

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, MAY 10, 2022 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member and David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Linda Moeller, Phil Aldridge, Sidney Main, Larry Summers, Bryan Slade, Brad Fair, David Hall, Jessica Campbell, Krystina Jarboe, Sean Payne and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. George Pool with Cool Treats re: Vendors permit

Mrs. Glotzbach explained that Mr. Pool called to ask to be moved to next week's agenda because his truck is in the shop and he wasn't able to get it inspected.

2. Kimberly Wrubel, Wrubel Home Inspections re: Customers backing out of Pretty Paws

Ms. Wrubel stated that their business is at 1618 E. Market Street directly across from Pretty Paws. She explained that they have had company vehicles as well as employee vehicles hit several times since the road changed to two-way because customers at Pretty Paws are backing out of the parking spaces and turning around to exit on Vincennes Street. She requested that the city install signs in front of Pretty Paws informing customers that it is illegal to back out and turn around.

Mrs. Cotner-Bailey asked Ms. Wrubel if she has contacted Pretty Paws to ask them to tell their clients not to do this.

Ms. Wrubel stated that she has not. She added that they do have a security camera outside of their building so they are able to capture these incidents, and fortunately the last accident that occurred, the driver left their contact information. She stated that this is the fourth vehicle of theirs that has been hit.

Police Chief Bailey asked if that is the only business that they are having issues with.

Ms. Wrubel stated that to the right of Pretty Paws is a small tax office but the majority of the business in that area is for Pretty Paws.

Mr. Thompson stated that the tax company has a parking lot on the side so they likely don't utilize the street much. He added that he doesn't know what type of signs they could put up.

Police Chief Bailey stated that he can go by or have someone from the police department go talk to the business as a first step and then go from there. He added that they can ask them to remind clients when they check out that they back out westbound as to not create an issue.

Mr. Thompson asked if she has any off-street parking behind her business.

Ms. Wrubel stated that they do have a driveway but they have tenants upstairs that need to access that.

COMMUNICATIONS – PUBLIC:

Jacob Bir, Hugh E. Bir Café, requested permission to close 4th Street from Market to Main on June 5 to celebrate his 56th Anniversary in New Albany. He stated that they will have games, music and other festivities.

Mrs. Cotner-Bailey asked if they have filled out a special event permit with them in the past for this.

Mr. Bir stated that he doesn't believe so, he usually just comes to the meeting to make the request.

Mrs. Cotner-Bailey asked what time they are requesting to close the street.

Mr. Bir replied 9:00 a.m. until 9:00 p.m.

Mrs. Cotner-Bailey asked how many people they are expecting.

Mr. Bir replied approximately 200 people. He stated that since Agave & Rye is there on the corner they would like to push the barricades up towards the back of Flooring Solutions so that they can utilize their parking.

Mr. Brewer moved to approve the road closure request, Mrs. Cotner-Bailey second, motion carries.

UNFINISHED BUSINESS:

1. Mickey Thompson re: Driveway curb cut on Harriet Court

Mr. Thompson stated that he did get with Mr. Berryman and gave him the permit paperwork along with the city's standard drawings so when he gets it back, he will ask for this to be put back on the agenda.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Fire Chief Juliot re: Recommendations for promotion

Fire Chief Juliot requested that the board promote Sergeant Kevin Evans to the rank of Captain. He said that his assignment will be Quint 2 C-crew and he will have one year of probation. He added that if the board approves this promotion, it will take effect on Wednesday, May 11, 2022. He requested that the board promote Rookie Fernando Serrano and Rookie Joe Kron to the rank of Firefighter because they have successfully completed one year of probation. He added that if the board approves these promotions, they will take effect on Wednesday, May 11, 2022.

Mrs. Cotner-Bailey moved to approve the promotions, Mr. Brewer second, motion carries.

2. Krystina Jarboe re: Special Event Permits

Ms. Jarboe stated that Purdue Polytechnic has asked for an alteration to their commencement ceremony next Tuesday and explained that they would like to add two 10X10 popup tents with sandbags to the left of the walkway so that the graduates have something to wait under.

Mrs. Cotner-Bailey stated that as long as they are weighted by sandbags she doesn't see any issue with it.

Saturday, July 16 – Schmitt Furniture: Birthday Bash (6:00pm to 11:00pm)

- Request to use the amphitheater (8:00am to 1:00am on Sunday, July 17)
- Request to use the amphitheater restrooms (8:00am to midnight)
- Request to place porta-potties in front of restrooms (see map)
 - Drop off: Saturday, July 17
 - Pick up: Sunday, July 18
- Request for Water Street road closure (8:00am to 1:00am on Sunday, July 17)
 - Boat Ramp to restrooms
- Request for all day boat ramp closure
 - In case of an emergency, NAFD will use W 10th St for access to boat ramp
- Request to place dumpster behind amphitheater (see map)
 - Waiting on confirmation of drop off & pick up dates
- Request to have local food vendors next to amphitheater (see map)

Karen Schmitt explained that the all the vendors that participate with them donate 20% of their night to Schmitt Furniture who in turn donates it back to the different charities and businesses in the area. She added that they have a company that runs the beer and wine garden and it is very secure.

Police Chief Bailey asked how many security personnel will be present.

Ms. Schmitt explained that they will have two at the beer garden to check id's, two in front of the stage throughout the entire evening on each side, three at the entrance of the amphitheater on the floodwall, and two coming up the stairs at the back of the amphitheater. She stated that she thinks in total it is 9-10 security personnel.

Police Chief Bailey stated that they also ask them to have someone monitoring the tracks and to put out barricades when the train comes through.

Ms. Schmitt stated that she will make sure they have that in place.

Mrs. Cotner-Bailey asked if they have volunteers that help them clean up.

Ms. Schmitt replied yes and stated that last year they worked with the Boy Scouts who brought out an entire team that helped them set up and clean up.

Mr. Thompson asked how many years they have been doing this.

Ms. Schmitt explained that they started in 2018 and missed one year due to Covid.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

3. Vicki Glotzbach for Schmitt Furniture re: Banner permit request

Mrs. Glotzbach explained that Schmitt Furniture would like to hang a banners at the Charlestown Road location as well as the E. Spring Street location from July 4th through July 18th to promote their Birthday Bash. She added that those locations are available.

Mrs. Cotner-Bailey stated that it would need to go up on the 5th because the 4th is a holiday.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

4. Vicki Glotzbach for Katie Phillips re: Dumpster permit for 1100 Burton Avenue

Mrs. Glotzbach stated that Ms. Phillips contacted her office to request a dumpster at 1100 Burton Avenue on May 7-14 and asked Mr. Thompson if he had a chance to inspect this one.

Mr. Thompson stated that he gave her the go-ahead to place the dumpster because there wasn't any other place on her property for it to set up. He added that because she is right on the corner he asked that she make sure the dumpster wouldn't interfere with traffic.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

5. Vicki Glotzbach for Melissa Zink re: Dumpster permit for 1729 Culbertson Avenue

Mrs. Glotzbach stated that Ms. Zink contacted her to request a dumpster for two weeks to do some remodeling. She explained that Ms. Zink told her that it may take longer than two weeks and if so she will be back to request and extension. She added that she also informed Ms. Zink that the dumpster has to have cones or reflective tape.

Mrs. Cotner-Bailey asked when the two-week period start.

Mrs. Glotzbach replied today.

Mr. Thompson stated that he would like to talk with her to make sure that it is up within the two weeks because it is such a narrow part of the road.

Mrs. Cotner-Bailey moved to approve for no longer than two weeks, Mr. Brewer second, motion carries.

6. Larry Summers re: ARP Storm Water Project Updates

Mr. Summers stated that the storm water projects that were done through ARP and redevelopment are all substantially complete except for the one at Vincennes and Lopp. He stated that it has been milled and he has been playing phone tag with the contractor to try and determine when it will be paved.

Mrs. Cotner-Bailey asked Mr. Summers to double check the project because it looked to her like they got really close to the tracks.

7. Larry Summers re: Paving Rainbow Drive

Mr. Summers reported that last week they repaved Rainbow Drive from Klerner Lane to just beyond Muirfield and explained that this was done because the previous paving did not meet city standards and it wasn't accepted. He stated that they have been working with MAC Construction to make sure it was addressed and fixed.

Mrs. Cotner-Bailey asked about the striping.

Mr. Summers stated that the striping is mostly complete except for the stop bar at Klerner and the crosswalks.

8. Larry Summers re: Concrete work Update

Mr. Summers reported that they had a pre-construction meeting with the concrete contractor and they will start movement on this soon. He stated that the last item they need approved is the letter through communications and Mr. Hall is still working on that draft.

9. Larry Summers re: Bids for paving for 2022

Mr. Summers reported that at the next meeting they will be opening the bids for 2022 paving.

10. Sidney Main re: Dumpster permit at 219 Pearl Street

Mr. Main requested a dumpster permit at 219 Pearl Street starting Thursday for two weeks.

Mrs. Cotner-Bailey asked that he let them know that they need reflective tape or cones.
Mr. Thompson stated that they might need to post a “no parking” sign in advance to make sure they can access that spot.

Mrs. Cotner-Bailey moved to approve for a period no longer than two weeks, Mr. Brewer second, motion carries.

11. Mickey Thompson re: Cut requests for CenterPoint Energy

Mr. Thompson presented a cut request for 2745 Edgewood Lane (4x5x5 asphalt cut) to replace the gas service. He stated that there is no new asphalt so standard patch will do, and there aren’t any issues with the presented MOT. He presented a request for 96 Galt Street (4x5x5 sidewalk cut) to retire gas service. He added that this is a narrow street with parking issues that may require posting of “no parking” to enable work.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

12. Mickey Thompson re: Boring request for Kifer-Gibson, LLC

Mr. Thompson stated that this is for MCI/Verizon and the work will start at Indiana Court and Hausfeldt Lane continuing down Hausfeldt to Old Hausfeldt and around to the existing Cell Tower. He reported that all work is in the grass area of the ROW with no disruption of traffic expected.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

13. Mickey Thompson re: Sewer tap on Broekers Lane

Mr. Thompson stated that he spoke with Jerry Meyers about the sewer tap on Broekers and Mr. Meyers informed him that had been under the weather and unable to visit the site but he would try to get with them as soon as possible.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 04/26/22 to 05/09/22 in the amount of \$1,987,085.12:

General Claims (Bank 1):	79,395.38
Fire Department:	4,786.95
Police Department:	9,401.12
Street Department:	8,618.11
Parks Department:	42,696.41
Medical/Drug Fund (Ban L):	
Payroll Claims (Bank 2):	1,147,568.40
Sanitation Fund:	-
Thursday Utility Claims:	694,618.75
Grand Total:	1,987,085.12

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for May 4, 2022 with corrections, Mr. Brewer second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:43 a.m.

Mickey Thompson, Vice President

Vicki Glotzbach, City Clerk