

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-
COUNTY BUILDING ON WEDNESDAY, DECEMBER 8, 2011 AT 9:00 A.M.**

PRESENT: Roger Harbison, Gary Brinkworth, Ed Wilkinson

ALSO PRESENT: Shane Gibson, Kay Garry, Wes Christmas, Matt Lorch, Kelly Welsh, Sam Lahanis, and Marcey Wisman

CALL TO ORDER:

Mr. Harbison called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Brinkworth moved to approve the November 23, 2011 Regular Meeting Minutes as amended, Mr. Wilkinson Second, all voted in favor.

BIDS:

COMMUNICATIONS - PUBLIC:

Jason Copperwaite, Paul Primavera & Associates, presented plans for Chad Unruh on Moser Knob Road to tie into a gravity line along with approval from Greg and Christy Nash for an easement through their property. He explained that they need 110 credits for the project.

Mr. Brinkworth moved to approve the request since he has met all the requirements contingents upon the easement being recorded, Mr. Wilkinson second, all voted in favor.

Mr. Copperwaite stated that he also wanted to bring back an item that was discussed at their last meeting regarding a 2 lot plat subdivision. He stated the property is owned by two brothers on Payne Koehler Road and they are doing construction on lot one that is already connected to the sewers. He explained that one brother wants to build an assessor structure and a dwelling within that structure and it has been approved by the BZA and Planning & Zoning. He stated that he isn't sure if it will require a construction permit or not but he would like to get the plat approved and whether or not it needs a permit or credit later on.

Mr. Lahanis stated that he has talked with Mr. Copperwaite regarding this and there is currently only one building under construction that would fall under the rule that says that you don't need credits if it is a single structure being built.

There was a lengthy discussion regarding the project and the future accessory building.

Mr. Fifer explained that as long as they were connecting to a sewer main a single family home does not need a construction permit.

Mr. Brinkworth asked if it wouldn't be cheaper to build one force main.

Mr. Copperwaite stated that if they did that they would have to get a construction permit.

Mr. Brinkworth moved to approve the plat, Mr. Wilkinson second, all voted in favor.

Todd Solomon, GRW Engineers informed the board that they have the specs for the plant 100% completed for them to review. He stated that the estimate for the build is \$200,000 and he suggested that they wait until the first of the year to bid this out due to the fact that the State of Indiana has changed the law that any project under \$250,000 does not have to have a wage rate hearing that goes into effect after the first of the year. He presented the sanitary sewer pump station design manual agreement for their approval in the amount of \$22,000.00. He stated that they would like to establish a date for a kick off meeting and they would like to do it back to back with Storm Water.

Mr. Brinkworth moved to approve the contract, Mr. Wilkinson second, all voted in favor.

COMMUNICATIONS - CITY OFFICIALS

SEWER ADJUSTMENTS:

Mrs. Welsh informed the board that they are preparing to send out a new batch of pre-liens in the total amount \$571,000.00.

FINANCIAL REPORT:

Mr. Wilkinson presented the board with his monthly financial report. He explained that last month the revenue was a little bit short but it came right back up this month. He stated that they had project that at the end of the year there would be \$400,000 revenue over last year's budget and they are on line to meet that projection. He explained that the yearend report will reflect all of these issues.

There was a lengthy discussion regarding the reimbursement from FEMA and how it will reflect in the yearend report.

Mr. Fifer stated that Mr. Christmas distributed a proposed bidding schedule for Jacob's Creek and in light of the financial report and current condition he wanted to know if they are good to go with that project.

Mr. Wilkinson stated that he thinks that they are and they won't need to borrow money.

NEW BUSINESS:

Item #1 - Resolution for Cost of Living payment.

Mr. Brinkworth moved to approve the Resolution for the Cost of Living payment for the employees, Mr. Wilkinson second, all voted in favor.

Mr. Brinkworth moved to cancel the last meeting of December, Mr. Wilkinson second, all voted in favor.

Mr. Lahanis informed the board that Mr. Gibson is sending a denial letter to the Gresham's on Fairmont Avenue, but they still need to send a letter informing her that she needs to correct the cross connection because her sewer line is connected to the storm water line.

Mr. Fifer stated that since is it winter time they should give her until May 1, 2012 to get the repairs done.

Mrs. Brinkworth moved to authorize Mr. Fifer to send a letter regarding the sewer connection, Mr. Wilkinson second, all voted in favor.

