

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, DECEMBER 10, 2015 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, president, Ed Wilkinson, member and Nathan Grimes, member.

**ALSO PRESENT:** Rob Sartell, Wes Christmas, April Dickey, Carmen Belcher, Larry Summers, and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the November 25, 2015 Regular Meeting Minutes as corrected, Mayor Gahan second, all voted in favor.**

**BIDS:**

**1. Rob Sartell re: Bid Award for Launder Covers**

**Mr. Sartell** introduced Pete Wamsley with Beam, Longest and Neff to make a recommendation for this bid.

**Mr. Wamsley** stated that they reviewed the five bids and the apparent low bidder was Graves Plumbing Company in the amount of \$274,274.00. He explained that they included a comparable manufacturer which they researched and found to not be an equal manufacturer. He stated that they reached out to Graves Plumbing who verified in writing that they can provide the actual manufacturer specified in the bid for the same base bid price. He explained that they researched Graves references and everyone had great things to say about them so they are comfortable recommending that the board accept their bid.

**Mr. Wilkinson moved to approve the low bid from Graves Plumbing, Mayor Gahan second, all voted in favor.**

**Mr. Grimes entered the meeting at 9:20 a.m.**

**2. Rob Sartell re: Dump Valve Project Change Order #1**

**Mr. Sartell** explained that they reviewed this at the progress meeting on Tuesday and they give it a positive recommendation. He stated that it is a deduction from the actual cost by approximately \$3,700.00.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**Gary Brinkworth** explained that they added an easement due to the relocation of the water line on a plat that was signed by the board a couple of weeks ago and he needs them to sign the new plat. He stated that Autumn Grove was approved by the Plan Commission for primary and secondary plan approval and he presented a plat for that section that has 9 lots with 8 being buildable. He explained that he spoke to Mr. Sartell who stated that there are still 10,000 gallons available and he thinks that they built 5 less than what they intended so there will still be available credits if this is approved. He stated that he needs this approval before he goes to the county and he will get them a full

set of plans.

**Mr. Summers** stated that he hasn't seen the plans but it has gone before the Plan Commission.

**Mr. Sartell** stated that all the credits for this project have been approved but the project stalled out and was picked up by another contractor who wants to finish it out. He explained that it is on the list that IDEM has they just haven't been used yet.

**Mr. Grimes** asked that the plats be emailed to him.

**Mr. Wilkinson moved to approve signing the St. Joe Crossing plat as amended, Mr. Grimes second, all voted in favor.**

**Mr. Wilkinson moved to approve the adjustments and the commitments on the last lots on Autumn Grove, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** stated that she doesn't have any new adjustments this week but she is still waiting on more information on the tabled adjustment for Dick and Tammy Cook.

**Mayor Gahan** stated that Mr. Gibson is working on a policy to address the other tabled adjustment.

**Tabled Adjustments**

Cross Creek Property Mgmt.	\$2,305.10
Cross Creek Property Mgmt.	\$7,486.52
Cross Creek Property Mgmt.	\$1,032.44
Jason Jahn	\$2,981.40
Colonial Club Homeowners	\$14,591.75
Dick & Tammy Cook	\$969.85

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that November was a very standard month and explained that they took in \$1.1M. He explained that the only new item is that the 14<sup>th</sup> and 15<sup>th</sup> of this month they will be developing their encumbrances for the EPA projects.

**NEW BUSINESS:**

**1. Rob Sartell re: Stantec SSO Amendment**

**Mr. Sartell** stated that he has an amendment in the amount of \$25,000.00 for extension of the SSO Monitoring that they do for the city during rain events.

**Mr. Grimes** asked how long the previous one lasted.

**Mr. Sartell** stated that it was from May of this year.

**Mr. Wilkinson** explained that they are basically looking to approve an adjustment for \$25,000.00.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**OLD BUSINESS:**

**1. Wes Christmas re: Clark Dietz Update**

**Mr. Christmas** explained that the design of the two lift stations is ongoing. He stated that they will be meeting with Mr. Sartell and some of his staff tomorrow to work out the details for the Grantline Road Lift Station, and they hope to have surveys starting soon on the Old Vincennes Road Project.

