

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, NOVEMBER 23, 2021 AT 10:00 A.M.

PRESENT: Warren V. Nash, president and Mickey Thompson, member. Cheryl Cotner-Bailey, member, was not present.

OTHERS PRESENT: Fire Chief Juliot, Fire Marshal Mayfield, Fire Investigator Koehler, Bryan Slade, Linda Moeller, Brad Fair, Larry Summers, Jessica Campbell, Krystina Jarboe, Sidney Main and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Derek Misch, Cristiani re: Request traffic control for the W. 10th St. Water Main Project on November 29 & 30

Mr. Misch requested traffic control for the W. 10th St. Water Main project and asked for permission to close the shoulders of W. Main St. and W. 10th St. at the intersection, on November 30th, from 8:30 am to 6:00 pm.

Mr. Thompson asked if they already have their permit from the state.

Mr. Misch replied yes.

Mr. Thompson moved to approve, Mr. Nash second, motion carries.

2. Andrea Van Horn re: Request for transition to one-way of a section of the alley next to 514 Vincennes St for Honey Creme Donuts.

Mrs. Van Horn explained that they have opened a drive-thru in the back of the building and she believes it could be a safety hazard for cars entering and exiting because of the multiple alley access that is surrounding the building. She stated that they have already had an issue with traffic and would like to avoid that in the future by requesting this transition to one-way

Mr. Nash asked if the drive-thru is in the back of the building.

Mrs. Van Horn replied yes and stated that it is in the middle of the back of the building.

Mr. Thompson stated that he did a site visit and tried to account for all scenarios but would recommend doing this on a temporary basis to make sure that it works for everyone in the neighborhood.

Mr. Thompson moved to approve changing the first section of the alley between Oak and Elm streets to one-way eastbound subject to review in 60 days, Mr. Nash second, motion carries.

COMMUNICATIONS – PUBLIC:

Dan Schillmiller, Dan Cristiani, explained that the city has contracted with them to do a drainage improvement project on Woodside Drive between Woodbourne Drive and Mellwood Drive. He stated that the scope of work includes removal of ~150 foot of road to replace the stone base as well as install new curbs and asphalt. He stated that the project is intended to be

completed this year so they would like to start as soon as possible and requested a closure from November 29-December 23 to complete the project

Mr. Nash asked if the road failed.

Mr. Schillmiller stated that he thinks it was a drainage issue.

Mr. Summers explained that two separate subdivisions were constructed with a gap between that had no drainage or curb between them, and water ponded there all the time. He stated that they looked at several ways to address the issue and found that the best course of action was to fully reconstruct the roadway and install curb and gutter to allow the water to flow down. He added that it should make a big improvement to that area.

Mr. Nash asked if this is going to go through redevelopment.

Mr. Summers stated that it will after they get this board's approval.

Mr. Thompson asked about notification for the residents.

Mr. Summers stated that they will be working on that directly after the meeting to get letters out as well as social media blasts.

Mr. Thompson moved to approve the construction plans for the Woodside and Mellwood Drainage Improvement Project, Mr. Nash second, motion carries.

Blake Gies, Clark Dietz, emailed the following report on Grant Line Road and Wes Christmas reported on it:

Substantial Completion Date: 11/15/2021
Final Completion Date: 11/30/2021
Original Construction Contract Amount: \$2,683,067.23
Current Construction Contract Amount: \$2,683,067.23
Approximate % Complete: 4.3% this week; 61.6% total

Progress for the Week:

- MONDAY 11/15/21 – MAC milled Hamlet Dr and part of Glenmill Rd. MAC also installed full depth patches on W. 9th St. APC installed drainage improvements on Hamlet Dr.
- TUESDAY 11/16/21 – MAC milled the remainder of Glenmill Rd. and Bulldog Alley. They also paved W.9th St. APC installed drainage improvements on Hamlet Dr.
- WEDNESDAY 11/17/21 – MAC paved W. 4th St. and E. 6th St. APC finished installing drainage improvements on Hamlet Dr.
- THURSDAY 11/18/21 – MAC patched Bulldog Alley.
- FRIDAY 11/19/21 – MAC patched Hamlet Dr. and Glenmill Rd.
- SATURDAY 11/20/21 – MAC paved the rest of Tingle Dr., Hamlet Dr., and Village Circle.

