

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, DECEMBER 5, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president

**OTHERS PRESENT:** Bryan Slade, Robert Lee, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Alicia Meredith, Linda Moeller, Larry Summers, Jessica Campbell, Tonya Fisher, Krystina Jarboe, David Hall, Courtney Lewis and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. David Napier re: Banner request for Graceland Church**

**Mr. Napier** stated that they wanted to place their banner at the Charlestown Road/Purdue location for the next two weeks starting next Tuesday. He said that the banner promotes their Christmas Services.

**Mr. Nash** stated that the board is reviewing the banner policy and suggested that the board take the request under advisement.

**Mr. Thompson moved to take the banner request under advisement, Mrs. Cotner-Bailey second, motion carries.**

**2. Jason Sams with ARC re: Out lot of Grant Line Plaza**

**Mr. Sams** stated that they are the developers for the redevelopment of Grant Line Plaza and are seeking approval to work in the Grant Line Road right-of-way for a sewer line and some electric conduit to serve the proposed out lot. He said they are requesting approval to proceed with the work which will start on Monday, December 18<sup>th</sup> and will be completed by Wednesday, December 27<sup>th</sup>. He added that they will not work on Monday, December 25<sup>th</sup> or Tuesday, December 26<sup>th</sup> due to the Christmas holiday.

**Mr. Nash** asked if he would explain to the board what they plan to do.

**Mr. Sams** stated that they plan to install a sewer connection to an existing manhole that is in Grant Line Road. He said that they also plan to run conduit for electric and telecom facilities along the edge of the right-of-way.

**Mr. Nash** asked how the work will affect traffic flow.

**Mr. Sams** stated that there will be a temporary lane closure and different traffic mechanisms to divert traffic around the construction area.

**Mrs. Cotner-Bailey** asked what time they were wanting to do the work each day.

**Mr. Sam** stated that they would maintain hours from 9:00 a.m. until 3:00 p.m. and would be happy to notify the school district since Mt. Tabor School is just across the street. He added that he would also be happy to notify any other entities such as the fire department, police department, etc.

**Police Chief Bailey** asked if the lane will be closed the entire time or just during the hours of operation.

**Mr. Sams** replied just during the hours of operation. He then presented a map and traffic plan for the board to review.

**Mr. Nash** asked if it will be the most westerly lane.

**Mr. Sams** replied yes.

**Police Chief Bailey** advised the board that traffic in that area is particularly heavy on Fridays.

**Mrs. Cotner-Bailey** stated that she thinks that school lets out at about 2:30 p.m. She then stated that the school's last day before Christmas break is Friday, December 22<sup>nd</sup> and asked if there was anyway possible to do the work during that break because she is afraid that Grant Line Road, which already carries a lot of traffic, will be very busy the week before Christmas.

**Mr. Sams** stated that he would be happy to adjust their schedule to be in line with the school's holiday break.

**Mr. Summers** stated that his two concerns about the closure for the week before Christmas are the school and retail facilities so he requested that the work be done after Christmas.

**Mrs. Cotner-Bailey** asked if they could start the work on Wednesday, December 27<sup>th</sup> and complete it by Wednesday, January 4<sup>th</sup> with no work being performed on January 1<sup>st</sup>. She also asked that they work from 9:00 a.m. until 3:00 p.m. each day.

**Mr. Sams** stated that he is fine with that.

**Mr. Thompson** asked if it would be plated and open after construction hours.

**Mr. Sams** stated that is correct.

**Mrs. Cotner-Bailey** asked if advanced signage would be put out.

**Mr. Sams** replied yes and stated that signage has to be posted within one week prior to construction activity.

**Mr. Nash** stated that advanced signage needs to be placed on Mt. Tabor Road as well.

**Mr. Sams** stated that they would do that. He then asked Mr. Thompson to review the traffic plan and give him any suggestions that they may need to do.