**UTILITY REPORT:**

**Utility Monthly Report Summary for October 2015**

**Influent / Effluent Quality**

The Treatment Facility was in full compliance for the month of October with the exception of a final effluent Copper excursion.

**Pretreatment**

Annual inspections were conduct at the following Industries; General Mills, Bruce Fox, Wise Technical, Samtec and Blue Grass Chemicals. Annual sampling and inspections took place at Discount Labels and Bert R. Huncilman.

There were 52 grease trap inspections of restaurants and food preparation facilities.

**Facility Operations**

83 dry tons of bio solids were removed from the WWTP.

The WWTP was at 50% of its Total Suspended Solids design limit and at 63% of its CBOD design limit.

There were 4.40 inches of rain for the month

**Preventative and Unscheduled Maintenance**

187 preventative work orders were completed and 33 corrective work orders were completed for the WWTP and Lift Stations

**Highlights**

Unstopped pumps at Wolf Lake on the 4<sup>th</sup>, 10<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>,

Replaced bad breaker at Jacob’s Creek Lift Station and had #1 pump repaired.

Had a pump rebuilt for the Camp Ave. Lift Station.

Cleaned wet well at LaFollette.

Rebuilt the #2 pump at the Intermediate Pump Station and had the impeller coated with an enamel finish to prevent cavitation.

Cleaned both venturi valves on the Belt Filter Presses.

**Sanitary Collection System**

<i>Project</i>	<i>October 2015</i>	<i>Year-to-Date</i>
<i>Sanitary Sewer Flushed/ft</i>	<i>7,485</i>	<i>85,605</i>
<i>Sanitary Sewer Televised/ft.</i>	<i>5,991</i>	<i>57,189.5</i>
<i>CIPP Installed/ft</i>	<i>0</i>	<i>16,372</i>
<i>Tap Inspections</i>	<i>9</i>	<i>86</i>
<i>Locates</i>	<i>588</i>	<i>5,810</i>
<i>Pipe Patches</i>	<i>3</i>	<i>22</i>

<i>Project</i>		<i>October 2015</i>		<i>Year-to-Date</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>11</i>	<i>1</i>	<i>0</i>	<i>9</i>	<i>2</i>	<i>6</i>

**Sanitary Sewer Overflow Monitoring**

There was 1 rain events that required Stantec monitoring no overflows.

**Preventative and Unscheduled Maintenance**

62 preventative work orders were completed and 1 corrective work orders completed for the Collection System.

There were 11 Customer Service requests 0 of those requests were for blockages in the main line.

**Highlights**

**Construction Highlights**

**Basin #2**

Pipe patched two spots on Indiana Ave.  
 Resealed MH# 2-43.

**Basin #7**

Pipe Patched main line on Culbertson Ave. 1300 block.

**Basin #9**

Resealed MH# 9-65A to prevent inflow in the 900 block of Greenleaf Dr.

**Basin #10**

Replaced manhole casting on MH# 10-14B. It had been struck with a mower.

**Basin #14**

Repaired lateral in the right of way at 908 Pennwood Dr.

**Basin #40**

Raised manhole #s 40-138 and 40-224 to grade to eliminate inflow source.

**Facility Safety**

The monthly safety inspection rating was 95.3%  
 The safety training topic was Hazard Communication

**Projects**

**110/120 Valve replacement and Dump Station**

The fifth progress meeting has taken place and the fifth pay application will be submitted. The natural gas line that feeds the 040 Collection System Garage had to be disconnected and will be reinstated at a later date. The pipe work in #120 has been installed except for rails, pump and VFD. Foundation work for the dump pit is at 100% complete. Water main extension to the Dump Pit has been completed. The VFD for the #120 Pump #5 has been installed. Construction of the block walls for the Dump Building has begun.