Upcoming Activities:

- Pave Holz Ct, and the four alleys.
- Pave Glenmill Rd.
- Pave Bulldog Alley.
- Re-stripe Grant Line Rd. and Charlestown Rd.

Construction Issues:

- None

Mr. Nash stated that they mention temperature all of the time and asked what it needs to be.

Mr. Christmas explained that with the coarse thickness that they are putting down it needs to be 45 degrees and rising, ambient and surface. He added that the finished striping at Ekin Center last week and they have some striping work remaining but it is relatively minor.

Mr. Nash asked if this is winding things up.

Mr. Christmas stated that if the weather stays as predicted they should be finished up by next week.

Mr. Summers stated that Mr. Christmas mentioned the drainage improvements on East 6th and Hamlet and he has driven through both of those areas while it was raining, and for the first time in his recollection that neither of those locations were holding water.

Mr. Nash asked if they will be ready for next year's paving.

Mr. Summers stated that he has been working on the paving list to have it ready to put in their application for the Community Crossings grant as soon as it opens up.

Mr. Nash asked if they want any input from the board.

Mr. Summers stated that they should all feel free to email him with any troubled areas they come across but explained that they do go off of the inventory so they have a pretty good idea of what is already marked for next year. He added that if they do see issue and he can verify it with ratings he will make sure to get it on the list.

Mr. Christmas stated that the first step to getting in line for the funds is submitting the paving management plan and inventory which is complete. He added that they will get this submitted today or tomorrow, which is due December 1.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach for Chelsey Pike re: Dumpster Permit at 1517 Culbertson Avenue for December 21-23

Mrs. Glotzbach stated that Ms. Pike requested a pod on the street for 72 for renovations to the home that she just purchased.

Mr. Thompson moved to approve with the stipulation that they use reflective tape or cones, **Mr. Nash** second, motion carries.

2. Krystina Jarboe re: Special Event Permit

Develop New Albany – Wednesday Holiday Markets at City Square

- On 10/26/21 BOW approved DNA's permit for Wednesday Holiday Market on the interior of City Square
 - Holiday Market runs from Wednesday, November 10th to Wednesday, December 22nd

DNA is requesting to reserve parking along the Bank street side of City Square in order for their vendors to back in and unload their items (see attached map) as well as reserve parking on the opposite side for customer parking.

Mr. Nash asked what is different from what they previously approved.

Mrs. Jarboe stated that they previously approve the interior only.

Mr. Nash asked if any of the spaces are reserved.

Mr. Thompson replied no.

Mr. Thompson moved to approve reserving the parking on the west side of City Square on Wednesdays from 5:00 p.m. until 9:00 p.m., Mr. Nash second, motion carries.

3. Mickey Thompson for O’Shea’s Concrete & Design re: Request for 4 parking spaces in front of 133 E. Market Street on Saturday, November 26th from 8 a.m. until noon

Mr. Thompson explained that this is a new business going in and they need to do some concrete work inside the building so they are requesting use of the parking spaces in front of the building to park the concrete truck.

Mr. Thompson moved to approve reserving four parking spaces on November 26 from 8:00 a.m. until noon, Mr. Nash second, motion carries.

4. Larry Summers re: Survey work on State Street

Mr. Summers informed the board that today and tomorrow on State Street near the un-signalized entrance of Kroger there will be a survey crew doing some work for the proposed development going in.

