

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, DECEMBER 17, 2019 AT 10:00 A.M.

PRESENT: Warren V. Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

OTHERS PRESENT: Police Chief Bailey, Assistant Police Chief Fudge, Deputy Fire Chief Baylor, Sidney Main, Russ Segraves, Fire Marshall Chris Koehler, Jessica Campbell, Linda Moeller, Krystina Jarboe, Alicia Meredith, Chris Gardner, Shane Gibson, Bryan Slade, Larry Summers and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Derek Misch re: Traffic control plan for closure at the intersection of Knob Avenue and Alice Avenue

Mr. Daniel Schillmiller presented the traffic control plan and reviewed it with the board. He requested to close the intersection of Knob Avenue and Alice Avenue on Thursday, December 19th and Friday, December 20th from 8:30 a.m. until 5:00 p.m. to install a new water main.

Mr. Thompson asked if Alice Avenue will be opened to local traffic on the Adams Street end.

Mr. Schillmiller replied yes.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

Mr. Brandon Frazier, Jacobi, Toombs & Lanz, reported the following:

- Grant Line Road (Daisy Lane To McDonald Lane):
 - Last Week:
 - Traffic signal modifications
 - Tree plantings
 - This Week:
 - Phase 2 construction (West side of Grant Line Road) is underway and traffic changeover has taken place.
 - Traffic signal modifications
 - Landscaping - Mulching for planted trees
 - Adjusting manholes and castings to final grade

Mr. Frazier stated that the pedestrian push buttons are part of the traffic signal modifications that they are working on this week so he assumes at the completion of that those buttons will be able to be activated.

Mrs. Cotner-Bailey asked if it is pretty close to completion.

Mr. Frazier stated that he will verify the completion date and what remains to be done.

Mr. Larry McIntire, Beam, Longest & Neff, reported the following:

Notice to Proceed Date: Commence on or before 4/15/2019
Final Completion Date: 240 Calendar Days from NTP or 12/10/2019 (To be Revised)
Approximate % Complete: 40%

Progress for the Week:

- Contractor installed remaining sections of elliptical concrete pipe west of culvert.
- Contractor worked on final grading for new widening on east side of road.
- Contractor placed asphalt widening on east side of roadway.

Upcoming Activities:

- Contractor will do rough grading for elliptical pipe west of box culvert.
- Contractor will install storm structures at Laib Drive.
- Contractor will be touching up drives and inlet castings.

Construction / Safety / Utility Issues:

- Designer is looking at drainage below restaurant awning and south culvert.
- Contractor is working on installation plan for culvert crossing south of school.
- Contractor will continue using flaggers to control traffic at this time.

Mr. Thompson stated that he knows that they have been working with the utilities to get things buttoned up.

Mr. McIntire stated that they have been out there doing their part as well.

Mr. Wes Christmas, Clark Dietz, 2019 Paving – he reported that they had identified about five alleys that would close out the paving for the year and four of those five alleys have now been paved. He said that the one remaining is at the rear of Vic’s Café and that one should be completed this week weather permitting. He said that they will also be working on punch list items to close out the year. **Oak Street project** – he reported that they are doing a lot of restoration work and stacking out some manholes and repairing a couple of storm manholes that were adjacent to some of the excavation that was done. He said they should be wrapping that up today with a push to be ready to pave on Friday with backup paving days set for Saturday and Monday. He then stated that as of now, Bank Street is open and they are hoping to open up Pearl Street today if they can get the storm manhole replaced. He added that the one block of Oak Street between Pearl Street and Bank Street will remain closed.

Mr. Nash entered the meeting at 10:15 a.m.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Shane Gibson re: City of New Albany Employee Manual

Mr. Gibson explained that Mrs. Moeller and HR have been working on updating the manual for a substantial amount of time because it hasn’t been updated since 1997 and was obviously in need of a new look. He said that things such as social media and cell phone usage were obviously not addressed back in 1997. He also said that they took a look to make sure that we are up to date on all of the current federal, state and local laws. He stated that in order to ensure that it doesn’t go that long again without updating, they have put in the manual itself that it will

be reviewed every three years to make sure that it is in compliance with all federal laws. He recommended that the board approve it.

Mrs. Cotner-Bailey stated that she wanted to recognize Mrs. Moeller for all of her hard work on putting this together.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Linda Moeller re: Bank Reconciliation Worksheet for November 2019

Mrs. Moeller presented the Bank Reconciliation Worksheet for November 2019 and asked that it be entered into the record.

Mr. Thompson stated that the record should show that the board received the Bank Reconciliation Worksheet for November 2019.

3. Cheryl Cotner Bailey re: Trash pickup during holidays

Mrs. Cotner-Bailey reminded everyone that trash pickup next week and the week after will be delayed one day due to the holidays.

4. Mickey Thompson re: Next board meeting

Mr. Thompson stated that the next board meeting will be held on Friday, December 27th because of the holiday.

5. Mickey Thompson re: CSX update

Mr. Thompson reported that they have the rail put back in at the Beeler Street crossing and are now starting on the one at 15th Street.

Mr. Nash asked if the crossing at the North Y is bad.

Mr. Thompson stated that it is not as bad as it has been but it is in blacktop and we have asked the railroad to give us a quote on all of those crossings with concrete.

Mr. Nash asked if they are working on that.

Mr. Thompson replied not yet and stated that they are replacing cross ties right now and until they get the information on how we want the crossings put back, they won't start on them.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for December 10, 2019, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:20 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk