

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-
COUNTY BUILDING ON THURSDAY, NOVEMBER 27, 2013 AT 9:15 A.M.**

PRESENT: Mayor Gahan, Gary Brinkworth and Ed Wilkinson

ALSO PRESENT: Wes Christmas, April Dickey, Linda Moeller, Shane Gibson and Mindy Milburn

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the November 14, 2013 Regular Meeting Minutes with corrections, Mr. Brinkworth second, all voted in favor.

BIDS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

Mr. Gibson explained that they had an EDIT analysis done regarding the \$570,000.00 and \$240,000.00 from TIF and SRF has agreed to allow them to not have to collect from the various entities of the City. He explained that they have asked that the City do an analysis of the 2015 data and get it to them by May 1, 2016 just to see how they are doing and that the City keeps 125% coverage. He presented the board with a Resolution SB 13-03 that says they will do this analysis internally each year and releasing commitment for this year from TIF and EDIT as well as any previous years that they haven't been done.

Mr. Brinkworth asked if the budget included these funds.

Mr. Wilkinson stated that he took it out for 2014 because they started discussing this about 6 months ago.

Mr. Brinkworth asked if they were supposed to get a report before they decided to make a decision on this.

Mr. Gibson stated that he does have a report that was forwarded to SRF and he can get that to him.

Mr. Brinkworth stated that he would like to see that report and asked if the purpose of this was so that they could spend their money elsewhere.

Mr. Gibson explained that the purpose is to use the available resources in other areas besides support the utility because it should ultimately be self sufficient and SRF is comfortable with their financial situation through 2015.

Mr. Brinkworth asked if this was based upon their work in progress for instance the lining system because they didn't spend what they should have been spending on that and it should be taken into account.

Mr. Gibson stated that it was based on the Capital Improvement Plans for the next five years which would have included their projections.

Mr. Brinkworth asked what the number was on the lining project.

Mr. Wilkinson stated that for the last two years it has been \$600,000.00

Mr. Brinkworth stated that he doesn't want to get to a point where the cut back on lining and asked what they spent.

Mr. Wilkinson stated just over \$300,000.00 and explained that was just in materials.

Mr. Gibson stated that everything is being budgeted for including all Capital Improvement Projects

Mr. Brinkworth explained that it all sounds good but what about the customers that got a big sewer rate increase and asked how they address something like that when they are cutting off funds.

Mr. Gibson stated that these are funds that shouldn't have been put into the board in the first place.

Mr. Wilkinson stated that they haven't used the TIF contribution for 2 years.

Mr. Brinkworth stated that he thinks it is great that they are doing this but there is probably more that they can be doing if the money is available.

Mr. Wilkinson moved to recess TIF and EDIT for 2013 with analysis in 2014 conditional upon instruction from SRF, Mayor Gahan second, all voted in favor with the exception of Mr. Brinkworth who abstained.

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for the NAFC Building Authority in the amount of \$18,897.67 for a leak in the cooling tower on the roof. She explained that the water went into the drain for the cooling tower and into the sewer system and was repaired by HMC & Atom. Supporting documents are attached.

Mr. Brinkworth stated that they have the same situation with Your Community.

Mrs. Dickey explained that she hasn't heard back from them.

Mr. Brinkworth asked what the City's portion is for the building.

Mrs. Baker stated that the County is responsible for 84.02% and the City is responsible for the rest.

Mr. Brinkworth stated that this will all depend on how they decide to handle Your Community.

Mr. Gibson stated that he could do some research on the ordinance before they make a decision

Mr. Wilkinson stated that they have to be careful how they handle this because they don't want to set a precedent and have all the industrial customers turning these in.

The board tabled this item until the next meeting.

Mrs. Dickey presented an adjustment request for Judith Johnson in the amount of \$1,585.74 for a leak in the upstairs toilet. She explained that no one was home at this residence for 4 weeks and that is why the leak wasn't caught. She stated that the water ran over the tank into the floors and flooded the sump pump and basement and was repaired by D. R. Jones Plumbing Supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

FINANCIAL REPORT:

Mr. Wilkinson stated that they need to get the 2014 Budget passed at next week's meeting and he will get a copy of that sent out digitally for them.