5. Sidney Main re: Lane shift on Wooded Valley 29 for 3 days.

Mr. Main explained that next week, starting on the 29th for three days, they want to have a lane shift on Wooded Valley off of State Street to repair a damaged gutter line that is causing a safety hazard. He stated that they will be tearing it out and replacing the line and would like to have the lane shift in place for the safety of their workers.

Mr. Thompson asked if they are closing the lane.

Mr. Main replied yes and stated that they will have a message board to alert traffic.

Mr. Thompson moved to approve the lane shift at Wooded Valley beginning on November 29th for no more than 3 days, Mr. Nash second, motion carries.

6. Bryan Slade re: Delayed trash pick-up.

Mr. Slade stated that they will be off Thursday so there will be a one day delay in service on Thursday and Friday.

Mr. Nash asked if there is a way for them to get that on social media.

Mr. Slade stated that it is posted on their website.

Mr. Nash thanked Mr. Slade and his company for helping with the cleanup after a police chase from Louisville to New Albany and stated that he heard that they were very prompt with their assistance and the city really appreciates their efforts.

7. Fire Chief Juliot re: Recommendation for promotion

Chief Juliot requested that the board promote Captain Ron Brown to the rank of Battalion Chief of B-Crew and stated that he will have one year of probation. He added that if the board approves this request it will take effect on November 24, 2021

Mr. Brown thanked the board for the opportunity and stated that he is a third generation firefighter who has been on the job for 23 years and this is a perfect example of following your dreams. He stated that he is honored to be promoted to battalion chief.

Mr. Nash thanked him for his service.

Mr. Thompson moved to approve, Mr. Nash second, motion carries.

8. Linda Moeller re: Bank reconciliations for October 2021

Mrs. Moeller asked that the record reflect that she provided the board with the October bank recs.

Mr. Nash asked that the record show that the board has received the worksheets.

9. Mickey Thompson re: Dumpster on Hauss Square

Mr. Thompson presented a request for two dumpsters on Hauss Square to finish cleaning out the old city offices for two weeks with the start date TBD. He recommended that they be placed at the same location that the previous dumpsters were located for the jail renovations.

Mr. Thompson moved to approve, Mr. Nash second, motion carries.

10. Mr. Thompson re: Wastewater Manhole Lining Project Update.

Mr. Thompson let the board know that wastewater has a manhole lining project that they are working on that will not require any closures. He presented a handout showing the locations, said handout is on file with the city clerk's office.

11. Mickey Thompson re: Light-Up New Albany Reminder

Mr. Thompson reminded everyone that light up is this Saturday at Bicentennial Park at 6:00 p.m.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the BOW Claims Docket for 11/02/21-11/15/21 in the amount of \$2,027,955.20

General Claims (Bank 1):	8,568.93	
Fire Department:	27,441.68	
Police Department:	16,765.19	
Street Department:	17,651.19	
Parks Department:	113,457.95	
Medical/Drug Fund (Bank L):	564,072.26	
Payroll Claims (Bank 2):	940,461.15	
Sanitation Fund:	-	
Thursday Utility Claims:	339,536.85	
	Grand Total:	2,027,955.20

Mr. Thompson moved to approve, Mr. Nash second, motion carries.

Mrs. Moeller presented the BOW APR Claims for 08/24/21-11/01/21 in the amount of \$592,633.50

Mr. Thompson moved to approve, Mr. Nash second, motion carries.

Mrs. Moeller presented the BOW APR Claims for 11/19/21 in the amount of \$690,596.00

Mr. Thompson moved to approve, Mr. Nash second, motion carries.

APPROVAL OF MINUTES:

Regular meeting minutes November 16, 2021

Mr. Nash stated that he wasn't here for the last meeting so these will need to hold off until Mrs. Cotner-Bailey is back.

ADJOURN:

Mr. Nash wished everyone a Happy Thanksgiving and encouraged them to be safe and wear their masks where appropriate.

There being no further business before the board, the meeting adjourned at 10:23 a.m.

Warren Nash, President

Vicki Glotzbach, City Clerk