

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, DECEMBER 13, 2018 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member and Nathan Grimes, member. Mayor Gahan, President, was not present.

**ALSO PRESENT:** April Dickey, Linda Moeller, Rob Sartell, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Wilkinson called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Grimes moved to approve the November 21, 2018 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**BIDS/CONTRACTS:**

**1. Rob Sartell re: VFDs for Influent Pumps at 110 Building**

**Mr. Sartell** presented the following quote for two VFDs:

**Delta Services**   **2 @ \$18,550.00 (each)**

He explained that only one spec came in because it is the only one that will fit in those electrical cans.

**Mr. Grimes** asked if this is a normal price.

**Mr. Sartell** replied yes and stated that a Square D runs in the neighborhood of \$16,500.00-\$19,500.00.

**Mr. Grimes moved to approve the quote for two VFDs at \$18,550.00 each, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**NEW BUSINESS:**

**COMMUNICATIONS - PUBLIC:**

**Mr. Chris King** presented a plat for Purdue Research Park for approval and signatures and said that it has been approved by the plan commission. He stated it is just the plotting of three lots near Innovation Way and doesn't require any sewer lines or taps.

**Mr. Wilkinson** stated that as sales of the lots are made, whatever businesses are going in would come in for the other approvals anyway.

**Mr. Summers** stated that he is okay with the plat and explained that each time an individual site develops, they will have to come to the plan commission for site review and then that's when they stipulate that they come before this board to request credits.

**Mr. Grimes moved to approve the plat, Mr. Wilkinson second, all voted in favor with the exception of Mr. Gahan who was not present.**

**Mr. Jason Copperwaite, Paul Primavera**, presented a plat for Andres Springs and said that the sewer board actually signed off on it previously but the owner desires to change one of the lots. He pointed out at the bottom of the plat that lot 5 was previously 25 ft. wide and it is now 40 ft. wide and the intention on that lot is to transfer it to Taco Bell which is just to the south. He added that there is a very small change in lot 4 and requested that they re-sign the plat.

**Mr. Grimes moved to approve the revised plat for Andres Springs, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Copperwaite** then presented a plat for Blackiston Boulevard and said that it was previously approved as well and was 44 single-family lots but there was a problem with one of the landowners and they were not able to swap some property so it had to be changed to only 36 lots. He said that he worked with Mr. Sartell on getting IDEM to release the extra sewer credits back to the city for the reduction in lots and they are in the process of revising the sanitary sewer permit so he requested that the board approve the revised plat.

**Mr. Grimes moved to approve the revised plat for Blackiston Boulevard, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Copperwaite** explained that there is a proposed medical office building at the corner of Mt. Tabor Road and Bell Lane and the capacity of the building will be two doctors, four nurses and 14 support staff. He said that the doctors and nurses are 75 gallons per day and the support staff is 20 gallons per day which is a total of 730 gallons per day and he would like to request credits for that project. He also said that they will start construction in about 30 days or so.

**Mr. Grimes** asked Mr. Sartell if he has any problems with it.

**Mr. Sartell** replied no.

**Mr. Wilkinson** asked Mr. Summers if he has looked at it.

**Mr. Summers** replied yes and said that there shouldn't be any issues with it.

**Mr. Grimes moved to approve requested sewer credits, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Copperwaite** stated that recently there was a development approved at Green Valley Road and Daisy Lane which is called Grantz Crossing and is 47 attached single-family units. He said that he is not present to ask for credits today and he is not sure that the developer is ready to write the check but he would like to ask for permission to speak with Mr. Christmas about getting the EPA certification started and once that is finished, he will come back to ask for credits.

**Mr. Wilkinson** asked if it was approved by city council.

**Mr. Copperwaite** replied yes.

**Mr. Summers** stated that he doesn't know if a formal motion is necessary but it is good for the board to be made aware of what is going on.

**Mr. Grimes** stated that he approves of Mr. Copperwaite moving forward with discussions with Mr. Christmas.

## **COMMUNICATIONS - CITY OFFICIALS:**

### **SEWER ADJUSTMENTS:**

### **FINANCIAL REPORT:**

**Mr. Wilkinson** reported that income for the month was \$1,248,000.00 and expenses were at \$1,100,000.00 so the monthly cash flow was very ordinary. He stated that a new truck was paid for and at the beginning of the year, we will begin full blast on the bond projects. He said that right now we are 4%-5% under budget.

