

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, NOVEMBER 26, 2019 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, President and Mickey Thompson, member. Cheryl Cotner-Bailey, member, was not present.

**OTHERS PRESENT:** Assistant Police Chief Fudge, Fire Chief Juliot, Sidney Main, Russ Segraves, Fire Marshall Chris Koehler, Claire Johnson, Linda Moeller, Krystina Jarboe, Sean Payne, Chris Gardner, Bryan Slade, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**COMMUNICATIONS – PUBLIC:**

**Mr. Summers for Mr. Larry McIntire, Beam, Longest & Neff,** reported the following:

**Slate Run Road Improvement Project – Phase 1**

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: 240 Calendar Days from NTP or 12/10/2019 (To be revised)

Approximate % Complete: 35%

**Progress for the Week:**

- Contractor installed remaining sections of large box culvert.
- Contractor worked on final grading for new curbs on east side of road.
- Contractor set inlets near large box culvert location.

**Upcoming Activities:**

- Contractor plans to begin placing elliptical pipe west of box culvert.
- Contractor will be final grading for new curb on east side of roadway.
- Curb subcontractor plans to place new curb on east side of roadway.

**Construction / Safety / Utility Issues:**

- Designer is looking at drainage near restaurant below awning.
- Contractor & Designer have worked out possible changes at Laib Drive.
- Contractor will continue using flaggers to control traffic at this time.

**Mr. Thompson** stated that he met with Vectren and the restoration contractor about the entrance to Pickwick and Lochwood because there was damage done at these locations because of the utility relocations. He explained that they will take care of both of these and bring them up to grade so that they will make it through the winter until the road is resurfaced.

**Mr. Nash** asked Mr. Summers if they closed the street one day for the culvert installation.

**Mr. Summers** stated that they closed it over the weekend.

**Brandon Frazier, Jacobi, Toombs & Lanz**, reported the following:

**Grant Line Road (Daisy Lane To McDonald Lane):**

- Last Week:
  - Installing fill between modular block #1 and concrete trail and fill in grass buffer strips
- This Week:
  - Phase 2 construction (West side of Grant Line Road) is underway and traffic changeover has taken place.
  - Installing chain link fencing and protective bollards
  - Surface asphalt paving

**Mr. Summers** stated that it does look like they will finish Grant Line Road paving today.

**Mr. Nash** asked about striping.

**Mr. Summers** stated that they will have temporary striping down but he doesn't think they will have permanent striping done before Thanksgiving.

**Bob Stein, United Consulting**, reported the following:

**MT TABOR RD RECONSTRUCTION**

**Last Week**

- E Oakwood asphalt installed and drainage issue resolved

**This week**

- Remaining Striping in School Parking Lot and E Oakwood
- Install Snowplowable Pavement Markings (Saturday 11/30/19 – Substantial Completion)

**Wes Christmas, Clark-Dietz, 2019 Paving Project Update** – he stated that last week they worked on structure adjustments on Green Valley near Daisy Lane and Farrington Drive, structure adjustment on Progress Boulevard, and they still have several others to complete. He explained that looking ahead they have scheduled the last of the paving that includes three alleys (between West 1<sup>st</sup> and State from Spring to Elm, behind Vick's Tavern from Thomas to Center and 11<sup>th</sup> to 13<sup>th</sup> streets between Market and Spring) late next week.

**Mr. Nash** asked if the structures adjustments are manholes.

**Mr. Christmas** replied yes. **Oak Street Update** – he stated that materials have been ordered for the repair and they anticipate being able to start the work on Monday. He explained that the contractor is estimating two weeks to complete the repair work (December 2-16).

**Jason Copperwaite, Paul Primavera & Associates, Curb Cut** – he stated that he is representing CBG Properties, LLC to request a curb cut on McDonald Lane to support a duplex development. He presented a map of the project for the board to review. Said map is on file with the city clerk's office. He stated that there is one existing residence on the property with an existing drive which will be closed and the new proposed drive will be moved as far north as possible to get it away from the roundabout. He added that this has been before planning and zoning as well as the sewer board.

**Mr. Nash** asked if it is considerably wider.

**Mr. Copperwaite** stated that it will be 24' wide where the existing drive is 12-14' at the most.

**Mr. Thompson** asked if the house in the front will be removed.

**Mr. Copperwaite** stated that they may leave the house in the front for a little bit but at some point it will be removed.