OLD BUSINESS:

Item #1 - Clark Dietz Update

Mr. Christmas explained that as a follow up to what Mr. Fifer said about Jacob's Creek the plans have been posted and the first advertisement will run starting tomorrow with a pre-bid meeting schedule for January 4th. He stated that the bid opening would be scheduled for the first meeting in 2012 with a notice to proceed in late February or early March. He stated that the all should have received some correspondence regarding the EPA request on the sampling modifications that were submitted which was favorable with the exception of their request for some additional information. He stated that as it is right now it looks like the modifications will come through like they hoped and lead to some substantial savings down the line. He stated that there aren't any new developments with the lift station projects but they are still on track to be online by the end of the year. He explained that they haven't seen any issues with the big rain event that they recently had so everything seems to be going well. He stated that they have a pre-construction meeting regarding the new storage facility this afternoon so they should see some groundbreaking on this project as soon as the weather cooperates. He explained that the funds that support their on-call engineering work is almost exhausted and they wanted to bring the issue to the board for their consideration as an amendment to the agreement and they typically do so in an increment of \$30,000.00.

Mr. Brinkworth moved to approve the amendment to the on-call contract for an additional \$30,000, Mr. Wilkinson second, all voted in favor.

Mr. Fifer presented the board with a written employment agreement for Sam Lahanis.

Mr. Brinkworth moved to approve the written contract spelling out the previous agreement, Mr. Harbison second, all voted in favor except Mr. Wilkinson who abstained.

Mr. Wilkinson explained that the tax payments for liens will help with the cash flow for next year.

There was a lengthy discussion regarding the liens and how they are being handled by the County Treasurer.

EMC REPORT:

CLAIMS

December Claims

Mr. Lahanis presented the following claims for approval:

Vendor	Invoice	Date	Cost	Description
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Ace Hardware	209853, 211120, 211212, 211209, 211255, 211369, 211687, 209635, 209778 & 211743	11/2-12/5	\$ 314.70	Misc Supplies
Allegra	186330	29-Nov	\$ 264.00	Bus cards
Brown Equip	22358	28-Nov	\$ 31.78	3 way valve
Cintas	302625024, 302621737, 302626146, 302622857, 302622858, 302619539 & 302628360	11/18, 11/23, 11/30, 11/25 & 12/2	\$ 1,352.31	Uniform Svc
Derby City Electric	R15450	11/29/2011	\$ 3,365.00	Svc
DLT Solutions	709929	11/30/2011	\$ 1,654.49	
Fleet One	1802824/404380002	11/14 & 12/1	\$ 4,364.33	Fuel
Fleet Services	43209	12/7/2011	\$ 59.98	Car Svc
Gripp, Inc	310315	11/16/2011	\$ 1,094.50	Flow Report
Insight Cable		11/27/2011	\$ 959.70	Svcs
Inter City Automotive	357610, 357576, 357750 & 357651	11/28-11/3 0	\$ 164.76	Auto parts
Kentuckiana Wire & Rope	117265	11/23/2011	\$ 116.80	Cement work
Kentuckiana Trading	11/30 & 12/6	32 & 395465	\$ 4,510.00	Fork Lift & Misc
Kinnunen	28-Nov	8/23/4719	\$ 49.00	Valve stem
Metro Answering Svc	90411102011	11/10/2011	\$ 55.00	Answering Svc
Murphy's Elevator	7817	11/30/2011	\$ 22,724.00	Maintenanc e
Office Supply	171193	7/21/2011	\$ 50.77	Ehternet switch
Rental Mart	17739	11/1/2011	\$ 43.33	Equip Supps
S & R Truck Tire	21-44426	11/30/2011	\$ 105.50	Auto Svc
Simplex Grinnell			\$ 39.95	Safety Supps
Staples	8020298787/802024947 6	11/26/2011	\$ 155.76	Office Supplies
Sunbelt Rentals	32564294-001	11/30/2011	\$ 80.00	Battery test
Souths Cleaning Svc	Work order 11	11/29/2011	\$ 800.00	Office Cleaning
Spencer Machine	14436	11/28/2011	\$ 1,893.82	Repair

Uhl Truck Sales	HW40949	11/23/2011	\$ 621.24	
VWR	49547698	12/1/2011	\$ 377.25	Gloves
Verizon Wireless				Cell
Whayne Supply	WO100094598	12/1/2011	\$ 1,631.20	Equip rental
Win.Net		11/13/2011	\$ 50.95	DSL
Xerox Corp	58613984	12/1/2011	\$ 85.98	Copier Agreement
		Total:	\$ 47,016.10	

Sewer Board Meeting - December 8, 2011

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:02 a.m.

Roger Harbison, President

Marcey Wisman, City Clerk