### **OLD BUSINESS:**

#### **1. Clark Dietz Update**

**Mr. Christmas** stated that they have finished plans and contract documents for the Daisy Lane

Lift Station Project and he would like approval from the board to advertise for bids for construction. He said that he has a tentative schedule for the bidding to have the first advertisement run on the 21<sup>st</sup> of December, the second advertisement on the 28<sup>th</sup> of December, hold the pre-bid meeting on the 3<sup>rd</sup> of January and have the bid opening at the regularly scheduled meeting on January 10<sup>th</sup>. He added that he said it is tentative because he hasn't checked on the availability of the room yet for the pre-bid meeting.

**Mr. Grimes** asked what the proposed construction timeline is.

**Mr. Christmas** stated that the contractual substantial completion date is May 24, 2019.

**Mr. Grimes** asked if he would send them a set of plans.

**Mr. Christmas** replied yes.

**Mr. Grimes moved to approve the request to advertise for bids for the Daisy Lane Lift Station Project, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Christmas** then passed out Change Orders 1 and 2 on Basin 16, Division B and said that it is basically complete but they have a handful of punch list items hanging out there which is mainly the striping because it requires the weather to be at a certain temperature. He said that the change orders are associated with a lot of work that was discussed previously. He explained that there were substantial additions to the contract but they weren't necessarily unforeseen and were additional items that we asked the contractor to take care of related to roadway and sidewalk improvements along the corridor. He stated that the first change order is for overrun on asphalt, stone, etc. because we did additional roadway work. He said that the second change order is on items that we did not have in the original contract that were necessary such as a substantial amount of stabilization due to subgrade issues, drainage issues that had to be taken care of, etc. He said that Change Order 1 is for \$250,235.63 and Change Order 2 is for \$256,331.04 so that would bring the total project cost to \$2,204,191.67.

**Mr. Grimes** asked Mr. Summers if he is okay with everything.

**Mr. Summers** replied yes and stated that the conditions were worse than they anticipated in some places so additional work had to be done.

**Mr. Wilkinson** stated that this also has storm water work in it.

**Mr. Christmas** stated that some drainage improvements were made.

**Mr. Wilkinson** asked if this is everything and we won't have any more billings.

**Mr. Christmas** stated that the only item outstanding now is striping so there probably will be another minor adjustment up or down.

**Mr. Wilkinson** stated that he just doesn't want additional billings for storm water.

**Mr. Grimes** asked if this will be split between sewer and storm water.

**Mr. Wilkinson** replied no and stated that the lines were running side by side and the two manholes were side by side and one collapsed and knocked the other one crazy so we had to do all of the work anyway.

**Mr. Christmas** stated that it was all associated with the work we were doing.

**Mr. Grimes moved to approve Change Orders 1 and 2 for Basin 16, Division B, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Christmas** then stated that the majority of the work on Basin 16, Division A, is complete and the contractor is hoping to be out there next week to do prep work and grading work for the driveway entrance to the station. He said that the forecasted temperatures for next week should allow for the work to be done.

**UTILITY REPORT:**

**CLAIMS:**

**1. Rob Sartell re: Wastewater Utility Claims Log for September 2018**

**Mr. Sartell** presented the Wastewater Utility Claims Log for September 2018.

**2. Linda Moeller re: Claims for the period of**

**Mrs. Moeller** presented the following claims for the period of 11/22/18 to 12/12/18 in the amount of \$1,254,517.75:

<b>Vendor Name</b>	<b>Amount</b>	<b>Depart</b>
L&D MAIL MASTERS	5 204 00	SEW
OFFICE SUPPLY COMPANY, INC	207 02	SEW
DATA VAULT	10 08	SEW

L&D MAILMASTERS, INC.	1 150 00	SEW	
L&D MAILMASTERS, INC.	222 10	SEW	
CROWN SERVICES INC	112 50	SEW	
CROWN SERVICES INC	120 00	SEW	
COOPER, ROBERT	520 22	SEW	
CROWE, SUSAN	11 16	SEW	
BAKER, JAMES B.	115 72	SEW	
BIRKSHIRE HATHAWAY HOME SERV.	46.08		SE