**Mr. Thompson moved to approve the curb cut, Mr. Nash second, motion carries.**

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special event permit for Bodies Race Company**

**Ms. Jarboe** explained that Bodies Race Company would like to use the riverfront amphitheater and Water Street for their Candy Cane Course event on Saturday, December 21. She said that the event hours are from 8:00 a.m. until 10:30 a.m. with set up starting at 5:30 a.m. and tear down completed by 10:30 a.m.

**Mr. Thompson** asked if they will need to have the boat ramp closed.

**Ms. Jarboe** replied yes.

**Mr. Thompson moved to approve the closure of Water Street and the board ramp, Mr. Nash second, motion carries.**

**Ms. Jarboe** requested to close Pearl Street from Spring Street to Market Street on November 30 from 8:00 a.m.-10:00p.m. for Light Up New Albany festivities. He explained that this year they will be setting up a tent on Pearl Street that will have crafts, hot cocoa bar and a photo booth. She stated that they are calling it the winter village and it is activities that kids and families can do before the event opens.

**Mr. Nash** asked how the merchants feel about it.

**Ms. Jarboe** stated that Ms. Lewis has talked to them and they are very excited about the event.

**Mr. Thompson moved to approve the closure of Pearl Street from 8:00 a.m. until 10:00 p.m. on Saturday, Mr. Nash second, motion carries.**

**2. Linda Moeller re: Bank Reconciliation Worksheets for October 2019**

**Mrs. Moeller** requested that the bank reconciliation worksheets for October 2019 be entered into the record.

**2. Larry Summers re: Professional Services Agreement with Clark Dietz, Inc.**

**Mr. Summers** presented a professional services agreement for the 2019 pavement inventory and asset management plan update with Clark Dietz. He stated that they will be assessing the condition of each of the segments of the road (170 miles) and assigning a number value based on the PASER rating scale. He added that this has been helpful for him and Mr. Thompson in determining what streets need to be paved and when. He stated that this will also allow them to have an asset management plan that allows them to apply for community crossing funds in 2020. He recommended that the board approve the agreement in the amount of \$59,800.00 and added that legal has reviewed and approved the contract.

**Mr. Nash** asked when this starts and stops.

**Mr. Summers** stated that our asset management plan has to be turned in by December 1.

**Mr. Thompson moved to approve, Mr. Nash second, motion carries.**

**3. Mickey Thompson re: Closure extension on Oak Street**

**Mr. Thompson moved to continue closure of Oak Street through December 16<sup>th</sup>, Mr. Nash second, motion carries.**

**4. Warren Nash re: State Street Signals**

**Mr. Nash** asked Mr. Summers if he could update the board on the signals on State Street because there have been a lot of complaints about

**Mr. Summers** stated that there has been an issue with one of the radio interconnects and they are changing some of the equipment out. He added that he doesn't have a timeline but will push for an update on this. He explained that they are looking into better lane markings as well and stated that as of right now they do not have a warrant for any turn arrows.

**5. Warren Nash re: Complaint about AT&T**

**Mr. Nash** stated that he received a complaint about AT&T on a street off of Schell Lane.

**Mr. Thompson** stated that they came before the board last week and were directed to get a copy of the ordinance from the city clerk's office and to provide requested information to the board but they were not approved.

**Mr. Nash** stated that they must have ignored it.

**6. Mickey Thompson re: Detour for street closure on Olive Avenue.**

**Mr. Thompson** stated that that this is for a new construction and they need to make utility connections which will be in the center of the road. He explained that he did receive the detour route and added that they will have it posted with advance signage.

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 11/12/19 to 11/25/19 in the amount of \$1,976,462.32:

General Claims (Bank 1):	490,127.09
Fire Department:	8,331.82
Police Department:	11,446.78
Street Department:	39,993.60
Parks Department:	12,328.53
Medical/Drug Fund (Bank 2):	-
Payroll Claims (Bank L):	953,806.98
Sanitation Fund:	-
Thursday Utility Claims:	460,427.52
Grand Total:	1,976,462.32

**Mr. Thompson moved to approve the above claims, Mr. Nash second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for November 19, 2019, Mr. Nash second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:45 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk