

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
HELD A REGULAR MEETING IN THE THIRD FLOOR ASSEMBLY ROOM OF
THE CITY-COUNTY BUILDING ON THURSDAY, DECEMBER 27, 2012 AT 9:30
A.M.**

PRESENT: Mayor Gahan, Ed Wilkinson, Gary Brinkworth

ALSO PRESENT: Mary Ann Prestigiacomo, Shane Gibson, Jim Garrard, Sam Lahanis,
Wes Christmas and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

**Mr. Wilkinson moved to approve the Regular Meeting Minutes December 13, 2012,
Mr. Brinkworth second, all voted in favor.**

**Mr. Brinkworth moved to approve the Executive Session Minutes December 19,
2012, Mr. Wilkinson second, all voted in favor.**

BIDS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS

SEWER ADJUSTMENTS:

FINANCIAL REPORT:

NEW BUSINESS:

1. Sam Lahanis re: TCF Equipment Finance municipal leasing proposal

Mr. Lahanis stated that the list price on the new truck was \$349,000.00 and he negotiated that down to \$299,000.00 and presented the board with the lease option. He said that there are several options to look at and the interest rate is incredible at this point which is 2.79%. He suggested going with the five year payment and stated that there is a budget line item in the budget for next year to do this. He stated that once it is ordered, it will take about 90 days for delivery so we would have to make our first payment sometime at the first of year.

Mr. Brinkworth asked how much the monthly payment is.

Mr. Lahanis replied that it is around \$60,000.00 per payment if you use the five year option and we have \$120,000.00 in the budget line item so he recommends approval.

Mr. Wilkinson asked Mr. Lahanis if he got any numbers on trade-in values.

Mr. Lahanis stated that \$80,000.00 was the number that he recalled. He said that they were not going to trade-in and talked about transferring the vehicle to storm water and possibly have them pay for it.

Mr. Wilkinson asked if we transfer a vehicle from sewer to storm water how is it funded and does it qualify for utilization in the \$6M bond as equipment that would be used on those construction projects.

Mr. Brinkworth stated that he doesn't see how it could.

Mr. Wilkinson asked how storm water would fund it.

Mr. Gibson stated that if it is not in their budget then they would have to do an additional appropriation. He added that if it is in their budget then they would just cut a check to the sewer department for the transfer.

Ms. Prestigiacomio stated that storm water does have a line item for capital outlays. She added that the cleanest way to do it is to get some compensation for it.

Mr. Brinkworth stated that the storm water board will look at its budget to see if they can purchase it because they are definitely interested.

Mr. Wilkinson stated that the interest rate is great and he would be willing to go along with the five year deal.

Mr. Lahanis stated that if the rate drops between now and the time that he signs, he will bring it back to the board.

Mr. Wilkinson moved to approve the five year lease purchase of the vehicle from Brown Equipment, Mr. Brinkworth second, all voted in favor.

1. Sam Lahanis re: TSI Paving change order for the alternate wall bid

Mr. Lahanis stated that the change order is in the amount of \$1,769.00 to get the brick that we wanted for the Main Street project.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

2. Sam Lahanis re: Transfer of 2003 F150 XL to street department

Mr. Lahanis explained that they replaced a vehicle this summer and it has been sitting at the impound lot since they replaced it and he would recommend that the board transfer it to the street department.

Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.

3. SB-2012-02 Resolution to Transfer Funds for Worker's Compensation Insurance

Ms. Prestigiacomio stated that the resolution is not an additional appropriation it is just a transfer of funds. She said that there has never been a line item for worker's compensation when it was privatized. She stated that the insurance company came in and did an audit and added an additional premium for the men who had been brought in. She said that she also included a budget amount for what she knows is going to be at least that amount for next year. She stated that they are going to come in late January or February to do an audit for the ones that we are picking up and she will come back then to let the board know what the additional premium will be.

Mr. Brinkworth asked if this goes back to 2011.

Ms. Prestigiacom replied yes, that is the 2010 to 2011 premium year and we know that we will have at least that for 2011 to 2012 and 2012 to 2013.

Mr. Brinkworth moved to approve the Resolution to Transfer Funds for Worker's Compensation Insurance, **Mr. Wilkinson** second, all voted in favor.

Mr. Gibson stated that they need to pass a resolution pertaining to carrying balances because the sanitary funds and sewer funds used to be put together in one bank account. He said that the board took proactive steps to break all of the accounts out but since that time it has been showing that the sanitation fund owes the sewer fund \$5,771,884.98. He added that it is also reflecting that in our audit numbers. He said that we need a resolution acknowledging that the money will be written off and that the money has been spent. He stated that will clean up the records from the past.

Ms. Prestigiacom stated that it is not going to change the running cash account that the board has been provided by Rodefer Moss. She added that the SBOA has recommended that we do this.

Mr. Gibson explained that basically the ledger reflects this amount even though it is not a cash balance that is reported to the board. He said that it is purely nothing but a paper entry.

Mr. Brinkworth moved to approve the Resolution Pertaining to a Carrying Balance from Sanitation Fund Due to Past Operations, **Mr. Wilkinson** second, all voted in favor.

4. Mike Fahrback re: Presentation regarding possible savings on natural gas usage at the plant

Mr. Fahrback stated that he represents ProLiance Energy which is based out of Indianapolis. He explained that they are a natural gas marketing company and they help industrial clients purchase their natural gas versus buying directly from the utility company. He said that ProLiance is owned by Vectren and Citizens Gas. He stated that as of September 1st, Vectren has deregulated down to government buildings which means that you can participate in the program Rate 225. He said that the distribution cost is the same if you buy from them or you transport gas. He stated that he met with Mr. Lahanis two times in December and with the six different facilities, he could have saved about \$7,500.00 or an average of \$300.00 per month by buying market price gas versus Vectren's gas.