NEW BUSINESS:

Item #1 - Jason Copperwaite re: Chase Commons

Mr. Copperwaite explained that the board asked him to add a sanitary sewer easement to the Chase Commons Project at the last meeting and he presented a plat with the correction for the board to sign.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.,

Item #2 - Mike Gentry re: Issues regarding sewer bill

Not Present

OLD BUSINESS:

Item #1 - Clark Dietz Update

Mr. Christmas stated that they held a pre-bid meeting on the Chapel Creek Project and the bid opening is scheduled for Decembetr12th. He stated that the easement appraisals have been returned electronically and asked Mr. Gibson if he received those.

Mr. Gibson stated that he has not.

Mr. Christmas stated that he would forward those on to him. He explained that they have scheduled a Work Session as part of the GIS Application process for December 11th at the treatment plant at 10:00 a.m. He explained that Scott has been doing some testing with the site to gather thoughts for the meeting. He explained that the Old Ford Lift Station Project is still in the early stages but they have finalized coordination with Duke Energy to get the electric service at the building and it is scheduled for the week of December 2nd or 9th and they should see it out in the next couple of weeks.

UTILITY REPORT:

Mr. Sartell presented the October Summary that included the following and stated that :

Influent / Effluent Quality

- There were no effluent violations for the month of October.

Pretreatment

- Annual sampling was conducted at Bruce Fox and Huncilman and Son.
- There were 23 grease trap inspections and 4 trap verifications.

Facility Operations

- 76 dry tons of bio solids were removed from the WWTP.
- The WWTP was at 109% of its Total Suspended Solids design limit and at 70% of its CBOD design limit. TSS numbers were up due to a sampling line that had become detached.
- There were 6.61 “of rain in October.

Preventative and Unscheduled Maintenance

- 208 preventative work orders were completed and 35 corrective work orders were created and completed for the WWTP.
- 18 preventative work orders were completed and 1 corrective work order was created and completed for the Collection System.
- Staff rebuilt flusher valve at Grantline Rd. Lift Station.
- Cleaned wet well at the WWTP Intermediate Pump Station.
- Replaced VFD on the #3 raw wastewater pump in the #110 Building.
- Replaced bad starter block for the air compressor that operates the air actuated check valves at Prosser Lift Station. We are currently in the process of phasing our the air actuated check valves at Prosser and Charlestwon Road LS with hydraulic cushioned check valves.
- Repaired the #1 air actuated check valve at Basin #14 LS.
- Cleaned wet well at Quarry Road.
- Replaced starter and electrical bucket to the #3 grit system.

Sewer Collection System

<i>Project</i>		<i>October</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>11,331.6</i>		<i>137,140.5</i>	
<i>Sewer Televised/ft</i>		<i>6,231.6</i>		<i>71,513.7</i>	
<i>CIPP Installed/ft</i>		<i>1,351</i>		<i>6,627.6</i>	
<i>Sewer Tap Inspections</i>		<i>2</i>		<i>46</i>	
<i>Locates</i>		<i>509</i>		<i>2781</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Locates</i>
<i>20</i>	<i>1</i>	<i>3</i>	<i>16</i>	<i>1</i>	<i>7</i>

- There were 2 rain events that required Stantec monitoring. The rain event of October the 5th and 6th resulted in 5 overflows
- In House Construction Crew
 - Raised 3 manholes above grade.
 - Had 3 point repairs.
 - Replaced 2 air relief valves.
 - Installed manhole at 815 Thomas St.

Facility Safety

- The monthly safety inspection rating was 99.2%
- The safety training topic in October covered the new Glogally Harmonized Hazard Communication System

CLAIMS:

Mr. Sartell presented the following claims for approval:

Sewer Claims 11/15-11/27/2013

Vendor Name	Amount	Department
Indiana American Water	\$148.71	Thursday Utilities
Gibson Law Office	\$2,300.76	Thursday Utilities
Silver Creek Water	\$83.68	Thursday Utilities
Harrison Co. REMC	\$277.20	Thursday Utilities
AT&T	\$250.72	Thursday Utilities
Edwardsville Water Co.	\$14.15	Thursday Utilities
Duke Energy	\$59,244.52	Thursday Utilities
PNC Equipment Finance, LLC	\$601.23	Thursday Utilities
AT&T Capital Services	\$281.46	Thursday Utilities
Fleetone MSC 30425	\$5,251.32	Thursday Utilities
Total	\$68,453.75	
Floyd County Recorder	\$23.00	City Attorney
Total	\$23.00	
Postmaster	\$18.33	SEW
Copier Mart	\$995.00	SEW
Floyd Knobs Water Co.	\$250.00	SEW
Silver Creek Water	\$1,238.00	SEW
Dove Data Products	\$616.00	SEW
Office Supply	\$26.33	SEW
Indiana American Water	\$2,534.70	SEW
Michael Norman	\$5.03	SEW
Skip Piotrski	\$267.66	SEW
David Snyder	\$1,803.48	SEW
Greg Kennelly	\$4,175.82	SEW
Roger & Charles Steel Partner	\$175.52	SEW
Richard Redden	\$714.00	SEW
Law Offices of Laura Harbison	\$1,268.70	SEW
Total	\$14,088.57	
Paul Byrnes Jr.	\$125.30	WWTP
MGH	\$260.00	WWTP
LMK Technologies, LLC	\$147,791.21	WWTP
Apex Trailer Service, LLC	\$849.95	WWTP
Globe Mechanical	\$450.00	WWTP
IMI	\$350.00	WWTP
Office Supply	\$53.97	WWTP
Black Diamond Pest Control	\$45.00	WWTP
Clark-Floyd Landfill	\$4,721.93	WWTP
Microbac Laboratories, Inc	\$76.20	WWTP
Cintas	\$595.58	WWTP

Fastenal	\$35.24	WWTP
Floyds Knobs Body Repair, Inc	\$3,500.00	WWTP
Clark Dietz	\$2,711.34	WWTP
Verizon Wireless	\$1,132.29	WWTP
Star Electric	\$6,130.00	WWTP
TSI Paving	\$36,031.25	WWTP
Meiners Electric	\$4,085.00	WWTP
Murphy Elevator Company	\$138.26	WWTP
S & R Truck Tire Center	\$36.50	WWTP
Frakes Engineering	\$5,120.89	WWTP
Spencer Machine & Tool Co, Inc	\$309.93	WWTP
Gripp, Inc.	\$3,992.09	WWTP
Fleet Services	\$390.11	WWTP
Airgas Mid America	\$91.90	WWTP
Air Services Southern Indiana	\$80.00	WWTP
Delta Services, LLC	\$18,963.01	WWTP
Metro Answering Service	\$56.48	WWTP
Occ. Medical Physicians	\$986.00	WWTP
Indiana Media Group	\$25.11	WWTP
Sherry Laboratories	\$926.50	WWTP
Kentuckiana Concrete & Walls	\$3,920.00	WWTP
ETC Proliance Energy LLC	\$876.67	WWTP
Time Warner Cable	\$979.65	WWTP
Ace Hardware	\$675.71	WWTP
Rinky Dinks	\$71.83	WWTP
Bailey's Tools & Supply, Inc	\$179.00	WWTP
Dell Marketing LP	\$1,209.85	WWTP
Orr Safety	\$565.26	WWTP
Earth First	\$606.65	WWTP
Office Depot	\$583.75	WWTP
The Home Depot	\$336.78	WWTP
B L Anderson	\$1,492.33	WWTP
NCL of Wisconsin	\$1,121.20	WWTP
DXP Enterprises, Inc	\$1,695.44	WWTP
Meiners Medical, Fire & Safety	\$2,089.39	WWTP
IDEXX Distribution, Inc	\$1,370.83	WWTP
Straeffler Pump & Supply, Inc	\$7,331.00	WWTP
Big G Supply, Inc	\$1,126.90	WWTP
Fed Ex	\$54.34	WWTP
Total	\$266,347.62	

Grand Total

\$348,912.94

Mr. Brinkworth moved to approve the claims with exclusion of straeffer for 7,331.00, Mr. second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:55 a.m.

Mayor Jeff M. Gahan

Mindy Milburn, Deputy City Clerk