**Algae Control System**

Bid Award is scheduled for 12-10-15.

**McLean Lift Station**

Met with HMB and residents at the McLean Lift Station to discuss easement issues. All

issues are resolved. Reviewed final plans and they have been sent to IDEM for construction approval.

**Reline New Albany**

The Lining Crew has completed lining in Basin #23. Manholes will be lined in #23. Basin #11 is complete. Received quotes for manhole lining in Basin #11. Since these are all brick manholes decided to go with a lining system that would not only seal the manholes from infiltration but would also add structural reinforcement. Started putting in inflow inserts in Basin #11. Finishing up the last few line segments in Basin #15 and have started on a few lines in Basin #28. Basin #7 will be next and then back to Basin #10.

**WWTP Maintenance Garage**

Requested change order has been approved. Site locates were completed the week of the 30<sup>th</sup>.

**SSO Flow Study**

Flow meters have been ordered and installed. Data is being collected by Clark-Dietz for analysis.

**Grantline Road Lift Station Project**

A preliminary design meeting is scheduled for 12-11-15 @ 10:00 A.M.

**CLAIMS:**

**Ms. Belcher presented the following claims for the period of 11/29/15 to 12/09/15:**

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
POSTMASTER	4,000.00	SEW
OFFICE SUPPLY COMPANY, INC	628.12	SEW
OFFICE SUPPLY COMPANY, INC	3.98	SEW
OFFICE SUPPLY COMPANY, INC	57.82	SEW
FLOYD COUNTY RECORDER	110.00	SEW
L&D MAILMASTERS, INC.	2,496.50	SEW
L&D MAILMASTERS, INC.	1,499.98	SEW
L&D MAILMASTERS, INC.	253.16	SEW
CROWN SERVICES INC	450.00	SEW
CROWN SERVICES INC	360.00	SEW
STURGEON, EMILY	1,078.53	SEW

**Total 10,938.09**

ACE HARDWARE	8.85	WWTP
ACE HARDWARE	15.26	WWTP
ACE HARDWARE	10.78	WWTP
ACE HARDWARE	53.01	WWTP
ACE HARDWARE	4.48	WWTP
ACE HARDWARE	6.28	WWTP
ACE HARDWARE	16.15	WWTP
ACE HARDWARE	25.16	WWTP
ACE HARDWARE	25.16	WWTP
ACE HARDWARE	9.29	WWTP
ACE HARDWARE	13.73	WWTP
ACE HARDWARE	37.75	WWTP
ACE HARDWARE	22.08	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
RETAILERS SUPPLY	186.47	WWTP
MURPHY ELEVATOR COMPANY, INC.	143.85	WWTP
QUILL	112.67	WWTP
CINTAS #302	52.03	WWTP
CINTAS #302	288.51	WWTP
CINTAS #302	52.03	WWTP

CINTAS #302	288.51	WWTP
HMB PROFESSIONAL ENGINEERS	7,290.00	WWTP
PEYTON'S BARRICADE & SIGN CO.	120.00	WWTP
GORDON FOOD SERVICE,INC.	48.99	WWTP
MIKE SMITH FIRESTONE	599.80	WWTP
MIKE SMITH FIRESTONE	80.00	WWTP
UHL TRUCK SALES	639.95	WWTP
S & R TRUCK TIRE CENTER, INC	1,030.64	WWTP
OWENS COMMUNICATIONS, INC.	150.00	WWTP
OWENS COMMUNICATIONS, INC.	222.52	WWTP
NEACE LUKENS	995.00	WWTP
DLT SOLUTIONS, INC	1,588.58	WWTP
DRS. AUTOMOTIVE	786.58	WWTP
USA BLUE BOOK	435.97	WWTP
USA BLUE BOOK	702.96	WWTP
USA BLUE BOOK	26.95	WWTP
USA BLUE BOOK	122.25	WWTP
USA BLUE BOOK	251.96	WWTP
BIOCHEM, INC.	3,863.23	WWTP
DELTA SERVICES, LLC	23,446.41	WWTP
SPENCER MACHINE & TOOL CO.,INC	200.00	WWTP
STANTEC CONSULTING SERVICES	4,261.00	WWTP