**Total** 0 010 20

CLARK-DIETZ	11 000 00	WWTP
CLARK-DIETZ	21 560 66	WWTP
CLARK-DIETZ	2 200 00	WWTP
CLARK-DIETZ	15 127 10	WWTP
CLARK-DIETZ	5 100 00	WWTP
BEAM, LONGEST AND NEFF LLC	212 00	WWTP
ACE HARDWARE	11 00	WWTP
ACE HARDWARE	61 07	WWTP
ACE HARDWARE	21 21	WWTP
ACE HARDWARE	22 06	WWTP
ACE HARDWARE	25 02	WWTP

ACE HARDWARE	2 71		WWTP
ACE HARDWARE	61 35		WWTP
ACE HARDWARE	120 55		WWTP
NEWS AND TRIBUNE	1 75		WWTP
KLEIN BROTHERS SAFE & LOCK	770 00		WWTP
BLACK DIAMOND	65 00		WWTP
BLACK DIAMOND	15 00		WWTP
FED EX	10 00		WWTP
MURPHY ELEVATOR COMPANY, INC.	154.16		W
PREISER SCIENTIFIC	526 00		WWTP
QUILL	00 00		WWTP
QUILL	17 07		WWTP
QUILL	126 22		WWTP
QUILL	00 00		WWTP
QUILL	155 16		WWTP
QUILL	185 01		WWTP
CINTAS #302	12 07		WWTP
CINTAS #302	002 00		WWTP
CLARK-DIETZ	2 005 00		WWTP
EARTH FIRST	651 01		WWTP
HENRY P. THOMPSON CO.	10 001 12		WWTP
BYRNE'S GARAGE INC.	11 00		WWTP

SPECIALTY EARTH SCIENCES LLC	2 102 75	WWTP
HOME CITY ICE CO.	1 20 14	WWTP
USA BLUE BOOK	20 22	WWTP
USA BLUE BOOK	2 62 11	WWTP
USA BLUE BOOK	1 12 21	WWTP
USA BLUE BOOK	2 2 05	WWTP
BIOCHEM, INC.	2 027 22	WWTP
BIOCHEM, INC.	1 275 12	WWTP
DELTA SERVICES, LLC	1 765 22	WWTP
DELTA SERVICES, LLC	0 51 15	WWTP
DELTA SERVICES, LLC	2 005 72	WWTP
SPENCER MACHINE & TOOL CO. INC	1 065 10	WWTP
C.C.E., INC.	1 71 000 00	WWTP
C.C.E., INC.	1 10 007 00	WWTP
STANTEC CONSULTING SERVICES	6 256 00	WWTP
GRIPP, INC.	1 560 50	WWTP
METRO ANSWERING SERVICE	1 00 50	WWTP
EYE-TRONICS	1 02 22	WWTP
OFFICE DEPOT	1 00 72	WWTP
OFFICE DEPOT	1 52 00	WWTP
HOME DEPOT	2 7 22	WWTP
HOME DEPOT	1 11 17	WWTP



HOME DEPOT	50 01	WWTP
HOME DEPOT	178 00	WWTP
RABEN TIRE CO.	080 06	WWTP
RIVER CITY WORK WEAR	110 05	WWTP
NCL OF WISCONSIN INC	125 16	WWTP
XYLEM WATER SOLUTIONS USA	1 181 00	WWTP
RELIN AMERICA, INC	2 033 70	WWTP
HACH COMPANY	515 71	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	101 66	WWTP
MEINERS MEDICAL, FIRE & SAFETY	110 88	WWTP
APPLEGATE FIFER DIIT I I A M W I R E	10 50	WWTP
APPLEGATE FIFER DIIT I I A M W I R E	263 00	WWTP
APPLEGATE FIFER DIIT I I A M W I R E	5 160 11	WWTP
APPLEGATE FIFER DIIT I I A M W I R E	610 50	WWTP
ELEMENT MATERIALS TECHNOLOGY	100 02	WWTP
NAPA OF NEW ALBANY	127 06	WWTP
NAPA OF NEW ALBANY	11 05	WWTP
NAPA OF NEW ALBANY	22 00	WWTP
WALLACE, MIKE	257 61	WWTP
GOTTA GO INC.	2 187 00	WWTP
GOTTA GO INC.	2 187 00	WWTP
HUNCILMAN, GORDON	2 008 16	WWTP

