

**AGENDA**

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON WEDNESDAY, NOVEMBER 26, 2014 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, Gary Brinkworth and Ed Wilkinson.

**ALSO PRESENT:** Rob Sartell, April Dickey, Linda Moeller, Shane Gibson, and Mindy Milburn

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:18 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Brinkworth moved to approve the November 13, 2014 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.**

**BIDS:**

**Mr. Sartell** stated that the Toyota fork lift was gone so they went with the CAT and ended up getting it for less than the bid price at \$12,300.00. He explained that they scraped the old fork lift and got and received \$821.00 for that.

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented an adjustment request for H Hewett Brown in the amount of \$1,270.69 for a leak in the main water line outside of 2669-A. She explained that the water went out into the yard and the leak was fixed by R.G. Wolfe Plumbing. Supporting documents are attached.

**Mr. Brinkworth** asked if this was the apartments next to Kroger.

**Mrs. Dickey** stated that she isn't sure if it is that or the strip mall.

**Mr. Brinkworth** asked if they were behind and then paid a big chunk against the balance.

**Mrs. Dickey** explained that is correct and then they had the big usage after they caught up in September.

**Mr. Brinkworth** stated that it looks like every 3 months they catch up.

**Mrs. Dickey** stated that they caught up right before they had the leak.

**Mr. Brinkworth** stated that it looks like they haven't paid anything since they had the leak

**Mrs. Dickey** stated that is correct

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor**

**FINANCIAL REPORT:**

**NEW BUSINESS:**

**Mr. Brinkworth** stated that he has two items that will require that he step off the board for. He explained that he has a plat that they designed for Serenity Springs on Charlestown road. He stated that it has been approved through IDEM and he has started construction. He asked for signatures from the board and explained that Plan Commission has approved the project and he will get approval for the plat after the board signs it.

**Mr. Wilkinson** explained that the board has already approved the flow on this.

**Mr. Brinkworth** stated that he would get Mr. Sartell the sewer plans for this project as soon as they are finished.

**Mr. Wilkinson moved to approve signing the plat, Mayor Gahan second, all voted in favor.**

**Mr. Brinkworth** stated that he is working on a subdivision on Old Vincennes Road off of 150 working and the school wants to replace their plant with a sewer line and Christiana would need to tie into the sewers. He explained that as his engineer he needs to go to County Plan Commission and get preliminary plan approval and with that he will have to give them an indication of where they are going to tie into the sewers, and he needs something from the board stating that they will allow them to do so.

**Mr. Wilkinson** asked if it usually has the estimate of flow rate.

**Mr. Brinkworth** explained that it will but right now it is just a preliminary estimate and they are probably looking at 30,000 gallons.

**Mr. Wilkinson** asked if they would get the preliminary estimate that they can approve and accept the amount

**Mr. Brinkworth** explained that Phil Wiseheart who is the facilities director of the schools was supposed to get him copies of their water bills so they could provide an estimate, but he hasn't received that yet. He stated that according to IDEM high schools are 25 GPD per student and grade schools were at 15 per student and he averaged that to get the middle school total.

**Mr. Gibson** stated that they would need to get the okay from Georgetown and contingent upon the cost because they don't know what the cost is yet.

**Mr. Christmas** asked if they have given any thought about how they are going to connect to the system and if they are talking about eliminating that plant.

**Mr. Brinkworth** explained that Christiani will go by gravity to that point and he may need a small lift station on that property but he thinks that it can be designed where it doesn't need one.

**Mr. Christmas** stated that there was a plan created for service in that entire area and he

would be happy to get with Mr. Sartell to discuss this.

**Mayor Gahan** stated that it might be best for them to get together and discuss this first.

**Mr. Gibson** asked what their time line looked like

**Mr. Brinkworth** stated that Mr. Christiani wants to move on as soon as possible but if they have to wait they would rather get it right.

**Mr. Gibson** stated that it sounds like there is some ground work already done in that area

**Mr. Christmas** stated that assuming it is outside of Georgetown's certified area that the board would be willing to serve them.

**Mr. Brinkworth** stated that it isn't and it is just outside of the city's 4 mile circle. He explained that he spoke with Bob Wosley about this project and mentioned that the he thought the city would like to have both schools and he said he doesn't see a problem with that. He stated that Mr. Wosley spoke with Jim and he felt the same way.

**Mr. Sartell** stated that they need the flow.

**Mr. Christmas** stated that as long as Georgetown is okay with it then it would make sense they just have to make sure they don't overstep their bounds with Georgetown.

**Mr. Brinkworth** stated that they have already addressed that with them

**Mr. Gibson** stated that they would need formal approval and that he would start figuring out what they need to do for that. He explained that exclusive jurisdiction just gives everyone the first right of refusal deal but not to refuse the opportunity.