Ms. Prestigiacom stated that she thinks he should get with some of the department heads just to see what their usage is.

Mr. Lahanis suggested that he go to the board of works to introduce himself and the program.

Mr. Brinkworth asked how soon it would go into effect if they were to say yes.

Mr. Fahrback stated that it typically takes 30 days.

Mayor Gahan asked Ms. Prestigiacom to send out a memo to the board of works to get the information and go from there. He added that he would rather have that discussion with the board of works through Ms. Prestigiacom.

5. Jim Garrard re: Sick days to be transferred

Mr. Garrad stated that there are some guys coming over with the plant transition that have sick days that are banked with EMC and they would like to transfer those over to the city. He asked the board to think about if they want to cap them. He said that there are a couple of guys with 60 or just over 60 days and the range is from 2 days to 60 or 60+ days.

Mr. Brinkworth moved to approve the sick days with a cap of 30 days, Mr. Wilkinson second, all voted in favor.

6. Shane Gibson re: New equipment in the sewer billing office

Mr. Gibson stated that the billing office is getting a new update to Keystone to allow users to actually access their account at a workstation. He also stated that they have finally gotten approval from Keystone to upgrade their system and are going to buy approximately five new computers. He added that they have line items in the budget for this but he just wanted the board to be informed of what is going on.

OLD BUSINESS:

1. Clark Dietz Update

Mr. Christmas stated that SRF had one of their consultant engineers come down and complete an inspection of all of the 2010 bond issue capital improvement projects. He said that there were no issues and everything went well.

EMC REPORT:

October Operations Summary

There were no effluent excursions for the month of October and the WWTP was full in compliance.

Pre-Treatment – Annual Inspection and sampling was completed at Hitachi Cable. General Mills was issued a permit renewal

51 restaurants or food preparation facilities reported they were in compliance or inspected for compliance.

The treatment plant had a daily average flow of 5.74 MGD and there was 2.13 inches of rain for the month.

The plant had a daily average of 8,252 lbs/d of TSS which is at 45% of the capacity of the plant design limit and 7,739 lbs/d of CBOD which is at 54% capacity of the plant design limit.

The plant had a safety rating of 99.6% and the staff completed safety training on Fork Lift Safety and Confined Spaces.

There were zero rain events in October that required monitoring by Stantec Consulting Services. There was one overflow reported due to a blockage in the line located at MH 1A-43

There were 88 dry tons of Bio Solids removed for disposal.

Completed the annual oxidation ditch testing for grit deposits. No signs of grit deposits were detected.

November 2012 Maintenance Summary

There were 179 work orders completed in November 12 of those were corrective.

#433 Secondary Clarifier – Replaced bearings, bearing race and seals. Adjusted collector arm.

#2 Sludge Day Tank Blower – Sent motor out for repair.

Wolf Lake L.S. – Pulled pump and removed rags from impeller.

Chapel Creek Lift Station – Tested audio/visual alarms on the 2nd, 7th, 13th, 19th and 28th. Cleaned grease and rags off of floats. Unstopped pump #1 it was clogged with rags

Influent Sampler – Replaced sampler hose and insulated.

Quail Chase Lift Station – Cleaned rags and grease off of floats.

Annual Service – Annual service was completed on the following gas and electric heating units in the following locations; (060) lab building (710) thickener building (520) secondary building (050) administration building (210) Headworks building

Annual Service – Annual Service was completed on the following HVAC and make up air units in the following locations; (120) 10th St. pump station #2 (720) Bio Solids building (210) Headworks building and (110) 10th St. pump station #1

Mt. Tabor Lift Station – Inspected #3 air actuated check valve and found that the plug was worn. Ordered replacement.

Up Hill Run Lift Station– Cleaned rags and grease off of floats.

#2 Belt Filter Press – Replaced two gears and tow tracks on the lower belt. Replaced the belt tracking alignment paddle.

Jacobs Creek Lift Station – Unstopped #1 pump of rags. Cleaned rags and grease off of floats.

Recycle Pump Station – #1 pump was rebuilt and reinstalled.

Grantline Road Lift Station – Removed Mud Daubers nests that were preventing the exhaust fan from working.

CLAIMS:

Sewer Claims for 12-27-2012

Vender Name	Amount	Department
James A. Garrard	\$12,500.00	WWTP
Win.Net Internet	\$50.95	WWTP
Rodefer Moss & Co., PLLC	\$1,350.00	WWTP

Stantec Consulting Svcs	\$1,201.00	WWTP
Staples Advantage	\$212.79	WWTP
Metro Answering Service	\$62.84	WWTP
Falls City Electric	\$180.60	WWTP
Fed Ex	\$26.11	WWTP
Cintas #302	\$275.96	WWTP
Black Diamond Pest Control	\$45.00	WWTP
TSI Paving	\$21,425.10	WWTP
Clark Dietz	\$36,296.08	WWTP
Motion Industries	\$138.98	WWTP
Fleet Services	\$80.32	WWTP
All-State Ford	\$6,272.12	WWTP
Ace Hardware	\$217.55	WWTP
Total	\$80,335.40	

Mr. Brinkworth moved to approve the claims in the amount of \$80,335.40, Mr. Wilkinson second, all voted in favor.

Ms. Prestigiacommo presented the following SRF claim:

ACAP Project CES & ACAP Projects RPR \$4,209.00

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:15 a.m.

Jeff M. Gahan, Mayor

Vicki Glotzbach, City Clerk