Office Supply	\$61.78	SEW
Inter-City Auto	\$438.53	WWTP

American Trailer Sales	\$70.00	WWTP
USA Bluebook	\$230.31	WWTP
Office Depot	\$191.95	WWTP
NCL of Wisconsin	\$119.36	WWTP
J.R. Hoe & Sons, Inc.	\$871.00	WWTP
Reline America	\$846.53	WWTP
The Home Depot	\$123.91	WWTP
S & M Precast	\$1,058.00	WWTP
Brown Equipment Co., Inc.	\$1,615.29	WWTP
Quill	\$510.09	WWTP
Occupational Medicine Physicians	\$288.00	WWTP
Crum's Heating & Cooling	\$353.50	WWTP
Eco-Tech	\$200.34	WWTP
Eye-Tronics	\$1,088.56	WWTP
GRW Engineers	\$2,200.00	WWTP
Onesource Water	\$360.00	WWTP
Murphy Elevator	\$138.26	WWTP
Souths Cleaning Service	\$800.00	WWTP
Clark-Floyd Landfill	\$2,579.46	WWTP
Plumbers Supply	\$249.64	WWTP
Environmental Laboratories	\$375.00	WWTP
Lee Supply	\$42.71	WWTP
Ernst Concrete	\$265.40	WWTP
Bureau of Motor Vehicles	\$72.00	WWTP
Karen Cousins	\$11.22	WWTP
Gripp Inc	\$1,614.50	WWTP
Brandeis	\$46.46	WWTP
Metro Answering Services	\$70.68	WWTP
Cintas	\$509.08	WWTP
Fleet Services	\$212.93	WWTP
UHL Truck Sales	\$3,139.22	WWTP
S & R Truck Tire Center	\$26.00	WWTP
Culligan Water	\$471.80	WWTP
Sherry Laboratories	\$1,979.40	WWTP
Earth First	\$839.34	WWTP
KCI Companies	\$199.00	WWTP
IUPPS	\$1,515.60	WWTP
IMI	\$420.00	WWTP
Headworks	\$1,583.94	WWTP
Frakes Engineering	\$9,910.48	WWTP
Rinky Dinks	\$49.67	WWTP
Xerox Corp	\$104.02	WWTP
Rodefer Moss	\$1,350.00	WWTP

Norton & Associates	\$1,314.40	WWTP
Straeffer Pump & Supply Co.	\$2,208.00	WWTP
Wash O Rama	\$53.00	WWTP
Total	\$993,306.98	

Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:55 a.m.

Mayor Jeff M. Gahan

Vicki Glotzbach, City Clerk