**Mr. Christmas** stated that ultimately they would have to do a capacity certification and it will have to go to the EPA for approval.

**Mr. Brinkworth** asked how many credits they have.

**Mr. Sartell** stated that they have a little less than 200,000 left.

**Mr. Brinkworth** asked about how they are progressing with new credits.

**Mr. Christmas** explained that he hasn't gotten any feedback but there will definitely be some dialogue that they will have with them regarding that because there are several things that will entitle the city to additional credits.

**Mr. Brinkworth** suggested that he work on a preliminary cost estimate and then meet with Mr. Christmas to go over it and then they can bring it back to the board.

**Mayor Gahan** asked Mr. Gibson if he would follow up with Georgetown

### **OLD BUSINESS:**

#### **1. Clark Dietz Update**

**Mr. Christmas** stated that they are setting the manhole at Bank and Main and should be finished up with the sewer installation sometime next week. He explained that the

sidewalk is already complete.

**Mayor Gahan** asked how far it goes out.

**Mr. Christmas** stated that basically it goes to the alley on each side of Bank. He explained that Jacobs Creek is off for permitting and easement exhibit preparation and once they get that back they will have some easements to acquire and asked Mr. Gibson if he wanted him to bring those to him.

**Mr. Gibson** replied yes.

**Mr. Christmas** stated that they have record drawings complete on Chapel Creek and he will get those to Mr. Sartell as soon as possible.

### **UTILITY REPORT:**

**Mr. Sartell** stated that they met with HNB regarding the McLean Lift Station and they are at the 30% design level and they discussed making sure all the new structures are above the hundred year flood event and eliminated a mechanical building.

**Mr. Wilkinson** asked if they are changing the wet wells at all.

**Mr. Sartell** stated that it will be a 6' diameter wet well with much more storage.

**Mayor Gahan** asked Mr. Sartell about a resent request that was made of them by a manufacturer.

**Mr. Sartell** explained that Pillsbury was confused because they were getting water readings from IN-AWC and couldn't justify why they were paying that amount. He explained that they were only getting billed for the meter at the end of the facility.

**Mayor Gahan** asked if that has been sorted out.

**Mr. Sartell** stated that it has and because it is a new team they hadn't been informed of this yet.

**Mr. Gibson** stated that they have a meter down there that monitors it.

**Mayor Gahan** asked if there was anything they could do for them immediately

**Mr. Sartell** explained that they could waive the surge charges but they don't really have any of those. He presented the following Utility Monthly Report Summary for September 2014

### **Influent / Effluent Quality**

The Treatment Facility was in full compliance except for one copper excursion

### **Pretreatment**

Annual inspection took place at the following industries; General Mills, Blue Grass Chemical and Product Specialties. Annual sampling took place at Bruce Fox, Product Specialties and Bert R. Huncilman.

There were 27 grease trap inspections.

**Facility Operations**

59 dry tons of bio solids were removed from the WWTP.

The WWTP was at 75% of its Total Suspended Solids design limit and at 74% of its CBOD design limit.

There were 2.73 inches of rain for the month

**Preventative and Unscheduled Maintenance**

235 preventative work orders were completed and 24 corrective work orders were completed for the WWTP and Lift Stations

**Highlights**

Pulled the #3 pump at Up Hill Run Lift Station and had it rebuilt.

Replace motor starter at Jacobs Creek Lift Station.

Cleaned grease out of the wet wells at the Pines and Charlestown Road Lift stations.

Starting to develop a rag issue at the Wolf Lake Lift Station. Will continue to monitor.

**Sanitary Collection System**

<i>Project</i>		<i>August</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>11,217.6</i>		<i>115,815.2</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>10,265.7</i>		<i>79,424.7</i>	
<i>CIPP Installed/ft</i>		<i>3,622</i>		<i>13,339.9</i>	
<i>Tap Inspections</i>		<i>7</i>		<i>54</i>	
<i>Locates</i>		<i>704</i>		<i>5,288</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>30</i>	<i>4</i>	<i>0</i>	<i>17</i>	<i>9</i>	<i>6</i>

**Sanitary Sewer Overflow Monitoring**

There was 1 rain event that required Stantec monitoring with one overflow.

**Preventative and Unscheduled Maintenance**

85 preventative work orders were completed and 1 corrective work orders completed for the Collection System.

There were 30 Customer Service requests with 0 requests for blockages in the main line.

**Construction Highlights**

Construction Crew installed a manhole at the end of a common lateral in Basin #20.

Construction Crew had three Pipe patch installations at 1010 Griffin Street, 222 Spring St and covered an abandoned lateral in Basin #11.

Construction Crew raised 3 manholes to above grade and resealed 2 manholes to eliminate Inflow.

Replaced bad Air Release Valve in Basin #40 manhole #16.

Cleaned easements for SSO inspections in Basin #30 between MH#9 and MH#10 and in Basin #30 between MH#C47 and MH#C46.