GRIPP, INC.	4,559.67	WWTP
GRIPP, INC.	4,379.67	WWTP
SOUTH'S CLEANING SERVICE	1,000.00	WWTP
ERNST CONCRETE	262.75	WWTP
JACOBI OIL SERVICE, INC.	955.27	WWTP
RELINE AMERICA, INC	47,160.00	WWTP
HACH COMPANY	178.55	WWTP
ENVIRONMENTAL LABORATORIES INC	30.00	WWTP
ENVIRONMENTAL LABORATORIES INC	30.00	WWTP
MEINERS MEDICAL,FIRE & SAFETY	685.00	WWTP
MEINERS MEDICAL,FIRE & SAFETY	150.00	WWTP
SARTELL, ROBERT	16.99	WWTP
SARTELL, ROBERT	7.37	WWTP
IUPPS	560.50	WWTP
BIG G SUPPLY	125.11	WWTP
ELEMENT MATERIALS TECHNOLOGY	117.80	WWTP
NAPA OF NEW ALBANY	12.48	WWTP
NAPA OF NEW ALBANY	71.49	WWTP
NAPA OF NEW ALBANY	357.23	WWTP
WALLACE, MIKE	83.99	WWTP
UNITED CONSULTING	12,500.00	WWTP
NORTON OCCUPATIONAL MEDICINE	25.00	WWTP



MUNICIPAL & CONTRACTOR SEALING	2,212.00	WWTP
MAYFIELD EXCAVATING INC	700.00	WWTP
SUNSHINE FILTERS OF PINELLAS	705.66	WWTP

**Total 125,231.37**

GIBSON LAW OFFICE, LLC	865.38	Thursday Utilities
AT&T	145.05	Thursday Utilities
AT&T	1,384.87	Thursday Utilities
INDIANA AMERICAN WATER	19.61	Thursday Utilities
INDIANA AMERICAN WATER	19.61	Thursday Utilities
INDIANA AMERICAN WATER	36.19	Thursday Utilities
INDIANA AMERICAN WATER	19.61	Thursday Utilities
INDIANA AMERICAN WATER	19.61	Thursday Utilities
INDIANA AMERICAN WATER	36.19	Thursday Utilities
INDIANA AMERICAN WATER	36.19	Thursday Utilities
INDIANA AMERICAN WATER	41.39	Thursday Utilities
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday Utilities
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday Utilities
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday Utilities
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday Utilities
GIBSON LAW OFFICE, LLC	865.38	Thursday Utilities
STORMWATER\DRAINAGE FUND	46,315.67	Thursday Utilities
BANK OF NEW YORK TRUST CO.	419,991.00	Thursday Utilities

BANK OF NEW YORK TRUST CO.	21,953.50	Thursday Utilities
AT&T	156.42	Thursday Utilities
AT&T	146.17	Thursday Utilities
DUKE ENERGY	2,755.72	Thursday Utilities
DUKE ENERGY	19.22	Thursday Utilities
DUKE ENERGY	1,149.51	Thursday Utilities
DUKE ENERGY	135.15	Thursday Utilities
DUKE ENERGY	679.76	Thursday Utilities
CARD SERVICES	610.94	Thursday Utilities
CONSTELLATION NEWENERGY	576.66	Thursday Utilities

**Total 497,995.48**

**Grand Total 634,164.94**

**Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:35 a.m.

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Mayor Gahan, President

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Vicki Glotzbach, City Clerk