**Mr. Thompson moved to approve the plan with work starting on Wednesday, December 27<sup>th</sup> and completed by Wednesday, January 4<sup>th</sup>, Mrs. Cotner-Bailey second, motion carries.**

### **3. Joshua Hickey, Windstream re: Proposal to construct fiber from Baptist Health**

**Mr. Daniel Leskinen** stated that Baptist Health has requested that they provide them with service and went over the plan that was emailed to the board. He said that they are very similar to the plans that were presented in January, 2017 for Floyd Memorial with the exception that they are adding a hand hole because they are going into building one instead of building three

**Mrs. Cotner-Bailey** asked if it will be buried on Bono Road.

**Mr. Leskinen** replied yes.

**Mrs. Cotner-Bailey** said that was just paved.

**Mr. Thompson** asked if they would be in sidewalk and not in the road.

**Mr. Leskinen** replied that they would not be in the road and stated that he doesn't foresee a need to go into the sidewalks but if they do, they will be put them back into better condition.

**Mr. Nash** asked where it will end.

**Mr. Leskinen** stated that it will go from the hospital to Cherry Street and from Cherry Street it will be aerial on poles and he already has the pole permits with Duke.

**Mrs. Cotner-Bailey** stated that she is concerned with any work being done on Bono Road because of the project that was just finished there.

**Mr. Thompson** explained that one of the concerns is that any utilities they cross will have to be potholed so there is potential for cuts.

**Mr. Summers** stated that Bono Road was a full reconstruction, not just resurfacing.

**Mr. Nash** asked what the timeframe is on this project.

**Mr. Leskinen** stated that the customer wants to be up and running by February, 2018 but they are looking at only two weeks of construction time in January.

**Mr. Thompson** stated that they have approached the board about this before and it wasn't approved. He said one reason was that we were looking into our permitting process and that has not been resolved yet.

**Mr. Thompson moved to take this request under advisement, Mrs. Cotner-Bailey second, motion carries.**

#### **COMMUNICATIONS – PUBLIC:**

**Mr. Irv Stumler** stated that most of what he is bringing up today are issues that arose from the two-way street project that he brought before the board about two weeks ago. He did thank the board for getting E. 8<sup>th</sup> Street paved and said that it looks great. He then stated that there are few problems because manhole covers and utility covers are still not fixed.

**Mr. Nash** stated that the board is well aware of those.

**Mr. Stumler** stated that he wasn't sure of that because he doesn't see anything happening. He then mentioned that the drop off in front of St. Mary's Church still has not been changed and the manhole covers on all of the streets are still like they were. He said that there has been no action on the railroad crossing at Spring Street. He also said that on Saturday and Sunday we will see ice hazards at the crosswalks because they are holding water and the temperature is going to drop below 32 degrees.

**Mr. Thompson** stated that when the salt trucks go out, the salt fans out over the roads and will clear those crosswalks off.

**Mr. Stumler** stated that there are puddles of water in the crosswalks and said he has pictures of them.

**Mr. Matt Hines, United Consultant,** stated that he is the INDOT PE/PS for the State Street Signal Modernization Project. He reported that they have completed the modular block wall at the southeast corner of Daisy Lane and State Street and replaced four new strain pole foundations and strain poles at Daisy Lane. He said they have also placed the controller cabinet foundation and installed the controller cabinet as well as installed all the tether stands and catenary cables for the Daisy Lane intersection. He stated that they also installed all of the new signals and they were operational as of Friday. He said that their future schedule includes boring under State Street and they hope to have that done by Friday. He also said that they are coordinating with Temple & Temple who is the contractor for the new road at W. Daisy Lane

because they will be installing curb ramps for the northwest, southwest and northeast corners so he will have to have all old equipment out of the way today.

**Mr. Summers** explained that with the boring there is the potential for temporary lane closures and he told them that any work should be done between 9:30 a.m. and 3:00 p.m. He then said that on Friday when they installed the new signal, there was a lane closure that he had to shut down because traffic was backing up so they retimed the signal to clear the traffic. He said that traffic should be better now even if they have to do a temporary lane closure since the signal is now timed well.

**Mr. Thompson** asked if the old strain poles have been removed yet.

**Mr. Hines** replied yes, all but the northwest and southwest corners and that's happening right now.

**Mr. Thompson** asked if that means the new lane will be connected up.

**Mr. Summers** stated that the old strain poles were in the way of pouring the new curb that is going in so they were removed so that they can finish the connection to Daisy Lane.

**Mr. Nash** asked what is next.

**Mr. Hines** stated that next week they will be finishing all concrete work such as sidewalks, curb ramps, etc. which will complete Daisy Lane and from there they will move to Green Valley Road where the contractor plans to work all winter.

**Mr. Summers** stated that he asked them to go to Green Valley Road after they finish Daisy Lane to move away from the major retail portion of State Street.

**Mrs. Cotner-Bailey** asked if the lane closures between 9:00 a.m. and 3:00 p.m. will be constant or intermittent.

**Mr. Hines** replied that it would just be as needed.

**Mr. Nash** asked about the signals between Green Valley Road and Daisy Lane.

**Mr. Summers** said that for now they are going to continue to operate as they normally would because he didn't want to go in and make any changes that may affect traffic during the busiest retail season of the year.

**Mr. Wes Christmas, Clark-Dietz**, stated that the paving work on Grant Line Road was completed over the weekend as far as asphalt going down and they are out there now finishing tying in the signal loops into the detector housing. He said that all striping should be done with the exception of putting in the arrows because of incoming weather. He then reported that the latest schedule he has received from the water company is that they will be done with their work on Charlestown Road between the North Y and Vincennes Street on December 14, 2017 so the plan is to try, weather permitting, to get base asphalt down at a minimum during the week of 18<sup>th</sup>. He explained that depending on temperatures that week and if the weather is warm enough, they will put the surface down but if not, it will have to wait until spring.

**Mr. Summers** stated that he wanted to confirm that MAC is going to continue to work through December on manhole adjustments.

**Mr. Christmas** stated that they have a list of every structure that needs adjustments but they have been trying to fit paving in when the weather permits to get it done as well.

**Mrs. Cotner-Bailey** asked about the rejuvenation on Green Valley Road.

**Mr. Christmas** stated that the weather is not cooperating now so he told them to lay back because he was not real happy with how that turned out so he is going to hold off to decide if he wants to do something different going forward.

**Mr. Thompson** stated that some striping needs to be done out there since we are not going to be able to rejuvenate.

**Mr. Jim Silliman, Jacobi, Toombs & Lanz**, stated that a significant amount of asphalt has been going down on the Daisy Lane Extension Project.

**Mr. Summers** stated that they have paved from the entrance of Burger King and Tucker's all the way up to the top of the hill. He said that he did request that they leave the top surface off because there will be construction traffic going up and down the hill for the hotels, etc. and it would destroy the new asphalt surface if it were to be put down. He also said that since the city hasn't officially accepted the road, he is allowing contractors to close it so that other cars won't go up it and there will be no liability concerns.

**Mr. Nash** asked about the dip going into the intersection at Burger King and Tucker's.

**Mr. Silliman** stated that he doesn't know the exact solution at the moment but it will be addressed.

**Mr. Summers** stated that they are working on a solution there and that it will not be perfect but it will be better.

**Mr. Nash** asked why it can't be perfect.

**Mr. Silliman** explained that it is a very steep cross slope coming off of State Street and to fix it to have no problems at all, you would have to do significant grade changes along the edge of State Street.

**Mr. Nash** stated that it seems to him that now would be the time to do it.

**Mr. Silliman** stated that it would involve a lot of reconstruction on both directions of State Street.

**Mr. Summers** explained that it would require either reconstruction of a portion of State Street or closure of the shopping center and we notified them that we would not be closing down their center at any point during the construction so we are working around that.

**Mr. Silliman** stated that most of the striping was done on Bono Road last week with the exception of two stop bars and the word school at Graybrook Lane and Bono Road. He also stated that the contractor is working on the punch list and issues that need to be addressed.