**Facility Safety**

The monthly safety inspection rating was 99.2%

The safety training topic was on Hazardous Communications and Global Harmonization.

**Projects**

110/120 Valve replacement and Dump Station

A construction permit has been submitted to the Indiana Department of Natural Resources for the new Dump Pit

**Algae Control System**

The NASB approved the Launder System as the preferred method of Algae Control.

Waiting on Design, Bid and Construction Management Contract.

**McLean Lift Station**

The NASB has approved a Design, Bid and Construction Management Contract. Deed research is being completed for survey work

**Reline New Albany**

The Lining Crew has completed lining in Basin #23 except for a section of 10 and 12 inch pipe. We have contacted Spectra Tech for quotes on manhole lining in Basin #23.

The Lining crew has begun lining in Basin #10.

**210 Building Pavement Settling**

Project Complete.

**Hedden Court/Hedden Park Project**

Project Complete.

**Process Water Line Replacement**

Independent Piping submitted the low bid to replace and reroute the process water line serving the secondary clarifiers (#430). Had to reroute some electrical lines that we not on the WWTP blue prints and extended the replacement all the way to the foundation of the #720 building. Project near completion.

**CLAIMS:**

Mrs. Moeller presented the following claims for approval:

**Sewer Claims 11/14-11/26/2014**

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
Gibson Law Office, LLC	\$1,730.76	Thursday Utilities
Floyds Knobs Water	\$29.24	Thursday Utilities
Duke Energy	\$67,740.76	Thursday Utilities
AT&T Capital Services, Inc	\$273.47	Thursday Utilities
Cardmember Service	\$16.99	Thursday Utilities

Indiana American Water	\$871.54	Thursday Utilities
Black Diamond	\$110.00	Thursday Utilities
Silver Creek Water	\$74.91	Thursday Utilities
Clark Co REMC	\$1,092.58	Thursday Utilities
Harrison Co REMC	\$269.63	Thursday Utilities
Vectren Energy Delivery	\$648.78	Thursday Utilities
AT&T	\$420.54	Thursday Utilities
Edwardsville Water Co	\$14.15	Thursday Utilities
Neopost/Neofunds	\$30.71	Thursday Utilities
Verizon Wireless	\$1,783.21	Thursday Utilities
Fleetone MSC 30425	\$6,035.57	Thursday Utilities
Applegate Fifer Pulliam, LLC	\$1,878.94	City Attorney
<b>Total</b>	<b>\$83,021.78</b>	
Floyd Co Treasurer	\$382.00	SEW
Silver Creek Water	\$1,243.60	SEW
Office Supply Co	\$257.77	SEW
Floyd Co Recorder	\$11,550.00	SEW
The Data Vault	\$20.90	SEW
Crown Services	\$840.00	SEW
<b>Total</b>	<b>\$14,294.27</b>	
Ace Hardware	\$251.57	WWTP
Fed Ex	\$33.54	WWTP
Clark-Floyd Landfill	\$6,813.59	WWTP
Quill	\$52.17	WWTP
Cintas	\$1,207.29	WWTP
Orr Safety Equipment	\$430.46	WWTP
Brown Equipment Co	\$226.67	WWTP
Earth First	\$132.00	WWTP
Grainger	\$107.73	WWTP
DLT Solutions, Inc	\$793.28	WWTP
Ross Bros Automatic Trans SVC	\$1,662.00	WWTP
PNC Equipment Finance, LLC	\$601.23	WWTP
USA Blue Book	\$303.51	WWTP
Biochem, Inc	\$3,863.23	WWTP
Spencer Machine & Tool Co, Inc	\$1,206.79	WWTP

Stantec Consulting Services	\$6,979.50	WWTP
Gripp, Inc	\$2,010.50	WWTP
Metro Answering Service	\$52.84	WWTP
Office Depot	\$454.46	WWTP
Airgas-Mid America	\$96.72	WWTP
Jacobi Oil Service, Inc	\$3,747.66	WWTP
Lehigh Hanson	\$101.71	WWTP
NCL of Wisconsin Inc	\$617.23	WWTP
Hach Company	\$177.59	WWTP
ESRI	\$1,515.00	WWTP
Eco-Tech, LLC	\$406.05	WWTP
Meiners Medical, Fire & Safety	\$705.85	WWTP
Robert Sartell	\$164.77	WWTP
Underproduction	\$357.00	WWTP
Big G Supply	\$1,046.52	WWTP
EIC Contractors, Inc	\$30,000.00	WWTP
Seton Identification	\$104.30	WWTP
Compass Safety	\$625.00	WWTP
Gotta Go, Inc	\$1,215.00	WWTP
<b>Grand Total</b>	<b>\$165,378.81</b>	

**Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:50 a.m.

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Mayor Gahan, President

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Mindy Milburn, Deputy City Clerk