WISE SAFETY & ENVIRONMENTAL	50.15
J.A. LARR & CO., LLC.	7,450.00
<b>Total</b>	<b>122,700.42</b>

WWTP  
WWTP

GIBSON LAW OFFICE, LLC	865.38	Thursda Y
SILVER CREEK WATER	1,302.40	Thursda Y
FLOYD COUNTY RECORDER	1,250.00	Thursda Y
FLOYD COUNTY RECORDER	1,250.00	Thursda Y
FLOYD COUNTY RECORDER	1,250.00	Thursda Y
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FLOYD COUNTY RECORDER	1,250.00	Thursda y
VECTREN ENERGY DELIVERY	48.96	Thursda y
VECTREN ENERGY DELIVERY	150.43	Thursda y
VECTREN ENERGY DELIVERY	50.71	Thursda y
VECTREN ENERGY DELIVERY	506.04	Thursda y
VECTREN ENERGY DELIVERY	17.00	Thursda y
VECTREN ENERGY DELIVERY	132.45	Thursda y
VECTREN ENERGY DELIVERY	47.43	Thursda y
AT&T	820.66	Thursda y

		Thursda
AT&T	417.52	y
		Thursda
DUKE ENERGY	23.19	y
		Thursda
DUKE ENERGY	3,185.64	y
		Thursda
DUKE ENERGY	3,225.68	y
		Thursda
DUKE ENERGY	124.05	y
		Thursda
NEOPOST	88.36	y
		Thursda
NEOPOST	500.00	y
		Thursda
HUNT, ZACH	96.86	y
		Thursda
INDIANA AMERICAN WATER	44.67	y
		Thursda
INDIANA AMERICAN WATER	298.15	y
		Thursda
INDIANA AMERICAN WATER	44.67	y
		Thursda
INDIANA AMERICAN WATER	22.79	y

INDIANA AMERICAN WATER	45.92	Thursda y
INDIANA AMERICAN WATER	22.79	Thursda y
INDIANA AMERICAN WATER	22.79	Thursda y
INDIANA AMERICAN WATER	22.79	Thursda y
INDIANA AMERICAN WATER	44.67	Thursda y
INDIANA AMERICAN WATER	46.76	Thursda y
INDIANA AMERICAN WATER	85.33	Thursda y
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursda y
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursda y
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursda y
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursda y
GIBSON LAW OFFICE, LLC	865.38	Thursda y

		Thursda
DUKE ENERGY	842.89	Y
		Thursda
DUKE ENERGY	54.74	Y
		Thursda
CARD SERVICES	106.25	Y
		Thursda
CARD SERVICES	993.96	Y
		Thursda
SECURITY PROS, LLC	62.00	Y
		Thursda
AT&T	186.85	Y
		Thursda
SPECTRUM BUSINESS	99.98	Y
		Thursda
CK REAL ESTATE LLC	2,979.16	Y
		Thursda
CK REAL ESTATE LLC	541.66	Y
		Thursda
GIBSON LAW OFFICE, LLC	865.38	Y
		Thursda
STORMWATER\DRAINAGE FUND	41,345.98	Y
		Thursda
CITY OF NEW ALBANY	32,304.29	Y

CITY OF NEW ALBANY	4,994.42	Thursda Y
CITY OF NEW ALBANY	25,000.00	Thursda Y
SANITATION FUND	197,691.61	Thursda Y
BANK OF NEW YORK TRUST CO.	461,058.00	Thursda Y
AT&T	623.15	Thursda Y

**Total**     ~~811,686.17~~

**Grand Total**     1,251,517.7

**Mr. Grimes moved to approve the above claims, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:40 a.m.

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Ed Wilkinson, Vice President

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Vicki Glotzbach, City Clerk