**Ms. Paige Thomas, O'Mara**, stated that they had two meter set replacements and the first one was at 312 E. Main Street which required a 4 ½'X4 ½' sidewalk cut and the second one was at 529 Pearl Street which was a 2 ½'X2 ½' sidewalk cut.

**Mr. Thompson moved to approve the above sidewalk cuts, Mrs. Cotner-Bailey second, motion carries.**

### **OLD BUSINESS:**

#### **1. Larry Summers re: Tree bid for Mt. Tabor Road Project**

**Mr. Summers** stated that a bid for the tree work for the Mt. Tabor Road Project was opened at the last meeting and he and the legal department have reviewed it. He said that the bid looks good to go and recommended that the board approve it. He added that if the bid is approved today, the contractor will go out and do utility markings and will come back to the board to notify them of the activity and closures they will need for the work that will take place there. He

said that he has already discussed with the contractor handing out letters to the residents or anyone that is affected by the project.

**Mrs. Cotner-Bailey moved to approve the bid from C.C.E., Inc. in the amount of \$73,000.00 for tree clearing for the Mt. Tabor Road Project, Mr. Thompson second, motion carries.**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Traffic safety issues at the Prosser intersection**

**Mrs. Glotzbach** explained that her office received a call from a concerned citizen regarding students at Prosser flying out of the parking lot at lunch time and at the end of the day and they fail to yield. The citizen said that it makes it very dangerous for anyone coming off St. Joe and has seen several near accidents. He also said that he has spoken with both the city and the county and keeps getting the runaround about who would actually patrol the area. He would like for the issue to be addressed before someone gets hurt.

**Police Chief Bailey** stated that he can have his department step patrols at those times during the day.

**2. Linda Moeller re: City's Health Insurance Review**

**Ms. Moeller** stated that the city has been working on the health insurance renewal and presented three separate policies for the board to review and hopefully approve. She explained that the first one is the Humana Medicare Advantage Plan which is something that the city has had for a long time for retirees. She said that there is a small increase in the premium but otherwise there are no new additions or changes to policy. She stated that the second one is for TrueScripts which is our pharmacy insurance and there have been no significant changes in the policy. She said that the final one is our Humana Dental renewal and there has been no increase in the premium or significant changes in that policy either. She added that the vision insurance is on a two year rotation so that will automatically roll over into 2018 and does not require the board's approval this year. She then recommended that the board approve the first three policies.

**Mr. Nash** asked if the only increase is in the Humana Medicare Advantage Plan.

**Ms. Moeller** replied yes and stated there was just a slight increase from 2017.

**Mr. Thompson moved to approve the Humana Medicare Advantage Plan renewal, the TrueScripts renewal and the Humana Dental renewal, Mrs. Cotner-Bailey second, motion carries.**

**3. Larry Summers re: Street grid project**

**Mr. Summers** stated that grid project is pretty much complete so all construction signs have been removed. He said that there was another issue on Spring Street with one of the RRFBs flashing when no one was there so they are changing the chips in all of the units and those have been requested from the manufacturer so that is the final item on the street grid project. He said that the conversion that the city did outside of the federal aid project included a stop sign at Hauss Square and Market Street and at W. 1<sup>st</sup> Street and Market Street. He said that there were some site distance issues that he agreed with as well as some issues with pedestrian traffic there so he recommended that they put in those stops and would like to have the board's approval for those.

**Mrs. Cotner-Bailey** stated that as a pedestrian crossing that street, the stops were well needed.

**Mr. Thompson** stated that they did add flashing lights to them to make the public aware that there are new stop signs there.

**Mrs. Cotner-Bailey moved to approve the emergency four way stop at Hauss Square and Market Street, Mr. Thompson second, motion carries.**

**4. Chris Gardner re: Flood control project on Franklin Drive**

**Mr. Gardner** stated that the pad was poured over a week ago and it is curing now so he anticipates that it will be open soon.

**Mr. Nash** stated that it is reopening ahead of schedule.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for November 28, 2017, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk